Administration and Finance – November 2022

FACILITIES PLANNING, DESIGN AND CONSTRUCTION ASSESSMENT

FPDC Assessment
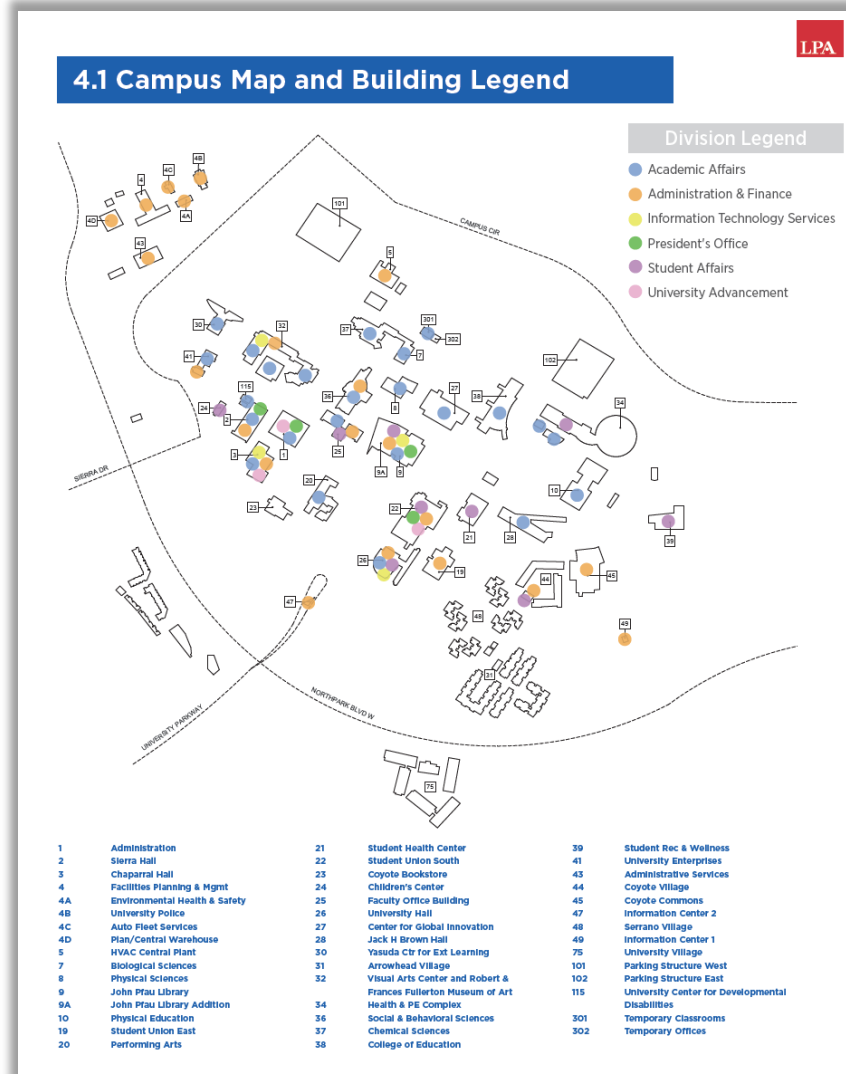
- 2021 Assessment Goal:

   How do we better position CSUSB for funding of future buildings?

