

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO  
ORGANIZATIONAL MEETING OF THE 50<sup>th</sup> FACULTY SENATE

MINUTES

Tuesday, May 26, 2015, 2:00 - 2:10 p.m., **Panorama Room**

**Members Present:** All members were present with the exception of K. Collins, M. Davidson, D. Fischman, R. Keating, M. Marx, K. Pelletier, T. Pytell, B. Steffel, M. Texeira, J. Ullman

1. **ELECTIONS**

1.1 Chair

Senator Kremling nominated Senator Ruml. Senator Ruml accepted the nomination.

Senator Ruml was elected Chair of the 50<sup>th</sup> Senate.

1.2 Vice Chair

Senator Chen-Maynard nominated Senator Kolehmainen. Senator Kolehmainen accepted the nomination.

Senator Kolehmainen was elected Vice Chair of the 50<sup>th</sup> Senate.

1.3 Secretary

Chair Ruml nominated Senator Kremling. Senator Kremling accepted the nomination.

Senator Kremling was elected Secretary of the 50<sup>th</sup> Senate.

1.4 2 At-Large positions (Executive Committee)

Chair Ruml nominated Senator Brown. Senator Brown accepted the nomination.

Senator Brown was elected as the At-Large BPA representative of the 50<sup>th</sup> Senate.

Senator Chen-Maynard nominated Senator Tórréz. Senator Tórréz accepted the nomination.

Senator Tórréz was elected as the at-large EDU representative of the 50<sup>th</sup> Senate.

1.5 Chair, Educational Policy and Resources Committee

Senator Kremling nominated Senator Karant. Senator Karant accepted the nomination.

Senator Karant was elected EPRC Chair of the 50<sup>th</sup> Senate.

1.6 Chair, Faculty Affairs Committee

Senator Rizzo nominated Senator Chen-Maynard. Senator Chen-Maynard accepted the nomination.

Senator Chen-Maynard was elected FAC Chair of the 50<sup>th</sup> Senate.

1.7 Election Officers

A&L

Chair Ruml nominated Senator Owen. Senator Owen accepted the nomination.

Senator Owen was elected as the A&L election officer of the 50<sup>th</sup> Senate.

BPA

Chair Ruml nominated Senator Brown. Senator Brown accepted the nomination.

Senator Brown was elected as the BPA election officer of the 50<sup>th</sup> Senate.

EDUC

Senator Chen-Maynard nominated Senator Tórréz. Senator Tórréz accepted the nomination.

Senator Tórréz was elected as the EDU elections officer of the 50<sup>th</sup> Senate.

CNS (This position is filled by the Vice Chair automatically)

SBS

Senator Kremling nominated T. Long. T. Long accepted the nomination.

T. Long was elected as the SBS election officer of the 50<sup>th</sup> Senate.

1.8 Alternate (Statewide Academic Senate CSU)

Senator Rizzo nominated Senator Groen. Senator Groen accepted the nomination.

Senator Groen was elected as the first alternate ASCU representative of the 50<sup>th</sup> Senate.

- 1.9 Alternate (Statewide Academic Senate CSU)  
No nominations were received for this position.

## **2. ADJOURNMENT**

It was m/(T. Rizzo), s/(Y. Karant) to adjourn. **PASSED.**

(NOTE: After the adjournment of the 50th Faculty Senate at approximately 2:10 pm, the 49<sup>th</sup> Faculty Senate will convene to conduct business of the current Faculty Senate.)

**REMINDER: If you are a newly elected Senator, remember to mark your calendar for the Organizational Meeting of the 50th Faculty Senate.**

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO  
FACULTY SENATE MEETING, 50th SENATE

**M I N U T E S**

**SESSION 02– Tuesday, October 13, 2015, 2:00 pm – 3:50 pm, Pine Room**

**Members Present:** All members were present with the exception of A. Johnson, R. Keating, C. Naticchia, A. Roman, B. Steffel

**Guests Present:** T. Ballman, C. Caballero, M. Chen, R. Chen, K. Fleming, D. Freer, R. Fremont, B. Haynes, J. Kottke, R. Mohamed, S. Sudhakar, W. Vanderburgh

**1. APPROVAL OF THE MINUTES.**

1.1 Minutes for May 26, 2015 ([FSM 15-01](#))

It was m/(T. Rizzo), s/(D. Fischman) to approve the Faculty Senate minutes from May 26, 2015 as written. **PASSED.**

1.2 Minutes for May 26, 2015 ([FSM 14-10](#))

It was m/(T. Rizzo), s/(J. Kremling) to approve the Faculty Senate minutes from May 26, 2015 as written. **PASSED.**

1.3 Minutes for June 2, 2015 ([FSM 14-11](#))

It was m/(T. Rizzo), s/(M. Marx) to approve the Faculty Senate minutes from June 2, 2015 as written. **PASSED.**

**2. APPROVAL OF THE AGENDA.**

Distributed Learning Chair Kremling asked that item 5.3 be removed from the agenda.

It was m/(K. Pelletier), s/(M. Marx) to add as item 5.1 the one reading of Committee to Investigate the resources Required for Optimal Teaching, Research, Scholarly, and Creative Activities, and Service Under a Semester System. **PASSED, with 2 abstentions.**

The Faculty Senate approved the agenda as amended. **PASSED.**

**3. PRESIDENT'S REPORT.**

President Morales gave the following report:

Three years on the job provides a good opportunity for reflection. Every new presidency is launched with ambition and purpose, while concurrently learning and embedding oneself into the culture and governance of the organization. Universities are as unique as the people who drive its mission, but CSUSB is special for all the right reasons. After three years, I am

incredibly proud of the work of our faculty and staff, accomplishing a number of far-reaching goals embraced in a complex governance structure.

Each of you should be proud of what we have accomplished together - the Faculty Senate, Academic Department Chairs, and ASI - providing direction to initiatives that will define our campus community for many years to come.

First and foremost, I want to congratulate our faculty and the Faculty Senate on their work in the development of CSUSB's first Strategic Plan in six years. Under the leadership of Faculty Senator Terry Rizzo and VP/CIO Sam Sudhakar, hundreds of people actively engaged in discussions and decisions on those initiatives that would drive campus goals for the next five years. In June, I signed the final edition with no additional edits or recommendations, recognizing that this plan was truly the will of the university community as well as our external friends and alumni.

Together we partnered on our WASC accreditation. Former Associate Provost Jenny Zorn had been our lead in this effort up until July 2014, when she accepted the one-year interim provost role at Humboldt State. In her absence, Dr. Rong Chen, professor of English, stepped in to chair the steering committee, which included four members of the Faculty Senate, additional faculty, staff, ASI leadership, and a representative from the San Bernardino City Schools. Two important outcomes - Institutional *Learning Outcomes* and GE Learning Outcomes - were led by senators, Dr. Jodie Ullman and Dr. Janelle Gilbert, respectively. With the completion of the Strategic Plan, CSUSB will receive a seven-year reaccreditation.

Faculty Senator and past chair Ullman joined VP for University Advancement Ron Fremont as co-chairs of the 50<sup>th</sup> Anniversary, which launched on September 20, 2015. Planning for this seminal year really began 20 months earlier. The pair led a diverse group of faculty, staff and students through a process that embedded a spirit of celebration. Over 150 events touching every aspect of campus life will thread the 2015-16 academic year.

Student success doesn't happen without a strong foundation of tenure-track faculty. As identified in the Strategic Plan, we must elevate our tenure-track density. Bringing so many talented new scholars to campus is more than a budget exercise, as chairs and faculty from every department are involved with interviews and vetting of candidates. Your work and the work of your colleagues has allowed us to welcome 97 new tenure-track faculty to the CSUSB family since 2012.

Shared governance is an important aspect of our administrative search processes. We have seen a number of retirements over the past three years, requiring the Faculty Senate and others groups to nominate members, leading to successful searches of vice presidents and academic deans.

CSUSB has made a commitment to engage in greater dialogue on the application of technology across campus as well as create resources that provide greater support to our faculty. An IT Governance Executive Committee was developed, co-chaired by the Provost and VP/CIO. The group includes colleagues from every campus constituency, including Faculty Senate Chair Ruml. Subcommittees of this group include Academic Technologies

& Innovation, which is dominated by faculty working on the implementation of emerging technologies into the academy.

As indicated in the new Strategic Plan, CSUSB faculty want to embed a culture of research. The administration has worked closely with faculty-led committees to encourage and support faculty-sponsored research. As I mentioned in my convocation address, over the past three years, 376 externally sponsored grants and contracts, totaling 80.4 million dollars, have been made to more than 16% of our faculty principal investigators. This is the outcome of the seeds planted via 92 faculty Mini Grants and 71 summer research fellowships. These accomplishments are a result of a strong partnership between faculty and administrative leaders.

Since my arrival, the Senate has sent to my desk nine Faculty Administrative Manual (FAM) reports for final signature authority. I have signed each one on a range of subjects, recognizing the intent and expertise of the Senate in developing policies and procedures that guide our academic mission. Each of these policies was vetted by the Academic Council made up of both administrative and faculty leaders. For example, members of Student Affairs and Undergraduate Studies worked collaboratively with the provost and Faculty Senate to develop FAM 803.65 Student Academic Grievance. FAM 841.97, Writing Requirement for Graduate Candidacy, was developed by the Office of Graduate Education, the Academic Council and the Faculty Senate and the development of FAM 652.4, Procedures and Criteria for Performance Review and Periodic Evaluation-Volume I, involved the Faculty Senate, Academic Department Chairs and academic administrators.

In addition, members of the faculty including faculty senators play an important role by serving on virtually every committee at this university including the CSUSB Philanthropic Foundation, the University Enterprises Corporation (UEC) Board of Directors, the Campus Master Plan Advisory Committee, the Radiation Safety Committee, and the Enrollment Management JAWS committee.

These are just a handful of examples. Everyone can be proud of what has been accomplished together, as well as energized by what the future holds. The implementation of the Strategic Plan will allow everyone to keep our momentum moving forward. I remain proud to serve as the President of this great university.

Senator Ullman thanked President Morales for his great report and asked the President if he could email announcements to the Senate and use his report time to get feedback from the Senate on upcoming issues or bring to the Senate's attention issues they should be discussing. President Morales stated that he would email the report and that there are many issues on the horizon for CSUSB including but not limited to faculty equity pay, space on campus, parking, etc. President Morales added that as always he welcomes any questions or concerns from the Senate. Senator Ullman then asked what are two or three of the most important issues the Senate should be discussing. President Morales responded that the Quarter to Semester Conversion, enrollment management, and Provost Search are some of the more pressing issues for the Senate to be concerned with at this time. President Morales reiterated that he is open to any questions or concerns.

Senator Rizzo asked if there will be an open forum scheduled with the President this quarter. President Morales stated that there will.

Senator Marx asked how many of the 97 faculty hires are net new faculty hires. President Morales deferred to Interim Provost Delgado. Interim Provost Delgado stated that there are about 16 net new searches this year.

Senator Gilbert asked if the Fall 2019 start date for semesters was flexible. President Morales stated that Fall 2019 is an estimate and is doable and would consider slippage to Fall 2020 in consultation with the campus community.

#### 4. **PROVOST'S REPORT.**

Interim Provost Delgado stated that in July he attended a system-wide meeting regarding semester conversion with the other CSUs in progress. Interim Provost Delgado noted that it is beneficial to learn from the other campuses. Currently, the Director of Semester Conversion position is open and Interim Provost Delgado hopes to have a strong pool of candidates. Interim Provost Delgado added that while the Director position is crucial, we cannot depend on only one person. Interim Provost Delgado asked the Senate to consider ways in which everyone can play a part in the conversion process. Interim Provost Delgado asked the Senate to think about what it means to convert to semesters, how to facilitate and cultivate the conversion on semester conversion and make it a truly collaborative process.

Interim Provost Delgado applauded the Strategic Plan for its goal to create a Faculty Excellence Center. Interim Provost Delgado has asked Jeff Thompson and Kim Costino to start work on developing the center and to work with key constituents like the TRC. If anyone is interested in the Center, please contact either Kim Costino or Jeff Thompson.

Interim Provost Delgado also asked the Senate to consider ways to document (identify, share, celebrate) in-class high impact practices.

Senator Davidson asked who will appoint the Semester Conversion Director. Interim Provost Delgado stated that he would be appointing the position after reviewing applications and interviewing with Chair Ruml.

Senator Ullman asked if there will be a larger vetting process of the candidates for the Director of Semester Conversion, including but not limited to open forums, interviews with the Faculty Senate Executive Committee, Academic Affairs Council, etc. Senator Ullman stated that she looks forward to seeing a procedure drafted as this position is potentially more important and requires more involvement than a dean search. Interim Provost Delgado responded that he will look at what other campuses have done when since this is a new position.

Senator Marx asked how many applications have been received. Interim Provost Delgado stated that he has two applications but the deadline is the end of the month.

#### 5. **NEW BUSINESS.**

5.1 FSD 15-02 Committee to Investigate the Resources Required for Optimal Teaching, Research, Scholarly, and Creative Activities, and Service Under a Semester System (handout) One Reading:

Senator Chen-Maynard asked for a secret ballot.

It was m/(K. Pelletier), s/(J. Kremling) to approve the one reading of FSD 15-02 Committee to Investigate the Resources Required for Optimal Teaching, Research, Scholarly, and Creative Activities, and Service Under a Semester System. **PASSED, unanimously with 30 ballots all in favor of the item.**

## 5.2 Elections:

### 5.2.1 Second Alternate (Statewide Academic Senate CSU)

Senator Collins nominated Senator Chen-Maynard. Senator Chen-Maynard accepted the nomination.

Senator Chen-Maynard was elected as the second alternate ASCU representative of the 50<sup>th</sup> Senate.

## 5.3 FSD 15-01 Resolution in Support of Open Presidential Searches in the CSU [\(attachment\)](#) One Reading:

If you would like to provide input please click here [Open Presidential Searches Input Form](#)

It was m/(Y. Karant), s.(T. Rizzo) to approve the one reading of FSD 15-01 Resolution in Support of Open Presidential Searches in the CSU. **PASSED, unanimously.**

## ~~5.4 FSD 01-01.R3, FAM 827.3, Distributed Learning Policy~~ [\(attachment\)](#) First Reading:

~~If you would like to provide input please click here [DL Input Form](#)~~

## 6. DIVISION REPORTS.

6.1 Vice President for Administration and Finance, D. Freer, reported that CSUSB received approximately \$10 million dollars in additional permanent new funding. There will be a 2% compensation increase for employees and a 3% enrollment increase implemented with the new funding. The Legislature has suggested that the new funding go toward increasing tenure-track density and improving student success metrics. There will be a University Budget Open Forum on October 30, 2015 from 9:30-11:30am in the SMSU Event Center. The open forum will be live streamed and allow for input from the campus community. There will be a town hall meeting in November to continue the discussion of the Master Plan. VP Freer added that he is currently seeking participation on the Palm Desert Master Plan committee.

VP Freer stated that the Housing and Dining projects are still moving through various approvals. At this point, groundbreaking on these projects would not begin until after Commencement 2016. CSUSB also received an additional \$6 million to be used for a couple of deferred maintenance projects, the upgrade of the Performing Arts Center's HVAC and to stop the flooding of the Pfau Library deck.

VP Freer announced that the swearing in ceremony for new Police Chief Nina Jamsen will be October 14, 2015 from 3-4pm in the SMSU Theatre. A new Executive Director for Risk Management has been hired, Jodie Van Leuven. Lastly, VP Freer noted that



there will be open forums with candidates for the AVP for Facilities Planning and Management and the Executive Director of the UEC.

Senator Brown suggested that (when scheduling open forums) his office use different days like Tuesday and Wednesday since class schedules may prevent faculty from attending when forums are on the same day just at different times. VP Freer stated that he would take that into consideration.

Senator Ullman stated in the proposed Strategic Plan Implementation Budget there is no link between the Strategic Plan Budget and general fund budget. Senator Ullman asked that the two budgets be linked prior to the University Budget Open Forum. Senator Ullman expressed concerns that a linked budget has not yet been circulated to the Senate for input since it is due November 1, 2015 to WASC. VP Freer stated that the two budgets will be linked prior to the Budget meeting.

Senator Karant asked what the plans were to help ameliorate the parking situation on campus given record enrollment. VP Freer stated that spaces are still available in lot H. Also, overflow parking lots have been created. VP Freer added that he is looking into designating other faculty/staff spaces as well as fixing and re-opening the science parking lot.

Senator Pelletier asked what is the total estimated loss of parking spaces once construction begins on the new Housing and Dining projects and what will be done to offset the loss. VP Freer stated that roughly 500 parking spots will be lost but approximately 700-800 parking spots will be re-established when the science parking lot is reopened.

Senator Chen-Maynard asked VP Freer to send out the Master Plan website to campus. VP Freer stated it would be included in the information regarding the Town Hall.

Senator Diaz-Rico asked if the College of Extended Education will be expanding. VP Freer replied that the College has a financially viable option to expand the building and there is a possibility for a second satellite location on campus being considered.

Senator Kremling asked if the science parking lot would be open prior to the start of construction of the Housing and Dining projects. VP Freer stated that the science parking lot should be in place prior to the start of Fall 2016.

Senator Davidson asked what was the overall deficit last year. VP Freer stated that there was not a deficit last year and CSUSB rolled over approximately \$20 million.

- 6.2 Vice President for Student Affairs, B. Haynes reported that there are roughly 19,996 students on campus. Census is tomorrow and CSUSB is expecting to hit 20,000 students. About 76% of students receive some sort of financial aid and over \$58 million has been distributed to students this year.

The Athletic and Recreation Center surpassed 2 million visitors this summer. VP Haynes announced that student housing is slightly above 100% occupancy. VP Freer

added that the new student convocation saw over 1500 first-time freshman and is excited to see this annual tradition grow.

The Search for the Career Center Director and Service to Students with Disabilities Director is ongoing with candidates coming to campus over the next few weeks.

Senator Kremling asked with the record enrollment and plans to increase enrollment, where is CSUSB going to put faculty and students. VP Haynes deferred to VP Freer. VP Freer stated that the Master Plan will be looking at these issues. Building out the CEL building may provide extra office space for faculty. Currently, it is being considered to convert the CNS museum to lab space.

### 6.3 Vice President for Information Technology Services, S. Sudhakar, gave the following report:

Your Information Technology Services team in collaboration with the campus community is pursuing several projects that will enhance technology services and create value for our students, faculty and staff. They include:

**Cloud Based Anti-Spam Gateway:** As part of the planning for increasing availability of email, now that we are finalizing the email migration for faculty/staff to the cloud, the next step is the migration of the email gateways and anti-malware solutions. The campus has been assessing four possible SaaS solution - McAfee, Comodo, Barracuda and Proofpoint. One of the requirements of the selection criteria is the protection against malware and in particular "phishing" attacks to campus users. The solution will be used for both incoming and outgoing email and will be providing email routing for several email domains (@csusb.edu, @coyote.csusb.edu, @alumni.csusb.edu). The SaaS solution is planned to be deployed by the end of August-2015. gateway with an intelligent SPAM filter that will sanitize incoming and outgoing e-mail messages.

**Multi Factor Authentication:** In an effort to mitigate the risk compromised credentials on applications using single-sign-on, the campus is deploying a multi-factor authentication solution, that is, requiring something the user knows (User-ID/password) and something they have (mobile device, USB token, etc..). The most popular and common of the additional "factors" has been the mobile device, which the majority of the users have. For this purpose we tested and we are in the process of deploying DUO - a multi-factor authentication solution that has established significant discount through In common and Internet2. This solution will be deployed in groups, starting with users accessing critical systems, such as systems administrators. The deployment of DUO for this group took place in Summer-2015; their feedback will be used to decide on the next group of users.

**Desktop Unification Pilot:** With the recent upgrade of our VoIP telecommunications infrastructure, several communication features have become available including voice to text, mobile apps for desk phones. The desktop unification pilot will allow the ITS team to explore the possibility of integrating desk phones, laptops and mobile devices such as iPad into a single mobile device which can be docked to allow access to desktop monitors, and USB/HDMI devices.

**25Live Event Scheduling and Course Curriculum Management:** This project is a collaborative effort of ITS, Academic Scheduling, Special Events and San Manuel Student Union. It is a web-based event scheduling, publishing, e-commerce, and

accounting application. 25Live provides the convenience of web access, easy to use space and resource availability checking, event request, scheduling, editing, and e-commerce capabilities, as well as comprehensive data and security management and system configuration capabilities. Its Publisher component allows you to easily publish classes and events to completely customizable embeddable calendars on our website(s). The new system will go live in Spring 2016.

**PAWS Degree Audit Upgrade: u.Achieve:** This project will provide students and advisors with an easy-to-read progress report that allows for “what if” planning and creates a clear picture of the degree requirements necessary for graduation. This will replace our existing Degree Audit (DARwin). We are also including a batch audit request system to allow other departments to request multiple audits at one time. The plan is to go-live at the end of 2015.

**CONCUR Travel System:** The ITS team worked with the Admin and Finance team and stakeholders across the campus to implement the CONCUR travel management system. This system will allow better travel and expense process for employees (i.e. booking travel and reconciling charges). Workflow is built into the system. Unify the travel and expense policy compliance. Gain better visibility to travel and expense spending. Leverage our buying power with our suppliers and lastly eliminate the need to collect, manage and store paper receipts. The system went live in September. The Web Services team also worked with the Travel department to revamp their website in preparation for the transition to CONCUR

**ATI space renovation:** Academic Technologies & Innovation is renovating its space to better serve faculty in course development support and technology innovation. In the renovated space, there is a faculty training space, a collaboration station, a place to engage faculty in discussion, and a video lecture capture room, all supported with instructional designers, instructional technologists, and smart classroom technologists.

**Faculty summer institute on learning technology:** ATI offered a 3-day faculty summer institute on learning technology to help faculty integrate and adopt instructional technology solutions into teaching. It will include presentations, discussions, hands-on training, and demonstration of emerging technologies.

**Outdoor Wireless Improvement:** With the completion of the campus wireless upgrade, IT Services will begin expanding coverage of outdoor wireless. The first phase of this expansion around the PE and Arena area were completed in September. Additional areas are being planned throughout the upcoming academic year.

**Digital Signage Implementation:** The campus has purchased a license for REACH digital signage management system. This unified system will allow for push emergency notifications to all digital signs on campus simultaneously. Likewise Colleges or departments can create advertisements that can be shared with other areas on campus. ITS is working with Colleges and Departments across Campus in getting all digital signs on the same system.

**Enterprise Data Warehouse Project** The goal of this project is to provide a single source of current, reliable and accurate data access for the campus community for institutional intelligence driven decision making. The project has been implemented in the development phase. The Institutional Research and ITS Teams are working to validate the data with the intention of releasing Phase I of the EDW to the Campus Community in the fall.

**EAB-SCC Grades First Integration:** EAB-SCC acquired Grades First to provide a complete package for Student Success combining the analytics of EAB with the

advisor/student appointments available with Grades First. Currently both of these systems is running separately but we plan is to go live with the combined system in Spring 2016.

**MyCoyote Portal enhancements:** Continue to enhance the MyCoyote Portal by adding a Campus Life tab and the College of Extended Learning Tab. We are working with the Undergraduate Office to add an Advising link to the student tab. In the Quicklaunch area of the MyCoyote portal we are adding more services such as CONCUR, Career Center, PAWS Degree Audit. We are working towards using the Messaging capabilities in the portal to better communicate to the campus community. Other enhances include adding portlets for PeopleSoft such as a view of the students class schedule, student finance data and more. We are working on other portlets for g-mail and Blackboard. We are striving to provide students and employees with one place to go to find whatever they need to succeed at CSUSB.

**Web Migration:** The Web Team at ITS is working with the University Advancement Team and the Web Redesign steering committee in the comprehensive redesign and migration of the University website. The first phase of this project, which was the redesign of the Advancement website was completed in June. Following this, the entire University web presence is being redesigned. Phase I of this project will go live in Fall 2015, followed by subsequent phases in the next 18-24 months.

**Identity Finder Rollout:** The California State University, in agreement with affected bargaining units, recognized the importance of protecting PII under our care and, as part of the system wide efforts to minimize the risk for the inadvertent disclosure of PII, the CSU is providing Identity Finder Data Loss Prevention software to help locate sensitive data that may be buried in campus computers. As part of the CSU implementation, each campus will provide a period of 30-days to all employees to install Identity Finder and to scan their workstations and files to identify, secure or dispose as necessary of any personal identifiable information stored in their computers.

Identity Finder is simple to download and install. Instructions, additional awareness documentation and the CSU agreements can be found in the campus Wiki site at <https://wiki.csusb.edu/bin/view/Standards/InfoSec/PersonalInformationFinder>.

For the next 30 days, the campus community is encouraged to download and install Identity Finder and search and clean-up unsecured PII in their workstations. After the initial 30 days, periodic scan using Identity Finder will be conducted by the Information Security and Emerging Technologies Department on campus workstations per the CSU agreements. If you should need assistance for installing the software on your computer, please contact your designated IT staff or the Technology Support Center (TSC) at x77677.

If you encounter any issues with Identity Finder, need assistance to secure or dispose of sensitive information or have questions regarding campus information security policies and standards, please contact the Information Security and Emerging Technologies Department at x77262.

**Photos in PeopleSoft.** In September, the ACBI Team rolled out Photos in PeopleSoft. This allows faculty to view the photos of the students on the class roster. The student has the option to opt out of allowing their photo to be viewed.

**Grade Batch Import in PeopleSoft.** You asked, we listened. Starting with the Fall 2015 Grade Cycle, faculty will have the capability to load their grades by batch into PeopleSoft. They can use their own spreadsheet or download one from their grade

roster to upload their grades into PeopleSoft. We will be communicating with the faculty on the process and there will also be a video available to help them with the new process.

**Directory information in PeopleSoft.** ACBI working closely with other areas in ITS to move the Faculty/Staff directory information from the current TelDat system to PeopleSoft. This will allow titles and department information to be maintained in HR. Allow easier access to the directory information in PeopleSoft.

**Cayuse 424 HR Connect Web Application Project.** The ACBI Team is working closely with Research and Sponsored Programs to prepopulate HR PeopleSoft data into the new System. Cayuse 424 is a fast, easy-to-use Web application created specifically to simplify the creation, review, approval, and electronic submission of grant proposals. Cayuse 424 helps organizations of all sizes accelerate proposal development, reduce pre-award overhead, and improve the quality and accuracy of sponsored funding proposals.

**HR/SA People Tools Upgrade to 8.54.** Starting in November the ACBI Team will be upgrading to a new tools release in PeopleSoft. Plan to go live in March 2016

**CFS 9.2 MP 2.0 upgrade - CMS Financial Systemwide Upgrade.** Currently CFS is being upgraded. Major changes in the Check printing system going from Crystal Reports to BI are being tested now. Plan to go live with the full project on April 25, 2016.

**New Faculty Associate:** I am pleased to announce that Dr. Mihaela Popescu has joined the Academic Technologies and Innovations department of ITS as a faculty associate and will work with faculty across the University and the ATI team in fostering and supporting faculty led innovation and research. . Dr. Popescu, a professor of Communication Studies at CSUSB was selected through an internal search process by a committee chaired by Dr. Jonathan Anderson, and comprised of faculty, staff and administrators. She will serve a three-year term with two-thirds reassigned time from the Department of Communication Studies.

The position has a comprehensive mandate, but essentially revolves around two key goals:

(1) To promptly address faculty needs and concerns regarding instructional technology

She will work with the ATI team to foster the exploration of pedagogically-sound technologies; to facilitate professional training for faculty and manage the work flow for actual course implementation; to help locate resources for faculty; and to showcase faculty achievements in regard to the use of instructional technologies.

(2) To nurture a strong collaboration between ATI, TRC and other campus entities in order to advance the technological resources and know-how of our campus.

She will contribute vision and research into online and mobile learning; collaborate with TRC in identifying faculty needs and opportunities for faculty led innovation; manage existing instructional technology grants; and pursue new ones.

Dr. Popescu will serve as the primary faculty liaison when it comes to integrating technology into the curriculum. She will start her new position on August 3<sup>rd</sup>. Her email is [popescum@csusb.edu](mailto:popescum@csusb.edu). Her office is located in PL 007.

I want to express sincere appreciation to Dr. Jonathan Anderson for chairing the search committee and to Dr. Kim Costino, Dr. Carol Hood, Dr. Kathryn Howard, Dr. Ryan Keating, Mr. Steve Waldman, Mr. Felix Zuniga and Mr. Garrett Trask for participating in the selection process.

We are in the process of adding two more Instructional designers to the ATI team and are partnering with the College of Business and Public Administration on another position to enhance support we provide our faculty.

We are working with Internet2 to identify High Performance computing resources for our faculty to aid with their research.

The University has purchased a campus license for Qualtrics survey tool for students, faculty and staff across the University. Campus community can access this tool by logging into the myCoyote portal.

**Tech Week:** In conjunction with the University's 50<sup>th</sup> anniversary celebrations, the ITS team is launching its first annual Tech Week Celebration. Starting tomorrow, several events have been planned across the University including, TechConnect going on today, Open Houses tomorrow, Software Download party on Thursday and ITS Roadshows on Friday. Please see attached flyer that talks about the Open House for the Idea Lab and an iBook Author for faculty that will happen tomorrow. For a full list of events please visit: <http://blogs.csusb.edu/its/techweek2015> . We invite you to get to know us and let us know how we can serve you better during these opportunities.

**ITS Strategic Planning:** ITS is embarking on its own strategic plan that will be closely aligned with the University's strategic plan. We will engage the campus community as well as external stakeholders in the development of this plan. We hope to complete this plan by the end of the fall quarter.

**Operational Efficiency:** In addition to the Study Abroad form going online using OnBase Enterprise Workflow Management system, the Computerized Information Access (CIA) form has also gone online, reducing the time it takes to gain access to systems on Campus to less than two weeks. We are continuing to streamline the process. On the student services side, the OnBase system has allowed us to completely automate the Financial Check listing process and integrate it with Peoplesoft.

The Incubator classroom is now live and the History department is holding classes in the newly renovated space in PL 15. This room will be one of the Open House showcases tomorrow. We have also collaborated with Dr. Rizzo and Kinesiology in making HP 123 into an Active Learning Classroom.

The Information Security Audit mitigation plan was submitted to the Chancellor's Office on September 18<sup>th</sup> and was accepted by the Audit Team without further recommendations. The ITS Team will work with Colleges and departments to implement that plan that was submitted.

October is Information Security Awareness month. The Information Security and Emerging Technologies team is planning a series of presentations and informational e-mails to the Campus Community on protecting sensitive data across the University.

- 6.4 Vice President for University Advancement, R. Fremont, thanked his team for raising over \$14.5 million this past year. VP Fremont announced that there are \$30-35 million in proposals to go out this year in conjunction with the 50<sup>th</sup> Anniversary Celebration. VP Fremont thanked his 50<sup>th</sup> Anniversary Co-Chair, Senator Ullman for her work. Many exciting events for the Anniversary are coming up including a lecture by Nobel Peace Prize recipient Dr. Shirin Ebadi on October 22, 2015.

VP Fremont stated that CSUSB is launching a new project called Inside CSUSB celebrating students and faculty. VP Fremont added that October 14, 2015 is Alumni Professor for a Day program.

6.5 Academic Affairs/Deans' Reports: No reports were given at this time.

## **7. STATEWIDE ACADEMIC SENATORS' REPORT.**

Please go to: <http://www.calstate.edu/AcadSen/Records/> for information regarding the last ASCSU Plenary meeting.

### [ASCSU Resolution Summary](#)

If you have any feedback regarding the ASCSU report, please click here [ASCSU Input Form](#).

Statewide Academic Senator stated that the ASCSU Academic Affairs Committee is trying to differentiate between undergraduate and graduate education and is also looking at quantitative literacy. The ACSU is also having discussion regarding shared governance on campus. The ASCSU continues to monitor the transfer degrees under SB1440.

Senator Ullman stated that CSUSB can look forward to visits this AY from both the ASCSU Chair, Steven Filing, and Faculty Trustee, Steven Stepanek.

## **8. CHAIR'S REPORT.**

Chair Ruml welcomed the new SBS Dean, Rafik Mohamed.

## **9. COMMITTEE REPORTS.**

EPRC Chair Karant stated that the committee has several referrals it will be considering.

FAC Chair Chen-Maynard stated that the Committee will be meeting Monday and hopes to bring a couple policies to the Senate in November.

## **10. SENATORS' REPORTS / INCLUDING ASI PRESIDENT'S REPORT**

10.1 Robert's Rules of Order, (attachment) – noted

ASI President Davis stated that the ASI is working on its first Strategic Plan. ASI is looking at finding space for a Campus Center for Sustainability, Student Money Management Association, and DREAM Center.

## **11. COMMUNICATIONS.**

11.1 Executive Committee Minutes, 5/19/15 ([ECM 14-19](#)) - noted

11.2 Executive Committee Minutes, 6/09/15 ([ECM 14-20](#)) - noted

11.3 Executive Committee Minutes, 7/16/15 ([ECMS15-01](#)) - noted

11.4 Executive Committee Minutes, 8/12/15([ECMS15-02](#)) - noted

11.5 Executive Committee Minutes, 9/22/15 ([ECM 15-01](#)) - noted

11.6 Executive Committee Minutes 9/29/15 ([ECM 15-02](#)) - noted

11.7 Faculty Senate Sunshine Fund – This item is deferred to the next Faculty Senate meeting on November 3, 2015.

12. **CURRICULUM – Information Items:** (*Copies are available at each College office and the Faculty Senate office*)

**CURRICULUM – NEW ITEMS (Consent Items)** – (Copies are available at each College office and the Faculty Senate office)

**COLLEGE OF ARTS AND LETTERS**

**COLLEGE OF BUSINESS AND PUBLIC ADMINISTRATION**

**COLLEGE OF EDUCATION**

**COLLEGE OF NATURAL SCIENCES**

**COLLEGE OF SOCIAL AND BEHAVIORAL SCIENCES**

**ALL UNIVERSITY –**

13. **OLD BUSINESS.**

**3:15pm TIME CERTAIN** (If preceding items have not been completed).

14. **ACADEMIC COUNCIL ON INTERNATIONAL PROGRAMS PRESENTATION (A. Wolfgang)**

A. Wolfgang shared information on the many international program opportunities for students and faculty and encouraged faculty to contact her with any questions. A. Wolfgang noted the importance of working with students early to determine the best course of action to assist students in participating in study abroad opportunities. To view the presentation, please use the [CSU International Programs Presentation](#) link.

