

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO  
FACULTY SENATE EXECUTIVE COMMITTEE

MINUTES

Tuesday, December 3, 2019 – 2-3:50PM (AD-145 or <https://csusb.zoom.us/j/389256734>)

**Members Present:** Beth Steffel, Lasisi Ajayi, Rong Chen, Jodie Ullman, Kathie Pelletier, Davida Fischman, Dorothy Chen-Maynard, Janine Kremling, Shari McMahan

1. **Approval of EC Minutes for November 12, 2019** The EC Minutes for November 12, 2019 were approved as presented by the Executive Committee.
2. **Appointments - [Attachment](#)**
  - 2.1. IT Governance Executive Committee - Caroline Vickers
  - 2.2. Academic and Distributed Technologies Committee (CBPA 2019-2021) - Yongseok Jang
3. **New Faculty Workshop Attendance Concern – [Attachment](#)**
  - 3.1. Senate Chair Steffel will schedule a meeting in January with the Provost, AVP FAD, and Senate Vice Chair Kremling to discuss the following: tone of messaging, resolving the attendance concerns and perceptions of communication, convey that workshop content should address what new faculty must have to get through their RPT, etc. Include tone of email to outgoing chair.
  - 3.2. Will obtain contract language and report back to EC after the meeting
4. **Statewide /ASCSU (Academic Senate of the CSU) Senators' Report – [Attachment](#)**
  - 4.1. Resolutions passed: support of Quantitative Reasoning; Land acknowledgement statement about Native American lands; Budget
  - 4.2. In first reading: To Create Equity, Diversity and Inclusion within the Academic Senate; Creating a Holistic and Humane Educational Environment, Ethnic Studies Requirement
5. **EPRC Report**
  - 5.1. [ADA compliant version](#) of the new FAM format
  - 5.2. New Faculty Scheduling FAM for submission to Senate:
    - 5.2.1. [Version](#) showing changes from previous FAM

- 5.2.2. [ADA compliant version](#) in new format
- 5.3. Ancillary Units - reports status
  - 5.3.1. AU reports received from “reporting persons” – [Attachment](#)
  - 5.3.2. AU reports to be reviewed this year by EPRC – [Attachment](#)
- 5.4. Links in FAMs need to be kept current. It can be automated by IT and will make request.
- 5.5. FAMs with minor changes may seek a first reading waiver

## 6. FAC Report

- 6.1. Discussion of Report on Inquiry Into ELT Hiring Committee Concerns - [Attachment](#)
  - 6.1.1. Consider revision of FAM 642.4 indicating need for an election for each recruitment but no prohibition if same people are elected to each (or multiple) hiring committee(s) and that those on the committee should have expertise in the field being recruited
- 6.2. Discussion of Report in Inquiry Into ELT Interim Chair Appointment - [Attachment](#)
  - 6.2.1. Decision was made to appoint the interim chair without consultation with Faculty.
    - 6.2.1.1. FAM states consultation should be made with faculty “if possible.”
    - 6.2.1.2. FAM should clarify/define “if possible” and potentially remove “if possible” from the FAM.
- 6.3. FAM 652.2 - Evaluation of Lecturers - [Attachment](#)
  - 6.3.1. Will add a signature line in the FAM for the Dean(s).
  - 6.3.2. FAM 652.2 will be on the agenda for the next Faculty Senate meeting
- 6.4. Reports should go on the next Faculty Senate agenda

## 7. President’s Report – Not Present/No Report

## 8. Provost’s Report

- 8.1. Launched the College to Career Task Force
  - 8.1.1. To look at whether students have a reason to graduate
- 8.2. Dean of Students search is currently underway
- 8.3. Should we continue with the winter graduation or just have one graduation in June as we go to semesters? Would like input to take to the cabinet
- 8.4. Eliminating readers at graduations and will be moving to programming the name as the student pronounces their name and names will be read by the recorded system.

**9. Chair's Report**

9.1. Faculty Listserv Update and Recommendation

9.1.1. Chair Steffel has continued to be denied access to the Faculty Listserv

9.1.2. Recommend that we write a FAM to create our own Listserv to communicate with all faculty that will be owned by the Faculty Senate

9.1.3. Recommend we set a date and if we do not gain access to the Faculty Listserv by said date, announce to the Faculty Senate that we cannot get access and that we will be creating our own Faculty Listserv

**10. Adjournment** - Meeting adjourned at 4:00PM.