- Strategies to Achieve Outcomes

   - **Annual re-evaluation of University space needs/priorities**

   - Strategic Plan Administrative Space Assessment

      - Develop tool for Divisions to assess spaces for program efficiencies

      - Ensure space assignment by Division are in alignment with SUAM

STRATEGIC PLAN ADMIN SPACE STUDY

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BUILDING	ADMINISTRATION AND FINANCE									
	ADMIN PROFESSIONAL		ADMIN SUPPORT		ADMIN SERVICE		CONFERENCE ROOM		OTHER / MISC	
	SPACES	SQ FT	SPACES	SQ FT	SPACES	SQ FT	SPACES	SQ FT	SPACES	SQ FT
ADMINISTRATIVE SERVICES	*	*	8	1052	7	10594	*	*	*	*
AUTO FLEET SERVICES	*	*	3	560	*	*	*	*	*	*
COYOTE BOOKSTORE	1	132	4	970	5	1304	*	*	1	827
COYOTE COMMONS	6	664	5	615	*	*	*	*	1	85
ENVIRONMENTAL HEALTH & SAFETY	1	123	3	367	5	1311	1	247	*	*
FACILITIES MANAGEMENT	6	933	14	8950	5	2606	2	634	*	*
FACULTY OFFICE BUILDING	1	107	*	*	*	*	*	*	*	*
HEALTH & PHYSICAL EDUCATION COMPLEX	*	*	*	*	*	*	*	*	3	1015
HEALTH SCIENCES	*	*	1	807	*	*	*	*	*	*
HVAC CENTRAL PLANT	3	350	1	663	1	120	*	*	*	*
INFORMATION SERVICES BUILDING NO. 1	*	*	*	*	*	*	*	*	1	219
INFORMATION SERVICES BUILDING NO. 2	*	*	*	*	*	*	*	*	3	411
JACK BROWN HALL	*	*	*	*	*	*	*	*	2	457
JOHN M. PFAU LIBRARY	*	*	*	*	*	*	*	*	3	1657
PFAU LIBRARY ADDITION	2	290	*	*	1	1550	1	325	*	*
PLANT/CENTRAL WAREHOUSE	*	*	5	1924	2	228	*	*	*	*
SANTOS MANUEL STUDENT UNION SOUTH	*	*	*	*	*	*	*	*	2	1160
SIERRA HALL	25	4493	26	7694	10	986	3	868	*	*
SOCIAL & BEHAVIORAL SCIENCES	*	*	*	*	*	*	*	*	7	2275
UNIVERSITY ENTERPRISES	4	683	7	2942	2	489	1	1156	*	*
UNIVERSITY HALL	2	274	6	2385	12	2573	*	*	2	249
UNIVERSITY PUBLIC SAFETY	4	595	7	1523	12	2573	*	*	1	114
VISUAL ARTS CENTER	*	*	1	102	*	*	*	*	*	*
TOTAL	55	8644	91	30554	62	24334	8	3230	26	8469

STRATEGIC PLAN ADMIN SPACE STUDY

Administration & Finance

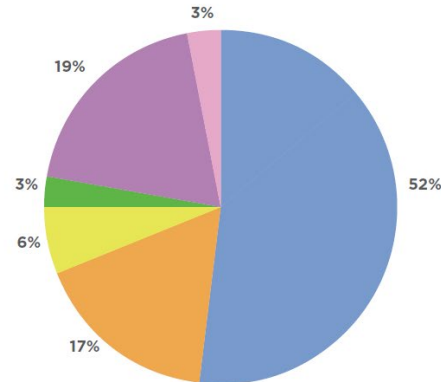|					FINANCE		
BUILDING	**SPACE #**	**SPACE TYPE**	**ACTUAL SF**	**SUAM SF**	**CURRENT OCCUPANT**	**CONSIDERATIONS (EXISITNG SF)**	**COMMENTS / RECOMMENDATIONS**
ADMINISTRATIVE SERVICES	0102	Administration - Service	233	230		(E) ACCOMMODATES 3 OCCUPANTS	CONFIRM USE
ADMINISTRATIVE SERVICES	0103	Administration - Support	150	160		(E) ACCOMMODATES 2 OCCUPANTS	CONFIRM USE
ADMINISTRATIVE SERVICES	0104	Administration - Support	98				CONFIRM USE, SMALL SF
ADMINISTRATIVE SERVICES	0105	Administration - Service	1899	1875		(E) ACCOMMODATES 25 OCCUPANTS	CONFIRM USE
ADMINISTRATIVE SERVICES	0106	Administration - Service	4212	4200		(E) ACCOMMODATES 52 OCCUPANTS	CONFIRM USE
ADMINISTRATIVE SERVICES	0107	Administration - Service	432	375		(E) ACCOMMODATES 5 OCCUPANTS	CONFIRM USE
ADMINISTRATIVE SERVICES	0108	Administration - Service	267	230		(E) ACCOMMODATES 3 OCCUPANTS	CONFIRM USE
ADMINISTRATIVE SERVICES	0109	Administration - Service	3493	3450		(E) ACCOMMODATES 46 OCCUPANTS	CONFIRM USE
ADMINISTRATIVE SERVICES	0110	Administration - Support	113	110		(E) ACCOMMODATES 1 OCCUPANTS	CONFIRM USE
ADMINISTRATIVE SERVICES	0112	Administration - Support	113	110		(E) ACCOMMODATES 1 OCCUPANTS	CONFIRM USE
ADMINISTRATIVE SERVICES	0112	Administration - Service	58				CONFIRM USE, SMALL SF
ADMINISTRATIVE SERVICES	0113	Administration - Support	113	110		(E) ACCOMMODATES 1 OCCUPANTS	CONFIRM USE
ADMINISTRATIVE SERVICES	0120	Administration - Support	174	160		(E) ACCOMMODATES 2 OCCUPANTS	CONFIRM USE
ADMINISTRATIVE SERVICES	0121	Administration - Support	117	110		(E) ACCOMMODATES 1 OCCUPANTS	CONFIRM USE
ADMINISTRATIVE SERVICES	0122	Administration - Support	174	160		(E) ACCOMMODATES 2 OCCUPANTS	CONFIRM USE
SIERRA HALL	0103	Administration - Service	113		File Room		
SIERRA HALL	0104	Administration - Support	231	230	2 Support Staff	(E) ACCOMMODATES 3 OCCUPANTS	
SIERRA HALL	0104	Administration - Support	97	110	1 Support Staff		
SIERRA HALL	0104	Administration - Support	78	110	1 Support Staff		
SIERRA HALL	0104	Administration - Professional	219	230	Department Head	(E) ACCOMMODATES 3 OCCUPANTS	DEPARTMENT HEAD TO OCCUPY 150 SF
SIERRA HALL	0105	Administration - Support	1022	975	7 Support Staff and 1 Student	(E) ACCOMMODATES 13 OCCUPANTS	
SIERRA HALL	0105	Administration - Service	93		File Room		
SIERRA HALL	0105	Administration - Professional	153	150	Department Head		
SIERRA HALL	0110	Administration - Professional	742	750	4 Support Staff	(E) ACCOMMODATES 10 OCCUPANTS	
SIERRA HALL	0121	Conference Room	326		Conference Room		
SIERRA HALL	0125	Administration - Support	608	600	2 Support Staff	(E) ACCOMMODATES 8 OCCUPANTS	
SIERRA HALL	0125	Administration - Professional	172	160	1 Professional Staff	(E) ACCOMMODATES 2 OCCUPANTS	
SIERRA HALL	0125	Administration - Professional	145	110	1 Professional Staff		
SIERRA HALL	0125	Administration - Support	163	160	1 Support Staff	(E) ACCOMMODATES 2 OCCUPANTS	
SIERRA HALL	0125	Administration - Support	107	110	1 Support Staff		
SIERRA HALL	0125	Administration - Professional	115	110	1 Professional Staff		
SIERRA HALL	0125	Administration - Professional	102	110	1 Professional Staff		
SIERRA HALL	0125	Administration - Service	89		1 Student		
SIERRA HALL	0129	Administration - Professional	203	200	Associate Vice President		
SIERRA HALL	0129	Administration - Service	128		Storage		
SIERRA HALL	0134	Administration - Support	1371	1350	9 Support Staff and 3 Students	(E) ACCOMMODATES 18 OCCUPANTS	
SIERRA HALL	0134	Administration - Support	97	110	1 Support Staff		
SIERRA HALL	0134	Administration - Service	141	110		(E) ACCOMMODATES 1 OCCUPANTS	CONFIRM USE
SIERRA HALL	0134	Administration - Professional	135	110	1 Professional Staff		
SIERRA HALL	0134	Administration - Professional	93	110	1 Professional Staff		
SIERRA HALL	0134	Administration - Support	584	525	4 Support Staff and 1 Student	(E) ACCOMMODATES 7 OCCUPANTS	
SIERRA HALL	0134	Administration - Service	149		Storage		