15. **ADJOURNMENT (Time Certain 3:50 PM)**

It was m/(T. Rizzo), s/(D. Chen-Maynard) to adjourn the Faculty Senate. **PASSED.**



CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO  
FACULTY SENATE MEETING, 50th SENATE

**M I N U T E S**

**SESSION 03– Tuesday, November 3, 2015, 2:00 pm – 3:50 pm, Pine Room**

**Members Present:** All members were present with the exception of K. Collins, M. Groen, A. Johnson, T. Pytell, B. Steffel, X. Yin

**Guests Present:** T. Ballman, C. Caballero, R. Chen, R. Fremont, B. Haynes, P. Schram, S. Sudhakar, P. Williams

1. **APPROVAL OF THE MINUTES.**

1.1 Minutes for October 13, 2015 ([FSM 15-02](#))

It was m/(T. Rizzo), s/(D. Chen-Maynard) to approve the Faculty Senate minutes from October 13, 2015 as amended. **PASSED.**

2. **APPROVAL OF THE AGENDA.**

It was m/(T. Rizzo), s/(T. Schmitt) to approve the Faculty Senate agenda as written. **PASSED.**

3. **PRESIDENT’S REPORT.**

President Morales reported that the documents requested by WASC have been forwarded. Those documents include the Institutional Learning Objectives, the General Education Learning Outcomes, the Strategic Plan, and the Implementation Plan for the Strategic Plan. President Morales once again thanked Senator Ullman, Senator Gilbert, Senator Rizzo, and VP Sudhakar for spearheading those documents for completion and all those involved. President Morales added that as CSUSB moves forward it will create an all-encompassing assessment structure and continue to move the culture of assessment in all areas not just education.

President Morales stated that the recent Leadership Retreat was well-attended and garnered great input on the Strategic Implementation Plan. The President said that everything is or will be posted to the Strategic Plan Website. Another well-attended event was the Campus Budget Open Forum. President Morales stated that the webcast of the open forum is on the Budget Website.

President Morales stated that he met with the Faculty Senate EC (FSEC) prior to the Senate meeting to discuss the structure of the Provost Search Committee and is happy to announce that he will be moving forward to convene the Committee. The Provost Search Consultant will be on Campus November 19-20, 2015 gathering what characteristics the campus community wants to see in a Provost by meeting with constituents across campus including the Faculty Senate Executive Committee. Also during the meeting with the FSEC, President Morales discussed the hiring process for the Semester Conversion Director. The

interview protocol will be expanded to include the FSEC, VPs, and Deans interviewing all candidates with the possibility of open forums for finalists.

On October 3, 2015, the Kinesiology Department hosted their annual DisAbility Sports Festival and as usual, was a great success. Professor Moffett who is on leave with the National Warriors' Project has been a great leader of the event. Based on feedback, this year newly promoted faculty and newly hired faculty shared a brunch in place of having separate events for each group. On October 7, 2015, President Morales participated in the Meet the Firms program hosted by the Department of Accounting and Finance. President Morales spoke with 20 firms who mainly recruit CSUSB students. On October 14, 2015, the Alumni Office hosted its first Professor for a Day event in which alumni returned to campus to guest lecture in classes across campus. President Morales added that there are a number of upcoming 50<sup>th</sup> Anniversary Events including a Symposium on International Education with Dr. Allan Goodman on December 4, 2015 from 9am to 3pm and all are welcome to attend. CSUSB recently hosted a "Black/Brown Conference" in which African-American and Latino boys in 7<sup>th</sup> and 8<sup>th</sup> grade were welcomed to the campus by community leaders and attended workshops on curriculum and the college experience.

Senator Ullman stated in light of the projected 1% enrollment increase for the next AY, how does the President see being able to accommodate and manage the growth. President Morales stated that the Enrollment Management Committee (JAWS) just met and he has not been briefed yet; however, the President stated that CSUSB will continue to host the summer session on self-support. While this helps with enrollment and not exceeding targets, it also helps students by providing more courses and generates more scholarships and allows CSUSB to employ faculty. Summer session run through CEL this past year also generated a revenue sharing opportunity for colleges and departments. Approximately \$357,000 will go to colleges and \$316,000 to departments based on the FTEs generated. Also, there has been work to identify super seniors and to engage and advise them so that they can graduate. The 1% growth target is based on the governor's budget, however, President Morales feels with lobbying efforts that target may be increased to 3%. VP Haynes asked that in addition to the 1% growth, CSUSB has requested an additional 350 FTEs for next year.

Senator Gilbert asked how will the classroom be supported with this growth. For example, in a class built for 60 students in order to provide individual attention, 250 students have been enrolled with a waitlist. President Morales stated that changing the impactation plan is a possibility although he is not a fan.

Senator Karant stated that it was presented in the recent Campus Budget open forum that the eventual target for CSUSB will be 30,000 students. Senator Karant asked what is the plan to add new tenure-track faculty to support that increase in students. President Morales emphasized that there is no timeline to reach 30,000. President Morales plans to continue his aggressive process to add faculty and has committed in the Strategic Plan to increase the tenure density from 58% to 63%. Over the last three years, 97 tenure-track faculty have been hired. Interim Provost Delgado added that last year there were 13 net new tenure-track faculty and this year there will be 16 net new tenure-track faculty.

Senator Davidson expressed concerns over the resident Coyote First Step Program and if it would alienate students needing to work over the summer from attending CSUSB and thus

change the demographics of CSUSB's student population. President Morales stated that the evidence he has seen shows students wanted to be here and gained much from the experience including being able to address their developmental needs, providing them the experience of living on campus. President Morales noted that students were able to request waivers to due to financial hardship. The success of the program has been great, especially in Math, and President Morales added that assessment data will be released soon. Interim Provost Delgado noted that few waivers were needed, and many students and their families truly appreciated the living-on-campus experience and inquired if financial aid packages could cover the costs of housing.

Senator Kremling asked if the demographic data of students who applied, who was accepted, and who ended up attending over the last few years could be shared. President Morales stated that he would share the data with faculty.

Senator Ullman stated that she was eager to see the report and needed to see the comparison of who was not there as well and also needed to compare how the Coyote First Step Math program improved over the already successful Math IMP Program. President Morales stated that the report will be shared within the next month or so.

Senator Mango asked if students participating in Coyote First Step were surveyed regarding the advantages and disadvantages of the program. President Morales responded that students were surveyed and quantitative and qualitative data will be available. Overall, student response was overwhelmingly positive. Some students even indicated after completed the first session that they would have enjoyed participating in the second session.

Senator Texeira asked if CSUSB still has the Presidential Scholars and what is the rate of acceptance. President Morales replied that the Presidential Scholars are still awarded and the rate of acceptance has not changed much: about 30-35 students offered the Presidential Scholar award come to CSUSB each year.

#### 4. **PROVOST'S REPORT.**

Interim Provost Delgado stated that he has been meeting with CFA leadership to discuss this year's round of equity raises. Discussion will continue with the CFA, and Interim Provost Delgado welcomes input from department chairs on how to move forward.

The first Chairs' Council meeting will be November 4, 2015. Interim Provost Delgado noted that there are currently 45 tenure-track faculty searches and wants faculty input on how NeoGov is working in the search process.

Senator Owen asked if the Academic Affairs put a moratorium on certain curricular changes due to the upcoming conversion to semesters. Interim Provost Delgado and AP Chen both stated that there is no University level moratorium but colleges may have implemented something. Dean Ballman added that CAL does have some limitations on curricular changes but exceptions can be sought.

Senator Naticchia asked when the Academic Affairs budget will be available for posting on the Senate website. Interim Provost Delgado stated that he has been working on the budget with his office. Senator Naticchia noted that usually the budget is posted by this time.

Interim Provost Delgado stated that he was under the impression of a later timeline but will try to have it completed as soon as possible.

5. **OLD BUSINESS.**

6. **NEW BUSINESS.**

6.1 FSD 01-01.R3, FAM 827.3, Distributed Learning Policy ([attachment](#)) First Reading:

If you would like to provide input please click here [DL Input Form](#)

Distributed Learning Committee Chair Kremling explained that the proposed revisions are only to the committee composition and duties. DLC Chair Kremling stated that if passed, this will restructure the committee and allow for vacant positions to be filled so the entire policy can be revised by a full committee. LC Chair Kremling added that a friendly amendment to change the word “hybrid” to “blended” in the document will be made until a full revision is completed.

It was m/(J. Kremling), s/(N. Tórrez) to waive the first reading of FSD 01-01.R3, FAM 827.3, Distributed Learning Policy. **PASSED.**

It was m/(J. Kremling), s/(J. Ullman) to approve the portion of FSD 01-01.R3, FAM 827.3, Distributed Learning Policy relating to the composition and duties of the Committee. **PASSED, unanimously.**

6.2 FSD 87-20.R2, FAM 640.6, Policy Statement Concerning Recruitment and Appointment of the Provost/Vice President for Academic Affairs ([attachment](#)) First Reading:

If you would like to provide input please click here [Provost Search Input Form](#)

FAC Chair Chen-Maynard explained that many of the changes clarify items in the policy. The Committee will propose for a second reading to delete item 1.6 since the SSP, ARs are no longer overseen by the Provost and have few possible candidates to serve on the committee. It was noted that SSP, ARs could still serve on the committee if appointed by the President. Interim Provost Delgado noted that the retreat-right language is lacking a process. FAC Chair Chen-Maynard stated that the committee will be using language from the CBA to clarify the process. FAC Chair Chen-Maynard asked Senators to send her any further input via email prior to the FAC next meeting on November 16, 2015.

The Faculty Senate accepted the first reading of FSD 87-20.R2, FAM 640.6, Policy Statement Concerning Recruitment and Appointment of the Provost/Vice President for Academic Affairs. **PASSED, unanimously.**

7. **DIVISION REPORTS.**

7.1 Vice President for Student Affairs, B. Haynes, stated that over the coming months, he will be working with ASI to reimagine the Student Union for expansion. Last year, over 800,000 visits were made to the SMSU.

VP Haynes encouraged everyone to participate in the open forums for the Career Center Director and Service to Students with Disabilities Director. VP Haynes also invited

everyone to the ribbon cutting ceremony of the DREAM Center on November 5, 2015 at 10am.

Senator Ullman asked in regard to the Agent of Change IRB breach how students will be notified, how to rectify any potential harm that was done, and how personnel involved will be trained on IRB issues. VP Haynes yielded the floor to AP Thompson. AP Thompson stated that the IRB is working on the final draft of its report. The CSUSB IRB found that IRB protocol at CSUSB was not followed and will be sending its final report to both the Colleagues and Student listservs. No information was provided on rectifying potential harm to students or IRB training for personnel involved in incident. AP Thompson added that the CO will be forming its own IRB Committee as well in light of this issue.

Senator Karant asked if the CO forms an IRB Committee if a multicampus research involving human subjects going through the committee would also need full CSUSB IRB approval as is current practice. AP Thompson stated that he does not foresee CSUSB policy changing and full CSUSB IRB approval will still be required.

Senator Diaz-Rico asked if the plans to expand the SMSU include expanding the footprint and asked that it be considered to have a parking garage added under the building. VP Haynes stated that currently there are no concrete plans of how the building would be expanded but it is likely the footprint will grow.

7.2 Vice President for Information Technology Services, VP Sudhakar, gave the following report:

Your ITS Team in Collaboration with several departments and divisions across the University has rolled out several value added resources to benefit our students, faculty and staff. Please see attached flyer and the ITS Blog (<http://blogs.csusb.edu/its>) that includes information regarding, Wireless Printing, Free ESET Antivirus software for home use for students, faculty and staff, Coyote Cash a new payment option, Virtual Plaza through the Hispanic Educational Technology Services, Powermat wireless charging stations, student collaboration station in the first floor of the Pfau Library, and Idea Lab in the basement of the Pfau Library for Faculty.

The Academic Technologies and Innovation Team is working with the TRC on several workshops and training sessions for faculty. Please see attached document.

Senator Pelletier asked if there was a way to link Blackboard to the MyCoyote Roster to automatically drop students in order to avoid faculty from having to manually drop students in Blackboard. Senator Texeira added that it would be useful when students also enroll late as well. VP Sudhakar stated that he would look into this issue.

7.3 Vice President for University Advancement, R. Fremont, stated that the lecture by Nobel Peace Prize recipient, Dr. Shirin Ebadi was a huge success and a wonderful event overall. The next upcoming lecture will be on International Education with Dr. Allan Goodman on December 4, 2015.

VP Fremont updated that Senate that giving is up 34% from this point in time last year.

Senator Ullman asked if VP Fremont could share raw numbers with the Senate on giving. VP Fremont stated that overall giving is up from about \$1.1 million last year to about \$1.5 million currently. Planned giving is up by approximately \$200,000. VP Fremont stated that he would share a breakdown of giving with the Senate.

7.4 Academic Affairs/Deans' Reports, AP Thompson reminded everyone that the Master Plan Open Forums will be on Wednesday, November 4, 2015 from 3pm to 5pm in the SMSU Events Center and again on Thursday, November 5, 2015 from 9:30am to 12pm in PL-5005. Everyone is welcome and encouraged to attend and give their input on the consultants' plan.

As outlined in the Strategic Plan Goal 1, Objective 6, F. Beer will be reviewing all graduate programs and see how CSUSB can make its graduate programs better. Also, as outlined in Goal 2, Objective 2 AP Thompson and TRC Director Costino will be working to begin the discussion on the Creation of the Faculty Center of Excellence. AP Thompson asked anyone to send input on the Center to TRC Director Costino or himself. AP Thompson congratulated the faculty for already accomplishing Goal 3 Objective 5 by receiving \$31 million dollars from external grants/awards.

AP Thompson stated that new software portals for external grant and internal grant submission are being implemented.

Senator Karant asked that even though CSUSB had \$31 million in external grants in a document circulation CSUSB was ranked 19<sup>th</sup> in the system for research. AP Thompson stated that he does not believe that information is correct and that CSUSB is ready to move to the second tier of CSUs in research. Senator Karant also asked if the new software portal will take the place of the PIF. AP Thompson stated that the software will replace the PIF and be the same process only electronic.

Senator Fischman asked how the new software will affect her workload since she does not write the PIF, but only the proposal. AP Thompson responded that a great deal of the proposal can be uploaded via PDF and the software makes sure the proposal is complete.

Senator Karant asked if the software has the capability of formatting a CV to fit the submission standards. AP Thompson stated he would look into that issue.

7.5 Vice President for Administration and Finance was not present to give a report.

## **8. STATEWIDE ACADEMIC SENATORS' REPORT.**

Please go to: <http://www.calstate.edu/AcadSen/Records/> for information regarding the last ASCSU Plenary meeting.

[ASCSU Resolution Summary](#)

If you have any feedback regarding the ASCSU report, please click here [ASCSU Input Form](#).

Statewide Academic Senator Ullman reported that the ASCSU will be hosting meetings this week. Currently 21 of the 23 CSU's have passed resolutions in support of open presidential searches. It appears the two remaining campuses might not pass resolution on the topic since they passed resolutions in support in prior years. The Academic Affairs Committee will be continuing their investigation on differentiating undergraduate and graduate programs. Title 5 currently states that 50% of courses in a Master's Degree need to be in graduate education and the ASCSU is looking into raising that. Senator Ullman yielded the floor to Graduate Dean Thompson who stated that CSUSB policy has been that 70% of the program needs to be in graduate courses to maintain rigor and quality.

Senator Karant asked if it was true undergraduate students cannot matriculate into 500 level courses and above. Graduate Dean Thompson stated that undergraduate students cannot matriculate into 600 level courses and graduate students cannot matriculate into doctoral courses.

## **9. CHAIR'S REPORT.**

Chair Ruml thanked all the Senators for the attendance and was glad to see such a full room. Chair Ruml shared his appreciation for the continued involvement of the ASI President and President Morales in the Senate. Chair Ruml added that Senators are welcome to continue the discussion on the Senate listserv on any issue.

## **10. COMMITTEE REPORTS.**

EPRC Chair Karant stated that the Committee will be meeting November 9, 2015. The Committee has been working on an Academic Freedom policy and will be reviewing an Ancillary Unit proposal and the Academic Master Plan.

FAC Chair Chen-Maynard stated that the FAC will next meet on November 16, 2015 to review the input on the Provost Search policy as well as work on other policies.

## **11. SENATORS' REPORTS / INCLUDING ASI PRESIDENT'S REPORT**

ASI President Davis stated that the ASI is considering a resolution to establish a University Hour when Semesters are implemented. This would be an hour, two days a week, in which no classes would be scheduled so that student organizations would have a time during the day to meet. ASI President Davis will forward the resolution to the Senate for input.

## **12. COMMUNICATIONS.**

12.1 Executive Committee Minutes, 10/06/15 ([ECM 15-03](#)) - noted

12.2 Executive Committee Minutes, 10/20/15 ([ECM 15-04](#)) - noted

12.3 Faculty Senate Sunshine Fund - Chair Ruml asked everyone to donate in order to provide gifts/cards to honor faculty for various occasions.

## **13. CURRICULUM – Information Items: (Copies are available at each College office and the Faculty Senate office)**

**CURRICULUM – NEW ITEMS (Consent Items)** – (Copies are available at each College office and the Faculty Senate office)

**COLLEGE OF ARTS AND LETTERS**

**COLLEGE OF BUSINESS AND PUBLIC ADMINISTRATION**

**COLLEGE OF EDUCATION**

**COLLEGE OF NATURAL SCIENCES**

**COLLEGE OF SOCIAL AND BEHAVIORAL SCIENCES**

**ALL UNIVERSITY –**

14. **OTHER BUSINESS.**
15. **ADJOURNMENT (Time Certain 3:50 PM)**

It was m/(T. Rizzo), s/(J. Kremling) to adjourn the Faculty Senate. **PASSED.**



## ATI-sponsored events, Fall 2015

### (1) Blackboard Training

*This series offers hands-on Blackboard training at basic and advanced levels every quarter. The series is designed to help faculty integrate Blackboard into courses offered in any format.*

**Blackboard Intensive.** Friday, October 9, 10:00 am – 2:00 pm, PL 015. Facilitator: Mauricio Cadavid. Registration required at <https://acsweb.csusb.edu/trc/reg/register.jsp> (a limited number of laptops will be provided; bring your own laptop recommended).

During this four-hour workshop, participants will learn how to navigate the Blackboard platform and use its basic functionality, as well as how to integrate Blackboard into their course structure, given the specific learning outcomes of the course. Participants will also learn the basics of assessment and evaluation using Blackboard, how to use the available collaboration tools, and how to manage the Grade Center. Lunch will be served.

**Blackboard Bootcamp.** December 16-17, 10:00 am – 4:00 pm, PL 015. Facilitators: Mauricio Cadavid and Takiya Moore. Registration required at <https://acsweb.csusb.edu/trc/reg/register.jsp> (a limited number of laptops will be provided; bring your own laptop recommended). Participants may register for Day 1 (Basic Blackboard), Day 2 (Advanced Blackboard), or both. Lunch will be served.

This intensive, two-day bootcamp will introduce participants to basic and advanced Blackboard features. On Day 1 we will cover elements of online teaching, Blackboard features, course customization, course organization and lesson plans, ways to upload content, copyright and accessibility, assessments (including rubrics, wikis and blogs) and badges. On Day 2, which includes material particularly useful for faculty teaching online courses, we will cover sources of content, multimedia content, Blackboard interactions, integration of third-party technologies, dashboards and monitoring student performance, and preventing cheating.

### (2) Series: Blackboard Retooling

*This series of workshops will teach faculty how to use several third-party learning technologies with Blackboard to enhance course interactivity, improve student engagement, and facilitate collaboration among learners. In 2015-16, we will cover Camtasia, iTunes U, Google Apps for Education, Prezi, Softchalk and VoiceThread.*

**Using Softchalk.** Thursday, October 22, 12 – 1:00 pm, PL 003. Facilitator: Takiya Moore. Registration required at <https://acsweb.csusb.edu/trc/reg/register.jsp>, walk-ins accepted. Laptops will be provided.

In this workshop, you will learn the Softchalk basics. Softchalk is an e-learning authoring tool that enables the creation of content that can be integrated with Blackboard and other

LMS platforms. With Softchalk, you can make content more engaging by creating lessons that integrate audio, video, as well as interactive elements, quizzes, and other activities.

**Using VoiceThread.** Thursday, December 3, 12-1:00 pm, PL 003. Facilitator: Mauricio Cadavid. Registration required at <https://acsweb.csusb.edu/trc/reg/register.jsp>, walk-ins accepted. Laptops will be provided.

In this workshop, you will learn VoiceThread basics. VoiceThread is a tool for having group conversations around, and interactions with, multimedia content. With VoiceThread, all course participants, whether students or faculty, can create interactive, Blackboard-integrated presentations that enable immediate audio feedback from all learners.

### **(3) Series: App Smashing.**

*To “app smash” means to use multiple apps in synergy to mutually strengthen their power, thus enhancing a project. App Smashing demands creativity, pushes learning boundaries, asks more from—and often “subverts”—technology, and often results in more engaged learning. This series of two-hour workshops will combine presentations with hands-on experimenting. In 2015-16, we will focus on app smashing using Explain Everything, StoryMaps and TouchCast.*

**App Smashing I: Explain Everything.** Friday, November 13, 10:00 am – 12:00 pm, PL 003. Facilitator: Mihaela Popescu. Registration required at <https://acsweb.csusb.edu/trc/reg/register.jsp> (iPads provided), walk-ins accepted (will need iPads).

Explain Everything is a versatile design tool for the iPad that enables the use of interactive whiteboard, screencasting, annotation, animation and narration. Explain Everything is easily combined with a variety of other apps—iMovie, Camera, Garageband, Haiku Deck (a web presentation tool), Tellagami (a mobile app to create animated avatars), ThingLink (an app for creating interactive images), to name a few— to create engaging presentations in a variety of formats, as well as creative interactions. In this workshop, you will learn the basics of Explain Everything and experiment with two lesson ideas that use Explain Everything in conjunction with other apps.

### **(4) Series: Copyright and Accessibility made easy**

*This series includes regularly offered workshops on copyright and accessibility issues of interest to faculty.*

**Copyright made easy.** Thursday, October 29, 12-1 pm, FO 177. Facilitator: Takiya Moore. Registration required at <https://acsweb.csusb.edu/trc/reg/register.jsp>, walk-ins accepted.

In the context of increased conversations about e-textbooks and self-publishing, it is important to understand intellectual property rights. This workshop will address the provisions of Fair Use and the TEACH Act that enhance and protect the creation of intellectual property in a digital world, as well as new ways of authorizing content besides copyright.

### **(5) Series: Quality Assurance training**

*The Quality Matters (QM) Program, supported by the Course Redesign with Technology initiative of the Chancellor's Office, is a faculty development process that trains faculty to evaluate the quality of online and blended courses. As part of this process, faculty members learn certain benchmarks of good practices for online/blended courses, as well as how to apply those benchmarks to evaluate courses—whether theirs or their peers'—that have online components. By applying the QM process, faculty are able to certify courses for meeting quality standards, as well as improve their own courses for online delivery.*

**QM Webinars.** Monday, November 2, 9:30 am – 3:00 pm PL 003 IDEA Lab.

**Webinars:** “Put on Your Cultural Glasses and Jump! Transforming Regular Assignments into Active Learning Experience” (9:30-9:55 am); “Spicing It Up! Quality Course Design for the Digital Age” (11:30 am-12:20 pm); “Making Sense of the Competency-Based Education Learning Management Systems Landscape” (1:35-2:25 pm); “Going Beyond Course Design: Implementing Online Delivery Standards” (2:35-3:00 pm).

**QM Webinars.** Tuesday, November 3, 7:15 am-1:10 pm, PL 003 IDEA Lab. **Webinars:** “It’s All in the Design—The Importance of Making Courses Legally Accessible” (7:15-8:05 am); “Our Sneaky QM Implementation: Moving Past Posting Their Syllabus Online” (11:45 am–12:10 pm); “Creating the Perfect Module” (12:20–1:10 pm).

**Applying the QM Rubric.** Saturday, Jan. 30, 9 am – 4 pm, PL 003 IDEA Lab.

Registration required at <https://acsweb.csusb.edu/trc/reg/register.jsp>. Trainers: Ashley Skylar, Ph.D. and Allison Evans, Ph.D. Please bring your own laptop (a few laptops will be provided). Lunch will be served.

**QM Rubric in-depth, Session I.** Friday, Feb. 12, 9 am – 12 pm, PL 003 IDEA Lab.

Registration required at <https://acsweb.csusb.edu/trc/reg/register.jsp>. Trainers: Mauricio Cadavid and Takiya Moore. Please bring your own laptop (a few laptops will be provided).

**QM Rubric in-depth, Session II.** Friday, Feb. 26, 9 am – 12 pm, PL 003 IDEA Lab.

Registration required at <https://acsweb.csusb.edu/trc/reg/register.jsp>. Trainers: Mauricio Cadavid and Takiya Moore. Please bring your own laptop (a few laptops will be provided).

**QM Rubric in-depth, Session III.** Friday, Mar. 11, 9 am – 12 pm, PL 003 IDEA Lab.

Registration required at <https://acsweb.csusb.edu/trc/reg/register.jsp>. Trainers: Mauricio

Cadavid and Takiya Moore. Please bring your own laptop (a few laptops will be provided).

## **(6) Other workshops**

**Using Qualtrics.** Tuesday, November 10, 2-3 pm, PL 003 IDEA Lab. Facilitator: Michael Chen. Registration required at <https://acsweb.csusb.edu/trc/reg/register.jsp>, walk-ins accepted. BYOD (bring your own device).

Qualtrics, a widely employed web-based survey platform now available for use by CSUSB, allows the construction of sophisticated surveys, enables users to capture survey results from publicly-available surveys, and (for a fee) runs surveys on user-designed samples. In this workshop, you will learn the basic functionality of the platform.

## **ATI events co-sponsored with TRC, Fall 2015**

### **(7) Series: Digital literacies**

*This series hosts one to two-hour lectures and discussions with distinguished invited speakers. The series is organized around the question: How do emerging forms of meaning-making change how we learn? In 2015-16, the series will cover gaming in education.*

**Games Really Can Teach Knowledge and Behavior Change: Evidence from a Five Year Project on Games about Heuristics in Decision Making.** Thursday, November 19, 2:00 – 3:50 pm. Location TBA. Speaker: Dr. Jennifer Stromer-Galley, Associate Professor in the School of Information Studies and Director for the Center for Computational and Data Sciences, Syracuse University. Registration required at <https://acsweb.csusb.edu/trc/reg/register.jsp>.

Games aren't just for fun. They also hold the potential to improve knowledge—not just rote learning, but transformational learning. In this talk followed by an interactive hands-on session, Dr. Stromer-Galley details the design process and research results of a five year project building and testing educational games. These games focused on helping people recognize and mitigate heuristics in decision-making that can lead to bad decisions. She provides a set of guidelines based on her team's experiences about what aspects of games are most effective for long-term knowledge gains and behavior change.

### **(8) Series: Spotlight on innovators**

*This series hosts 90-minutes workshops/presentation by campus faculty on how they integrate pedagogy and technology into their education practice. The series is organized around the question: How do imaginative educators turn disruptive ideas into inspired teaching?*

**Better than sexts: Snapchat as a platform for storytelling and social critique.** Dr. T.C. Corrigan, Department of Communication Studies. Wednesday, November 18, 12 – 1:20 pm, FO-177. Registration required at <https://acsweb.csusb.edu/trc/reg/register.jsp>. Light lunch will be served.

### **(9) Series: Spotlight on technology**

*This series hosts one to two-hour interactive workshops that invite debate on how the featured learning technology may help develop digital literacies. The series is organized around the question: How can digital tools make learning come alive?*

**Introduction to iBooks Author.** Wednesday, October 14, 12-1:20 pm, PL 003.

Presenter: Tim Parker, Apple Inc. Registration required

at <https://acsweb.csusb.edu/trc/reg/register.jsp> (a limited number of laptops will be provided; bring your own Mac recommended).

iBooks Author is a Mac or iOS-based authoring tool to create content that can be either published as an iBook viewed on iPads or converted to pdf for wider distribution. iBooks Author combines texts with images, media, presentations, slide shows and provides an enhanced reading experience. It is created with education in mind and puts content authoring and publishing into the hands of the educators and instructors.

**Introduction to Lightboard.** Wednesday, December 2, 12-1:20 pm, PL 003. Presenter: Garrett Trask, ATI. Registration required at <https://acsweb.csusb.edu/trc/reg/register.jsp>, walk-ins accepted.

Lightboard is an instructional video/lecture recording device that captures the instructor facing the camera and writing/drawing on a LED-lit board all at the same time for more engaging content delivery and presentation.

### **(10) Series: Quality Assurance**

**Conversation with Faculty: The QM Experience.** Wednesday, November 4, 1-2:00 pm, PL 003. Moderator: Takiya Moore. Registration required at <https://acsweb.csusb.edu/trc/reg/register.jsp>, walk-ins accepted.

This faculty panel with previous participants in the CSUSB Quality Assurance program 2014-15 will introduce faculty to the training process delivered last year as part of the Quality Matter certification and will share with the audience their experiences in revising and implementing courses using Quality Matters standards.



In November of 2013, the name of the Information Technology Division was changed to Information Technology Services repositioning the IT Division (formerly IRT Division) to provide best of class technology support services to our students, faculty and staff, to support faculty driven innovation and research, and to improve operational efficiency through business intelligence and analytics.

This was followed by the reorganization and renaming of departments within the ITS Division into logical teams to support the Campus Community.

