



**California State University, San Bernardino
Santos Manuel Student Union Board of Directors
Finance and Contracts Committee Meeting
Wednesday February 24, 2021
Minutes**

Members Present: Aaron Burgess, Jasmine Curtis, Tina Exum, Lionardo Gamino, Brianna Sotelo

Members Absent: Bryan Chavez, Erika Kelley, Julia Ruiz, Jessica Salinas

Staff Present: Jasmine Bustillos, Vilayat Del Rossi, Maria Najera-Neri, Jennifer Puccinelli, Richard Strawter, Michael Wong

Guests Present: None

Call to Order: The meeting was called to order at 2:32 p.m.

Roll Call: A verbal roll call of attendees was conducted.

Approval of Minutes:

M/S Gamino/Curtis to approve the minutes from October 28, 2020.
The minutes were approved by consensus.

Open Forum: None

Adoption of Agenda:

M/S Curtis/Gamino to adopt the agenda.
The agenda was approved by consensus.

NEW BUSINESS:

FC 6/21 Approval of 2021-2022 SMSU/RW Budget (Action)

M/S Sotelo/Gamino to open Approval of 2021-2022 SMSU/RW Budget

Mr. Burgess indicated that there has been significant growth in the budget. The new budget is not based off the 2020 budget, but rather the 19/20 budget so there is growth given the new building is set to open in the 21/22 academic year. Ms. Najera-Neri provided an overview of the budget process and indicated that the expenses have to meet or fall below the revenue. Typically, there is a year-to-year comparison for budgets but given the anomaly that was 20/21, the document provides a comparison from 19/20 as well. Ms. Najera-Neri provided an overview of the growth in the budget.

Ms. Najera-Neri provided an overview of the adjustments to the RecWell budget, noting the changes to the salaries line item and the growth due to the Wellness Center. Ms. Najera-Neri detailed the budgets for each respective area in Recreation and Wellness.

Mr. Burgess commended Ms. Najera-Neri for her work on the budget and presenting various models in a time where revenue and expenses are uncertain.

Rising Count: 5 – 0 – 3.

Motion passes

FC 7/21 Renewal of Contracts (Discussion)

M/S Sotelo/Gamino to open Renewal of Contracts. Mr. Burgess reviewed the leases and the change to the square footage and subsequent change to the charges for lease holders.

Announcements: Ms. Puccinelli announced the open positions on the Committee and the desire to have student majorities on the committees.

Adjournment: The meeting was adjourned at 3:38 pm

Minutes approved by:

Julia Ruiz Chair, Finance & Contracts Committee

Date