STRATEGIC PLAN ADMIN SPACE STUDY

Division Observations and Findings - San Bernardino

Square Footage Distribution

Total Campus GSF= 3,011,289
Total Campus ASF= 1,316,801
Total Campus Admin ASF= 395,300
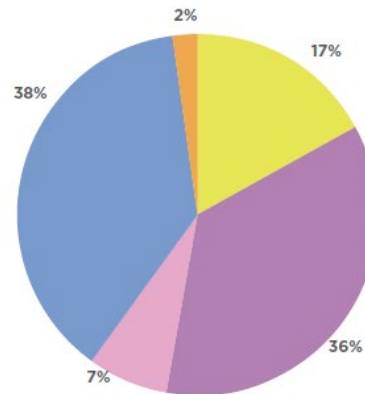Total Percentage of Admin ASF= 30%

Division Legend
- Academic Affairs
- Administration & Finance
- Information Technology Services
- President's Office
- Student Affairs
- University Advancement

Pie chart values: 52%, 17%, 6%, 3%, 19%, 3%

Division Observations and Findings - Palm Desert

Square Footage Distribution

Total Campus GSF= 99,209
Total Campus ASF= 51,365
Total Campus Admin ASF= 8,971
Total Percentage of Admin ASF= 17.5%

Division Legend
- Academic Affairs
- Administration & Finance
- Information Technology Services
- Student Affairs
- University Advancement

Pie chart values: 38%, 2%, 17%, 36%, 7%

FPDC Admin Space Assessment

- **Measurable Outcomes**
  - Allows Divisions to efficiently manage admin spaces that aligns with staffing needs
  - Reduction in Project and Space Requests
  - Assists with Divisional space updates in real time and annually

- **Strategies to Achieve Outcome**
  - Division space committees use this tool and report annually on space changes

CSUSB WE DEFINE THE *future*