Samuel Sudhakar, Vice President & CIO

[ssudhakar@csusb.edu](mailto:ssudhakar@csusb.edu)

909-537-5100

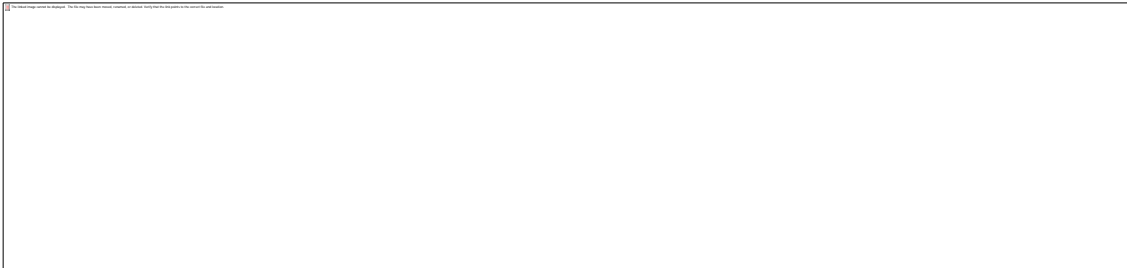
909-693-1409 – Cell

<http://blogs.csusb.edu/its/>

Department	Administrator
Technology Operations & Customer Support <ul style="list-style-type: none"> <li>Technology Support Center (TSC) – <b>24 x 7 x 365 Technology support</b> <a href="http://support.csusb.edu">http://support.csusb.edu</a> <a href="mailto:support@csusb.edu">support@csusb.edu</a></li> <li>Enterprise and Cloud Services – <b>Servers, Software Applications, SOTE, Cloud services, High Performance Computing</b></li> <li>Telecommunications and Network Services (TNS) – <b>Telephone, wired and wireless networks</b></li> </ul>	Mr. Gerard Au, Associate Vice President <a href="mailto:gau@csusb.edu">gau@csusb.edu</a> 909-537-5987  Mr. Jim O’Linger, Director, Enterprise Applications & Customer Support <a href="mailto:jolinger@csusb.edu">jolinger@csusb.edu</a> 909-537-5470  Mr. Khalil Daneshvar, Assistant Director, Enterprise and Cloud Services <a href="mailto:kdaneshv@csusb.edu">kdaneshv@csusb.edu</a> 909-
Academic Technologies & Innovation (ATI)  <b>Instructional Design, Active Learning Spaces, IDEA Lab, Classroom and Student Engagement Technologies, Faculty Training and Support, Faculty Sandbox, Research Networks, High Performance Computing, Assistive Computing Resource Center (ACRC), and Special Events</b>	Dr. Michael Chen, Director <a href="mailto:daxingchen@csusb.edu">daxingchen@csusb.edu</a> 909-537-5069  Dr. Mihaela Popescu, Faculty Associate <a href="mailto:popescum@csusb.edu">popescum@csusb.edu</a> 909-537-3678

<b>Classroom Technology Support and Distance Learning</b>	Mr. Steve Waldman, Assistant Director <a href="mailto:swaldman@csusb.edu">swaldman@csusb.edu</a> 909-537-7168
Administrative Computing and Business Intelligence (ACBI) <b>PeopleSoft and Administrative Software Systems, PAWS, Ad Astra, MyCoyote, Advance Web, Technology Workshops and Training Services</b>	Mrs. Lenora Rodgers, Director <a href="mailto:lenora@csusb.edu">lenora@csusb.edu</a> 909-537-7264
Web Services – <b>Web Development</b>	Mr. Michael Casadonte, Web Services Manager Michael Casadonte <a href="mailto:mcasadon@csusb.edu">mcasadon@csusb.edu</a> (909) 537-5086
Information Security & Emerging Technologies (ISET) – <b>Information Security, IDMS, CAS, Emerging Technologies Research and Implementation, Compliance and Accessibility</b>	Dr. Javier Torner, Director <a href="mailto:jtorner@csusb.edu">jtorner@csusb.edu</a> 909-537-7720
<b>Project Management and Assessment of all Institutional ITS Projects</b>	Mr. Felix Zuniga, Director <a href="mailto:fzuniga@csusb.edu">fzuniga@csusb.edu</a> 909-537-3234
Palm Desert Campus – <b>All technology needs at the PDC</b>	Ms. Patricia Weyand, Assistant Director, Information Technology Services @ PDC <a href="mailto:pweyand@csusb.edu">pweyand@csusb.edu</a> 909-537-8159

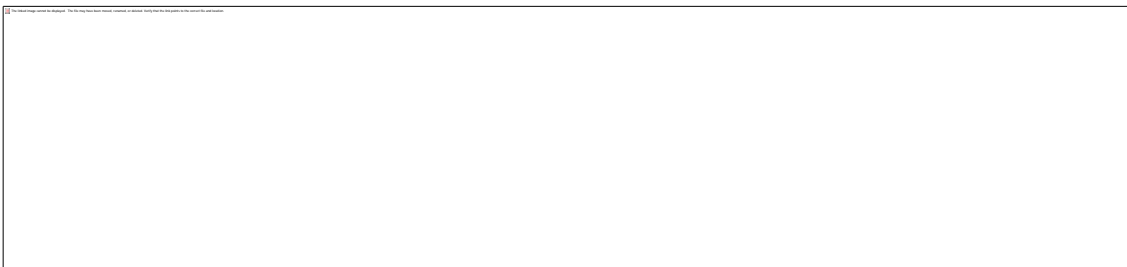
## Fall 2015 Tech Updates



**Wireless Printing Now Available** | Convenient on-campus wireless printing is now available for students, faculty, and staff at CSUSB. Instead of logging onto the nearest computer, documents are now ready to print as soon as you walk in the building. [Learn More.](#)



**FREE ESET Antivirus Software Installation** | CSUSB students, faculty, and staff are now eligible to receive a free licensing code and installation of ESET Antivirus Protection on up to three devices. Each device will be protected from viruses, spyware, and malware for one year. [Learn More.](#)





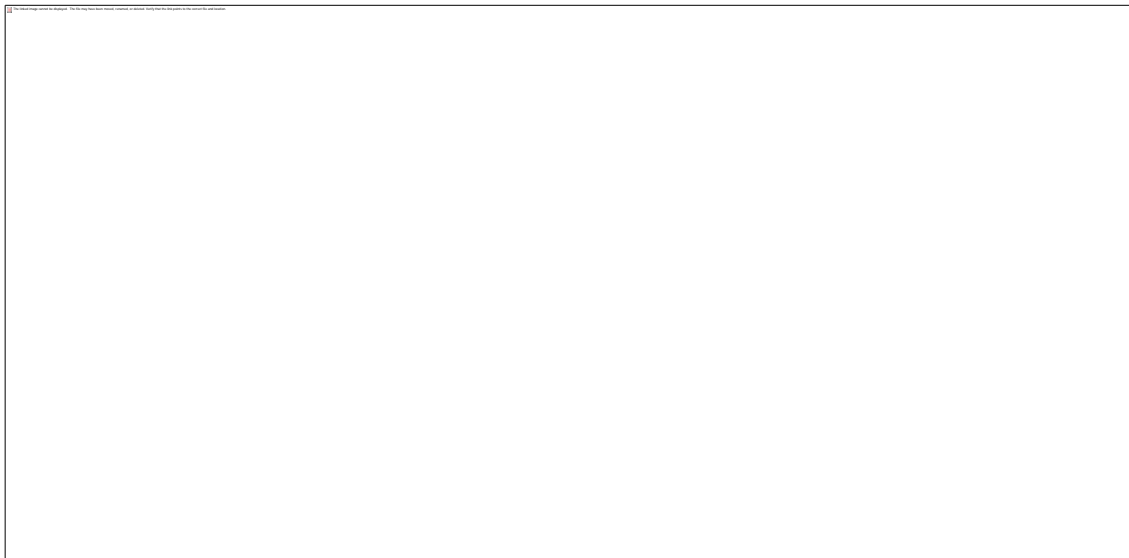
## Coyote Cash | A New Payment Option

Coyote Cash, previously known as Flex Cash, is being reintroduced to students as a new and improved payment option. Students can simply use their Coyote One Card as a form of payment for various on-campus services. [Learn More.](#)



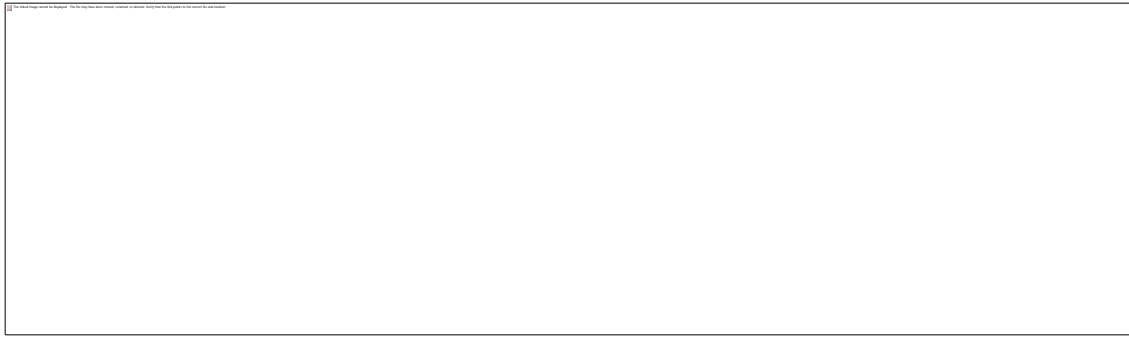
## Microsoft Office 365 Downloads

CSUSB provides Microsoft Office 365 ProPlus to students for FREE! Faculty and staff can purchase a copy for just \$9.95. [Learn More.](#)

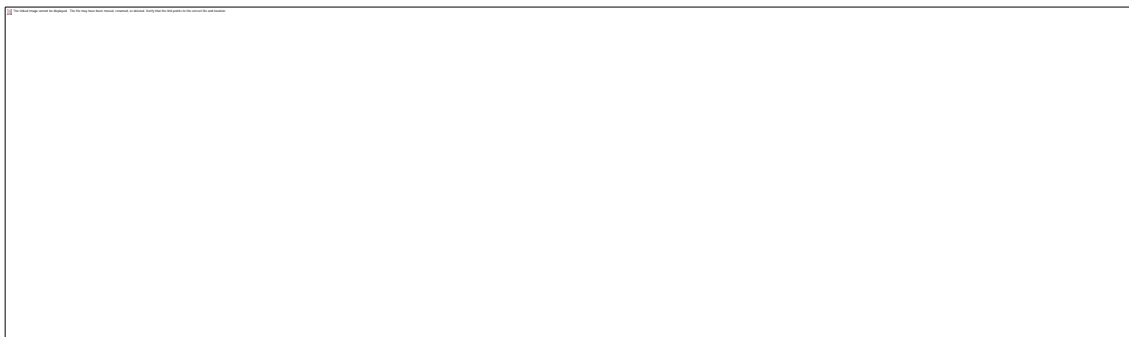


## Hispanic Educational Technology Services

Through "The Virtual Plaza," **Hispanic Educational Technology Services (HETS)** provides a number of online services to aid students, faculty and staff with their educational and career development. [Learn More.](#)



**Wireless Power For All** | CSUSB is the first university globally to offer wireless power on-campus. CSUSB is integrating Powermat charging technology into high-traffic common spaces, student union areas, study areas, and on campus cafes and restaurants. [Learn More.](#)



**Collaboration Station for Group Projects** | Collaboration stations reinvent group projects by making it easier for groups to collaborate effectively. [Learn More.](#)

## 24/7 Technology Support



(909) 537-7677

support@csusb.edu

<http://support.csusb.edu>



CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO  
FACULTY SENATE MEETING, 50th SENATE

**M I N U T E S**

**SESSION 04– Tuesday, November 24, 2015, 2:00 pm – 3:50 pm, Pine Room**

**1. APPROVAL OF THE MINUTES.**

1.1 Minutes for November 3, 2015 ([FSM 15-03](#))

It was m/(T. Rizzo), s/(L. Diaz-Rico) to approve the Faculty Senate minutes from November 3, 2015 as written. **PASSED.**

**2. APPROVAL OF THE AGENDA.**

It was m/(D. Fischman), s/(S. McMurrin) to remove item 6.4 in order to get consultation on the policy prior to the Senate reviewing the document. **FAILED, 9 for, 18 opposed, 0 abstentions.**

It was m/T. Rizzo), s/(M. Groen) to approve the Faculty Senate agenda as written. **PASSED.**

**3. PRESIDENT’S REPORT.**

President Morales stated that a letter from the WASC Commission was just received regarding the materials recently submitted (ILOS, GELOS, Strategic Plan, and Strategic Implementation Plan) and the feedback was very positive. President Morales will share the letter with the Senate soon.

President Morales updated the Senate on the Provost Search. The Search Committee has met twice; the Committee was given its formal charge and has completed the diversity training. The Provost Search Consultant met with various campus groups this past Friday, including the Executive Committee of the Faculty Senate. President Morales stated that he hopes to place the ad for the position in December. In other search news, the Q2S Director search has gone well and was a very inclusive process with open forums and interviews with Faculty Senate EC and Deans. President Morales looks forward to the recommendations of the Executive Committee and reviewing the feedback from the open forums.

The Master Plan Town Halls on November 4<sup>th</sup> and 5<sup>th</sup> went very well. President Morales reminded everyone to review the Master Plan website (<http://www.csusb.edu/masterplan/>).

President Morales made several announcements: The Women’s Volleyball team played very well at the recent conference finals. President Morales congratulated the faculty, students, and staff involved to create the wonderful performance of *Tartuffe*. President Morales noted that the play will be brought out to the Palm Desert Campus on December 4<sup>th</sup> and 5<sup>th</sup>. On November 4, 2015, President Morales attended the Chairs’ Council meeting and is happy to have so many dedicated department chairs. On November 5, 2015, Student

Affairs opened the DREAMers Resource and Success Center. President Morales congratulated the Department of World Languages and Literature for hosting Luis Valdez. The College of Business and Public Administration hosted a successful Spirit of the Entrepreneur Dinner on November 12<sup>th</sup>. Also on November 12, 2015, over 700 African-American juniors and seniors attended a College Prep event at CSUSB. The second annual Founders' Dinner for PDC was held on November 19, 2015. President Morales shared some upcoming events he hoped everyone could attend. On December 2, 2015 the Superstar Holiday Celebration will take place in the SMSU Events Center from 3-5pm. On December 4, 2015, Dr. Alan Goodman will be the keynote speaker at a Symposium on International Education. Commencement will take place on December 12, 2015.

President Morales asked everyone to keep the residents of Paris and fellow colleagues and students in their thoughts.

Senator Ullman stated that when watching the recent BOT meeting she saw the approval of CSUSB's new dining and residence halls but was wondering what was being done for students that face food insecurities on campus and if there was some sort of dining plan for students in need through SODEXO. President Morales responded that CSUSB does have The Den which accepts donations of food and distributes to those with food insecurities on campus.

#### 4. **PROVOST'S REPORT.**

Interim Provost Delgado reported that he has been receiving input from the Chairs' Council regarding NeoGov and setup a task force through the Chairs' Council to help develop a version of NeoGov that is more faculty orientated.

Interim Provost Delgado reminded everyone to submit their feedback on the Q2S Director candidates by December 4, 2015. For those unable to attend the open forums, a link was sent out to campus in which faculty can view each of the open forms.

Senator Ullman asked how many transfer students under SB 1440 has CSUSB accepted and to which majors. Interim Provost Delgado responded that he would look into getting the data and sharing it with the Senate.

#### 5. **OLD BUSINESS.**

~~5.1 FSD 87-20.R2, FAM 640.6, Policy Statement Concerning Recruitment and Appointment of the Provost/Vice President for Academic Affairs ([attachment](#)) Second Reading:~~

~~If you would like to provide input please click here [Provost Search Input Form](#)~~

It was m/(D. Chen-Maynard), s/(T. Rizzo) to postpone the second reading of FSD 87-20.R2, FAM 640.6, Policy Statement Concerning Recruitment and Appointment of the Provost/Vice President for Academic Affairs for further revisions. **PASSED.**

#### 6. **NEW BUSINESS.**

6.1 FSD 15-02, Academic Master Plan 2016-2026 ([attachment](#)) First Reading:

If you would like to provide input please click here [AMP Input Form](#)

It was m/(J. Ullman), s/(D. Chen-Maynard) to waive the first reading of FSD 15-02, Academic Master Plan 2016-2026. **PASSED.**

A friendly amendment was made to add the missing BATT under Mathematics.

The Faculty Senate approved the second reading of FSD 15-02, Academic Master Plan 2016-2026 as amended. **PASSED.**

- 6.2 FSD 01-01.R4, FAM 827.3, Distributed Learning Policy ([attachment](#)) First Reading:  
If you would like to provide input please click here [DL Input Form](#)

A friendly amendment was made to remove the word “instructors” from line 4 page 3.

It was m/(T. Rizzo), s/(Y. Karamt) to accept the first reading of FSD 01-01.R4, FAM 827.3, Distributed Learning Policy as amended. **PASSED.**

- 6.3 FSD 85-189.R6, FAM 651.3, Policy Concerning Periodic Review of College Deans ([attachment](#)) First Reading:  
If you would like to provide input please click here [Dean Review Input Form](#)

It was m/(T. Rizzo), s/(D. Fischman) to accept the first reading of FSD 85-189.R6, FAM 651.3, Policy Concerning Periodic Review of College Deans. **PASSED.**

- 6.4 FSD 15-03, Policy on Academic Freedom for Faculty Use of CSUSB Information Resources ([attachment](#)) First Reading:  
If you would like to provide input please click here [Academic Freedom & E-Resources Input Form](#)

The Senate discussed that the policy has overlap with the University Acceptable Use policy and suggested that EPRC consult with ITS to review the policy presented or incorporate the presented policy into the Acceptable Use Policy and update that policy. The Senate also had concerns that there may be possible contradictions between the two policies. The Senate felt that some legal expertise should possibly be consulted. There was concern over the ambiguity in the language in lines 20-21 on page 1.

It was m/(D. Fischman), s/(T. Rizzo) to recommit the policy back to committee for consultation and further consideration. **FAILED.**

Senators in opposition to the motion cited that it was a first reading item and that the input at the Senate would be taken into consideration prior to the second reading. Proponents of the motion stated that a great deal of consultation should occur and the document could be quite different when presented for a second reading not giving the Senate enough time to consider the policy. It was m/(C. Naticchia), s/(J. Kremling) to call the question on whether the policy should be recommitted to the Committee.

It was m/(T. Rizzo), s/(D. Chen-Maynard) to accept the first reading of FSD 15-03, Policy on Academic Freedom for Faculty Use of CSUSB Information Resources. **PASSED, 19 for, 8 opposed, 0 abstentions.**

## 7. **DIVISION REPORTS.**

7.1 Vice President for Information Technology Services, S. Sudhakar submitted the following report:

The ITS Team will be holding a Faculty Forum right after the Faculty Senate meeting today in the Pine room to hear about faculty thoughts on ITS services and support and how the ITS team can help faculty make their jobs easier. A Skype and teleconference session has been setup for faculty who cannot be there in person. Below are the details of the Skype/Teleconference session. We appreciate the support of Faculty Senate for this Forum.

**Skype for Business link:**

[Faculty ITS Forum](#)

**Phone Conference:**

Phone: 712-775-7031

Meeting ID: 778-684-676

We received 103 responses to the faculty survey that was sent out last week. Results of the survey will be presented at the Faculty Forum. We appreciate all faculty members who provided us candid and forthright feedback on what the ITS team needs to hear.

The ITS team is continuing its strategic planning process, gathering feedback from different campus constituents. We hope to complete the process in early spring next year.

We have brought on board a Director of Distributed Technology Services to help with technology support and service collaboration between the ITS Team and the Colleges. This new director will be working closely with the College leadership and the technology professionals in extending world class customer service and standardization to commodity IT projects. Please join me in welcoming David Nimri as our new director of distributed technology services.

The Academic Technologies team is working closely with the TRC and Dr. Kim Costino on several grant and training opportunities for faculty. Some of the opportunities are below:

**Upcoming ATI events in Fall 2015:**

**Blackboard Bootcamp.** December 16-17, 10:00 am – 4:00 pm, PL 015. Facilitators: Mauricio Cadavid and Takiya Moore. Participants may register for Day 1 (Basic Blackboard), Day 2 (Advanced Blackboard), or both. Lunch will be served.

**Using VoiceThread.** Thursday, December 3, 12-1:00 pm, PL 003. Facilitator: Mauricio Cadavid.

In this workshop, you will learn VoiceThread basics. VoiceThread is a tool for having group conversations around, and interactions with, multimedia content. With VoiceThread, all course participants, whether students or faculty, can create interactive, Blackboard-integrated presentations that enable immediate audio feedback from all learners.

**Upcoming collaborative events in Winter 2015**

**Quality Assurance (co-sponsored: ATI and TRC):** *Chancellor Office grants to ensure that faculty receive Quality Matter certification for teaching online/hybrid courses*

Type of events: Upcoming training for faculty (cycle 2, 2015-16) and learning community activities with faculty who already received QM training (cycle 1, 2014-15)

- 01/30 Full day QM training (cycle 2)
- 02/05 The QM Experience: Panel with QM participants (cycle 1, 2014-15)
- 02/12 QM Follow-up training I (cycle 2)
- 02/19 The QM Experience: Panel with QM participants (cycle 1, 2014-15 cohort)
- 02/26 QM Follow-up training II (cycle 2)
- 03/11 QM Follow-up training III (cycle 2)

**Digital literacies series (co-sponsored: ATI, TRC, Library, Dept. of Comm. Studies)**

*This series hosts one to two-hour lectures and discussions with distinguished invited speakers. The series is organized around the question: How do emerging forms of meaning-making change how we learn?*

- 01/22 Conversations on critical literacies (co-sponsored: ATI, TRC, Library)
- 01/28 Online educational games (Jennifer Stromer-Galley) – rescheduled from November

**Spotlight on technology (co-sponsored: ATI, TRC)**

*This series hosts one to two-hour interactive workshops that invite debate on how the featured learning technology may help develop digital literacies. The series is organized around the question: How can digital tools make learning come alive?*

- 02/10 Augmented reality
- 03/14 3D Printing

**02/15 Spotlight on innovators (co-sponsored: ATI, TRC)**

*This series hosts 90-minutes workshops/presentation by campus faculty on how they integrate pedagogy and technology into their education practice. The series is organized around the question: How do imaginative educators turn disruptive ideas into inspired teaching?*

The new CSUSB.EDU website is scheduled to go live on December 14<sup>th</sup>. The ITS Team is working with web redesign steering committee on plans to move all the other College and department websites to the new content management system over the next 18 months.

The ITS Team has worked with the College of Business and Public Administration to acquire an institution wide licensing for JMP Statistical software for students, faculty and staff.

Senator Ullman asked if it was possible for ITS to develop an app that would push notifications to students when there was food leftover from the various campus events similar to an app CSU Fresno has in place. VP Sudhakar stated he would look into it.



Senator Davidson asked if individual faculty webpages would be migrated over to the new web layout. VP Sudhakar replied that faculty pages would be migrated.

Senator Diaz-Rico asked if programs would be able to get consultation to create a more state of the art webpage. VP Sudhakar stated that there will be several options available, including simply moving a page over to the new template, editing the content, giving samples of new page layouts and creating a new webpage.

7.2 Vice President for University Advancement, R. Fremont, reported that CSUSB is projecting really well. So far, CSUSB is \$1.6 million or roughly 27% ahead of where it was this time last year in its fundraising efforts. The Alumni Office has been further engaging alumni and bringing them back to campus with programs like the Mentor Program and Professor for a day.

7.3 Academic Affairs/Deans' Reports: No reports were given.

7.4 Vice President for Administration and Finance was not present to give a report.

7.5 Vice President for Student Affairs, represented by B. Jaworski, stated that the two searches, Career Center Director and Director of Services to Students with Disabilities are progressing.

## **8. STATEWIDE ACADEMIC SENATORS' REPORT.**

Please go to: <http://www.calstate.edu/AcadSen/Records/> for information regarding the last ASCSU Plenary meeting.

### [ASCSU Resolution Summary](#)

If you have any feedback regarding the ASCSU report, please click here [ASCSU Input Form](#).

Statewide Academic Senator Ullman asked the Senate to review the resolutions she distributed on the Senate listserv. Senator Ullman highlighted several resolutions including a resolution calling for the suspension of background checks since they are proving to be cost prohibitive for many positions, affirming of principles regarding shared governance, and how to develop tenure-track recruitment. Senator Ullman also noted that 22 of the 23 campuses have passed resolutions in support of open presidential searches.

## **9. CHAIR'S REPORT.**

Chair Ruml did not give a report in the interest of time.

## **10. COMMITTEE REPORTS.**

EPRC Chair Karant stated that the committee met Monday to discuss an ancillary unit proposal and finalize the Academic Freedom policy presented to the Senate today.

FAC Chair Chen-Maynard did not give a report in the interest of time.

## 11. SENATORS' REPORTS / INCLUDING ASI PRESIDENT'S REPORT

ASI President Davis stated that he sent a copy of the resolution proposing an University Hour (which would commence once the campus converts to semesters) to the Senate listserv for input. The Senate discussed the possibility of an University Hour and wants to support student life on campus but worries if it is possible only two days a week during the prime time of the day.

## 12. COMMUNICATIONS.

12.1 Executive Committee Minutes, 10/27/15 ([ECM 15-05](#)) - noted

12.2 FSD 01-01.R3, FAM 827.3, Distributed Learning Policy ([attachment](#)) Edit to Committee Name - noted

12.3 Faculty Senate Sunshine Fund - Chair Ruml asked everyone to donate in order to provide gifts/cards to honor faculty for various occasions.

## 13. CURRICULUM – Information Items: *(Copies are available at each College office and the Faculty Senate office)* All items were accepted without comment.

AL15-25	PHIL 400 - Advanced Issues in Logic: Set Theory, permanent topic
BP15-04A	FIN 385 - Real Estate Accounting, new course
BP15-04B	FIN 586 - Computer Applications in Real Estate, new course
BP15-04C	FIN 588 - Real Estate Office Administration, new course
BP15-05EL	IST 525 - Computer Forensics, prerequisite change
BP15-06EL	IST 415 - Security Systems Management, prerequisite change
BP15-07EL	IST 511 - Cyber Defense, prerequisite change
BP15-08	PA 619 - Managing Diversity in Organizations, title and description change
ED15-08	EDUC 768 - Higher Education Governance and Policy, title, description prerequisite and prefix change (was EADM 768)
SB15-24EL	ANTH 366-Filipino Cultural Expressions, delete course
SB15-25A-CL	ANTH/HIST 336 - Ancient Egyptian Archaeology, new cross-listed courses
SB15-25B-CL	ANTH/HIST 454 - Egyptian Mining Expeditions, their Building, and their Slaves, new cross-listed courses
SB15-26A-CL	ANTH/HIST 372 - Museum Education and Programming, new cross-listed courses
SB15-26B-CL	ANTH/HIST 373 - Visitor Studies and Evaluation, new cross-listed courses
SB15-26C-CL	ANTH/HIST 374 - Collections Management, new cross-listed courses
SB15-26D-CL	ANTH/HIST 375 - Museum Management, title and description change
SB15-26E-CL	ANTH/HIST 376 - Exhibition Development and Design, title, description and prerequisite change
SB15-27A	ANTH 601 - Advanced Historical Archaeology, new course
SB15-27B	ANTH 602 - Advanced Archaeological Laboratory Analysis, new course
SB15-27C	ANTH 603 - Advanced Studies in California Archaeology, new course
SB15-29CL	HIST/ART 338 - Ancient Egyptian Art, new cross-listed courses
SB15-30	HIST 339 - Culture and Society in Ancient Egypt, new course
SB15-31	HIST 452 - Ancient Egypt, Origins to c. 1700 B.C.E., new course
SB15-32	HIST 453 - Ancient Egypt, c. 1700 B.C.E. to 1000 B.C.E., new course
SB15-33	HIST 454 - Ancient Egypt, c. 1000 B.C.E. to 495 C.E., new course
SB15-34	HIST 511 - Akhenaten and the City of Amarna, new course
SB15-35	PSYC 530 - Teaching Assistant Practicum, new course
SB15-36EL	SOC 590 - Seminar in Sociology, prerequisite change

## **CURRICULUM – NEW ITEMS (Consent Items)** – (Copies are available at each College

office and the Faculty Senate office) The Faculty Senate consented to the curriculum items.  
**PASSED.**

### **COLLEGE OF ARTS AND LETTERS**

AL15-23            Commercial Music Minor, new program  
 AL15-24            Recording Arts Minor, program change

### **COLLEGE OF BUSINESS AND PUBLIC ADMINISTRATION**

BP15-04            Certificate in Real Estate, new certificate

### **COLLEGE OF EDUCATION**

### **COLLEGE OF NATURAL SCIENCES**

### **COLLEGE OF SOCIAL AND BEHAVIORAL SCIENCES**

SB15-25            BA in Anthropology, program change  
 SB15-26            Certificate in Museum Studies, program change  
 SB15-27            MA in Applied Archaeology, program change

### **ALL UNIVERSITY –**

#### **14. COYOTE FIRST STEP (W. Vanderburgh)**

This item is deferred to the next Faculty Senate meeting due to the time certain.

#### **15. OTHER BUSINESS.**

The Faculty Senate did not have time to discuss other business.

#### **16. ADJOURNMENT (Time Certain 3:50 PM)**

It was m/(C. Naticchia), s/(J. Ullman) to adjourn the Faculty Senate. **PASSED.**

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO  
FACULTY SENATE MEETING, 50th SENATE

**M I N U T E S**

**SESSION 05– Tuesday, January 19, 2016, 2:00 pm – 3:50 pm, Pine Room**

**Members Present:** All members were present with the exception of K. Collins, M. Davidson, K. Grisham, A. Johnson, M. Marx, T. Morales, H. Oh, T. Pytell, J. Rivera, B. Steffel, D. Sweeney, M. Teixeira

**Guests Present:** T. Ballman, A. Bodman, M. Boland, C. Caballero, R. Chen, K. Costino, K. Fleming, D. Freer, R. Fremont, B. Haynes, T. Karmanova, E. Newman, L. Rose, B. Sirotnik, S. Sudhakar, J. Thompson

1. **APPROVAL OF THE MINUTES.**

1.1 Minutes for November 24, 2015 ([FSM 15-04](#))

It was m/(T. Rizzo), s/(L. Diaz-Rico) to approved the Faculty Senate minutes from November 24, 2015 as written. **PASSED.**

2. **APPROVAL OF THE AGENDA.**

It was m/(T. Rizzo), s/(M. Groen) to approve the Faculty Senate agenda as written. **PASSED.**

3. **PRESIDENT’S REPORT.**

In his absence, President Morales submitted the following report:

Colleagues:

I am sorry that I could not be with you today, but I am serving our faculty, staff and students in Sacramento, advocating for increased funding and support.

The academic year has moved incredibly quickly and I am proud of the numerous actions we have taken collaboratively to support our academic mission. I wanted to share a few highlights today:

- We know that the Strategic Plan noted *"Increase funding and faculty reassigned time"* as an objective under Goal #2 -Faculty and Staff Success. As such, Interim Provost Delgado and I have taken the opportunity to meet with campus principal investigators (PI) to discuss how best to support research and scholarship. To date, we have met with 16 stellar scholars. Other PIs are being scheduled in consultation with Jeff Thompson. We will continue to schedule these

so we can be best informed on ways to move forward.

- The Provost and I continue to enjoy very productive meetings with Academic Department Chairs, both in small groups and individually. In addition, we both attended the Fall Council of Chairs meeting and discussed a wide range of items. Our chairs do remarkable work to address the issues facing our students, including bottleneck courses and class availability. This has been incredibly informative for me as we work together to give our students the best path to graduation.
- Late last week, I sent out a message to all faculty and staff on the feedback we received from Chris Oberg on our WASC accreditation. Clearly a great day for CSUSB and I want to thank and congratulate our faculty and staff, especially those who played meaningful roles in this process including Senators Janelle Gilbert, Ted Ruml, Beth Steffel, Jodie Ullman and Lynne Diaz-Rico.
- I also want to thank the Senate for their role in the collaborative effort that resulted in Kim Costino's appointment as Director of the Quarter-to-Semester (Q2S) Conversion. She is an exceptional member of the university community who will certainly engage the entire academy to move this important initiative forward. We are at the very beginning and have the advantage of seeing the process on other campuses to help us determine best practices. Please join me in congratulating Kim on her new appointment.
- Last week, I made a decision in collaboration with the senior leadership team to suspend all use and possession of hoverboards at CSUSB. The national stats are frightening, with a number of these devices catching fire. Over 30 campuses have made similar decisions and we are asking everyone to keep these off-campus until the safety track record improves.
- The tragic events on December 2 touched CSUSB in numerous ways. On campus, we canceled or postponed a number of events out of respect to those most impacted. One of those events was our campus holiday celebration, which had been arranged for that very day. So we have now scheduled a *"New Year's Superstar Celebration"* on Friday, January 29 from 11:30 a.m. to 1:30 p.m. in the SMSU. We hope you can join us for this special event for the CSUSB community.
- Wonderful recognitions for our faculty include:
  - CSUSB professor of child development Amanda Wilcox-Herzog awarded a

year-long faculty fellowship from the Simms/Mann Institute. Wilcox-Herzog was honored at the Simms/Mann Think Tank on Nov. 3 in Beverly Hills.

- Art and photography professor Thomas McGovern has a photography exhibit, "Swap Meet: This is San Bernardino," at the National Orange Show Art Gallery.
- Some very special 50<sup>th</sup> Anniversary events are on the horizon, including the:
  - Cyber Security Summit (SMSU Events Center, 8 a.m. to 3 p.m. - Thursday, January 21)
  - Schools First Federal Credit Union Presents the CSUSB College of Education Speaker Series featuring Dr. Pasi Sahlberg (SMSU Events Center, 3:30 p.m. - Friday, January 22)
  - Homecoming Kick-Off Celebration (Parade at 3:30 p.m., Coussoulis Arena 4:00 to 7:00 p.m. - Saturday, February 20)
  - CBPA Impact Homecoming Breakfast sponsored by Coca Cola featuring Nely Galan (Upper Commons, 7:30 a.m. to 10 p.m. - Thursday, February 25)
  - Conversations on Diversity - Domestic Violence: Why I Stayed with Beverly Gooden (SMSU Events Center, Noon to 1:30 p.m. - Thursday, February 25),
  - 30th Annual CSUSB Student Research Competition (SMSU Fourplex - Friday, February 26)
  - 4<sup>th</sup> Annual Pioneer Breakfast (SMSU Events Center - Friday, February 26)

If you have additional questions, I am always happy to hear from you. Please email me at [tmorales@csusb.edu](mailto:tmorales@csusb.edu).

#### 4. **PROVOST'S REPORT.**

Interim Provost Delgado stated that Kim Costino has been appointed as the Director of the Quarter to Semester Conversion. Since this will leave a vacancy for the Director of the Teaching Resource Center, Interim Provost Delgado has asked Davida Fischman to serve as the point person and Terri Nelson to assist in the interim until an official search can be done. Interim Provost Delgado stated that he may ask another faculty member to assist in the transition.

Interim Provost Delgado announced that CSUSB had a very successful Summer Session and will send an email later with further details but approximately \$5.2 million was generated.

Senator Diaz-Rico asked what happened with the money from Summer Session. Interim Provost Delgado replied that with the funds going back to colleges and departments, it was roughly a 50/50 split with money going to the departments that generated the FTEs and their respective colleges.

Senator Ullman asked if Interim Provost Delgado could follow up on figuring out why CSUSB lists an undeclared major under the SB1440 program and if that information could be clarified. Senator Ullman also stated that the numbers seem higher than expected and asked that the data be double-checked. Interim Provost Delgado stated that he would look into it.

## 5. OLD BUSINESS.

5.1 FSD 87-20.R2, FAM 640.6, Policy Statement Concerning Recruitment and Appointment of the Provost/Vice President for Academic Affairs ([attachment](#)) Second Reading:

If you would like to provide input please click here [Provost Search Input Form](#)

Senator Kolehmainen made a friendly amendment to add “at the rank of professor” after “tenure” on line 10 page 4.

It was m/(O. Mango), s/(J. Ullman) to limit the Presidential appointments to the search committee to a maximum of 2 members. **PASSED, 17 for, 8 opposed, 1 abstention.**

Several Senators argued that without a cap the committee would be too large to function properly. Others expressed concern that a cap might limit diversity on the committee. It was m/(D. Chen-Maynard), s/(B. Owen) to call the question. **PASSED.** A secret ballot was requested.

It was m/(T. Rizzo), s/(D. Fischman) to approve the second reading of FSD 87-20.R2, FAM 640.6, Policy Statement Concerning Recruitment and Appointment of the Provost/Vice President for Academic Affairs as amended. A secret ballot was requested. **PASSED, 22 for, 3 opposed, 0 abstentions.**

5.2 FSD 15-03, Policy on Academic Freedom for Faculty Use of CSUSB Information Resources ([attachment](#)) Second Reading:

If you would like to provide input please click here [Academic Freedom & E-Resources Input Form](#)

It was m/(Y. Karant), s/(K. Kolehmainen) to approve the second reading of FSD 15-03, Policy on Academic Freedom for Faculty Use of CSUSB Information Resources. Time did not allow for the full discussion and vote of this item.

Several Senators thought that the [policy should be presented as a first rather than a second reading item, because, they argued, the policy now being presented was vastly different from what was presented at the last Senate meeting. Several Senators argued that the policy should be incorporated into existing CSUSB policy. Further discussion of this item is deferred to the next Faculty Senate meeting.

5.3 FSD 85-189.R6, FAM 651.3, Policy Concerning Periodic Review of College Deans ([attachment](#)) Second Reading:

If you would like to provide input please click here [Dean Review Input Form](#)

This item was deferred to the next Faculty Senate meeting because of time constraints.



