

POLICY ON SALE OF SELF-AUTHORED COURSE MATERIALS

FAM 872.2

Purpose and Scope

The purpose of this policy is to regulate the use of course materials authored by the instructor so as to avoid conflict of interest—either real or perceived.

Policy Statement

Faculty may not receive any monies directly or indirectly from the sale of course materials to California State University, San Bernardino classes that they teach or coordinate (i.e. any class for which they have the authority to select or to participate in selecting instructional materials). Faculty who unavoidably receive any monies and who then turn over the monies to their department, their college, the university or any recognized charitable organization will not be in violation of this policy.

Any assigned instructional materials for which students are charged must be made available through the Coyote Bookstore or Printing Services and may also be made available through any other vendor who wishes to provide the materials. Faculty members may not sell course materials directly to their students.

Approved by Faculty Senate on 2/19/19
Approved by President on 05/01/19

First created by EPRC, 2001
Revised by EPRC, February 2019