**3:00pm TIME CERTAIN** (If preceding items have not been completed).

**6. NEW BUSINESS.**

6.1 FSD 15-04, Resolution of Commendation for Andrew R. Bodman, Ph.D, For His Service with Distinction as Provost (attachment) One Reading:

It was m/(D. Chen-Maynard), s/(T. Rizzo) to approve the one reading of FSD 15-04, Resolution of Commendation for Andrew R. Bodman, Ph.D, For His Service with Distinction as Provost. **PASSED, unanimously.**

6.2 FSD 15-05, A Resolution of Endorsement for the Report by the Committee to Evaluate the Resources Required for Optimal Teaching, Research, Scholarly, and Creative Activities, and Service Under a Semester System ([attachment](#)) First Reading:

If you would like to provide input please click here [Semester Workload Report Input Form](#)

Committee Members M. Boland and B. Sirotnik gave an overall presentation of the report, which can be found on the [Senate website](#).

Senator Rizzo noted that Strategic Plan Goal 3 Objective 4 should be addressed in the report which addresses the reorganization of resources.

It was m/(J. Ullman), s/(N. Torrez) to waive the first reading of FSD 15-05, A Resolution of Endorsement for the Report by the Committee to Evaluate the Resources Required for Optimal Teaching, Research, Scholarly, and Creative Activities, and Service Under a Semester System. **PASSED.**

The Senate discussed the importance of being able to start sharing the report as soon as possible during the Semester Conversion discussion that are already beginning to occur while there was a concern to edit the report to address the Strategic Plan goal 3 Objective 4 in the report. It was m/(N. Torrez), s/(Y. Karant) to call the question. **PASSED.**

It was m/(K. Pelletier), s/(K. Kolehmainen) to approve the second reading of FSD 15-05, A Resolution of Endorsement for the Report by the Committee to Evaluate the Resources Required for Optimal Teaching, Research, Scholarly, and Creative Activities, and Service Under a Semester System. **PASSED.**

**7. DIVISION REPORTS.**

7.1 Vice President for University Advancement

This item was deferred to the next Faculty Senate meeting because of time constraints.

7.2 Academic Affairs/Deans' Reports

This item was deferred to the next Faculty Senate meeting because of time constraints.

7.3 Vice President for Administration and Finance, D. Freer, submitted the following report since time did not permit giving a report:



### Introductions

- Nina Jamsen, Chief of Police and Director of Public Safety. Chief Jamsen was sworn in as our police chief in October and has assumed responsibility for a portfolio of programs that includes university police, as well as parking & transportation services. She brings to CSUSB over 27 years of law enforcement leadership. She served the San Bernardino Sheriff's Department since 1988, most recently as Sheriff's Captain, with overall responsibility for the Glen Helen Rehabilitation Center. As a Sheriff's Lieutenant, she served as the Executive Officer for the Sheriff's Regional Training Center, Director of the Basic Academy, Second in Command at Central Patrol Station, Police Chief for the cities of Loma Linda and Grand Terrace, and law enforcement liaison with the San Manuel Indian Reservation. She also has had significant regional leadership roles in areas including crisis intervention, mental health intervention and support, sexual assault response and education, police officer training and development, and emergency preparedness.
- Jennifer Sorenson, Director of Facilities Management. The Director of Facilities Management has responsibility for the overall operations of the Physical Plant and the Facilities Management department, which include automotive services, building maintenance services, custodial services, facilities support center, grounds and landscaping management, heating and air conditioning, project management, and sustainability programs. Jennifer is joining us from University of Redlands, where she has served for the past 12 years, most recently as their Associate Director of Facilities. She also has extensive experience in environmental health and safety.

### Governor Brown's January 2016-17 Budget Announcement

- Governor Brown's presented his proposed 2016-17 budget for the State of California on January 7. While the Legislative Analyst's Office produced a report the same week projecting that the state will have excess revenues of more than \$4 billion beyond earlier projections, the announcement for the CSU was roughly as expected.
- Increase in base funding of \$140.4 million, comprised of \$125.4 in compact funding in exchange for no tuition hikes, plus an additional \$15 million from the refinancing of the Middle Class Scholarship Program. This amount assumes a 1% enrollment growth, plus 2% in additional employee compensation.
- The Governor announced renewed support for deferred maintenance with an additional \$35 million in support for the CSU. The rough estimate of CSU deferred maintenance on facilities across the system is \$2.2 billion and for CSUSB, approximately \$100 million.
- The Governor also announced support for bringing back for a second time an additional \$35 million for sustainable energy projects. Last year, the legislature eventually eliminated this line without opposition from the Governor.
- There is some additional funding from Prop. 98 funds to study and make recommendations for improving college readiness in math and English. While we will take great interest in this conversation, Prop. 98 funds can only be distributed to community colleges.

- The Governor will announce a revised 2016-17 budget plan in May, will final approval expected by July 1.

#### Campus Planning and Capital Projects

- The campus master plans for both the San Bernardino and Palm Desert campuses are moving along towards a final recommendation to eventually be presented to the CSU Board of Trustees at the end of 2016. We are currently scheduling the final San Bernardino town hall for late February or March, where we will review the final recommended plan, based on the feedback received on the three planning options presented at the last town hall in November. I would personally like to thank the Senate for great support we have received on this project, both in committee participation and will attendance at the town halls.
- The schematic design for Student Housing and Dining Commons expansion was approved by the CSU Board of Trustees at the November meeting. The project design is now complete and it is being reviewed by various state and regulatory agencies. The project is expected to be financed by the Board of Trustees at either the May or July 2016 meetings, with construction starting during the summer or early fall. This project is slated to be delivered during the 2017-18 year.
- CPDC has also completed project design for a new 1300-space parking lot (Lot N), which will be located in the north region of the campus, between the Colleges of Education and Natural Sciences. The project is expected to be financed by the Board of Trustees at either the March or May 2016 meetings. Construction is anticipated to begin during spring quarter and be complete for the start of the 2016-17 academic year. The project is anticipated to meet campus demand for both the loss of parking due to construction of the Student Housing and Dining Commons expansion (550 spaces), plus additional spaces to accommodate approximately 5 years of enrollment growth.
- At the November Board of Trustees meeting, the board approved our request to begin planning an expansion to the College of Extended Learning. At approximately 70,000 additional square feet, this project will meet the growing needs of the College, plus around 30,000 square feet of space that can be used by the university for other space needs in academic affairs. Additional classrooms, faculty office space, and a campus auditorium are part of our early planning considerations. We are also evaluating whether this will be a centrally located, stand-alone new building or an expansion to the Yasada Center.
- With the Governor's commitment to deferred maintenance in 2016-17, we are more confident that CSUSB will receive an additional \$38.1 million next year to address the campus utility infrastructure deferred maintenance and upgrade needs. This was approved for capital outlay by the Board of Trustees at the November meeting. We have now been successful in negotiating more than \$45 million in additional facilities related support to CSUSB in the last year.

7.4 Vice President for Student Affairs, B. Haynes, submitted the following report since time did not permit giving a report:

The Winter Quarter 2016 is off to an excellent start. You might have noticed the "ASK ME" tables around campus last week. The ASK ME campaign launched in Fall 2015 as part of the Week of Welcome (WOW) to ensure that our students are

welcomed and have a place to go to ask any and all questions during their first week back on campus. Booths were staffed with 50 volunteers in two locations this quarter: on Library Lawn between UH and the SU, and on the northwest side of Pfau Library, facing Physical Sciences. Each location featured:

- Hot chocolate and pastries (Monday only; pastries only in morning)
- Water stations for students to refill water bottles
- Campus maps for students
- A resource binder for volunteers

### **Athletics and Recreation**

For our fall sports, two out of four sports (volleyball and cross country) qualified for conference and NCAA championships.

The fall 2015 season produced three athletic and one academic all American. Alexandra Torline was named both athletic and academic all-American; Brenna McIntosh and Malika O'Brien received were named athletic all-American.

During the fall 2015 athletic season 116 Coyote student-athletes earned a 3.0 cumulative GPA with 27 being placed on the CCAA conference honor roll (3.3 and above).

This quarter our women's basketball team entered CCAA play with a four game winning streak.

### **Student Engagement**

We are so excited to host Tim Wise on campus on January 28<sup>th</sup> from Noon – 2:00 p.m. in the SMSU Events Center. The program will include a screening of the film "White Like Me: Race, Racism, and White Privilege in America" and a Q&A with Mr. Wise after the film. Please encourage students and colleagues to attend this event, which is co-sponsored by the University Diversity Committee and the Cross Cultural Center.

We are so pleased to announce that the CSUSB Office of Student Conduct and Ethical Development is the 2015-2016 recipient of the American Student Conduct Association international award for best practices and innovation. This is a very prestigious award and we are the first CSU institution to receive this recognition. The Conduct Office staff will receive this award in two weeks at the ASCA International conference in Clearwater, Florida. Congratulations are in order to Dr. Sandy Vasquez and her team.

In addition, Alfredo Barcenaz, former ASI President will also receive the 2016 student of the year at the ASCA Conference.

### **Student Services**

An Update on the Student Health Center - Repairs of the Student Health Center continue and are on schedule to be completed by the end of January 2016. Some staff members have been temporarily relocated, however, students have access to services.

The Career Center hosted the “It’s a New Year Job Fair” on January 14th, welcoming 32 employers. One new employer to our career fairs, Jet Propulsion Lab, also held an Information Session with a large group of students, conducted on the spot interviews and has invited several students to their facilities for second interviews. Feedback from employers and students was very positive.

### **Enrollment Management**

The DREAMers Resource and Success Center is fully operational. A coordinator and student assistant have been hired and several workshops have been conducted to assist undocumented students.

Transfer Day is scheduled for Saturday, February 27, 2017.

Finally, The Office of Financial Aid and Scholarships is conducting FAFSA workshops both on campus and at various school sites.

7.5 Vice President for Information Technology Services, S. Sudhakar, submitted the following report since time did not permit giving a report:

We have partnered with the Chancellor’s Office to make available the Zoom video conferencing solution to all students, faculty and staff at CSUSB. We will be rolling this out the Campus community in the next few weeks.

We have developed an alert system called Food Flash that will notify students who sign up for this service to get text alerts when there is excess food available on campus for students. Our Food Service vendor Sodexo and the DEN will be able to send these alerts out to students. We are working on the implementation of this program and will start advertising this service to students later this month.

We are partnering with the Chancellor’s Office to make Portfolium, an electronic portfolio and career development tool available to students, faculty and staff. The product will be made available to students and alumni during the first phase of the project and released to faculty and staff in the subsequent phases.

The PAWS (DARS) program is going through an upgrade. U.achieve is the new name for the latest version of *DARS*, the DARwin degree audit reporting system from College Source. It will go live on February 2<sup>nd</sup>. It enables CSUSB to build and maintain degree requirements and course equivalency information providing students and advisors with an easy-to-read progress audit report that creates a clear picture of the degree requirements necessary for graduation. The upgrade from DARS to U.achieve will replace our PeopleSoft interfaces, batch audit processing tool and security front end with College Source delivered components. U.achieve will provide a web self-service portal for advisors and students to run degree audits.

The Vital Technology Initiative is being renamed to Vital and Expanded Technologies Initiative. This program is funded by the Student Success Initiative funds. Calls for grant applications for the funds will go out by the end of this week. This year, funds available for this initiative is \$750,000.

Thank you for your feedback regarding the new CSUSB website. The new website will go live next Monday, January 25<sup>th</sup>.

Items from Academic Technologies and Innovation

### 1. Course Redesign with Technology grants

- The purpose of these grants to help faculty redesign some of their courses in order to alleviate enrollment bottlenecks in the curriculum, reduce DWF rates for courses without loss of academic standards, and increase course completion rates. (Please see *Appendix A*, full description of the grants and deadlines).
- The **Promising Practices** grants are particularly interesting for our campus, because they are meant to help faculty redesign a campus course bottleneck, not a system-wide course bottleneck. To see the campus bottlenecks, follow this link: <https://dashboard.csusb.edu/idashboards/?guestuser=idashguest&dashID=129>
- The deadline for applying to the Promising Practices program has been extended to **Feb. 1, 2016** (instead of Jan. 22).
- In the previous years, a few faculty members from the STEM disciplines and history applied and received grants from the CO for course redesign (e.g., Stuart Sumida, Larry Mink, Nicole Bournias, Cherstin Lyon...). However, according to a system-wide CSU survey in September 2013, STEM and Liberal Arts had the most bottlenecks. Therefore, faculty from Liberal Arts have a real opportunity of receiving these grants as well.
- Faculty teaching different sections of the same course may apply separately for independent grants.
- The recording of Dr. Jean-Pierre Ballard, who visited our campus on Jan. 13, 2016 to lead a Q&A session about these grants, is available at <https://youtu.be/1MtLtsDHHa8>
- To apply, faculty need to contact the CRT Campus Coordinator, who is Michael Chen, [mchensa@csusb.edu](mailto:mchensa@csusb.edu), well in advance of the deadline. Dr. Chen needs to collect all applications and submit them.

### 2. Quality Assurance.

- For faculty interested in attending Quality Assurance training, our campus is offering additional financial incentives. We have money to support 5 more faculty in addition to the ones that have already applied. Please send applications to the Faculty Associate with ATI, Mihaela Popescu, [popescum@csusb.edu](mailto:popescum@csusb.edu) (Please see *Appendix B* for the application form).

### 3. Affordable Learning Solutions.

- Our campus will be applying for an Affordable Learning Solutions (AL\$) grant for 2016-17.
- As an example of how other campuses approached affordability innovatively, please mark your calendars for a visit by Ms. Hilary Baker, the CIO of CSU Northridge and Ms. Deone Zell, the Associate Vice President of Academic Technology, to present to faculty how Northridge has been using iPads to lower the cost of textbooks for students. The visit will take place this **Friday, Jan. 22, 12-2 pm, PL 002**. Lunch will be offered. Registration needed via the TRC website. (Please see *Appendix C* for a bio of the speakers).

### 4. Professional Development for Faculty

- ATI in collaboration with TRC are organizing several professional development events for faculty this quarter (Please see *Appendix D* for ATI-TRC events). In all cases, lunch will be offered and registration is required via the TRC website.
- Of particular interest is the presentation by Dr. Jennifer Stormer-Galley from Syracuse University entitled “Games Really Can Teach Knowledge and Behavior

Change: Evidence from a Five Year Project on Games about Heuristics in Decision Making.” This event is rescheduled from Nov. 19, 2015. The event will take place on Jan. 28, 2016. The event includes a lecture, 2-3:00 pm, in PL 4005, and a hands-on workshop, 3-4:30 pm in PL 003.

Because most of these events are catered, we would like to ask faculty to (a) register via the TRC website; and (b) let Mihaela Popescu know if they cannot attend, so we can update the catering order.

## 8. STATEWIDE ACADEMIC SENATORS’ REPORT.

Please go to: <http://www.calstate.edu/AcadSen/Records/> for information regarding the last ASCSU Plenary meeting.

### [ASCSU Resolution Summary](#)

If you have any feedback regarding the ASCSU report, please click here [ASCSU Input Form](#).

This item was deferred to the next Faculty Senate meeting because of time constraints.

## 9. CHAIR’S REPORT.

This item was deferred to the next Faculty Senate meeting because of time constraints.

## 10. COMMITTEE REPORTS.

This item was deferred to the next Faculty Senate meeting because of time constraints.

## 11. SENATORS’ REPORTS / INCLUDING ASI PRESIDENT’S REPORT

Senator Karant informed the Senate that several student organizations will be selling SB Strong t-shirts on January 21, 2016 to support the victims’ memorial fund. Everyone will be asked to wear their shirts in support on February 2, 2016.

## 12. COMMUNICATIONS.

12.1 Executive Committee Minutes, 11/10/15 ([ECM 15-06](#)) - deferred

12.2 Executive Committee Minutes, 12/01/15 ([ECM 15-07](#)) - deferred

## 13. CURRICULUM – Information Items: *(Copies are available at each College office and the Faculty Senate office)* This item was deferred to the next Faculty Senate meeting because of time constraints.

BP-15-09A	ENTR 422 - Small Business Management, prefix change
BP-15-09B	ENTR 541 - Commercializing Entrepreneurial Innovation, prefix change
BP-15-09C	ENTR 543 -New Venture Opportunity Analysis, prefix change
BP-15-09D	ENTR 544 -New Venture Development, prefix and prerequisite change
BP-15-09E	ENTR 545 - New Venture Resource Requirements, prefix change
BP-15-09F	ENTR 547 - Managing a Growing Business, prefix change
BP-15-09G	ENTR 549 - Launching the Entrepreneurial Venture, prefix and prerequisite change
BP15-09H	ENTR 598 – Reflective Essay, new course

BP15-10A	MKTG 570 - Introduction to Hospitality Management, new course
BP15-10B	MKTG 573 - Hospitality Marketing Management, new course
BP15-10C	MKTG 575H - Internship
BP15-11A	MKTG 420 - Introduction To Marketing Communications, title and description change
BP15-11B	MKTG 446 - Integrated Marketing Communications, title and description change
BP15-15A	ENTR 620 - Business Law for Entrepreneurs, prefix change
BP15-15B	ENTR 621 - Entrepreneurship and New Ventures, prefix , description and prerequisite change
BP15-15C	ENTR 623 - Piloting the New Venture, prefix and prerequisite change
BP15-15D	ENTR 625 - New Venture Planning and Strategy, prefix and prerequisite change
BP15-15E	ENTR 998 - Reflective Essay, new course
ED15-09	ESPE 514 - Curriculum and Methods for Diverse Learners with Disabilities, number change (was 614)
NS15-02A	KINE 360 - Physical Activity and Aging, unit change
NS15-03EL	CHEM 215 – General Chemistry I: Atomic Structure and Chemical Bonding, prerequisite change
NS15-04A	KINE 360 - Physical Activity and Aging, unit change
NS15-05A	KINE 488 - Legal Issues in Exercise Science, delete course
NS15-09	MATH 320 - Mathematical Interest Theory, description and CS# change
NS15-10EL	MATH 611 - Operational Analysis, prerequisite change
NS15-11	PHYS 398 - Junior Seminar, grading method change
SB15-37EL	CJUS 311 - Research Methods in Criminal Justice, prerequisite change
SB15-38EL	CJUS 312 - Statistics in Criminal Justice, prerequisite change
SB15-39EL	CJUS 330 - Correctional Theory and Institutions, prerequisite change
SB15-40EL	CJUS 340 - Police and Police Systems, prerequisite change
SB15-41EL	CJUS 598 -Integrative Studies in Criminal Justice, prerequisite change

**CURRICULUM – NEW ITEMS (Consent Items)** – (Copies are available at each College office and the Faculty Senate office) This item was deferred to the next Faculty Senate meeting because of time constraints.

## **COLLEGE OF ARTS AND LETTERS**

### **COLLEGE OF BUSINESS AND PUBLIC ADMINISTRATION**

BP15-09	BA in Administration - Entrepreneurial Management Concentration, program change
BP15-10	BA in Administration - Hospitality Management Concentration, new concentration
BP15-11	BA in Administration - Marketing Concentration, program change
BP15-12	BA in Administration - Sports and Entertainment Marketing Concentration, program change
BP15-13	Minor in Entrepreneurship, program change
BP15-14	Certificate in Cyber Security
BP15-15	MBA, program change

## **COLLEGE OF EDUCATION**

### **COLLEGE OF NATURAL SCIENCES**

NS15-01EL	BA in Geology - Integrated Teaching Track, delete program
NS15-02EL	BA in Chemistry – Integrated Teaching Track, delete program
NS15-04	BS in Kinesiology - Allied Health Professions, program change
NS15-05	BS in Kinesiology - Exercise Science, program change
NS15-06	BS in Kinesiology - Pedagogy, program change
NS15-07	BS in Mathematics, program change
NS15-08	Certificate in Introductory Mathematics, program change

## **COLLEGE OF SOCIAL AND BEHAVIORAL SCIENCES**

**ALL UNIVERSITY –**

**14. OTHER BUSINESS.**

Time did not permit for the Senate to discuss other business.

**15. ADJOURNMENT (Time Certain 3:50 PM)**

It was m/(T. Rizzo). s/(Y. Karant) to adjourn the Faculty Senate. **PASSED.**



## GRANT OPPORTUNITIES FUNDED BY THE CSU CHANCELLOR'S OFFICE

1. [Course Redesign with Technology grant opportunities](#): The purpose of these grants is to alleviate enrollment bottlenecks in the curriculum, reduce DWF rates for courses without loss of academic standards, and increase course completion rates. For 2015-2016, the total faculty award system-wide was \$567,550+. Please find more information about these grants and the upcoming application deadlines below. See <http://courseredesign.csuprojects.org/wp/>.

Please mark your calendar for **January 13, 10:30 am - 1:15 pm, FO-177**, when Dr. Jean-Pierre Ballard, the Director of System-wide Learning Technologies and Services under the Academic Technology Services for the Chancellor's Office, will hold a workshop and Q&A session about these grant initiatives for interested faculty. Light lunch will be served. Registration required here: <https://acsweb.csusb.edu/trc/reg/register.jsp>

a. [Promising Practices](#) is a program focused on local campus course redesigns of local campus bottlenecks. Faculty accepted into the Promising Practices program receive resources and support to strengthen their course design through the Course Redesign Professional Learning Community and evidence as to their redesign effectiveness. Promising Practices are considered incubators toward future proven redesigns, financed under a separate program. See <http://courseredesign.csuprojects.org/wp/promising/>.  
**Deadline to apply to the CO: ~~Jan. 22, 2016~~ Feb. 1, 2016.**

b. [Proven Course Redesign](#) funds faculty to adopt and adapt an already proven strategy of course redesign for already identified system-wide bottleneck classes. CSU "Lead" faculty will share their designs of their course where they have accrued evidence of the strategies' success for improving student learning with the adopting faculty. See <http://courseredesign.csuprojects.org/wp/proven/>.  
**Deadline to apply to the CO: Feb. 1, 2016.**

c. [Virtual Labs](#) provides faculty in STEM disciplines an opportunity to integrate virtual labs (which may be half in-class and half online) into their courses, particularly if there is evidence that the lab is a primary limitation for student success. The use of virtual labs can remove some of the barriers to enrollments, such as the limited availability of laboratory space, equipment and instructional support, allowing more students to successfully complete their science labs in a timely manner. See <http://courseredesign.csuprojects.org/wp/vlabs/>.  
**Deadline to apply to the CO: Feb. 16, 2016.**

d. [Sustaining Success](#) provides opportunities for campuses to continue/expand work on a prior CRT grant for Proven Course Redesign, Promising Practices, or Virtual Labs Project. Faculty are provided with resources and opportunities to engage in professional development activities, Scholarship of Teaching and Learning, data analytics/data analysis, and "discipline-based cohort" activities relevant to their project. Previous CRT projects must have been completed and results shown in an ePortfolio. The Sustaining

Success proposal must have specific goals to advance that project to another level. See <http://courseredesign.csuprojects.org/wp/sustaining-success/>  
**Deadline to apply to the CO: Apr. 8, 2016.**

**2. Quality Assurance.** This program, also part of the CRT grants, funds a campus to support faculty to design, implement and evaluate blended and online courses using a CSU-designed assessment instrument (abbreviated as QOLT). As CSU campuses offer more hybrid courses, it is critical to ensure quality online teaching and learning, as well as determining how to assess and make desired improvements. See <http://courseredesign.csuprojects.org/wp/qualityassurance/instructional-quality/>

ATI/TRC offer additional financial incentives for faculty interested in the QA program. Specifically, we finance a one full-day training (upcoming, Jan. 30, 10 am – 5 pm, FO-177), a series of three follow-up half-day trainings (Feb. 12; Feb. 26; Mar. 11, time determined based on faculty availability, place TBA), and the actual course implementation. Faculty receive financial incentives to attend the first training, the entire series of training, or the training plus course implementation. More information in a separate message.

For this campus initiative, the local **deadline to apply is Jan. 15, 2016.**

To learn more about our faculty's experiences in this program, please see a recorded conversation with Drs. Antonieta Gallegos-Ruiz (World Languages and Literature) and Sung-Kyoo Huh (Accounting and Finance) [here](#) or by following this link: <http://bit.ly/1SEOXYT>

**3. Affordable Learning Solutions (AL\$).** This program funds a campus to provide financial incentives to faculty (up to \$1,000 per course section) who wish to redesign their courses using more affordable course materials, especially Open Educational Resources (OER). See <http://www.affordablelearningsolutions.org/>

Our campus received AL\$ grants in 2013/14 and 2014/15 and intends to pursue a new grant for 2016/17. To qualify for this line of funding, ATI is working with the Academic and Distributed Technologies Committee to develop and approve a plan that describes evidence of the faculty's commitment to adopt OER. To that purpose, we seek faculty interested in participating in this program in 2016/17.

Please **email me**, [popescum@csusb.edu](mailto:popescum@csusb.edu), **with an expression of interest by January 31, 2016.**

To learn more about our faculty's experiences in the program, please see Dr. Daniel MacDonald's (Economics) e-portfolio [here](#) or by following this link: <http://bit.ly/1IV91o1>



# Course Redesign with Technology

## Calendar of RFPs for 2016-2017 CRT Programs

We are pleased to offer our fourth annual cycle of Course Redesign with Technology (CRT) programs with funding to reduce course bottlenecks in the CSU. For further information regarding the respective CRT programs, please go to <http://calstate.edu/courseredesign>. Note that we will also be holding informational webinars soon after the release of each RFP. You may attend these sessions as they are happening or view the full session recording and slides afterward.

Once you have viewed the informational webinar for the program to which you are applying, please consult with your **CRT Campus Coordinator**, who will facilitate proposal development and will submit the final proposal on your behalf. <http://coordinators.csuprojects.org>. Official CRT proposal documents and submission forms may be found at <https://tinyurl.com/CourseRedesign>.

Applicants who have participated in prior rounds of CRT programs may not resubmit the same course for redesign funding. In addition, previous participants in these programs must have completed all project outcomes before being considered for another round of funding for an additional course.

If you have questions regarding these CRT programs or the application process, contact the following:

- RFP submission process, Your CRT Campus Coordinator (<http://coordinators.csuprojects.org>)
- Programmatic questions, Kathy Fernandes ([kfernandes@calstate.edu](mailto:kfernandes@calstate.edu))
- Budget or RFP submission questions, Leo Cota ([lcota@calstate.edu](mailto:lcota@calstate.edu))

Program	RFP Released	Q & A Webinar*	Proposal Due	Awards Announced
Proven Course Redesign, Lead Faculty	Oct 26	Nov 6 12-1p	Dec 3	Jan 4
Promising Practices	Dec 14	Jan 8 ( <a href="#">recording</a> )	Feb 1	Feb 15
Proven Course Redesign, Adopting Faculty	Dec 15	Jan 15 ( <a href="#">recording</a> )	Feb 1	Feb 29
Virtual Labs	Jan 19	Feb 1 12-1p	Feb 16	Mar 14
Quality Assurance	Feb 1	Feb 19 12-1p	Mar 11	Mar 31
Sustaining Success	Mar 7	Mar 18 12-1p	Apr 8	Apr 22

\*All RFP informational webinars may be joined live at <http://tinyurl.com/csu-quest>.

Respective after-date recordings can be found at <http://courseredesign.csuprojects.org/wp/funding/>.

## APPENDIX B

**QUALITY ASSURANCE GRANTS 2015-16**  
**Sponsored by the Academic Technology and Innovations (ATI)**  
**and Teaching Resource Center (TRC)**  
**Funded by the CSU Chancellor's Office**

**PROPOSAL Due: January 15, 2016, 5:00 PM (Friday)**

### PURPOSE

The purpose of the Quality Assurance (QA) grant is to support faculty to evaluate the quality of, and implement best practices for, online and blended courses. As part of this process, faculty members learn standards developed by Quality Matters, as well as how to apply those standards to evaluate courses—whether theirs or their peers’—that have online components. The Chancellor’s Office, TRC and ATI jointly fund this grant.

### GUIDELINES

1. The application may be submitted by individual faculty members or a team of faculty who belong to the same program or department.
2. Faculty may participate in the QM Training only (see A below), the QM Training and the following three half-day trainings (see A and B below), or all three activities (A, B and C). If applying as a team, all team members must participate in the same activity (or activities) listed below, based on the needs of the programs or departments
3. The activities are the following:
  - A. **Quality Matter (QM) Training:** Attend one-day (approximately 7 - 8 hours) of QM training sponsored by the Chancellor’s office on **January 30, 2016**, FO 177, 10 am – 5 pm (lunch included). Upon completion of the training, each faculty member will receive \$200 in professional development.
  - B. **Quality Assurance Training:** Attend a three-day course development institute supported by ATI and TRC (approximately 4-5 hours per day, time determined function of faculty availability, place TBA). The trainings are set to take place on three Fridays as follows: **February 12; February 26; March 11, 2016**. Upon completion of any of the half-day trainings, each attendee will receive \$100 in professional development, for a total of \$300 for attending all three days.
  - C. **Implementation and Sharing:** During Spring 2016, implement one online component in a course of your choice informed by your QM/QA training. Participate in at least one learning community meeting in either Fall 2016 or Winter 2017 to provide and receive feedback on your course innovation and complete a report on your redesign accomplishment. Upon completion of the course innovation, learning community meeting and report, each faculty member will receive \$300 in professional development.

### SUBMISSION PROCEDURE

1. Complete the application form and obtain your Chair’s signature;
2. Email the form in digital format to ATI attn.: Mihaela Popescu ([popescum@csusb.edu](mailto:popescum@csusb.edu)) by **5:00 PM, January 15, 2015 (Friday)**.
3. Applicants will receive a response within a week from the deadline.

To learn more about the experience of the faculty who participated in QA training in 2014-15, please follow this link: <http://bit.ly/1SEOXYT>.

APPENDIX B

**QUALITY ASSURANCE GRANTS 2015-16**

**APPLICATION FORM**

Faculty (name, email address, extension):

Name of the program or department:

If applying as a team, please list below all team members:

Please check the activity or activities you/your team will be attending:

- (A) \_\_\_\_\_ Full day QM training (Jan. 30, 2016)
- (B) \_\_\_\_\_ Full day QM training and half-day QA follow-up training (Jan. 30 and Feb. 12, 2016)
- \_\_\_\_\_ Full day QM training and half-day QA follow-up training (Jan. 30 and Feb. 26, 2016)
- \_\_\_\_\_ Full day QM training and half-day QA follow-up training (Jan. 30 and Mar. 11, 2016)
- (C) \_\_\_\_\_ Full day QM training, one or more half-day follow-up training(s), course improvement, learning community meeting and report

If applicable, list the course number(s) and title(s) that will be improved throughout the duration of the training:

- 1.
- 2.
- 3.
- 4.

Please provide signatures below:

I agree to attend the activity or activities specified above: \_\_\_\_\_

Department head or program coordinator (PRINT NAME): \_\_\_\_\_

Department head/program coordinator signature: \_\_\_\_\_

Date: \_\_\_\_\_

## APPENDIX C



**Hilary J. Baker, Vice President for Information Technology/CIO**

Hilary Baker is Vice President for Information Technology and CIO at California State University, Northridge. Prior to joining the Northridge campus in 2006, she served as CIO at Pepperdine University. Previously she held the role of senior director of Information Technology Services for the CSU Office of the Chancellor, where she managed the system-wide implementation of administrative information systems for all 23 CSU campuses. She also held successive appointments at the J. Paul Getty Trust/Museum, among them manager of information systems.

Hilary currently serves on the Oracle Education & Research Industry Strategy Council and she has held numerous committee appointments with EDUCAUSE, most recently as faculty for the EDUCAUSE Institute Leadership Program. She was recipient of the 2004 and 2007 Computerworld Honors Laureate awarded for visionary use of information technology, and she was selected to join the 2004 Leadership California Annual Issues Program for California women executives.

Hilary earned a M.A. in architecture and urban planning from UCLA where she majored in computer-based information systems, and a B.Sci. Joint Honors in mathematics and geography from the University of Birmingham, England.



**Deone Zell, Associate Vice President of Academic Technology**

Deone Zell is Associate Vice President of Academic Technology at California State University, Northridge. Previously she served as Senior Director of the Faculty Technology Center and for 12 years prior as a professor of management in the David Nazarian College of Business & Economics, where she also served as interim director for graduate programs.

Prior positions include project manager for the UCLA Vice Chancellor's Office of Research and coordinator on a 4-year large-scale study of organizational innovation inside Fortune 500 companies sponsored by the Alfred P. Sloan Foundation. She is the author of three books and numerous articles on the topics of organizational change and innovation.

Originally trained as an industrial anthropologist, she holds a Master's in higher education and a Ph.D. in research methods from UCLA.

## ATI-TRC CO-SPONSORED EVENTS WINTER 2016

Jan. 22, 2016, 12-2 pm. CSU Northridge iPad initiative (Ms. Hilary Baker, CIO at CSU Northridge). PL 002. **Lunch.** Registration required at <https://acsweb.csusb.edu/trc/reg/register.jsp> (under Campus Visit).

*In 2003, CSU Northridge launched the myCSUNtablet initiative, a one-on-one tablet deployment, to increase student engagement and improve the affordability of instructional materials. Ms. Hilary Baker, the CIO of CSU Northridge, and Ms. Deone Zell, Associate Vice President of Academic Technology, will explain the planning, implementation and outcomes of this initiative, as well as how faculty at Northridge used iPads innovatively to create interactive content.*

### **Series: Digital Literacies**

Jan. 22, 2016, 11-12 pm. Conversations on new literacies: Critical information literacy and digital literacies. FO-177. Registration at <https://acsweb.csusb.edu/trc/reg/register.jsp>.

*At the Teaching Resource Center opening event in Fall 2015, we engaged in vibrant group discussions about the meaning of digital literacy. To continue those conversations, this workshop will provide attendees with an opportunity to distinguish between digital literacy and critical information literacy, two related but distinct approaches. Participants will also discuss where and how these two approaches overlap and what this means for the future of CSUSB General Education.*

Jan. 28, 2016, 2-4:30 pm. Games Really Can Teach Knowledge and Behavior Change: Evidence from a Five Year Project on Games about Heuristics in Decision Making (Dr. Jennifer Stromer-Galley). PL 4005 (2-3 pm); PL 003 (3-4:30 pm).

*Games aren't just for fun. They also hold the potential to improve knowledge—not just rote learning, but transformational learning In this talk followed by an interactive hands-on session, Dr. Stromer-Galley details the design process and research results of a five year project building and testing educational games. These games focused on helping people recognize and mitigate heuristics in decision-making that can lead to bad decisions. She provides a set of guidelines based on her team's experiences about what aspects of games are most effective for long-term knowledge gains and behavior change.*

### **Spotlight on technology**

*This series hosts one to two hour interactive workshops that invite debate on how the featured learning technology may help develop digital literacies. The series is organized around the question: How can digital tools make learning come alive?*



Feb. 10, 2016, 12-1:15 pm. Augmented reality with Daqri. Presenter: Dr. Xinying Yin. PL 003. **Light lunch.**

Mar. 14, 2016, 12-1:15 pm. 3D Printing [presenter TBA, venue TBA]. **Light lunch.**

### **Spotlight on innovators**

Feb. 15, 2016, 12-1:15 pm. FO-177. **Light lunch.**

*This series hosts 60-90-minutes workshops/presentation by campus faculty on how they integrate pedagogy and technology into their education practice. The series is organized around the question: How do imaginative educators turn disruptive ideas into inspired teaching?*

### **Quality assurance**

Jan. 30, 10 am – 4 pm. Applying the QM Rubric (Dr. Ashley Skylar; Dr. Allison Evans). PL 015. **Lunch.**

*As CSU campuses offer more hybrid courses, it is critical to ensure quality online teaching and learning, as well as determining how to assess and make desired improvements. In this training session, you will learn about the QM Rubric (an instrument for evaluating the quality of online/blended courses). Completion of this training comes with a \$200 incentive in professional development funds and represents the first step toward becoming a Certified Peer Reviewer of online/blended courses.*

Feb. 5, 12-1:15 pm. The QM Experience: Panel with QM participants. **Light lunch.** PL 003. Registration required at <https://acsweb.csusb.edu/trc/reg/register.jsp>

*During this session, former participants in the Quality Assurance program will share their experiences with implementing the Quality Matters rubric, discuss their strategies for course redesign, and answer questions from interested colleagues. The session will be videotaped.*

Feb 12. QA Follow-up training I [scheduled function of faculty availability, venue TBA]. For participants in Applying the QM Rubric only.

*This is the first of the three follow-up trainings in applying the QM Rubric. In this session, you will review the QM standards, you will present to the group the course you wish to redesign or improve on, you will list and/or revise the course level objectives as well as the unit level learning objectives, and you will receive feedback from the group.*

Feb. 19, 12-1:15 pm. The QM Experience: Panel with QM participants. **Light lunch.** PL 003. <https://acsweb.csusb.edu/trc/reg/register.jsp>

*During this session, former participants in the Quality Assurance program will share their experiences with implementing the Quality Matters rubric, discuss their strategies for course redesign, and answer questions from interested colleagues.*



Feb. 26, 2016. QA Follow-up training II [scheduled function of faculty availability, venue TBA]. For participants in Applying the QM Rubric only.

*This is the second of the three follow-up trainings in applying the QM Rubric. During this session, you will review and evaluate the course learning objectives that you developed as part of the first session and the homework, as well as inventory your technological tools needs and learn to connect them to pedagogical needs.*

Mar. 11, 2016. QA Follow-up training II [scheduled function of faculty availability, venue TBA]. For participants in Applying the QM Rubric only.

*This is the third of the three follow-up trainings in applying the QM Rubric. During this session, you will display your redesign course or course module, you will receive feedback from the group and the designers, and you will develop an implementation plan.*

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO  
FACULTY SENATE MEETING, 50th SENATE

**M I N U T E S**

**SESSION 06– Tuesday, February 9, 2016, 2:00 pm – 3:50 pm, Pine Room**

**Members Present:** All members were present with the exception of B. Davis, K. Collins, M. Groen, K. Grisham, A. Johnson, R. Keating, M. Lo, T. Pytell, J. Rivera, B. Steffel, X. Yin

**Guests Present:** J. Anderson, T. Ballman, K. Fleming, D. Freer, R. Fremont, A. Gagalang, B. Haynes, J. Hughes, A. Johnson, R. Mohamed, E. Newman, M. Schultz, J. Sorenson, S. Sudhakar, W. Vanderburgh, J. Van Leuven

1. **APPROVAL OF THE MINUTES.**

1.1 Minutes for January 19, 2016 ([FSM 15-05](#))

It was m/(D. Chen-Maynard), s/(T. Schmitt) to approve the Faculty Senate minutes from January 19, 2016 as written. **PASSED.**

2. **APPROVAL OF THE AGENDA.**

It was m/(D. Chen-Maynard), s/() to remove curriculum items AL16-07A and AL16-07B as they had not been approved by the UCC. **PASSED.**

It was m/(H. Brown), s/(D. Chen-Maynard) to approve the Faculty Senate agenda as amended. **PASSED.**

3. **PRESIDENT’S REPORT.**

President Morales stated that CSUSB faculty and staff have been leading the conversation regarding the shortage of teachers in the Inland Empire grade K-12. Under Dean Fiene and the College of Education’s lead, the College has twenty percent more students than five years ago preparing for careers in education.

In looking at ways to support the victims and their families of the attack on December 2, 2105, legislatures are proposing a bill for free tuition to any CSU or UC. Several student groups are still selling SB Strong t-shirts to support victims and a Peace garden will be created by the Jack Brown Hall Lobby in remembrance of those who died in the attack. President Morales also noted that the food that was going to be used for the holiday even on December 2<sup>nd</sup> was donated to the first responders.

President Morales updated the Senate on past and upcoming events: On January 23, 2016, graduate and undergraduate students presented poetry and music at the Native Voices Poetry Festival in Banning. On January 29, 2016, the rescheduled holiday celebration took place. On February 23<sup>rd</sup>, there will be a Homecoming celebration. On February 25<sup>th</sup>, Nely Galán will speak to the “Adelante Movement” presented by Coca Cola. Also on February 26<sup>th</sup>, the 30<sup>th</sup> Annual Student Research Competition will commence. The Pioneer Breakfast will be held on February 26, 2016. President Morales added that he has been working with

African American student leaders to develop scholarship opportunities to help strengthen African American scholars at CSUSB.

Senator Davidson asked, if an active shooter or similar event were to occur on campus, whether locks could be installed on classrooms. President Morales stated that the idea is being explored and yielded the floor to VP Freer. VP Freer added that he has been meeting with vendors and a metal locking device will be tested in Jack Brown Hall and will be rolled out to the rest of campus if the testing goes well. As a follow-up, Senator Gilbert asked if police entities would still be able access rooms and VP Freer assured the Senate that they would. Senator Ullman asked what was the status of the recommendations of the last active shooter drill held a couple years ago. VP Freer responded that the recommendations are being reviewed currently and a new round of active shooters drills is being planned for the Spring and/or Summer.

#### 4. **PROVOST'S REPORT.**

Interim Provost Delgado commended the hiring committees. A lot of great candidates are being considered for chair and faculty positions across campus.

Interim Provost Delgado emphasized the need to strengthen support for the African American scholars on campus and introduced student leader, Anthony Johnson with the Black Scholars Matter movement.

Interim Provost Delgado has been working with the CFA on the local campus equity raises and hopes to have some numbers by the end of the Winter quarter.

Senator Karant asked that at the last Budget Council meeting that there were questions regarding the scholarships for middle-class students who have income levels just above qualifications for Pell grants. VP Freer stated that the legislature has not fully funded the program and that it has been supplemented in various ways.

#### 5. **INTRODUCTIONS (D. Freer).**

VP Freer made the following introductions to the Senate:

Jennifer Sorenson, Director of Facilities Management. The Director of Facilities Management has responsibility for the overall operations of the Physical Plant and the Facilities Management department, which include automotive services, building maintenance services, custodial services, facilities support center, grounds and landscaping management, heating and air conditioning, project management, and sustainability programs. Jennifer is joining us from University of Redlands, where she has served for the past 12 years, most recently as their Associate Director of Facilities. She also has extensive experience in environmental health and safety. She replaces Mike Sylvester, who has served as Interim AVP and Director of Facilities, who is returning to retired life.

Jody Van Leuven, Executive Director of Risk Management. Jody has responsibility for a portfolio of programs that includes risk management, environmental health and safety, emergency preparedness, business continuity, and campus insurance programs. We have recently reassigned all workers compensation claims, as well as personal

injury claims to her area. Jody brings to CSUSB nearly 15 years of extensive leadership experience in risk programs and environmental health and safety. Most recently, she has served Cal State Northridge as an environmental health and safety specialist from 2006-09 and as the university's risk manager since 2009. This position replaces a portion of the responsibilities held by Debbie Burns, AVP for Auxiliary and Business Services & Risk Management, who retired earlier in the year.

6. **CURRICULUM – Information Items:** *(Copies are available at each College office and the Faculty Senate office)* **All items were accepted without comment.**

AL16-02	ENG 609 - Perspectives on Research, description change
AL16-03	ENG 662 - Internship in Composition, description change
AL16-04	ENG 663 - Internship in Literature, description change
AL16-05	ENG 664 - Internship in Applied Linguistics and TESL, title and description change
<del>AL16-07A</del>	<del>ART 232 - Introduction to Composition and UI/UX Design, title, description, unit, prerequisite and CS number change</del>
<del>AL16-07B</del>	<del>ART 238 - Introduction to 2D Digital Image Creation, title, description, unit, prerequisite and CS number change</del>
BP-15-09A	ENTR 422 - Small Business Management, prefix change
BP-15-09B	ENTR 541 - Commercializing Entrepreneurial Innovation, prefix change
BP-15-09C	ENTR 543 -New Venture Opportunity Analysis, prefix change
BP-15-09D	ENTR 544 -New Venture Development, prefix and prerequisite change
BP-15-09E	ENTR 545 - New Venture Resource Requirements, prefix change
BP-15-09F	ENTR 547 - Managing a Growing Business, prefix change
BP-15-09G	ENTR 549 - Launching the Entrepreneurial Venture, prefix and prerequisite change
BP15-09H	ENTR 598 – Reflective Essay, new course
BP15-10A	MKTG 570 - Introduction to Hospitality Management, new course
BP15-10B	MKTG 573 - Hospitality Marketing Management, new course
BP15-10C	MKTG 575H - Internship
BP15-11A	MKTG 420 - Introduction To Marketing Communications, title and description change
BP15-11B	MKTG 446 - Integrated Marketing Communications, title and description change
BP15-11C(R)	MKTG 520 - Advanced Marketing Communications, title and description change
BP15-15A	ENTR 620 - Business Law for Entrepreneurs, prefix change
BP15-15B	ENTR 621 - Entrepreneurship and New Ventures, prefix , description and prerequisite change
BP15-15C	ENTR 623 - Piloting the New Venture, prefix and prerequisite change
BP15-15D	ENTR 625 - New Venture Planning and Strategy, prefix and prerequisite change
BP15-15E	ENTR 998 - Reflective Essay, new course
BP16-01A	ACCT 315 - Accounting Information System and Business Ethics, title change
BP16-01B	ACCT 347 - Management Accounting and Ethics in Business, title change
BP16-01C	ACCT - 556 - Estates and Gifts, Ethics and other Specialized Taxation Topics, title change
BP16-02A	SCM 475 - Business Analytics and Practicum/Practices, new course
BP16-05A	ACCT 615 - Controllorship and Professional Ethics, title change
BP16-08A	IST 483 - Advanced Business Systems, title, description and number change (was 283)
BP16-09A	IST 678 - Risk Management and Problem Solving, new course
BP16-09B	IST 684 - Data Warehousing and Business Intelligence, new course
BP16-09C	IST 691 - MSIST Culminating Project, new course
BP16-09D	IST 995 - MSIST Portfolio, new course
BP16-09E	SCM 649 - Business Analytics, new course
BP16-10EL	HRM 455 - Human Resources Management, new prefix (was MGMT), prerequisite change
BP16-11EL	HRM 456 - Developing an Effective Workforce, new prefix, prerequisite change
BP16-12EL	HRM 457 - Industrial and Labor Relations, new prefix, prerequisite change
BP16-13EL	HRM 458 - Fair Employment Practices, new prefix, prerequisite change

BP16-14EL	HRM 460 - Compensation and Performance, new prefix, prerequisite change
BP16-15EL	HRM 470 - Strategic Human Resource Management, new prefix, prerequisite change
ED15-09	ESPE 514 - Curriculum and Methods for Diverse Learners with Disabilities, number change (was 614)
ED16-01EL	ESEC 550A - Student Teaching Seminar I, grading method change
ED16-02A	EESL-578 - Classroom Discourse and Interaction in TESOL, number, title and description change (was 678)
NS15-02A	KINE 360 - Physical Activity and Aging, unit change
NS15-03EL	CHEM 215 – General Chemistry I: Atomic Structure and Chemical Bonding, prerequisite change
NS15-04A	KINE 360 - Physical Activity and Aging, unit change
NS15-05A	KINE 488 - Legal Issues in Exercise Science, delete course
NS15-09	MATH 320 - Mathematical Interest Theory, description and CS# change
NS15-10EL	MATH 611 - Operational Analysis, prerequisite change
NS15-11	PHYS 398 - Junior Seminar, grading method change
NS16-07	CHEM 699 - Graduate Thesis, title and description change
NS16-08	CSE 514 - Computational Intelligence, new course
NS16-09A	CSE 308 - Computer Engineering Design, unit and description change
NS16-09B	CSE 335 - Signals and Systems, new course
NS16-09C	CSE 456 - Embedded Systems, new course
NS16-11EL	CSE 535 - Numerical Computation, prerequisite change
NS16-13A	GEOL 391B-F - Advanced Field Geology, title, description, and CS# change
NS16-13B	GEOL 591 - Digital Mapping and GIS for Scientists, number and description change (was 620)
NS16-16A	HSCI 384 - Nutrition Assessment and Research Methodology, unit and prerequisite change
NS16-16B	HSCI 442 - Advanced Human Nutrition, unit change
NS16-17	KINE 493 - Observational Field Experience in Exercise Science and Allied Health Professions, title, description and CS# change
NS16-18EL	NSCI 499 - Methods and Materials in the Teaching of Natural Sciences, delete course
NS16-19EL	NSCI 612 - Developing Elementary Science Laboratories, delete course
NS16-20EL	NSCI 633 - Developing Chemistry Laboratories, delete course
NS16-21EL	NSCI 634 - Developing Geoscience Laboratories, delete course
NS16-22EL	NSCI 635 - Developing Life Science Laboratories, delete course
NS16-23EL	NSCI 636- Developing Physics Laboratories, delete course
NS16-24EL	NSCI 645 - Issues in Science, Technology and Society, delete course
NS16-25EL	NSCI 694 - Master's Project in Science, delete course
NS16-26A	NURS 200 - Foundations of Nursing Process, Roles and Skills, description and prerequisite change
NS16-26B	NURS 201 - Foundations of Nursing Process, Roles and Skills: Laboratory, description and prerequisite change
NS16-26C	NURS 202 - Concepts in Professional Nursing, new course
NS16-26D	NURS 221 - Intermediate Nursing Process, Roles and Skills: Laboratory, description and prerequisite change
NS16-26E	NURS 302 - Technological Assessment I, new course
NS16-26F	NURS 322 - Advanced Nursing Process, Roles and Skills, description and prerequisite change
NS16-26G	NURS 323 -Advanced Nursing Process, Roles and Skills: Laboratory, description and prerequisite change
NS16-26H	NURS 332 - Nursing Care of Families and Children, description and corequisite change
NS16-26I	NURS 333 - Families and Children: Laboratory, description and corequisite change
NS16-26J	NURS 334 - Maternal Child and Women's Health, title, description and corequisite change
NS16-26K	NURS 335 - Maternal Child and Women's Health: Laboratory, title, description and corequisite change
NS16-26L	NURS 340 - Theories of Nursing, description and prerequisite change
NS16-26M	NURS 380 - Pathophysiological Concepts Applied to Nursing Practice, title, prerequisite and corequisite change

NS16-26N	NURS 382 - Pharmacology and Therapeutics of Nursing Practice, unit change
NS16-26O	NURS 400 - Psych/Mental Health Nursing, description and prerequisite change
NS16-26P	NURS 401 - Psych/Mental Health Nursing Clinical Laboratory, title, unit, prerequisite and CS# change
NS16-26Q	NURS 402 - Technological Assessment II, new course
NS16-26R	NURS 404 - Leadership and Management in Nursing, title, description, prerequisite and corequisite change
NS16-26S	NURS 406 - Community/Public Health Nursing, description and corequisite change
NS16-26T	NURS 407 - Community/Public Health Nursing: Clinical, description, unit, prerequisite, corequisite, and CS# change
NS16-26U	NURS 408 - Capstone Seminar, new course
NS16-26V	NURS 409 - Preceptor Capstone Lab, new course
NS16-26W	NURS 422 - Introduction to Nursing Research, title, prerequisite and corequisite change
NS16-27EL	NURS 204 - Beginning Nursing Process, Roles & Skills, delete course
NS16-28EL	NURS 205 - Beginning Nursing Process, Roles & Skills: Laboratory, delete course
NS16-29EL	NURS 220 - Intermediate Nursing Process, Roles and Skills, prerequisite change
NS16-30EL	NURS 316 - Health Assessment, prerequisite change
NS16-31EL	NURS 405 - Leadership in Nursing: Clinical, delete course
NS16-32A	NURS 541 - Advanced Health Assessment Across the Life Span, new course
NS16-32B	NURS 542 - Advanced Pathophysiology, new course
NS16-32C	NURS 543 - Advanced Pharmacology and Toxicology, new course
SB15-37EL	CJUS 311 - Research Methods in Criminal Justice, prerequisite change
SB15-38EL	CJUS 312 - Statistics in Criminal Justice, prerequisite change
SB15-39EL	CJUS 330 - Correctional Theory and Institutions, prerequisite change
SB15-40EL	CJUS 340 - Police and Police Systems, prerequisite change
SB15-41EL	CJUS 598 - Integrative Studies in Criminal Justice, prerequisite change

**CURRICULUM – NEW ITEMS (Consent Items)** – (Copies are available at each College office and the Faculty Senate office) The Faculty Senate consented to the curriculum items. **PASSED.**

### **COLLEGE OF ARTS AND LETTERS**

AL15-22R	MA in Spanish, program change
AL16-01EL	BA in Communications, program change
AL16-08	MFA in Studio Art, program change

### **COLLEGE OF BUSINESS AND PUBLIC ADMINISTRATION**

BP15-09	BA in Administration - Entrepreneurial Management Concentration, program change
BP15-10	BA in Administration - Hospitality Management Concentration, new concentration
BP15-11	BA in Administration - Marketing Concentration, program change
BP15-12	BA in Administration - Sports and Entertainment Marketing Concentration, program change
BP15-13	Minor in Entrepreneurship, program change
BP15-14	Certificate in Cyber Security
BP15-15	MBA, program change
BP16-01	BA in Administration, Accounting Concentration, program change
BP16-02	BA in Administration, Business Analytics Concentration, new concentration
BP16-03	BA in Administration, Information Systems and Technology Concentration, program change
BP16-04	BA in Administration, International Business Concentration, program change
BP16-05	MBA, Accounting Focus, program change (title change to 615 only)
BP16-06	MS in Accountancy, program change
BP16-07	MS in Accountancy - 3:2 Program Option, program change
BP16-08	BS in Information Systems and Technology, program change
BP16-09	MS in Information Systems Technology, new program

**COLLEGE OF EDUCATION**

ED16-02 MA in Education, TESOL option, program change

**COLLEGE OF NATURAL SCIENCES**

NS15-01EL BA in Geology - Integrated Teaching Track, delete program  
 NS15-02EL BA in Chemistry – Integrated Teaching Track, delete program  
 NS15-04 BS in Kinesiology - Allied Health Professions, program change  
 NS15-05 BS in Kinesiology - Exercise Science, program change  
 NS15-06 BS in Kinesiology - Pedagogy, program change  
 NS15-07 BS in Mathematics, program change  
 NS15-08 Certificate in Introductory Mathematics, program change  
 NS16-01 BA in Biology, program change  
 NS16-02 BS in Biology, program change  
 NS16-03 BS in Biology - Ecology and Evolution Option, program change  
 NS16-04EL BA in Biology - Pre-Med Option, delete program  
 NS16-05EL BA in Biology - Integrated Teaching Track Option, delete program  
 NS16-06EL BS in Biology - Pre-Med Option, delete program  
 NS16-09 BS in Computer Engineering, program change  
 NS16-10 BS in Computer Science, program change  
 NS16-12 BA in Geology, program change  
 NS16-13 BS in Geology, program change  
 NS16-14 MS in Earth and Environmental Sciences, program change  
 NS16-15EL Health Science Minor, delete program  
 NS16-16 BS in Nutrition and Food Sciences, program change  
 NS16-26 BS in Nursing, program change  
 NS16-32 MS in Nursing, program change

**COLLEGE OF SOCIAL AND BEHAVIORAL SCIENCES**

SB16-01EL MA in Criminal Justice, program change  
 SB16-03EL BA in Human Development, School Age Track, program delete

**ALL UNIVERSITY –****7. OLD BUSINESS.**

7.1 FSD 85-189.R6, FAM 651.3, Policy Concerning Periodic Review of College Deans ([attachment](#)) Second Reading:

If you would like to provide input please click here [Dean Review Input Form](#)

It was accepted as a friendly amendment to balance the rating scale in “Attachment A” and add “strongly disagree.”

The Faculty Senate approved the second reading of FSD 85-189.R6, FAM 651.3, Policy Concerning Periodic Review of College Deans. **PASSED, unanimously.**

7.2 FSD 15-03, Policy on Academic Freedom for Faculty Use of CSUSB Information Resources ([attachment](#)) Second Reading:

If you would like to provide input please click here [Academic Freedom & E-Resources Input Form](#)

Some Senators expressed concerns that the policy has been modified too much from its original presentation in November and should be considered as a first reading. Other Senators felt the policy did not change substantively but was just reorganized and policy language from other policies included.

It was m/(J. Kremling), s(D. Chen-Maynard) to call the question.

A secret ballot was requested.

It was m/(D. Fischman), s/(L. Diaz-Rico) to make FSD 15-03, Policy on Academic Freedom for Faculty Use of CSUSB Information Resources a first reading item. **FAILED, 10 for, 15 opposed, 0 abstentions.**

The Senate discussed the overall importance for the policy and questioned whether not or not Fourth Amendment rights are given up as outlined. It was noted that yes, those rights are given up when using a public server.

A secret ballot was requested.

The Faculty Senate approved the second reading of FSD 15-03, Policy on Academic Freedom for Faculty Use of CSUSB Information Resources. **PASSED, 20 for, 2 opposed, 3 abstentions.**

7.3 FSD 01-01.R4, FAM 827.3, Distributed Learning Policy ([attachment](#)) Second Reading:  
If you would like to provide input please click here [DL Input Form](#)

It was accepted as a friendly amendment to change the language on page 3, line 4 to “All university computers and technologies should be updated regularly.”

It was accepted as a friendly amendment to change the language on page 3 line 14 to “The mode of instruction cannot be changed after registration for classes has started unless the applicable Chair and Dean approve in extraordinary circumstances.”

The Faculty Senate approved the second reading of FSD 01-01.R4, FAM 827.3, Distributed Learning Policy as amended. **PASSED, unanimously.**

## 8. **NEW BUSINESS.**

8.1 FSD 15-06, FAM 642.4, Recruiting and Hiring of Probationary Faculty ([attachment](#))  
First Reading:

If you would like to provide input please click here [Recruit Faculty Input Form](#)

The Senate discussed the importance of diversity and the challenges of getting diverse pools in some fields. President Morales added that studies have shown diverse recruitment committees lead to more diverse hires and maybe the composition of search committees should be looked into further.

It was m/(J. Ullman), s/(J. Kremling) to call the question.



The Faculty Senate accepted the first reading of FSD 15-06, FAM 642.4, Recruiting and Hiring of Probationary Faculty. **PASSED, unanimously.**

8.2 FSD 15-07, Research Institute for Public Management and Governance ([attachment](#))

First Reading:

If you would like to provide input please click here [Institute Public Management Input Form](#)

Senator Diaz-Rico asked about the implications listed in section nine. It was clarified that it was for internal use within the College of Business and Public Administration that no negative implications are foreseen. The next draft of the proposal will be cleaned up.

The Faculty Senate approved the first reading of FSD 15-07, Research Institute for Public Management and Governance. **PASSED.**

9. **DIVISION REPORTS.**

In the interest of time, VP Fremont, VP Freer, VP Haynes, and VP Sudhakar offered written reports. The floor was opened to questions:

Senator Ullman asked VP Freer whether or not the Campus Risk Assessment Committee was meeting as faculty have expressed concerns that it had not recently met. VP Freer responded that he would look into and get back to the Senate.

Senator Ullman requested that VP Fremont send the updated “cost to raise a dollar” report to the Senate. VP Fremont stated that he would send the updated report once it is finalized.

Senator Ullman also asked for an updated on the CSUSB Branding Initiative. VP Fremont reported that the committee has reviewed RFPs and narrowed the candidates to two firms. The firms will be invited to campus.

9.1 Vice President for University Advancement, R. Fremont, submitted the following report since time did not permit giving a report:

**FUNDRAISING**

We are tracking ahead of last year, having raised just over \$2.7 million as of Feb. 9. This is 18% (\$413,489) of where we were one year ago at this time. Corporate and Foundation giving is also ahead of last year’s pace.

**FACULTY STAFF CAMPAIGN**

The 2016 Faculty Staff Campus will begin on March 21.

**BRANDING & IDENTITY**

The Branding & Identity Task Force (which includes faculty members Senator Haakon Brown, Marketing Department Chair Victoria Seitz, as well as Biology Professor Stuart Sumida) has been meeting since December, having reviewed eight proposals. Four firms were asked to present to the task force on campus and we will now be extending invitations to two firms for a presentation to the university community. Those will likely take place in mid-March and we hope to

have a decision shortly thereafter. The discovery phase of the consultant's work will occupy most of the spring. Their recommendations should roll out by Convocation.

### **PERSONNEL**

Bob Tenczar has joined CSUSB as the new AVP for Strategic Communications. His first day was January 20. I will bring him to our next full Senate meeting for introductions.

#### **9.2 Academic Affairs/Deans' Reports**

This item was deferred to the next Faculty Senate meeting because of time constraints.

#### **9.3 Vice President for Administration and Finance, D. Freer, submitted the following report since time did not permit giving a report:**

##### **Campus Planning and Capital Projects**

- The campus master plans for both the San Bernardino and Palm Desert campuses are moving along towards final recommendations. The final all-campus town hall will be on February 25 (2-4pm, SMSU Fourplex) and February 26 (1-3pm, Lower Commons Pine Room). This town hall will review the final recommended plan, based on the feedback received on the three planning options presented at the last town hall in November. The next town hall for the Palm Desert master plan will be held on March 7 (3-5pm, Indian Wells Theatre), where we will be reviewing three planning concepts for the development of that campus. I would personally like to thank the Senate for great support we have received on this project, both in committee participation and with attendance at the town halls. We are scheduled to have the plans approved by the CSU Board of Trustees at the end of 2016.
- CPDC has successfully completed the bidding process for the construction of a new 1300-space parking lot (Lot N), which will be located in the north region of the campus, between the Colleges of Education and Natural Sciences. The project is expected to be financed by the Board of Trustees at the March 2016 meeting. Construction is anticipated to begin during spring quarter and be complete for the start of the 2016-17 academic year. The project will meet campus demand for both the loss of parking due to construction of the Student Housing and Dining Commons expansion (550 spaces), plus additional spaces to accommodate approximately 5 years of enrollment growth.

#### **9.4 Vice President for Student Affairs, B. Haynes, submitted the following report since time did not permit giving a report:**

##### **Athletics, Recreation and Wellness**

Approximately 1,500 students attended CSUSB Snow Day on January 28th.

Recreation and Wellness celebrated CSUSB student Elena Palacios and her heroes for saving her life on September 17, 2015 at a special dinner held at the Obershaw Dining Room on February 3, 2016. Heroes are: Patrick Bryan, Jannette Figueroa, Barry Greene Jr., Raul Gonzalez, Romeo Helms, America Zavala, Francisco Diaz, Erika Gray, Damian Edmonds

### **Coyote Athletics**

- CCAA Pitcher of the Week (Jan. 29-31) — Tyler Wells (Junior RHP Yucaipa)
- CCAA Pitcher of the Week (Jan. 29-31) — Cassandra Williams Junior LHP Apple Valley)
- CCAA Player of the Week (Jan. 29-31) — Jessica Brown (Sophomore C Rancho Cucamonga)
- Coyotes softball opens with 2-0 weekend (defeating Mercyhurst of Erie, PA, Jan. 30)
- Coyotes baseball opens with 2-1 series victory over Sonoma State (Jan. 30-31)
- Women's basketball senior G Alexcia Mack is the 7<sup>th</sup> Coyote to play in her 100<sup>th</sup> career game last Saturday against No. 23 UC San Diego

### **Student Services**

The Student Health Center sponsored a 2-day dental clinic. A record number of students (76) received free dental screenings from Western University of Pomona's dental students. Dental school students, supervised by licensed dentists, assessed students' dental needs with many students qualifying for free dental work that will be completed during the dental students' upcoming board exams. For some students, this may be their first dental exam or dental treatment in years.

The Career Center hosted its inaugural January career fair, ***It's a New Year Job Fair***, welcoming 32 employers and nearly 250 students. One new employer, Jet Propulsion Lab, held an Information Session with a large group of students, conducted on the spot interviews and invited several students to their facilities for second interviews. Feedback from employers and students was highly positive.

Originally begun as a 2-month Military Veterans Writers Workshop in summer 2014, the Veterans Success Center in collaboration with CSUSB faculty member, cinematographer/ director, writer and producer, Andreas Kossak, has grown the workshop into a monthly Student Veteran's Writers Group with 15 regular student veterans and staff. The group provides an opportunity for veterans to tell their stories, learn about publishing and writing screenplays and, at times, serving as an important outlet to work through unresolved emotions involving military experiences.

Survivor Advocacy Services, a program available through Counseling & Psychological services, has established and trained its first cohort of peer advocates, Violence Outreach Informing our Community through Education (VOICE). These students are dedicated to utilizing prevention education to reduce the number of CSUSB students impacted by sexual assault, dating/domestic violence and stalking. Led by the University Advocate, Marina Wood, the VOICE peer educators help students recognize the dynamics of sexually-based offenses, identify ways to intervene safely and provide appropriate referrals. VOICE is

available to provide classroom and other presentations, trainings/workshops with an early focus on presentations to Housing & Residential Life and Greek and other student organizations.

### **Student Engagement**

First Year Experience and Orientation had its largest number of applicants for SOAR leader recruitment; 50 offers went out this week to wonderful CSUSB students.

ASI, Recreation & Wellness and the Office of Community engagement are preparing for an exciting Alternative Spring Break trip to Costa Rica.

Office of Student Engagement welcomed two new program coordinators (SSP1) to support NPHC expansion and Program Board events and activities. Misty Levingston was honored by the San Bernardino Black History Foundation for her work with CSUSB students!

Housing and Residential Life is in the process of developing the professional infrastructure to support the new facility and the new (and expanded) Parking Lot N has all of its bids in.

SMSU Expansion Feasibility continues with a March 1<sup>st</sup> kickoff for alternative consultation.

### **Enrollment Management**

Spring 2016 term is set and ready for advising week (Feb 8 – 12) and registration beginning Feb 15th. Students were sent a communication on February 5th advising them to review their registration appointments and check for holds. Veteran students have all been certified for winter.

Inaugural Financial Aid FAFSA videos in English and Spanish have been completed and will be launched in the near future on the Financial Aid and Scholarships websites at CSUSB & PDC. The federal Department of Education presented CSUSB's Office of Financial Aid & Scholarships a certificate of Appreciation in recognition for our participation and valuable contribution to the Dept. of Ed Quality Assurance (QA) Program. Additionally, National Association for Financial Aid Administrators (NASFAA) presented to the Office of Financial Aid & Scholarships at CSUSB a certificate of acknowledgement that CSUSB is a member of the NASFAA and dedicated to Student Access & Success. Reminder: students should complete their 2016-2017 FAFSA or 2016-2017 DREAM Act Application for financial aid by March 2, 2016 deadline.

GEAR UP Mentors and Coordinators, in collaboration with SBCUSD, participated in ASCA training – January 2016. Gear Up is working with the Parent Institute for Quality Education to provide parents with information and resources to parents through the college application process. Also, GEAR UP Parent

Workshop, “High School Transition”, is in the final stages of the development process and will begin February 2016.

Six Upward Bound students participated with poster presentations of their summer research (poster topics included: Aerodynamics, Hydrogen Bonding Energies vs. OH Bond Length and Micro-Turbine Engine Control Unit Simulator) in the Southern California Conference for Undergraduate Research held at Harvey Mudd College in November 2015. Upward Bound also hosted financial literacy workshops for parents and students during the month of January. Additionally, participants in senior standing (12<sup>th</sup> grade) completed the college application process and have begun the financial aid process and tutoring services continue on a weekly basis for all participants.

9.5 Vice President for Information Technology Services, S. Sudhakar, submitted the following report since time did not permit giving a report:

We have partnered with the Chancellor’s Office to make available the Zoom video conferencing solution to all students, faculty and staff at CSUSB. We will be rolling this out the Campus community in the next few weeks.

We are partnering with the Chancellor’s Office to make Portfolium, an electronic portfolio and career development tool available to students, faculty and staff. The product will be made available to students and alumni during the first phase of the project and released to faculty and staff in the subsequent phases. Portfolium is an academic, e-portfolio network, allowing students and alumni to showcase their work, projects and experiences well beyond the limits of a traditional resume and transcript, proving the true value of their education as well as their overall professional potential. It serves as a portal for collaboration between students, alumni, and employers for the purpose of job placement, professional development, mentorship, and employment opportunities.

The ITS Strategic Planning Process is going well. A staff survey was sent out last week. We had a student forum last week. Working groups have been formed. We are hoping to complete the process by the end of March.

A team of faculty and staff are traveling to Arizona State University tomorrow to take a look at their best practices and resources they provide to their campus community on the academic technologies front as well as their institutional intelligence systems. Senator Kremling and faculty members Jake Zhu and Frank Lin are joining us on this trip. This trip is being coordinated by Dr. Vipin Gupta who is serving as an ACE Fellow at ASU.

The ITS Team is in the initial pre implementation phase of Proofpoint, a state of the art e-mail spam management solution that will allow our Campus better manage spam and help us control phishing attacks.

The Internet 2 InCommon federation has notified all members of the federation (CSU is a member of the federation) that InCommon will be inter-federating with 40 other national federations in a global inter-federation called [EduGAIN](#).

EduGAIN extends past the traditional US identity federation boundaries to enable higher education & research institutions to easily gain access to a much broader set of global service providers.

#### **Faculty Development Opportunities:**

#### **1. Course Redesign with Technology grants**

The purpose of these grants to help faculty redesign some of their courses in order to alleviate enrollment bottlenecks in the curriculum, reduce DFWI rates for courses without loss of academic standards, and increase course completion rates. The following grant opportunities are upcoming:

- a. [Virtual Labs](http://courseredesign.csupprojects.org/wp/vlabs/) provides faculty in STEM disciplines an opportunity to integrate virtual labs (which may be half in-class and half online) into their courses, particularly if there is evidence that the lab is a primary limitation for student success. The use of virtual labs can remove some of the barriers to enrollments, such as the limited availability of laboratory space, equipment and instructional support, allowing more students to successfully complete their science labs in a timely manner. See <http://courseredesign.csupprojects.org/wp/vlabs/>  
**Deadline to apply to the CO: Feb. 16, 2016.**
- b. [Sustaining Success](http://courseredesign.csupprojects.org/wp/sustaining-success/) provides opportunities for campuses to continue/expand work on a prior CRT grant for Proven Course Redesign, Promising Practices, or Virtual Labs Project. Faculty are provided with resources and opportunities to engage in professional development activities, Scholarship of Teaching and Learning, data analytics/data analysis, and “discipline-based cohort” activities relevant to their project. Previous CRT projects must have been completed and results shown in an ePortfolio. The Sustaining Success proposal must have specific goals to advance that project to another level. See <http://courseredesign.csupprojects.org/wp/sustaining-success/>  
**Deadline to apply to the CO: Apr. 8, 2016.**

#### **Highlights of faculty success:**

- Dr. Nicole Bournias-Vardiabasis was awarded a \$10,500 Proven Course Redesign grant for her Biology of the Cell course.
- 10 faculty members from across the campus (Anthropology: 1; Communication Studies: 2; Criminal Justice: 1; Information & Decision Sciences: 6) submitted proposals for the Promising Practices grant.
- 15 faculty members (Anthropology: 1; Communication Studies: 6; English: 1; Management: 1; Sociology: 1; Teacher Education and Foundations: 2; Theatre Arts: 1; World Languages & Literatures: 2) received training in Applying the QM Rubric. 10 faculty members will continue their training under the Quality Assurance grant provided by ATI in collaboration with TRC.

## **2. Professional development opportunities for faculty**

#### **Highlights of faculty success:**

- Since Fall 2015, ATI in collaboration with TRC organized 17 workshops, presentations and trainings, attended by a total of 167 faculty and staff members
- Particularly notable were the conversation on new literacies on Jan. 22, 2016, for which ATI partnered with TRC and the Library, and the public lecture by educational games scholar Jennifer Stromer-Galley (Syracuse University) on Jan. 28, 2016, for which ATI partnered with TRC, the Library and the Department of Communication Studies.

Upcoming professional development opportunities for faculty organized by ATI and by ATI-TRC in February and March 2016 (registration required via the TRC website):

- Spotlight on Innovators: Dr. Oraib Mango, Feb. 15, 12-1:15 pm, FO 177
- Blackboard Retooling with Camtasia, Feb. 18, 2-4:00 pm, PL 003;
- The QM Experience: Panel with Campus Faculty, Feb. 19, 10:30 am – 12 pm, PL 003
- App Smashing: TouchCast, Mar. 4, 10:30 am – 12 pm, PL 003
- Mind Spark: The Art of Creative Doodling, Mar. 8, 10-11:00 am, PL 003
- Accessibility workshop, Mar. 14, 10:30-11:30 am, FO 177
- Spotlight on Technology: Augmented Reality with Dr. Xinying Yin, Mar. 16, 12-1:15 pm, FO 177

#### 10. **STATEWIDE ACADEMIC SENATORS' REPORT.**

Please go to: <http://www.calstate.edu/AcadSen/Records/> for information regarding the last ASCSU Plenary meeting.

[ASCSU Resolution Summary](#)

If you have any feedback regarding the ASCSU report, please click here [ASCSU Input Form](#).

This item was deferred to the next Faculty Senate meeting because of time constraints.

#### 11. **CHAIR'S REPORT.**

This item was deferred to the next Faculty Senate meeting because of time constraints.

#### 12. **COMMITTEE REPORTS.**

This item was deferred to the next Faculty Senate meeting because of time constraints.

#### 13. **SENATORS' REPORTS / INCLUDING ASI PRESIDENT'S REPORT**

This item was deferred to the next Faculty Senate meeting because of time constraints.

#### 14. **COMMUNICATIONS.**

- 14.1 Executive Committee Minutes, 11/10/15 ([ECM 15-06](#)) - deferred
- 14.2 Executive Committee Minutes, 12/01/15 ([ECM 15-07](#)) - deferred
- 14.3 Executive Committee Minutes, 1/12/16 ([ECM 15-08](#)) - deferred
- 14.4 Executive Committee Minutes, 1/26/16 ([ECM 15-09](#)) - deferred

#### 15. **OTHER BUSINESS.**

Time did not permit the discussion of other business.

#### 16. **ADJOURNMENT (Time Certain 3:50 PM).**

It was m/(T. Rizzo), s/(T. Schmitt) to adjourn the Faculty Senate. **PASSED.**



CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO  
FACULTY SENATE MEETING, 50th SENATE

**M I N U T E S**

**SESSION 07– Tuesday, March 8, 2016, 2:00 pm – 3:50 pm, Pine Room**

**Members Present:** All members were present with the exception of K. Collins, A. Johnson, Y. Karant, R. Keating, M. Lo, S. McMurrin, T. Morales, B. Owen, T. Pytell, M. Texeira, N. Tórriz

**Guests Present:** J. Anderson, A. Avila, M. Boland, M. Chen, R. Chen, K. Costino, K. Cousins, M. Evans, C. Famega, J. Fiene, K. Fleming, R. Fremont, B. Haynes, J. Hughes, N. Jenkins, A. Johnson, T. Jones, T. Karmanova, J. Kottke, R. Mohamed, J. Peacock, J. Rhodes, A. Roberson, P. Schram, B. Sirotnik, D. Smith, S. Sudhakar, B. Tenczar, J. Thompson, W. Vanderburgh, M. Van Wart, R. Zhang

**1. APPROVAL OF THE MINUTES.**

1.1 Minutes for February 9, 2016 ([FSM 15-06](#))

It was m/(L. Diaz-Rico), s/(K. Howard) to approve the Faculty Senate minutes from February 9, 2016 as written. **PASSED.**

**2. APPROVAL OF THE AGENDA.**

It was m/(J. Ullman), s/(J. Kremling) to approve the Faculty Senate agenda as written. **PASSED.**

**3. PRESIDENT’S REPORT.**

President Morales submitted the following report in his absence:

Dear Ted and Members of the Faculty Senate:

I am sorry that I cannot join you at your March 8 meeting, but I am in Long Beach attending the CSU Board of Trustees meeting. In my absence, however, I am happy to share my report on the campus since the February Faculty Senate meeting.

My thanks to all the faculty who have been instrumental in the 50th anniversary activities which have recently occurred, including:

- **President’s Showcase**

- This past Saturday night, over 300 alumni, friends, donors, as well as faculty, staff and students, came together for a remarkable evening of celebration. As part of the 50<sup>th</sup> Anniversary, the “Then and Now” theme showcased the talents and accomplishments of alumni and students. Funds raised from the evening will support all facets of student success, including scholarships.

- **Homecoming 2016**

- A team from Alumni Relations and Special Events & Guests Services worked collaboratively to create an impressive 50<sup>th</sup> Anniversary Homecoming event on Saturday, February 20. Over 1,000 alumni and friends filled Coussoulis Arena for a

great family event. This day brought back many alumni who had not been on campus for many years and we will look to broaden it in years to come as part of the Strategic Plan charge regarding alumni event.

- **Latino Baseball Project**

- A special note of thanks to Pfau Library Dean Cesar Caballero and his team of librarians and volunteers who partnered with the Smithsonian to create a nationwide collection on Latino Baseball History. The initiative, “Latinos and Baseball: In the Barrios and the Big Leagues,” is a multi-year community project to collect, document, and preserve oral histories, artifacts, and other materials on Latino baseball teams from the late 1800s to the present. The opening events took place on Feb. 19-20 and featured impressive panelists on the impact of baseball in the Latin communities.

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- **Business Impact Breakfast**

- Nearly 400 people, including a large student population, were treated to an incredible presentation by Nely Galán, the former president of Telemundo. In partnership with Coca-Cola, Ms. Galan has launched the Adelante movement, empowering Latinas to become entrepreneurs. The event also included a special workshop where the students worked collaboratively on some ideas with Ms. Galán. We are recording her story and will be working with Coca-Cola to allow faculty to share this presentation with their students.

- **Pioneer Breakfast**

- The 4<sup>th</sup> annual Pioneer Breakfast was another great celebration of the impact of our African American community, celebrating their many accomplishments and success stories. The program theme of *The Shoulders upon Which We Stand* included a special recognition for the original four African American graduates from 1967 (Lois Carson, John Henry McCoy, Mary Jane McCoy, and Joyce Gates Payne). The Pioneer breakfast serves as a fundraiser for four current scholarships – Dr. J. Milton Clark Overcomers; Dr. Mildred Henry; Terrilynn Monette; and John Overton. This year, the Belva Holder scholarship was added, benefitting current students at CSUSB. Proceeds will also support the annual African American Graduation recognition ceremony.

I would also like to share a couple of other updates with you:

- **PI's**

- Interim Provost Delgado and I have now met with CSUSB's PI's and have discussed the pre-award and the post-award processes with them. We've solicited their input on what is working, what the obstacles are, and ways to encourage faculty research. These were candid discussions and I (and the Provost) look forward to continuing the conversations—and finding ways to implement the practical suggestions and feedback— in order to better support our faculty's research.

- **Student Theatre Troupe – Acto Latino with Professor Bibiana Diaz**

- Professor Bibiana Diaz is leading a group of students in the *Acto Latino* theatre troupe. They have held performances on campus, at area schools, and at San Diego State where they played to a full house. The troupe has been invited to perform in

Bogota, Colombia as part of the Festival Alternativo program later this month (March 16-28).

#### 4. **PROVOST'S REPORT.**

Interim Provost Delgado yielded the floor to Semester Conversion Director Costino. Director Costino reported that she has met with the other CSU campuses going through the semester conversion process for input (all except East Bay). She has been discussing what has been working well, issues that have come up, what they have learned in the process thus far, etc. Director Costino noted that she has been working with the Faculty Senate Executive Committee to develop the structure and process of the Quarter to Semester Conversion Steering Committee. Director Costino added that GE Chair Gilbert has been working with the GE transformation committee and hosting several open forums. Interim Provost Delgado added that the Director of Semester Conversion at Pomona, Dr. Neto, will be coming to CSUSB on March 18, 2016. If anyone is interested in meeting Dr. Neto, please get in touch with the Provost's office.

Interim Provost Delgado stated that he has continued to meet with the CFA regarding the local equity raises and the formula is almost complete.

Interim Provost Delgado thanked Professor Stull for implementing the Entrepreneurial Faculty Fellows Program highlighting faculty across the University.

Senator Andersen asked when the 2015/2016 Academic Affairs budget information would be available to be posted on the Senate website. Interim Provost Delgado responded that he hopes to have it finalized within the next two weeks.

Senator Ullman pointed out that there has not been a response from the Administration regarding the semester workload study and asked when the Senate could expect to receive a response. Interim Provost Delgado hopes to have a response in the near future.

#### 5. **CLIMATE SURVEY REPORT.**

J. Kottke shared the Campus Climate Survey Report and gave a presentation (links to the [Presentation](#) and [Report](#)) outlining the report. The Senate thanked the committee for their hard work.

Senator Aikin asked when was the previous climate survey done and if similar questions were asked. J. Kottke noted that the report was done in 2010 by the CO and that similar questions were asked but the Likert scales between the two surveys are different.

Senator Marx asked what the plan was for distribution. Chair Ruml stated that the report and presentation will be posted on the Senate website and Chair Ruml will send an email to campus with the links. Chair Ruml added that the report would be sent to the CO as well.

Senator Rizzo asked if the raw data would be available. J. Kottke replied that it is unlikely due to the guarantee of confidentiality. The Committee pledged that they would not break the confidentiality of the participants and will not do anything to break that pledge.

6. **OLD BUSINESS.**

6.1 FSD 15-07, Research Institute for Public Management and Governance ([attachment](#))  
Second Reading:

If you would like to provide input please click here [Institute Public Management Input Form](#)

It was m/(H. Brown), s/(D. Chen-Maynard) to approve the second reading of FSD 15-07, Research Institute for Public Management and Governance. **PASSED, unanimously.**

7. **NEW BUSINESS.**

7.1 FSD 15-08, A Resolution Concerning the Current Provost Search ([attachment](#)) One Reading:

If you would like to provide input please click here [Provost Search Resolution Input Form](#)

It was m/(K. Pelletier), s/(T. Rizzo) to approve the one reading of FSD 15-08, A Resolution Concerning the Current Provost Search. **PASSED, unanimously.**

7.2 FSD 15-09, Lecturer Evaluation Form ([attachment](#)) First Reading;

If you would like to provide input please click here [Lecturer Evaluation Input Form](#)

It was m/(D. Chen-Maynard), s/(J. Kremling) to waive the first reading of FSD 15-09, Lecturer Evaluation Form. **PASSED.**

FAC Chair Chen-Maynard stated that the form was developed based on new requirements in the CBA and in order to standard evaluations across campus.

The Faculty Senate approve the second reading of FSD 15-09, Lecturer Evaluation Form. **PASSED.**

8. **DIVISION REPORTS.**

8.1 Vice President for University Advancement, R. Fremont, introduced the new Associate Vice President of Strategic Communication, Robert Tenczar. R. Tenczar stated that he is excited to meet and get to know the faculty on campus.

VP Fremont stated that CSUSB is about \$1.6 million ahead in fundraising compared to last year. That is approximately 66% more. In the cost to raise a dollar report, it costs CSUSB \$0.15 while the CSU average is \$0.16. The annual Faculty/Staff Campaign will commence on March 21, 2016 headed by co-chairs Dany Doueiri and Stuart Sumida.

VP Fremont stated that five alumni died in the attack on December 2, 2015. All the victims in that tragedy left behind eighteen children. CSUSB is working to create a scholarship fund for all the victims' children to attend CSUSB for free in addition to what the legislature is working on at this point.

On April 4, 2016 two firms will present in an open forum to the campus regarding the branding initiative.

Senator Ullman asked when the full report on the cost to raise a dollar would be distributed. VP Fremont stated that it should be able to go out next week.

8.2 Academic Affairs/Deans' Reports: AP Thompson stated that he will be working with the TRC on establishing a task force to consider the Faculty center of Excellence and determine what the faculty would want in a center.

8.3 Vice President for Administration and Finance, D. Freer, was not present to give a report.

8.4 Vice President for Student Affairs, B. Haynes, thanked all the faculty that participated in the transfer open house on February 27, 2016.

Enrollment projections for Fall 2016 are projected to be 2700 first-time freshmen and 2200 transfer students.

VP Haynes made several announcements: The annual Presidential Academic Scholars Program even will be on April 23, 2016. The activities continue for with the Gear Up grant received last year. The Career Center and ASI worked together to establish \$35,000 for internships. The Children's Center hosted a Dr. Seuss reading day a couple weeks ago. One hundred nineteen student athletes made the Athletic Director's Honor Roll for their academic success. Sixty-two student athletes earned Leaders of the Pack distinction which requires a GPA of 3.5 to 4.0. VP Haynes added that the Women's Basketball team made it to the semi-finals in the CCAA tournament.

Senator Aikin asked if any previous transfer students participated in the transfer open house. VP Haynes replied that it is being worked on to have current transfer students work with incoming transfer students.

Senator Ullman stated that a few years ago it was approved to raise the Student Mental Health fees. Senator Ullman asked for an update on how the fees are being used and to find out what CSUSB's ratio of students to mental health professionals is currently given the continuous enrollment growth. VP Haynes stated that the Counseling center just received reaccreditation. VP Haynes added that while CSUSB is not out of line in a major way for the ratio, there is a greater need on campus for counselors and are looking for ways to improve access to students and additional services as well as the possibility of hiring more counselors. Senator Schmitt noted that the Counseling center is supported entirely by student fees. Senator Chen-Maynard asked since the need is great if state funds could also be used to increase resources for the Counseling Center.

8.5 Vice President for Information Technology Services, S. Sudhakar, submitted the following report:

Auditors from the Chancellor's Office spent three weeks on Campus last month at our invitation to verify and validate mitigation efforts taken by our ITS Team in Collaboration with decentralized units in response to the Information Security

audit findings last spring. They were pleased with the progress made and have given us some recommendations to pursue moving forward. The auditors will present their findings and recommendations at the next IT Governance Executive Committee meeting on March 16<sup>th</sup>. We will be inviting the auditors again next March to audit our progress.

The ITS strategic planning process is progressing well. Student surveys have now been closed. We received over 1800 responses to the student survey. Dr. Mihaela Popescu is helping us analyze survey responses and convert them into strategic, tactical and operational goals. There are five working groups made up of students, faculty and staff who are working on formulating objectives, strategies and key performance indicators for the strategic plan. We are hoping to complete this effort by the end of this month.

Portfolium will be rolled out to students and alumni on March 10<sup>th</sup>. Faculty who are interested in experimenting with Portfolium can contact Dr. Mihaela Popescu at Academic Technologies and Innovation.

Proofpoint e-mail and spam management system will go live on March 31.

Zoom pilot has been rolled out. An official announcement will be coming at the end of the month. If you are interested in using Zoom in the Pilot phase, please logon to <http://csusb.zoom.us/>

The Administrative Computing and Business Intelligence (ACBI) Team is working with the Chancellor's Office CMS Team on several PeopleSoft upgrade projects. These projects require downtime. The downtimes we are announcing to Campus are being done in consultation with the CMS Executive Council, the academic calendar and system traffic reports of times of lowest usage of systems. The ITS Team is planning on upgrading our Blackboard to the next stable release version. This new version does not include any feature changes, but offers better stability, security and performance. The plan is to upgrade on Thursday, March 31 (César Chavez Holiday) starting at 1am. The upgrade will require a 24 hour downtime. The system will be up and running by Friday, April 1<sup>st</sup>. We appreciate your patience as our team performs this upgrade in collaboration with the Blackboard managed hosting team.

There are two co-chair changes for the IT Governance Executive Committee Sub Committees. The Technology Operations & Customer Support subcommittee is now co-chaired by Dr. Mike Chao and the Common Management Systems (CMS) Executive Council is co-chaired by Dr. Jake Zhu. You can read more about IT Governance at CSUSB at <http://its.csusb.edu/governance/index.html>

The ATI Team is working with our faculty and have secured Chancellor's Office grants this quarter. These grants include:

The ATI Team is working with our faculty and have secured four Chancellor Office's grants. These grants are:

- Course Redesign with Technology (CRT), Proven/Adopting Practices: Dr. Nicole Bournias-Vardiabasis was awarded a \$10,500 Proven Course Redesign grant for her Biology of the Cell course; Dr. Janine Kremlin's proposal, originally submitted to CRT/Promising Practices, has been moved to Proven/Adopting Practices and is awaiting a funding decision from the CO;
- CRT, Promising Practices: Drs. Brian Heisterkamp and Mihaela Popescu were awarded \$9,959 and \$11,576 respectively to redesign their Communication Research Methods course;

Grant applications:

- Drs. Michael Chen and Mihaela Popescu attended the Affordable Learning Solutions meeting on February 1, 2016 and will be applying for a campus grant of \$20,000 to support faculty initiatives that involve the adoption of more affordable instructional materials;
- Drs. Michael Chen and Mihaela Popescu will also apply for a Quality Assurance grant for our campus to support further faculty efforts to improve the quality of their online classes.
- The ATI team is working with the ATDL Committee to clarify the terms under which our campus can benefit from the \$50,000 offered by the AB 798 Legislation: CA College Textbook Affordability Act.  
On March 16<sup>th</sup>, ATI in collaboration with the TRC will be holding a Spotlight on Technology event with Dr. Dr. Xinying Yin on Augmented Reality, from 12-1:20 pm, PL 003.

### **CALL FOR SUBMISSION: SPRING 2016 FACULTY SHOWCASE**

Dear Faculty,

Have you implemented an exciting course idea? Consider presenting your work during the Spring 2016 Faculty Showcase. The Faculty Showcase, a joint collaboration between Academic Technologies & Innovation (ATI), Teaching Resource Center (TRC) and the Pfau Library, is an annual event celebrating our faculty's success in using innovative pedagogies and learning technologies for instruction.

At this event, a jury composed of faculty, librarians and instructional designers will award prizes to the most innovative course design projects. Faculty will have 5 minutes to engage their audience with a dynamic, Ignite-style presentation of their course innovation. Last year's winners were Drs. Thomas Corrigan (Communication Studies), Annie Buckley (Art), Kevin Grisham (Geography & Environmental Studies), Nicole Lytle-Kosola (Information & Decision Sciences), Oraib Mango (World Languages) and Ahlam Muhtaseb (Communication Studies).

This year's event will take place on **April 29, 11 am - 1:30 pm, in PL 5005**. Lunch will be served. All full-time and part-time faculty members who (re)designed and implemented a course revision since Spring 2015 are eligible to apply for participation in this event.

The proposals will be jointly evaluated by ATI, TRC and the Pfau Library based on best course design principles in the development of content, assignment and activities, as well as your rationale for implementing the course innovation. If you are interested in presenting during the Faculty Spring Showcase, please follow the link below to complete a brief application **by March 18, 2016**:

[http://csusb.az1.qualtrics.com/SE/?SID=SV\\_cVn5AcbZ1FqKPAh](http://csusb.az1.qualtrics.com/SE/?SID=SV_cVn5AcbZ1FqKPAh)

Please go to: <http://www.calstate.edu/AcadSen/Records/> for information regarding the last ASCSU Plenary meeting.

### [ASCSU Resolution Summary](#)

If you have any feedback regarding the ASCSU report, please click here [ASCSU Input Form](#).

Statewide Academic Senator Ullman stated that the ASCSU met last week and passed a resolution on the affirmation of shared governance and asked the CO to articulate shared governance. A resolution was also passed regarding the honorary degree committees and faculty need to be appointed/elected by the faculty. A resolution on the prevention of workplace bullying was passed. Senator Ullman also noted that Research, Scholarship, and Creative Activities (RSCA) funding has been added as a line item to the CSU budget.

Statewide Academic Senator Steffel stated that the Fiscal and Governmental Affairs Committee has been reviewing proposed bills concerning the CSU and noting which to act on and watch. The FGA will travel to Sacramento for the CSU Advocacy days on April 12, 2016.

#### 10. **CHAIR'S REPORT.**

Chair Ruml did not give a report in the interest of time.

#### 11. **COMMITTEE REPORTS.**

This item is deferred to the next Faculty Senate meeting in the interest of time.

#### 12. **SENATORS' REPORTS / INCLUDING ASI PRESIDENT'S REPORT**

ASI President Davis asked faculty interested in serving as the faculty ASI BOD representative for the Spring Quarter while A. Herrington is on sabbatical to let him know and he will work with the Senate office.

#### 13. **COMMUNICATIONS.**

13.1 CourseLeaf Proposal ([attachment](#)) - accepted

If you would like to provide input please click here [CourseLeaf Input Form](#)

Senator Gilbert noted that the software appears to be very expensive. VP Sudhakar stated that the pricing is comparable.

13.2 Library Strategic Plan and Subscription Policies ([attachment](#)) - noted

If you would like to provide input please click here [Library Initiatives Input Form](#)

13.3 Executive Committee Minutes, 11/10/15 ([ECM 15-06](#)) - noted

13.4 Executive Committee Minutes, 12/01/15 ([ECM 15-07](#)) - noted

13.5 Executive Committee Minutes, 1/12/16 ([ECM 15-08](#)) - noted

13.6 Executive Committee Minutes, 1/26/16 ([ECM 15-09](#)) - noted

13.7 Executive Committee Minutes, 2/2/16 ([ECM 15-10](#)) - noted



- 13.8 Executive Committee Minutes, 2/16/16 ([ECM 15-11](#)) - noted  
 13.9 Executive Committee Minutes, 2/23/16 ([ECM 15-12](#)) - noted

**3:30pm TIME CERTAIN** (If preceding items have not been completed).

**14. COYOTE FIRSTSTEP PRESENTATION (W. VANDERBURGH)**

AVP Vanderburgh gave a presentation regarding Coyote FirstStep ([CFS Presentation](#)).

Senator Ullman stated that she had three concerns: where is the data or the reasons not to just continue with the already successful IMP program; what are the actual measures to assess the program; and why previous questions asked on November 27, 2015 have gone unanswered? AVP Vanderburgh stated that he thought he would have been able to answer previous questions during his presentation which he hoped to give much earlier. It was the visions of President Morales to do something more for students and provide on-campus support and other resources to students instead of just participating in the IMP program. Regarding the measures, AVP Vanderburgh yielded the floor to M. Wagner and T. Carollo. There is assessment data and work is being done to improve the student survey.

Senator Kolehmainen stated that many students may be economically disadvantaged (needing to work over the summer to support family, as care-takers, etc.) from attending and asked how that was handled. AVP Vanderburgh stated that there was no cost to students and ninety-two students applied for exceptions twenty-nine were denied and twenty-four of those attended the program.

Senator Kremling had concerns that the program received an award prior to occurring. AVP Vanderburgh clarified that the award was based on the design of the program.

Senator Davidson brought up a concern that students may see the requirement and decide not to apply and noted that it should be made exceedingly clear to students that they can receive exemptions and to track the number of Pell Grant students CSUSB gets prior to the program and now.

Senator Kolehmainen asked AVP Vanderburgh to describe the faculty involved in the implementation process of this program. AVP Vanderburgh stated that over three hundred faculty, students, and staff were involved. The faculty consisted of the English and Mathematics Department Chairs and Early Start Coordinators.

Senator Chen-Maynard asked if the Senate could appoint a representative to the Coyote First STEP Planning Committee. AVP Vanderburgh replied the Senate is more than welcome to appoint a faculty representative and noted that the Committee meets weekly on Tuesdays at 3pm.

**15. CURRICULUM – Information Items:** (*Copies are available at each College office and the Faculty Senate office*)

**CURRICULUM – NEW ITEMS (Consent Items)** – (*Copies are available at each College office and the Faculty Senate office*)

**COLLEGE OF ARTS AND LETTERS**

**COLLEGE OF BUSINESS AND PUBLIC ADMINISTRATION**

**COLLEGE OF EDUCATION**

**COLLEGE OF NATURAL SCIENCES**

**COLLEGE OF SOCIAL AND BEHAVIORAL SCIENCES**

**ALL UNIVERSITY –**

**16. OTHER BUSINESS.**

Time did not permit the discussion of other business.

**17. ADJOURNMENT (Time Certain 3:50 PM).**

Chair Ruml formally adjourned the meeting at 3:50pm, but invited those who wished to stay on for additional conversation about Coyote First STEP.

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO  
FACULTY SENATE MEETING, 50th SENATE

**M I N U T E S**

**SESSION 08– Tuesday, April 12, 2016, 2:00 pm – 3:50 pm, Pine Room**

**Members Present:** All members were present with the exception of K. Collins, L. Diaz-Rico, D. Fischman, K. Grisham, K. Howard, A. Johnson, R. Keating, J. Kremling, M. Lo, T. Morales, B. Owen, T. Pytell, J. Rivera, G. Schlesselman-Tarango, B. Steffel, J. Ullman

**Guests Present:** T. Ballman, C. Caballero, R. Chen, K. Costino, K. Fleming, D. Freer, R. Fremont, B. Haynes, J. Hughes, S. Magedanz, R. Mohamed, B. Singleton, S. Sudhakar, J. Thompson

1. **APPROVAL OF THE MINUTES.**

1.1 Minutes for March 8, 2016 ([FSM 15-07](#))

It was m/(T. Rizzo), s/(M. Groen) to approve the Faculty Senate minutes from March 8, 2016 as written. **PASSED.**

2. **APPROVAL OF THE AGENDA.**

It was m/(T. Rizzo), s/(M. Groen) to approve the Faculty Senate agenda as written. **PASSED.**

3. **PRESIDENT’S REPORT.**

President Morales submitted the following report in his absence:

While I hoped to be able to join you at today’s meeting of the Faculty Senate, the previously scheduled Council of Presidents Conference Call as well as the Provost Search will prevent me from attending.

Therefore, I am providing a written report.

- **CSU-CFA Draft Resolution**

- We are pleased about the status of negotiations between the California State University and the California Faculty Association. While it still needs to be ratified, this tentative agreement would allow us to move forward and provide all faculty with a much-deserved compensation increase over the next few years.

The faculty at CSUSB do tremendous work every day through their teaching, scholarship and community service. A day does not pass that I don’t hear about another remarkable achievement from the professoriate. As news and updates are made available, we will work

with the Chancellor's Office to ensure everyone is informed.

- **Campus Climate Report**

- I am pleased to share that the Vice Presidents Council and the Faculty Senate Executive Committee held a productive meeting to discuss the recent faculty-sponsored campus climate survey. This was an important step and I appreciated the candid feedback on managing change and the perception of trust. Working collaboratively to better communicate and consult will only strengthen the campus community's understanding of the decision-making process.

We know that this needs to be a continuing dialogue so I have proposed a follow-up meeting with the two groups for May 17 and the Executive Committee has confirmed. All of us look forward to reconnecting then.

- **Three Faculty Award Winners:** My heartfelt congratulations to the following faculty award winners, who were surprised in their classrooms last month in the time-honored CSUSB "ambush" tradition:

- **Golden Apple:** Dany Doueiri, World Languages and Literatures, was honored for his exceptional teaching and engagement with students, and his work with the university's Summer Language Intensive Program. His work with SLIP has allowed it to expand to offer 55 different courses in 75 sections, now annually serving more than 1,000 students from across the country. And he has helped establish the Arabic Language undergraduate degree program as one of the nation's best.
- **Outstanding Professor:** Brian Janiskee, Political Science, was recognized for his years of superior teaching, his commitment to student success, his numerous professional accomplishments, and his long and distinguished history of service activities to both the CSUSB community and his profession. He has published three books, has long been advisor to the university's Pi Sigma Alpha National Political Science Honor Society, and been engaged within the CSUSB community through service roles and CSUSB committees.
- **Outstanding Lecturer:** Cindy Cotter, English, was honored for more than 20 years of service to CSUSB covering a wide range of coursework. Recognized as a strong and versatile instructor, she is truly dedicated to her profession and her students. She challenges those in her classes to do their best work, and makes herself readily available to provide assistance to those who seek it. She is the embodiment of the core values of CSUSB: to challenge, teach and inspire our students.

My thanks to all the faculty who have been instrumental in the 50th anniversary activities which have recently occurred, including:

- **CLADEA Conference**

- The College of Business and Public Administration had the honor of hosting the prestigious CLADEA conference on our campus in March. This is further recognition of the college's rising reputation in the Spanish-speaking world. My thanks and appreciation to Dean Larry Rose and the CBPA faculty.

- **College of Education Speaker Dr. Yong Zhao**

- CSUSB welcomed Dr. Yong Zhao, an expert on the implications of globalization and technology in education, as part of the College of Education's 50th Anniversary Speaker Series on March 18. Dr. Zhao is currently the presidential chair and director of the Institute for Global and Online Education in the College of Education, University of Oregon, where he is also a professor in the Department of Educational Measurement, Policy, and Leadership.

- **LEAD**

- Congratulations to Dr. Enrique Murillo and all the faculty and staff who supported our 7th annual LEAD Summit. Former Los Angeles Mayor Antonio Villaraigosa and Maulana Karenga, professor and chair of Africana Studies at CSU Long Beach, were the featured speakers. The theme in 2016 was *Black, Brown and Indigenous Unity* and the event featured hundreds of participants and thousands tuning in online and in the media.

- **Arabian Nights**

- Evy and I spent a delightful evening attending the Department of Theatre Arts' production of "The Arabian Nights." Under the direction of Professor Kathryn Ervin, the cast and crew provided a colorful collage of story, music and dance that enchanted, thrilled and thoroughly entertained all of us in the audience.

- **PDC Scholarship Dinner**

- I want to thank all the faculty who joined us at the Howard Hughes Estate in Palm Springs for the Palm Desert Campus' University Legacy Scholarship Program fundraising gala on April 7. Members of the Palm Desert Advancement Board and donors gathered to honor Richard and Jan Oliphant and Betty Barker. The event raised money for the new Legacy Scholarships, established to encourage top high school students from the Coachella Valley to enroll at PDC.

- **Upcoming: Coyote Cares Day on Saturday, April 16**

- I hope you can join Evy and me at the annual Coyote Cares Day as we volunteer in the community. I continue to be very proud of the great work conducted by the Office of Community Engagement.

I would also like to share a couple of other updates with you:

- **2016 CSUSB Honorary Degrees:** I am pleased to announce that two long time CSUSB supporters, Mark and Lori Edwards, will be presented with an honorary degree from CSUSB at the June Commencement exercises.
- **Alumnus Lou Monville:** CSUSB alumnus and Chair of the CSU Board of Trustees Lou Monville was honored on April 8<sup>th</sup> by the CSU Alumni Association for his

service to the CSU and to the Board of Trustees, as he prepares to step down from his position as chair. He has repeatedly demonstrated that he is a true friend of the CSU and of CSUSB.

- **Executive Vice Chancellor Loren Blanchard** made his first visit to the campus as part of his attendance at the event honoring Trustee Lou Monville.

#### 4. **PROVOST'S REPORT.**

Interim Provost Delgado yielded the floor to Semester Conversion Director Costino to update the Senate. Director Costino stated that the Q2S Steering Committee application deadline is April 21, 2016 and encouraged anyone interested to apply. The first meeting of the Q2S Steering Committee will be Thursday, May 5, 2016 from 2-4pm. Director Costino updated the Senate that she has hosted three campus conversations regarding the values and guiding principles of conversion. Two of the conversations were held with faculty and a range of issues were discussed including workload, open collaboration, rethinking the curriculum, and how to balance departmental autonomy with across the University collaboration. At the staff conversation, there was also a focus on how to make things better for students and the support needed to get the work done. A survey will be sent to the campus community to for further input on the values and guiding principles of conversation. A draft report will then be compiled and sent to the campus for comment. The GE Committee will be hosting two town halls on May 24<sup>th</sup> and 25<sup>th</sup> regarding the structure of GE. A workshop regarding the Principles of program design will be jointly hosted by the TRC. One of the first tasks of the steering committee will be to draft a budget and try to get enough money to support faculty and other needs of conversion. Grace King has been hired as the Q2S Project Manager. Interim Provost Delgado added that he will be working to fill Ms. King's absence in the Register's office.

Senator Marx asked what was meant by trying to get funds for semester conversion and where those funds would be coming from. Director Costino responded that CSUSB has to submit a budget to the CO. 75% of the non-technical and 100% of the technical mandatory costs are to be covered by the CO. Senator Marx asked as a follow-up, if a Q2S website will be developed. Director Costino stated that a website will be setup.

Senator Karant asked if the workload under a semester system report would be reviewed and considered by the steering committee. Director Costino stated that the report would be addressed.

Senator Andersen asked when the 2014-2015 Academic Affairs budget will be available to post on the Senate website. Interim Provost Delgado stated that the budget was recently completed and will have it posted to the Senate website shortly.

#### 5. **OLD BUSINESS.**

5.1 FSD 15-06, FAM 642.4, Recruiting and Hiring of Probationary Faculty ([attachment](#))  
Second Reading:

If you would like to provide input please click here [Recruit Faculty Input Form](#)

While the Senate strongly endorses the goal of improving the diversity of CSUSB faculty, the Senate also recognizes that the pool of qualified candidates in a particular

discipline may not be diverse. The purpose of this policy is to assure that improving the diversity of CSUSB faculty is always a consideration in the hiring of probationary faculty, but not the only consideration, and that some searches must be allowed to proceed even if the applicant pool is not diverse.

It was m/(D. Chen-Maynard), s/(T. Rizzo) to approve the second reading of FSD 15-06, FAM 642.4, Recruiting and Hiring of Probationary Faculty. **PASSED, unanimously.**

## 6. **NEW BUSINESS.**

### 6.1 FSD 87-21.R3, FAM 627.65, Sabbatical Leaves ([attachment](#)) First Reading:

If you would like to provide input please click here [Sabbaticals Input Form](#)

Senator Karant noted that there should be a central funding pool for sabbaticals since some departments may not be able to afford to lose a faculty member for a period of time or simply fund one.

It was m/(T. Rizzo), S/(Y. Karant) to accept the first reading of FSD 87-21.R3, FAM 627.65, Sabbatical Leaves. **PASSED, unanimously.**

### 6.2 FSD 04-10.R3, FAM 871.75, Teaching Academy ([attachment](#)) First Reading:

If you would like to provide input please click here [Teaching Academy Input Form](#)

Senator Kolehmainen suggested that the sentence starting on page one, line 38 page should be deleted.

It was m/(T. Rizzo), s/(D. Chen-Maynard) to accept the first reading of FSD 04-10.R3, FAM 871.75, Teaching Academy. **PASSED, unanimously.**

### 6.3 FSD 15-11, FAM 626.3, Leaves of Absence with Pay ([attachment](#)) First Reading:

If you would like to provide input please click here [Leaves with Pay Input Form](#)

It was m/(D. Chen-Maynard), s/(T. Rizzo) to accept the first reading of FSD 15-11, FAM 626.3, Leaves of Absence with Pay. **PASSED, unanimously.**

### 6.4 FSD 84-241.R3, FAM 625.5, Difference in Pay Leaves ([attachment](#)) First Reading:

If you would like to provide input please click here [Difference in Pay Input Form](#)

It was m/(D. Chen-Maynard), s/(T. Schmitt) to accept the first reading of FSD 84-241.R3, FAM 625.5, Difference in Pay Leaves. **PASSED, unanimously.**

## 7. **DIVISION REPORTS.**

### 7.1 Academic Affairs/Deans' Reports:

No reports were given.

### 7.2 Vice President for Administration and Finance, D. Freer, gave the following report:

#### Campus Construction

Construction has begun on a new 1300-space parking lot (Lot N), which will be located in the north region of the campus, between the Colleges of Education and

Natural Sciences. The project is funded through the CSUSB Parking Revenue Fund and no General Fund dollars will support this project. The project is expected to be complete for the start of the 2016-17 academic year. It will meet campus parking demand for both the loss of parking due to construction of the Student Housing and Dining Commons expansion (550 spaces), plus additional spaces to accommodate approximately 5 years of enrollment growth. The lot will have faculty/staff designated parking areas, as well as electric vehicle charging stations.

#### Campus Master Plans

Both of the campus master plans for the San Bernardino and Palm Desert campuses are moving towards final recommendations. The third and final scheduled town hall for the San Bernardino master plan was held on February 25 and 26, where a final draft consensus plan was shared with the campus community for feedback. Comments will be incorporated into the final plan, expected to be received by the steering committee in early May. The final town hall for the Palm Desert master plan will be held on May 27, where they will be evaluating a final draft consensus plan. Both plans will next go through a public Environmental Impact Review process, with project completion in December 2016. I would personally like to thank the Senate for great support we have received on these projects, both in committee participation and will attendance at the town halls.

#### Active Shooter Drill

On May 20, University Police, Emergency Management, and various local law enforcement agencies will partner to host an active shooter drill. More details will be announced in the coming weeks. We would like to thank the dean and faculty of the College of Social and Behavioral Sciences for agreeing to be the host site for the drill. As a reminder, training sessions continue to be available for those departments or programs who would like localized training on shelter-in-place and other active shooter scenarios. Nearly 500 faculty and staff have already attended the sessions held to date. Please contact Chief Nina Jamsen at University Police for more information.

Senator Texeira asked how the active shooter drill would work. VP Freer replied that scenarios are still being finalized but the drill will work through multiple scenarios in one building. A post evaluation and analysis will then be provided.

Senator Rizzo asked if parking decals would be improved this year. VP Freer stated that he was unsure of the quality of the new decals but would like to move to license plate recognition technology in the future.

Senator Marx asked how many faculty/staff parking spots would be in the new parking lot. VP Freer stated that currently he does not know the numbers but will have meet and confers with the unions to decipher how many parking spots will be designated as faculty/staff.

- 7.3 Vice President for Student Affairs, B. Haynes, reported that the annual PAES Recognition event will be held on April 23, 2016. Since last year, the PAES dinner has been moved to the Spring from the Fall prior to students selecting which college they will attend.



VP Haynes updated the Senate on the current enrollment numbers. To date, approximately 8,500 first-time freshmen have been admitted and about 5,500 transfer students. Targets are 2,700 and 2,200 respectively. VP Haynes is confident CSUSB will hit its target for Fall 2016.

VP Haynes announced the new co-chairs of the CARE Team, John Yaun and Rosemary Zometa. VP Haynes also noted that ASI is currently holding elections. VP Haynes added that he has asked for a faculty member to serve on the search committee for the Director of the Office of Student Engagement. Lastly, VP Haynes congratulated the men's golf team for placing 8<sup>th</sup> in the NCAA West Region and women's softball team for defeating Monterey Bay.

Senator Karant stated that he overheard student tour guides giving misinformation to prospective students that CSUSB does not have any engineering programs when there is a Computer Science Engineering program. VP Haynes stated that he will make sure the information is corrected and asked Senators to let him know if there are any other inaccuracies.

Senator Schmitt asked the status of the data relating to the Student Mental Health Fees. VP Haynes stated that he would send the information to Chair Ruml for distribution to the Senate.

Senator Marx asked if the Director of the Office of Student Engagement was a new position. VP Haynes responded that it is not a new position, it is a replacement.

#### 7.4 Vice President for Information Technology Services, S. Sudhakar, submitted the following report:

The ITS Strategic Planning process is coming to a close. The draft strategic plan has been shared with various groups of students, faculty and staff including ASI, IT Governance Executive Committee, ITS Division, IT Governance Executive Committee Sub Committees, the ATDL Sub Committee of Faculty Senate the Technology Advisory Group, President, Vice Presidents and Deans for their feedback. We have received valuable feedback from many from the Campus community and are in the process of incorporating feedback into the document. The ITS Team is also going through the process of identifying alignment of the strategic plan objectives with the University Strategic Plan and the CSU Trustee Initiatives. In addition, the ITS Team is identifying Core Values to be a part of the ITS Strategic Plan document. We are expecting the final version of the ITS Strategic Plan to be shared with the Campus Community after endorsement by the IT Governance Executive Committee this month.

The Blackboard Upgrade was postponed to August 26<sup>th</sup> based on feedback we received from faculty in the IT Governance Executive Committee. Migration to the ProofPoint e-mail SPAM management solution went smoothly on March 31<sup>st</sup>. The ITS Training Services Office will be scheduling training sessions for the Campus community on individualizing the solution to better control of your own incoming e-mails.

We are working with HR to launch a new employee technology orientation program that will make the new employee onboarding process with technology tools and services more streamlined.

Portfolium was rolled out to students and alumni last month. So far, 4900 students and 3700 Alumni have registered themselves on Portfolium. The ATI team is working with faculty in exploring ways in which this tool can be used in instruction.

Zoom is ready to be rolled out. An announcement will go out later this week.

### **Academic Technologies and Innovation**

#### **New grants to support faculty development**

- ATI in collaboration with TRC applied for and received a campus grant of \$19,700 from the Chancellor's Office to support quality in online teaching. The grant will be used to organize a summer institute on designing online courses, call to be circulated soon.
- ATI in collaboration with the Pfau Library and TRC recently applied for a \$20,000 grant from the Chancellor's Office under the Affordable Learning Solutions programs to support instructors who wish to adopt more affordable instructional materials for their courses during 2016-17.

#### **Invitation to the Spring 2016 Faculty Showcase, April 29, 2016, 11:00 am – 1:30 pm, PL 5005.**

- ATI, the Pfau Library and TRC invites the campus to attend the Spring 2016 Faculty Showcase, an event that celebrates our faculty's course innovations. The event is scheduled for April 29, 11:00 am – 1:30 pm, PL 5005. A campus invitation will follow soon.  
15 faculty from across the campus (list attached) will be competing for awards for best course innovation. The jury will be composed of faculty peers, librarians, and instructional designers.

7.5 Vice President for University Advancement, R. Fremont, reported that Dany Doueiri and Stuart Sumida have been excellent co-chairs of the Faculty/Staff Campaign. So far, \$5,600 has been raised for the SB Strong Foundation alone.

Open forums were hosting last Monday, April 4, 2016 for the Branding and Identity Presentations. An email was sent to campus following the presentation with a link to a video of the presentation and input form.

VP Fremont announced that two reunions will be occurring for Art Alumni as well as the 35<sup>th</sup> reunion of the Model United Nations on April 22, 2016.

To date, CSUSB has raised \$4.7 million which is up 53% from this time last year. Alumni giving has eclipsed \$1 million.

VP Fremont invited everyone to attend Crystal Vickery's Farewell party following the Senate meeting in the SMSU.

## **8. STATEWIDE ACADEMIC SENATORS' REPORT.**

Please go to: <http://www.calstate.edu/AcadSen/Records/> for information regarding the last ASCSU Plenary meeting.

### [ASCSU Resolution Summary](#)

If you have any feedback regarding the ASCSU report, please click here [ASCSU Input Form](#).

Statewide Academic Senators Steffel and Ullman were not present to give a report.

## 9. **CHAIR'S REPORT.**

Chair Ruml reported that at the Chairs' Council meeting in San Francisco, CSUSB's Provost Search was discussed regarding the role of the consultant.

Senator Pelletier stated that there has not been time for discussion of the Climate Survey and asked if Senators/faculty could draft questions and forward those questions to the EC to ask President Morales. Chair Ruml stated that on May 10, 2016, Part Two of the Climate Survey will be presented at the Faculty Senate meeting and Faculty Trustee Stepanek will be at the Senate meeting allowing the Senate to engage in discussion with the Trustee. The EC will then plan a general faculty meeting and invite staff sometime after May 10, 2016. Chair Ruml added that questions can be forwarded to the EC to present to President Morales.

Senator Rizzo asked if it would be possible to receive Part Two of the Climate Survey earlier to allow the Senate time for a full review. Senator Pelletier stated that Part Two of the survey will be provided as soon as possible.

## 10. **COMMITTEE REPORTS.**

EPRC Chair Karant did not give a report.

FAC Chair Chen-Maynard stated that the Committee is working on a number of policies to bring to the Senate.

GE Chair Gilbert stated that thirty-three faculty across several work groups have been developing a structure for GE and GE outcomes. Discussions have been occurring across campus and will continue in order to gain input from all constituents including students.

Senator Karant stated that he has concerns of GE moving from a liberal arts based education to more of a skill based education and if there is funding to support a liberal arts GE program. GE Chair Gilbert stated that she cannot speak to the funding but that liberal arts is still what the faculty envision for GE and part of Title 5 requirements, thus there is still a focus on the liberal arts.

## 11. **SENATORS' REPORTS / INCLUDING ASI PRESIDENT'S REPORT**

Senator Marx reminded the Senate that the CFA will be hosting two information sessions regarding the tentative Agreement on April 14<sup>th</sup> and 15<sup>th</sup> in PL-013 from 12:30pm to 2:30pm. A member of the bargaining team will also be present.

12. **COMMUNICATIONS.**

12.1 FSD 15-10 Resolution Calling for the CSU and the CFA to Implement the Recommendations of the Neutral Fact-Finder's Report and Avert a Strike ([attachment](#)) - noted

12.2 Procedures on Textbook Adoption ([attachment](#)) – AP Chen shared an updated version of the procedures with the Senate and will submit a final version for the next Senate meeting. The Senate asked if orders are received on time and a faculty requests a desk copy if the order could be expedited. VP Freer stated he would look into making this process smoother.

12.3 Executive Committee Minutes, 3/1/16 ([ECM 15-13](#)) - noted

12.4 Executive Committee Minutes, 3/15/16 ([ECM 15-14](#)) - noted

**3:30pm TIME CERTAIN** (If preceding items have not been completed).

13. **LIBRARY INITIATIVES (C. CABALLERO)**

Library Strategic Plan and Subscription Policies ([attachment](#))

If you would like to provide input please click here [Library Initiatives Input Form](#)

Dean Caballero went over the documents with the Senate. The Senate asked to see if more journals could be shared across the CSU to centralize costs. The Senate also suggested having development seek funding for the library in increasing available titles.

14. **CURRICULUM – Information Items:** (*Copies are available at each College office and the Faculty Senate office*)

**CURRICULUM – NEW ITEMS (Consent Items)** – (Copies are available at each College office and the Faculty Senate office)

**COLLEGE OF ARTS AND LETTERS**

**COLLEGE OF BUSINESS AND PUBLIC ADMINISTRATION**

**COLLEGE OF EDUCATION**

**COLLEGE OF NATURAL SCIENCES**

**COLLEGE OF SOCIAL AND BEHAVIORAL SCIENCES**

**ALL UNIVERSITY –**

15. **OTHER BUSINESS.**

Time did not permit discussion of other business.

16. **ADJOURNMENT (Time Certain 3:50 PM).**

It was m/(T. Rizzo), s/(Y. Karant) to adjourn the Faculty Senate. **PASSED.**

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO  
FACULTY SENATE MEETING, 50th SENATE

**M I N U T E S**

**SESSION 09– Tuesday, May 10, 2016, 2:00 pm – 3:50 pm, Pine Room**

**Members Present:** All members were present with the exception of K. Collins, K. Howard, A. Johnson, T. Pytell, J. Rivera, B. Steffel, D. Sweeney

**Guests Present:** T. Ballman, C. Caballero, R. Chen, K. Costino, K. Fleming, D. Freer, R. Fremont, A. Gutierrez, B. Haynes, J. Hughes, G. King, J. Kottke, R. Mohammed, A. Monroy, J. Peacock, B. Petry, L. Rose, B. Sirotnik, S. Stepanek, S. Sudhakar

1. **APPROVAL OF THE MINUTES.**

1.1 Minutes for April 12, 2016 ([FSM 15-08](#))

It was m/(K. Pelletier), s/(T. Rizzo) to approve the Faculty Senate minutes from April 12, 2016 as written. **PASSED.**

2. **APPROVAL OF THE AGENDA.**

It was m/(T. Schmitt), s/(N. Tórréz) to approve the Faculty Senate agenda as written. **PASSED.**

3. **PRESIDENT’S REPORT.**

President Morales recapped some of the accomplishments over the past year celebrating CSUSB’s 50<sup>th</sup> Anniversary. Last Fall, CSUSB received its reaccreditation from WASC. President Morales thanked all those involved for their hard work. With the WASC reaccreditation came the completion of the strategic plan. President Morales thanked the steering committee and informed the Senate we are near the completion of year one of implementation and a final progress report will be shared with the campus. Virtually every area of the campus has engaged in a unique celebration of the 50<sup>th</sup> Anniversary. President Morales highlighted events such as the opening of the Legacy Fountain, the relaunched alumni professor for a day program, the 50<sup>th</sup> Anniversary Gala, the International Education Symposium with Dr. Alan Goodman, homecoming, the College of Education Speaker Series, Nely Galán speech on the “Adelante Movement,” the 30<sup>th</sup> annual student research competition, the LEAD Summit. President Morales also noted the upcoming entertainment event ASI will be hosting on May 14, 2016 entitled, the PEAK Spring Concert.

President Morales reported that the quarter to semester conversion process has been launched and Director Costino along with the steering committee are working to build on what they have learned from other campuses further along in the process. Plans are being finalized for the master plans for both the main campus and the Palm Desert campus.

President Morales along with campus Vice Presidents have been meeting with faculty and staff across campus to address the concerns raised in the Climate Survey Part One. President Morales stated that he is committed to being collaborative and to continue to meet

and connect with faculty and staff and to listen and learn to address the issues outlined in the Campus Climate Survey. President Morales plans to name a taskforce on anti-bullying with all campus stakeholder to develop an anti-bullying policy and will also be looking into workload issues. President Morales pledged to implement the recommendations outlined in the report.

Senator Ullman stated that in the spirit of shared governance members of the anti-bullying task force should be appointed from within the constituent units. President Morales agreed.

Senator Texeira asked who is involved in the bullying. President Morales responded that upon reading the report there are scenarios of bullying from his office, senior leaders, and faculty and staff. A taskforce for anti-bullying of campus stakeholders needs to be compromised to address this issue.

#### 4. **PROVOST'S REPORT.**

Interim Provost Delgado stated that the call for the Interim Associate Provost for Research has been posted and encouraged faculty interested to apply by May 18, 2016.

#### 5. **OLD BUSINESS.**

5.1 FSD 87-21.R3, FAM 627.65, Sabbatical Leaves ([attachment](#)) Second Reading:

If you would like to provide input please click here [Sabbaticals Input Form](#)

Senator Karant noted that a central pool of funds should be established to fund sabbaticals.

It was m/(D. Chen-Maynard), s/(Y. Karant) to approve the second reading of FSD 87-21.R3, FAM 627.65, Sabbatical Leaves. **PASSED, unanimously.**

5.2 FSD 04-10.R3, FAM 871.75, Teaching Academy ([attachment](#)) Second Reading:

If you would like to provide input please click here [Teaching Academy Input Form](#)

It was m/(D. Chen-Maynard), s/(T. Rizzo), to approve the second reading of FSD 04-10.R3, FAM 871.75, Teaching Academy. **PASSED, unanimously.**

5.3 FSD 15-11, FAM 626.3, Leaves of Absence with Pay ([attachment](#)) Second Reading:

If you would like to provide input please click here [Leaves with Pay Input Form](#)

It was m/(D. Chen-Maynard), s/(N. Tórrez) to approve the second reading of FSD 15-11, FAM 626.3, Leaves of Absence with Pay. **PASSED, unanimously.**

5.4 FSD 84-241.R3, FAM 625.5, Difference in Pay Leaves ([attachment](#)) Second Reading:

If you would like to provide input please click here [Difference in Pay Input Form](#)

It was m/(D. Chen-Maynard), s/(L. Diaz-Rico) to approve the second reading of FSD 84-241.R3, FAM 625.5, Difference in Pay Leaves. **PASSED, unanimously.**

#### 6. **NEW BUSINESS.**

- 6.1 FSD 87-20.R2, FAM 640.6, Policy Statement Concerning Recruitment and Appointment of the Provost/Vice President for Academic Affairs ([attachment](#)) One Reading:

If you would like to provide input please click here [Provost Search Input Form](#)

It was m/Y. Karant), s/(J. Kremling) to divide the question and first consider the revision in section 1.5 and then the revision in 1.8. **PASSED.**

The Faculty Senate approved the revision to section 1.5. **PASSED.**

It was m/(Y. Karant), s/(M. Groen) to divide the two revisions in section 1.8. **WITHDRAWN.**

The Senate debated the number of additional appointments the President could make to the Committee and while Interim Provost Delgado felt six would be a better number to allow the President to create a more diverse committee; the Senate ultimately decided that three would be sufficient. Senator Ullman stated that it is the role of everyone to think of diversity and the faculty should consider diversity when nominating and electing well-qualified members to committees. The Senate also agreed to amend the language on page 2 line 21 to read "...majority of faculty members elected to the Committee and the Faculty Senate Chair."

It was m/(J. Kremling), s/(J. Ullman) to call the question. **PASSED, 26 for, 4 opposed, 0 abstentions.** Senator Kremling asked for a secret ballot.

Senator Karant asked for a secret ballot.

The Faculty Senate approved the revisions in section 1.8 as amended. **PASSED, 23 for, 7 opposed, 0 abstentions.**

It was m.(D. Chen-Maynard), s/(T. Rizzo) to approve the one reading of FSD 87-20.R2, FAM 640.6, Policy Statement Concerning Recruitment and Appointment of the Provost/Vice President for Academic Affairs as amended. **PASSED.**

- 6.2 FSD 15-12, Resolution Regarding AB798 Affordable Learning Solutions ([attachment](#)) One Reading:

If you would like to provide input please click here [Affordable Learning Solutions Input Form](#)

It was m/(T. Rizzo), s/(D. Chen-Maynard) to approve the one reading of FSD 15-12, Resolution Regarding AB798 Affordable Learning Solutions. **PASSED, unanimously.**

- 6.3 FSD 85-187v1.R22, FAM 652.4, Procedures and Criteria for Performance Review and Periodic Evaluation ([attachment](#)) First Reading:

If you would like to provide input please click here [RPT Input Form](#)

It was accepted as a friendly amendment to change the language on page six line 10 to "...of the faculty member's work and contributions in all each area of the FAR: teaching; research, scholarly, and creative activities; and service."



It was m/(D. Chen-Maynard), s/(T. Rizzo) to approve the first reading of FSD 85-187v1.R22, FAM 652.4, Procedures and Criteria for Performance Review and Periodic Evaluation as amended. **PASSED.**

6.4 FSD 96-09v2.R2, FAM 652.45, Procedures and Criteria for Performance Review and Periodic Evaluation Volume 2, Library Faculty ([attachment](#)) First Reading  
If you would like to provide input please click here [Library RPT Input Form](#)

This item is deferred to the next Faculty Senate meeting due to the time certain.

**7. DIVISION REPORTS.**

**7.1 Vice President for Administration and Finance**

This item is deferred to the next Faculty Senate meeting due to the time certain.

**7.2 Vice President for Student Affairs**

This item is deferred to the next Faculty Senate meeting due to the time certain.

**7.3 Vice President for Information Technology Services**

This item is deferred to the next Faculty Senate meeting due to the time certain.

**7.4 Vice President for University Advancement**

This item is deferred to the next Faculty Senate meeting due to the time certain.

**7.5 Academic Affairs/Deans' Reports**

This item is deferred to the next Faculty Senate meeting due to the time certain.

**8. STATEWIDE ACADEMIC SENATORS' REPORT.**

Please go to: <http://www.calstate.edu/AcadSen/Records/> for information regarding the last ASCSU Plenary meeting.

[ASCSU Resolution Summary](#)

If you have any feedback regarding the ASCSU report, please click here [ASCSU Input Form](#).

This item is deferred to the next Faculty Senate meeting due to the time certain.

**9. CHAIR'S REPORT.**

This item is deferred to the next Faculty Senate meeting due to the time certain.

**10. COMMITTEE REPORTS.**

This item is deferred to the next Faculty Senate meeting due to the time certain.

**11. SENATORS' REPORTS / INCLUDING ASI PRESIDENT'S REPORT**

This item is deferred to the next Faculty Senate meeting due to the time certain.

12. **COMMUNICATIONS/INFORMATION ITEMS.**
  - 12.1 Procedures on Textbook Adoption ([attachment](#)) - deferred
  - 12.2 Center on Aging Report (attachment) - deferred
  - 12.3 Learning Research Institute Report (attachment) - deferred
  - 12.4 Institute for Research, Assessment, and Professional Development within the College of Education Report (attachment) - deferred
  - 12.5 Executive Committee Minutes, 4/5/16 ([ECM 15-15](#)) - deferred
  - 12.6 Executive Committee Minutes, 4/19/16 ([ECM 15-16](#)) - deferred
  - 12.7 Executive Committee Minutes, 4/26/16 ([ECM 15-17](#)) - deferred
13. **CURRICULUM – Information Items:** (*Copies are available at each College office and the Faculty Senate office*)

**CURRICULUM – NEW ITEMS (Consent Items)** – (Copies are available at each College office and the Faculty Senate office)

#### **COLLEGE OF ARTS AND LETTERS**

#### **COLLEGE OF BUSINESS AND PUBLIC ADMINISTRATION**

#### **COLLEGE OF EDUCATION**

#### **COLLEGE OF NATURAL SCIENCES**

#### **COLLEGE OF SOCIAL AND BEHAVIORAL SCIENCES**

#### **ALL UNIVERSITY –**

**3:00pm TIME CERTAIN** (If preceding items have not been completed).

#### 14. **CLIMATE SURVEY PART TWO PRESENTATION**

J. Kottke shared Part Two of the Campus Climate Survey and gave a presentation (link to the [Presentation](#) and [Report](#)). The Senate thanked the Committee again for their work on the Climate Survey.

Senator Ullman asked the committee their recommendations on what the first steps should be for an emergency intervention. J. Kottke stated that an independent audit of Human Resources should be initiated soon and Senator Pelletier stated that all the recommendations in the report need to be initiated and there should be a way for faculty and staff to pose questions anonymously.

Senator Rizzo asked if an external review should be done in four to five years to see the progress from this survey and include students. J. Kottke replied that another survey should be done in Winter 2017.

ASI President Davis asked if students had been asked to participate in the climate survey and if not, why. J. Kottke stated that the survey was focused on the workplace environment and Institutional Research was supposed to host a student survey but is unsure whether the student survey was done.

Senator Karant asked how the task force will not be intimidating. J. Kottke stated that the representatives should be elected and may need to include an external representative.

Dean Caballero asked how the Committee feels diversity should be handled. J. Kottke stated that in the survey, there was a sense of preferential treatment to some and a community of inclusion needs to be developed with the use of fair and unbiased decision-making.

**3:20pm TIME CERTAIN** (If preceding items have not been completed).

#### 15. **CSU FACULTY TRUSTEE STEPANEK**

Faculty Trustee Stepanek introduced himself to the Senate and highlighted that he is a Professor of Computer Science at CSU Northridge and has been with the CSU for over 40 years. Trustee Stepanek had been a department chair and Faculty President which included chairing the faculty senate.

Trustee Stepanek noted that he thinks it was important that the climate survey was done and outlines areas that need focus and work. It will be imperative for the campus to work collaboratively to address the issues and effect change. However, Trustee Stepanek stated that he finds the lack of student involvement in the Climate Survey disturbing as students are the reason why all of us are here. J. Kottke apologized for her response to ASI President Davis.

Trustee Stepanek noted that bullying is an issue across the CSU. It is seen faculty bullying students and staff made to feel like second class citizens. Training needs to be expanded to more than just online.

The CSU budget for the current year has been good and the CSU BOT is trying to get an additional \$100 million for the next FY to bring the CSU back to levels of funding in 2007 prior to the recession (as adjusted for inflation). Trustee Stepanek stated that he is confident the CFA's tentative agreement will be approved.

Senator Ullman stated that given the climate survey she feels that CSUSB is overwhelmed and what kind of resources could the BOT or CO provide to assist CSUSB to start addressing some of these issues. Trustee Stepanek responded that at times an external consultant can be brought in and is usually a retired President who will meet with various campus groups and develop a report for the campus to work from and may help how to start. Senator Ullman followed up that she worries about how to get the help since the Senate requested help from the CO in the summer with the Climate Survey and the President's three-year review resulted in a form letter that did not address issues on campus what would be the best way to move forward with the CO so we can all be successful. Trustee Stepanek suggested forming a committee/taskforce/advisory with key leadership of faculty, staff, administrators, and students to start exploring how to move forward in more

detail and to work on a resolve. For bullying issues, Trustee Stepanek recommended contacting the CO's HR for training and suggested something more than just online training that would involve presentations and teach how to be sensitive to bullying not just identifying what bullying is to avoid it.

Senator Rizzo stated that there needs to be time to work on these issues to see progress and asked Trustee Stepanek what a reasonable amount of time would be for a follow-up survey. Trustee Stepanek stated that usually climate surveys are done about every six years and when done on a regular basis, it allows the campus to refine a core set of questions.

Chair Ruml added that this past climate survey was completely self-funded with no resources from the CO and the Committee did not seek resources from CSUSB due to some of the allegations being investigated in the survey. With this in mind, the survey committee did not have the resources to survey the students, but moving forward surveys should be a partnership in order to address all issues and constituents.

Senator Karant stated that funding for the CSU campuses comes from four different sources, money from the state, student fees, external grants and contracts, and philanthropy. Senator Karant stated that UC gets about 20% of budget from the state and asked how the CSU can generate more funds outside of the stateside funding which it is more reliant on given the constraints of resources needed for faculty to pursue research. Trustee Stepanek noted that while research is important the CSU should not turn into R1s and needs to return more to its core of teaching. Trustee Stepanek stated that no one wants to raise student fees and he does not advocate raising fees, but if fees do need to be raised it should be gradually over time instead of a single large increase all at once. It should also be planned for each year in advance so students can plan accordingly and while it is planned it would not always need to occur unless absolutely necessary. Another way is to look at how each campus is funded since an older system is being used that no longer equitable, thus Trustee Stepanek helped to create the financial sustainability committee which is making recommendations on this very subject.

Senator Diaz-Rico suggested that there should be a differential formula for growth campuses like CSUSB when funding is being considered.

#### 16. **ADJOURNMENT (Time Certain 3:50 PM).**

Chair Ruml formally adjourned the meeting at 3:50pm, but invited those who wished to stay on for additional conversation with Faculty Trustee Stepanek.

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO  
FACULTY SENATE MEETING, 50th SENATE

**M I N U T E S**

**SESSION 10– Tuesday, May 31, 2016, 2:10 pm – 3:50 pm, Pine Room**

**Members Present:** All members were present with the exception of J. Andersen, K. Collins, J. Gilbert, T. Morales, T. Pytell, J. Rivera, B. Steffel, M. Texeira, N. Tórréz, X. Yin

**Guests Present:** C. Caballero, R. Chen, K. Costino, J. Fiene, K. Fleming, D. Freer, R. Fremont, B. Haynes, S. Hyon, G. King, R. Mohammed, S. Sudhakar, J. Thompson

1. **APPROVAL OF THE MINUTES.**

1.1 Minutes for May 10, 2016 ([FSM 15-09](#))

It was m/(J. Ullman), s/(T. Rizzo) to approve the Faculty Senate minutes from May 10, 2016 as written. **PASSED.**

2. **APPROVAL OF THE AGENDA.**

It was m/(M. Groen), s/(T. Rizzo) to approve the Faculty Senate agenda as written. **PASSED.**

3. **PRESIDENT’S REPORT.**

President Morales was not present to give a report.

4. **PROVOST’S REPORT.**

Interim Provost Delgado did not give a report in the interest of time.

5. **INTRODUCTIONS (D. Freer).**

VP Freer introduced the new University Enterprises Corporation (UEC) Director, John Griffin, to the Senate:

John Griffin started his tenure as Executive Director, University Enterprises Corporation (UEC) in January. The UEC Executive Director is the chief executive officer of the UEC and has responsibility for a portfolio of business enterprises on campus that include dining services, the Coyote bookstore, convenience stores, and vending services, and also serves as the grantee for federal, state, and local funding for research and sponsored projects. It is important to note that the UEC has been returned to a level of financial health that John and his assistant are now employees of the corporation, relieving that budget responsibility from the state.

John brings to CSUSB an extensive portfolio of university auxiliary leadership experience, including serving for the past 13 years at Cal State Northridge, most recently as the Chief Financial Officer of their University Corporation. He also currently serves as President of the CSU Auxiliary Organizations Association

(AOA), the statewide professional organization of campus auxiliary professionals. John earned his B.S. in Business Administration from Cal State Long Beach and an M.B.A. from California Lutheran University in Thousand Oaks. His appointment replaced Chuck Kissel, who has served as Interim UEC Director, as he returns to his permanent position at Cal State Fullerton.

6. **OLD BUSINESS.**

6.1 FSD 85-187v1.R22, FAM 652.4, Procedures and Criteria for Performance Review and Periodic Evaluation ([attachment](#)) Second Reading:

If you would like to provide input please click here [RPT Input Form](#)

It was m/D. Chen-Maynard), s/(Y. Karant) to approve the second reading of FSD 85-187v1.R22, FAM 652.4, Procedures and Criteria for Performance Review and Periodic Evaluation. **PASSED, unanimously.**

7. **NEW BUSINESS.**

7.1 FSD 96-09v2.R2, FAM 652.45, Procedures and Criteria for Performance Review and Periodic Evaluation Volume 2, Library Faculty ([attachment](#)) First Reading

If you would like to provide input please click here [Library RPT Input Form](#)

It was m/D. Chen-Maynard), s/(D. Sweeney) to accept the first reading of FSD 96-09v2.R2, FAM 652.45, Procedures and Criteria for Performance Review and Periodic Evaluation Volume 2, Library Faculty. **PASSED, unanimously.**

7.2 FSD 15-13, 2016-2017 RPT Calendars ([attachment](#)) One Reading:

If you would like to provide input please click here [RPT Calendars Input Form](#)

It was m/D. Chen-Maynard), s/(K. Grisham) to approve the one reading of FSD 15-13, 2016-2017 RPT Calendars. **PASSED, unanimously.**

7.3 FSD 15-14, Missed Class Time and Makeup Policy ([attachment](#)) First Reading:

If you would like to provide input please click here [Missed Class Input Form](#)

The Senate discussed that the Syllabus policy will need to be updated if this policy is passed. The Senate also discussed the need for equity amongst students with regard to which absences would allow for students to make up for missed classes as the policy focuses on University sponsored events and not health issues, for example. The Senate suggested removing the student agreement language in item five on page two.

It was accepted as a friendly amendment to strike the second sentence on page two item three.

It was m/(D. Chen-Maynard), s/(D. Sweeney) to accept the first reading of FSD 15-14, Missed Class Time and Makeup Policy as amended. **PASSED.**

7.4 FSD 15-15, FAM 852.6, Policy on Office Hours ([attachment](#)) First Reading:

If you would like to provide input please click here [Office Hours Input Form](#)

The Senate had concerns requiring an entirely online course to have one face to face office hour especially as some faculty could be unable to come to the University. For example, a faculty member may be pursuing research over the summer whilst teaching an online course. The Senate suggested that exceptions should be allowed. The Senate also had concerns of requiring face-to-face office hours but occasionally faculty do not have office space to hold office hours. Several senators did note that requiring some face to face office hours is beneficial to the students.

It was m/(D. Chen-Maynard), s/(Y. Karant) to call the question. **PASSED.**

It was m/(L. Diaz-Rico), s/(D. Chen-Maynard) to accept the first of FSD 15-15, FAM 852.6, Policy on Office Hours. **PASSED.**

- 7.5 FSD 87-28.R4, FAM 641.5, Policy Statement Concerning Recruitment and Appointment of Department Chairs/School Directors([attachment](#)) First Reading:  
If you would like to provide input please click here [Chair Recruit Input Form](#)

The Senate discussed whether or not tenure should be required. FAC Chair Chen-Maynard stated that it is up to the Department. The Senate suggested that applicants should have experience as instructional faculty. The Senate discussed if chairs have been appointed without tenure and several Senators stated that it has happened.

It was m/(D. Sweeney), s/(J. Ullman) to call the question. **PASSED.**

It was m/(D. Chen-Maynard), s/(Y. Karant) to accept the first reading of FSD 87-28.R4, FAM 641.5, Policy Statement Concerning Recruitment and Appointment of Department Chairs/School Directors. **PASSED.**

- 7.6 FSD 15-16, Proposal to Establish Department of Aerospace and Military Science Studies ([attachment](#)) First Reading:  
If you would like to provide input please click here [Aerospace Department Input Form](#)

The Senate debated whether or not tenure-track faculty are needed to form a department and what is needed to create an academic department. Senator Sweeney noted that currently there is no definition of department for CSUSB. EPRC Chair Karant suggested that since the proposal would be to have a department without tenure-track faculty and without voting rights that maybe the department could be housed under CEL instead under the College of Social and Behavioral Sciences.

It was m/(K. Grisham), s/(T. Schmitt) to accept the first reading of FSD 15-16, Proposal to Establish Department of Aerospace and Military Science Studies.

## 8. **DIVISION REPORTS.**

- 8.1 Vice President for Administration and Finance, D. Freer, submitted the following report since time did not permit giving a report:

30<sup>th</sup> Staff Service Awards

On Wednesday, May 11, 159 members of our staff were honored for their service to CSUSB at the 30<sup>th</sup> annual staff service awards program. Honorees, with 5 to 35 years of service, will be recognized at the SMSU Events Center.

#### 2016-17 State of California Budget

Governor Brown's announcement of the May revision of the 2016-17 State of California Budget was released on Friday, May 13. For the CSU, the only change from the January budget proposal was an additional one-time allocation of \$25 million to support degree completion. The CSU continues to advocate for full funding of its proposed 2016-17 budget for an additional \$241.7 million. The Governor's January budget proposal contained \$140.4 million in additional CSU allocations for 2016-17.

#### Active Shooter Drill

On May 20, University Police, Emergency Management, and various local law enforcement agencies successfully completed our biennial campus active shooter drill. We would like to thank the dean and faculty of the College of Social and Behavioral Sciences for agreeing to host site for the drill. As a reminder, training sessions continue to be available for those departments or programs who would like localized training on shelter-in-place and other active shooter scenarios. Nearly 500 faculty and staff have already attended the sessions held to date. Please contact Chief Nina Jamsen at University Police for more information.

#### Campus Construction

Construction is complete on the west side of the San Manuel Student Union. In addition to some landscape improvements and improved seating for students, the project is also set to be the temporary home of the new Coyote statue, which was advanced by the SMSU Board of Directors and approved by the CSUSB Public Art Committee. The project is funded by the SMSU Board of Directors.

Construction on Parking Lot N, the new 1,300 space surface parking lot is continuing on schedule, with a planned opening for the start of the Fall Quarter 2016.

#### Campus Master Plans

The final draft of the San Bernardino campus master plan is now available on the master plan web site. In addition to future facility placement, the plan addresses future planning for landscape management, security and lighting, pedestrian safety, sustainability, and appropriate zones for the use of service vehicles, electric carts, and bicycles/skateboards/scooters. The final town hall for the Palm Desert master plan will be held on June 17, where they will be evaluating a final draft consensus plan.

Both plans will next go through a public Environmental Impact Review process, with project completion in December 2016. I would personally like to thank the Senate for great support we have received on these projects, both in committee participation and will attendance at the town halls.

### 8.2 Vice President for Student Affairs

This item was deferred to the next Faculty Senate meeting because of time constraints.



8.3 Vice President for Information Technology Services, S. Sudhakar, submitted the following report since time did not permit giving a report:

Dr. Kurt Collins, Dr. Mihaela Popescu and I attended the Internet2 Global Summit in Chicago two weeks ago. We learned great deal about High Performance and High Throughput computing resources that are available through the Internet2 consortium as well as grant opportunities to enhance infrastructure on Campus. We will be working on these initiatives this summer.

The Vital and Expanded Technologies Initiative Committee has finished its deliberations and will be presenting funding recommendations to the Vice President's Council this week. Funded grant recipients will be notified next week. We appreciate faculty members Dr. Kurt Collins, Dr. Haakon Brown and Dr. Mark Agars as well as the six students who participated in the committee. The Vital and Expanded Technologies Initiative has won a University Business Models of Excellence Award for 2016.

The IT Governance Executive Committee last week welcomed Dr. Janine Kremling as the new Faculty Senate Executive Committee representative. We sincerely appreciate the service and contributions of Dr. Ted Ruml on this committee for the past three years. IT Governance last week approved the installation of Alertus on University owned computers. We will work with the local College technology consultants to install this software on faculty/staff machines. IT Governance also discussed Blackboard maintenance downtimes and admin rights on university owned computers. A recommendation will be taken to the committee next week. A recommendation to implement a university wide scheduling solution was also approved. Once funded and implemented, this solution (EMS) will replace Ad Astra and upgrade the current event/facility scheduling solution.

The ITS Team will be working this summer to upgrade and enhance several of our systems in preparation for the upcoming academic year. All these upgrades will be performed around academic schedules to cause minimal interruption to classes. As the first step towards the implementation of one of the goals of the ITS Strategic plan, the ITS Team will be expanding Wi-Fi coverage to both the parking structures on Campus this summer as well as upgrading our firewall to the new generation infrastructure from Palo Alto Networks (PAN).

#### **Upcoming workshops from ATI**

- **Plagiarism in the Digital Age. Wednesday, June 1, 12:30pm - 2:00pm. FO-177.** Event co-sponsored by ATI, OSR, the Pfau Library and TRC. Today's students are immersed in a sea of digital information, write more than ever before (although not academic prose), and experiment with cultural bricolage such as mashups and remixes thank to a bewildering array of "maker" multimedia tools. In the digital age, what constitutes plagiarism is not always obvious. The issue invites deeper questions about how we think of "texts" and literacy, the social production of knowledge and nature of authorship, as well as source attribution and other elements of critical information literacy. We invite you to this brown bag conversation with peers about academic ethics, academic standards, and helping students understand them.
- **Academic Integrity Tools: Respondus, Turnitin Beta, Proctor U. Wednesday, June 8, 10:30pm - 12:00pm. IDEA Lab, PL 003.** Event co-sponsored by ATI, the

and TRC. In this workshop, representatives from Respondus, Turnitin and Proctor U will demo these tools to interested faculty and answer questions about how these tools support academic integrity. Respondus is a tool for online exam management that locks down a user's browsing and window-opening capabilities during an online exam. Turnitin Beta is a new Turnitin interface that allows a better visualization and management of similarity reports, rubric creation, and grading. Proctor U is a live remote proctoring service for online exams. Faculty will have the opportunity to review these tools and have a voice in future campus adoption decisions. Senior instructional designer Mauricio Cadavid will be moderating.

### **Spring 2016 ATI workshops—summary**

- During Spring 2016 Academic Technologies and Innovation organized or co-organized 10 workshops, training sessions and public lectures, as well as the campus-wide Spring 2016 Faculty Showcase
- The 7 workshops that ATI (co)sponsored were attended by 50 faculty from 18 departments

#### **8.4 Vice President for University Advancement**

This item was deferred to the next Faculty Senate meeting because of time constraints.

#### **8.5 Academic Affairs/Deans' Reports**

This item was deferred to the next Faculty Senate meeting because of time constraints.

### **9. STATEWIDE ACADEMIC SENATORS' REPORT.**

Please go to: <http://www.calstate.edu/AcadSen/Records/> for information regarding the last ASCSU Plenary meeting.

#### **[ASCSU Resolution Summary](#)**

If you have any feedback regarding the ASCSU report, please click here [ASCSU Input Form](#).

This item was deferred to the next Faculty Senate meeting because of time constraints.

### **10. CHAIR'S REPORT.**

This item was deferred to the next Faculty Senate meeting because of time constraints.

### **11. COMMITTEE REPORTS.**

This item was deferred to the next Faculty Senate meeting because of time constraints.

### **12. SENATORS' REPORTS / INCLUDING ASI PRESIDENT'S REPORT**

This item was deferred to the next Faculty Senate meeting because of time constraints.

### **13. COMMUNICATIONS/INFORMATION ITEMS.**

- 13.1 Procedures on Textbook Adoption ([attachment](#)) - noted
- 13.2 Center on Aging Report (attachment) - noted
- 13.3 Learning Research Institute Report (attachment) - noted
- 13.4 Institute for Research, Assessment, and Professional Development within the College of Education Report (attachment) - noted
- 13.5 UCC Moratorium ([attachment](#)) - accepted
- 13.6 AAC Response to Policy on Academic Freedom for Faculty Use of CSUSB Information Resources ([attachment](#)) - noted Senator Karant added that the CFA had a meet and confer on the topic and not an exhaustive review.
- 13.7 2016-2017 Faculty Senate Meeting Calendar ([attachment](#)) - noted
- 13.8 Executive Committee Minutes, 4/5/16 ([ECM 15-15](#)) - noted
- 13.9 Executive Committee Minutes, 4/19/16 ([ECM 15-16](#)) - noted
- 13.10 Executive Committee Minutes, 4/26/16 ([ECM 15-17](#)) - noted
- 13.11 Executive Committee Minutes, 5/3/16 ([ECM 15-18](#)) - noted
- 13.12 Executive Committee Minutes, 5/17/16 ([ECM 15-19](#)) - noted

14. **CURRICULUM – Information Items:** (*Copies are available at each College office and the Faculty Senate office*) **All items were accepted without comment.**

BP16-18	ADMN 691 - Culminating Business Analyst Project, description and CS# change
BP16-19	MGMT 685 - Corporate Strategy in a Global Economy, description change
BP16-21A	FIN 661 - Ethical and Professional Standard, new course
BP16-21B	FIN 662 - Quantitative Method for Finance, new course
BP16-21C	FIN 663 - Financial Market and Environment, new course
BP16-21D	FIN 664 - Financial Statement Analysis I, new course
BP16-21E	FIN 665 - Financial Statement Analysis II, new course
BP16-21F	FIN 666 - Advanced Corporate Finance, new course
BP16-21G	FIN 667 - Portfolio Management, new course
BP16-21H	FIN 668 - Global Equity Investment, new course
BP16-21I	FIN 669 - Fixed Income, new course
BP16-21J	FIN 670 - Derivative and Alternative Investment, new course
BP16-21K	FIN 696 - Comprehensive Investment Analysis, new course
SB16-04	CJUS 375 - Law Enforcement Technologies, new course
SB16-05	CJUS 560 - Crime Pattern Detection, new course
SB16-09A	ECON 333 - Political Economy of Women, title and description change
SB16-09B	ECON 360 - Economics of the Environment, description change
SB16-09C	ECON 365 - Economics of Climate Change, new course
SB16-09D	ECON 455 - Economic Development, new course
SB16-10EL	ECON 357 – Political Economy of Lesbians, Gays, Bisexual, and Transgendered People, delete course
SB16-11EL	ECON 545 – Economics of Water Resources, delete course
SB16-12EL	ECON 571 – Economics of Sports, delete course
SB16-13EL	ECON 573 – Economics of Crime, delete course
SB16-15A	SSCI 100 - Introduction to the Social Sciences, description and unit change
SB16-15B	SSCI 499 - Senior Seminar, description and unit change

**CURRICULUM – NEW ITEMS (Consent Items)** – (Copies are available at each College office and the Faculty Senate office) The Faculty Senate consented to the curriculum items.  
**PASSED.**

**COLLEGE OF ARTS AND LETTERS****COLLEGE OF BUSINESS AND PUBLIC ADMINISTRATION**

BP16-20      MBA, program change  
 BP16-21      MS in Finance, new degree

**COLLEGE OF EDUCATION****COLLEGE OF NATURAL SCIENCES**

NS16-33      Minor in Physics, program change  
 NS16-34      Minor in Applied Physics, program change

**COLLEGE OF SOCIAL AND BEHAVIORAL SCIENCES**

SB16-06      BA in Economics, program change  
 SB16-07      BA in Economics - Applied Economics, program change  
 SB16-08      BA in Economics - Mathematical Economics, program change  
 SB16-09      BA in Economics - Political Economy, program change  
 SB16-14      BA in Social Sciences-Credential Track, program change  
 SB16-15      BA in Social Sciences-Multidisciplinary Track, program change

**ALL UNIVERSITY –****15.      OTHER BUSINESS**

Time did not permit the discussion of other business.

**16.      ADJOURNMENT (Time Certain 3:50 PM).**

It was m/(T. Rizzo), s/(M. Groen) to adjourn the Faculty Senate. **PASSED.**

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO  
FACULTY SENATE MEETING, 50th SENATE

**M I N U T E S**

**SESSION 11– Tuesday, June 7, 2016, 2:00 pm – 3:50 pm, Pine Room**

**Members Present:** All members were present with the exception of J. Aikin, K. Collins, B. Davis, J. Delgado, K. Grisham, K. Howard, R. Keating, J. Kremling, M. Lo, M. Marx, T. Morales, T. Pytell, J. Rivera, B. Steffel, M. Texeira, J. Ullman

**Guests Present:** M. Boland, R. Chen, K. Costino, D. Freer, R. Fremont, J. Hughes, R. Mohamed, T. Pierce, P. Schroder, B. Sirotnik, J. Thompson

**1. APPROVAL OF THE AGENDA.**

Chair Ruml asked for the consent of the body to add item 5.6, FSD 15-22, Resolution in Appreciation of Professors Janet Kottke, Barbara Sirotnik, and Kathie Pelletier for their Exceptional Work in Producing the Campus Climate Survey Reports, Parts I & II as a one reading item. **CONSENTED.**

It was m/(K. Kolehmainen), s/(D. Fischman) to add item 5.7, FSD 15-23, Commendation for Senate Chair Treadwell Ruml as a one reading item. **PASSED.**

The Faculty Senate passed the agenda as amended.

**2. PRESIDENT’S REPORT.**

President Morales was not present to give a report.

**3. PROVOST’S REPORT.**

Interim Provost Delgado was not present to give a report.

**4. OLD BUSINESS.**

4.1 FSD 96-09v2.R2, FAM 652.45, Procedures and Criteria for Performance Review and Periodic Evaluation Volume 2, Library Faculty ([attachment](#)) Second Reading  
If you would like to provide input please click here [Library RPT Input Form](#)

It was m/(D. Chen-Maynard), s/(T. Rizzo) to approve the second reading of FSD 96-09v2.R2, FAM 652.45, Procedures and Criteria for Performance Review and Periodic Evaluation Volume 2, Library Faculty. **PASSED, unanimously.**

4.2 FSD 15-14, Missed Class Time and Makeup Policy ([attachment](#)) Second Reading:  
If you would like to provide input please click here [Missed Class Input Form](#)

It was m/(Y. Karant), s/(T. Rizzo) to approve the second reading of FSD 15-14, Missed Class Time and Makeup Policy. **PASSED, unanimously.**

4.3 FSD 15-15, FAM 852.6, Policy on Office Hours ([attachment](#)) Second Reading:

If you would like to provide input please click here [Office Hours Input Form](#)

It was m/(Y. Karant), s/(D. Sweeney) to approve the second reading of FSD 15-15, FAM 852.6, Policy on Office Hours. **PASSED, unanimously.**

4.4 FSD 87-28.R4, FAM 641.5, Policy Statement Concerning Recruitment and Appointment of Department Chairs/School Directors([attachment](#)) Second Reading:

If you would like to provide input please click here [Chair Recruit Input Form](#)

It was m/(D. Chen-Maynard), s/(T. Rizzo) to approve the second reading of FSD 87-28.R4, FAM 641.5, Policy Statement Concerning Recruitment and Appointment of Department Chairs/School Directors. **PASSED, unanimously.**

4.5 FSD 15-16, Proposal to Establish Department of Aerospace and Military Science Studies ([attachment](#)) Second Reading:

If you would like to provide input please click here [Aerospace Department Input Form](#)

EPRC Chair Karant read the following into the record:

Today, the Executive Committee met with Lt. Col. Charles Peterson, the Detachment Commander of CSUSB's AFROTC program. After considerable discussion, we agreed that there were too many issues about the creation of the Aerospace and Military Studies Department to resolve this year. We also agreed that the AFROTC should be afforded some consideration while the departmental issue is in the process of discussion.

So the Executive Committee proposes the following to the Senate:

1. To withdraw the AFROTC department proposal from consideration for this year; and
2. To urge the 51<sup>st</sup> Senate to take up this issue as soon as practicable next year, consulting with Lt. Col. Keith Vanderhoeven, the new Detachment Commander, and seeking in good faith a resolution that satisfies the needs of all parties; and
3. To express the Senate's consent to Dr. Rafik Mohamed's taking action, entirely within his discretion, to provide support to the AFROTC program (1) by assisting with the procurement of class space for AFROTC sections, such as AS 90, "Leadership Studies," (2) by considering AFROTC's requests for increased O & E support, and (3) by considering provision of administrative support to the AFROTC program.

Senator Gilbert yielded the floor to Dean Mohamed. Dean Mohamed noted that there are some objections to the department being placed under CEL and the incoming Lt. Col. may ultimately decide to relocate the program elsewhere. Also, in regard to the increased O & E support, a baseline of \$1,000 will be given to the program from SBS and will increase over time as needs grow.

It was m/(Y. Karant), s/(T. Rizzo) to withdraw FSD 15-16, Proposal to Establish Department of Aerospace and Military Science Studies and request the 51<sup>st</sup> Senate to take up this issue as soon as possible during the next AY. **PASSED, unanimously.**

It was m/(O. Mango), s/(N. Torrez) to reconsider item 4.4, FSD 87-28.R4, FAM 641.5, Policy Statement Concerning Recruitment and Appointment of Department Chairs/School Directors. **PASSED.**

It was m/(O. Mango), s/(J. Gilbert) to add “qualified” prior to “applicants” on line 19, page 3 in item 4.4. **WITHDRAWN.**

Senator Fischman made a friendly amendment to add “who meet the minimum qualifications: after “applicants” on line 19, page 3 in item 4.4.

It was m/(O. Mango), s/(Y. Karant) to amend in item 4.5 on page 3 starting on line 33 after the sentence ending with “reference” to add “The Search Committee shall thereupon rank the candidates.” And add “and their ranked order” after “Names of applicants” on line 34, page 3. **PASSED.**

It was m/(O. Mango), s/(Y. Karant) to approved the reconsidered item, 4.4, FSD 87-28.R4, FAM 641.5, Policy Statement Concerning Recruitment and Appointment of Department Chairs/School Directors as amended. **PASSED.**

Chair Ruml asked for consent of the body to move to item 6 and return to previous items when the time certain is reached. **CONSENTED.**

**3:00pm TIME CERTAIN** (If preceding items have not been completed).

## 5. **NEW BUSINESS.**

5.1 FSD 15-17, Retirement Resolution in Appreciation of Treadwell Ruml (handout) One Reading:

It was m/(D. Chen-Maynard), s/(T. Rizzo) for the Faculty Senate to approve the one reading of FSD15-17, Retirement Resolution in Appreciation of Treadwell Ruml and extended its thanks for the dedication of this Professor to CSUSB. **PASSED, unanimously.**

5.2 FSD 15-18, Retirement Resolution in Appreciation of Gary Griffing (attachment) One Reading:

It was m/(D. Fischman), s/(D. Chen-Maynard) for the Faculty Senate to approve the one reading of FSD 15-18, Retirement Resolution in Appreciation of Gary Griffing and extended its thanks for the dedication of this Professor to CSUSB. **PASSED, unanimously.**

5.3 FSD 15-19, Retirement Resolution in Appreciation of Jeffery Thompson (attachment) One Reading:

It was m/(Y. Karant), s/(D. Chen-Maynard) for the Faculty Senate to approve the one reading of FSD 15-19, Retirement Resolution in Appreciation of Jeffery Thompson and

extended its thanks for the dedication of this Professor to CSUSB. **PASSED, unanimously.**

5.4 FSD 15-20, Retirement Resolution in Appreciation of Thomas Pierce (attachment) One Reading:

It was m/(T. Rizzo), s/(D. Chen-Maynard) for the Faculty Senate to approve the one reading of FSD 15-20, Retirement Resolution in Appreciation of Thomas Pierce and extended its thanks for the dedication of this Professor to CSUSB. **PASSED, unanimously.**

5.5 FSD 15-21, Retirement Resolution in Appreciation of Robert London (attachment) One Reading:

It was m/(D. Fischman), s/(D. Chen-Maynard) for the Faculty Senate to approve the one reading of FSD 15-21, Retirement Resolution in Appreciation of Robert London and extended its thanks for the dedication of this Professor to CSUSB. **PASSED, unanimously.**

5.6 FSD 15-22, Resolution in Appreciation of Professors Janet Kottke, Barbara Sirotnik, and Kathie Pelletier for their Exceptional Work in Producing the Campus Climate Survey Reports, Parts I & II (handout) One Reading:

It was m/(Y. Karant), s/(K. Kolehmainen) to add a final “Resolved: That the CSUSB Faculty Senate strongly endorses the recommendations made in the reports.” **PASSED.**

It was m/(D. Chen-Maynard), s/(T. Schmitt) to approve the one reading of FSD 15-22, Resolution in Appreciation of Professors Janet Kottke, Barbara Sirotnik, and Kathie Pelletier for their Exceptional Work in Producing the Campus Climate Survey Reports, Parts I & II as amended. **PASSED, unanimously.**

5.7 FSD 15-23, Commendation for Senate Chair Treadwell Ruml (handout) One Reading:

It was m/(D. Fischman), s/(D. Chen-Maynard) for the Faculty Senate to approve the one reading of FSD 15-23, Commendation for Senate Chair Treadwell Ruml and extended its thanks for the dedication of this Chair to CSUSB and the Senate over the past three years. **PASSED, unanimously.**

6. **CURRICULUM – Information Items:** *(Copies are available at each College office and the Faculty Senate office)* **All items were accepted without comment.**

BP16-18	ADMN 691 - Culminating Business Analyst Project, description and CS# change
BP16-19	MGMT 685 - Corporate Strategy in a Global Economy, description change
BP16-21A	FIN 661 - Ethical and Professional Standard, new course
BP16-21B	FIN 662 - Quantitative Method for Finance, new course
BP16-21C	FIN 663 - Financial Market and Environment, new course
BP16-21D	FIN 664 - Financial Statement Analysis I, new course
BP16-21E	FIN 665 - Financial Statement Analysis II, new course
BP16-21F	FIN 666 - Advanced Corporate Finance, new course
BP16-21G	FIN 667 - Portfolio Management, new course



BP16-21H	FIN 668 - Global Equity Investment, new course
BP16-21I	FIN 669 - Fixed Income, new course
BP16-21J	FIN 670 - Derivative and Alternative Investment, new course
BP16-21K	FIN 696 - Comprehensive Investment Analysis, new course
SB16-04	CJUS 375 - Law Enforcement Technologies, new course
SB16-05	CJUS 560 - Crime Pattern Detection, new course
SB16-09A	ECON 333 - Political Economy of Women, title and description change
SB16-09B	ECON 360 - Economics of the Environment, description change
SB16-09C	ECON 365 - Economics of Climate Change, new course
SB16-09D	ECON 455 - Economic Development, new course
SB16-10EL	ECON 357 – Political Economy of Lesbians, Gays, Bisexual, and Transgendered People, delete course
SB16-11EL	ECON 545 – Economics of Water Resources, delete course
SB16-12EL	ECON 571 – Economics of Sports, delete course
SB16-13EL	ECON 573 – Economics of Crime, delete course
SB16-15A	SSCI 100 - Introduction to the Social Sciences, description and unit change
SB16-15B	SSCI 499 - Senior Seminar, description and unit change

**CURRICULUM – NEW ITEMS (Consent Items)** – (Copies are available at each College office and the Faculty Senate office) The Faculty Senate consented to the curriculum items. **PASSED.**

### **COLLEGE OF ARTS AND LETTERS**

### **COLLEGE OF BUSINESS AND PUBLIC ADMINISTRATION**

BP16-20	MBA, program change
BP16-21	MS in Finance, new degree

### **COLLEGE OF EDUCATION**

### **COLLEGE OF NATURAL SCIENCES**

NS16-33	Minor in Physics, program change
NS16-34	Minor in Applied Physics, program change

### **COLLEGE OF SOCIAL AND BEHAVIORAL SCIENCES**

SB16-06	BA in Economics, program change
SB16-07	BA in Economics - Applied Economics, program change
SB16-08	BA in Economics - Mathematical Economics, program change
SB16-09	BA in Economics - Political Economy, program change
SB16-14	BA in Social Sciences-Credential Track, program change
SB16-15	BA in Social Sciences-Multidisciplinary Track, program change

## **7. DIVISION REPORTS.**

7.1 Vice President for Administration and Finance, D. Freer, highlighted items from the report he submitted for the May 31, 2016 Faculty Senate meeting (FSM 15-10).

Senator Pelletier thanked VP Freer for the email regarding the link to the shelter in place information. Senator Pelletier stated that she tried one of the devices and

recommends that faculty are given training on how to use the device in each college. Senator Pelletier asked if backup device could be hidden in classrooms in case one is misplaced or stolen as well as making sure tape is in the room so windows can be covered. VP Freer stated that he would look into those suggestions and noted that each building has a backup device. The custodial crews as a part of their daily routine will check each room to make sure a device is present.

Senator Karant asked if rooms with multiple doors have multiple shelter in place devices. VP Freer stated he has not specially asked but assumes there would be multiple devices in a room for that situation.

Senator Karant asked if there was a Q2S budget yet and if any guarantees from the CO to hold CSUSB harmless for drops in FTEs, due to conversion, has been made. VP Freer deferred to Q2S Director Costino. Director Costino stated that a budget is not available yet. Campuses are required to submit budgets and the CO will approve and reimburse up to a certain amount. CSUSB in working with other CSUs in the process of conversion has learned certain parameters the CO uses for reimbursement. The Q2S Steering Committee and Budget Sub-Committee are working on developing a budget for submittal. VP Freer stated that CSUSB has not been granted a hold harmless in FTEs drop but has been told to hit targets and will be allowed to overenroll two years prior to conversion to help offset any possible FTEs decrease.

Senator Davidson asked if VP Freer knew how many tenure-track faculty hires are being planned for next year. VP Freer believes he last saw that 41 new hires are being planned with a net new of 17 or 19. VP Freer stated he would check the numbers and get back to the Senate.

Senator Schlesselman-Tarango asked when the citrus trees will be planted, what varieties, and how will CSUSB stop people from taking all the fruit. VP Freer stated that there will be avocado and a variety of citrus trees with the possibility of the Chemistry/Biochemistry developing a specific variety. Signs will be posted asking that people do not take the fruit.

7.2 Vice President for Student Affairs was not present to give a report.

7.3 Vice President for Information Technology Services submitted the following report in his absence:

ATI, Pfau Library and the TRC received a \$2,000 Intellectual Life grant to support a year-long series during 2016-17 on academic ethics. The series will debut with a keynote lecture by Dr. Susan Blum (University of Notre Dame), author of “My Word! Plagiarism and College Culture.”

I wish all of our faculty a good summer. The ITS team will be working hard this summer to get systems and software ready for the upcoming academic year.

7.4 Vice President for University Advancement, R. Fremont, CSUSB is at about \$5.1 million in fundraising for the year with about another \$1 million or so in the works. Alumni giving is up 300% and Foundation giving is also up. The Faculty/Staff Campaign gave more money this year than the past four years. VP Fremont stated that

he cannot thank the co-chairs of the Faculty/Staff Campaign enough and for the specific donations to the SB Strong campaign. A new inside CSUSB video has been launched. It is the intention to rollout a new video about every three weeks. VP Fremont reported that Ellen Weisser, Chair is also celebrating fifty years with CSUSB and to celebrate, an endowed theatre showcase has been created.

Senator Karant asked if better ways to track the net worth of alumni have been developed. VP Fremont stated that relationship building has strengthened alumni giving over the past year.

#### 7.5 Academic Affairs/Deans' Reports

No reports were given at this time.

### 8. **STATEWIDE ACADEMIC SENATORS' REPORT.**

Please go to: <http://www.calstate.edu/AcadSen/Records/> for information regarding the last ASCSU Plenary meeting.

#### [ASCSU Resolution Summary](#)

If you have any feedback regarding the ASCSU report, please click here [ASCSU Input Form](#).

Statewide Academic Senators Steffel and Ullman were not present to give a report.

### 9. **CHAIR'S REPORT.**

Chair Ruml reminded the Senate that there will be a faculty/staff forum on June 10, 2016 from 2-4pm in COE-105 to discuss the state of the campus. The Campus Climate Survey Committee will be there to make a short presentation and answer questions. On the positive side, we are pleased with the process and result in searching for the Q2S Director and new Provost.

The Committee to Evaluate the Resources Required for Optimal Teaching, Research, Scholarly, and Creative Activities, and Service Under a Semester System has been asked by the President to respond to some questions and allow for discussion. The Committee was originally a sub-committee of EPRC. Chair Ruml asked the Senate to consider converting the committee to an ad-hoc committee so they may continue to work until the completion of their task.

It was m/(M. Davidson), s/(Y. Karant) to make the Committee to Evaluate the Resources Required for Optimal Teaching, Research, Scholarly, and Creative Activities, and Service Under a Semester System an ad-hoc committee. **PASSED.**

### 10. **COMMITTEE REPORTS.**

EPRC Chair Karant stated that workload data needs to be obtained from the other CSUs in order to develop a workload policy in conjunction with the CFA. EPRC will consider an

advising policy, issues related to semester conversion like space allocation, and follow up on the Academic Freedom policy as they arise over the next AY.

FAC Chair Chen-Maynard passed on giving a report.

Graduate Council Chair Diaz-Rico stated that the Graduate Council has worked three major initiatives over the past year: one, creating a Graduate Studies Q2S Committee; two, participate in the Graduate Studies Strategic Analysis Steering Committee; and three, a sub-committee on support for graduate students and programs had a survey in the Fall to Graduate Coordinators to see what they would need and to encourage graduate coordinators meetings to be more inclusive.

**11. SENATORS' REPORTS / INCLUDING ASI PRESIDENT'S REPORT**

Senator Kolehmainen reminded Senators that the CFA End of the Quarter party will be this Wednesday at 4pm in the Pine Room.

**12. COMMUNICATIONS/INFORMATION ITEMS.**

None.

**13. OTHER BUSINESS**

None.

**14. ADJOURNMENT (Time Certain 3:50 PM).**

It was m/(T. Rizzo), s/(D. Chen-Maynard) to adjourn the Faculty Senate. **PASSED.**