



**California State University, San Bernardino
Santos Manuel Student Union Board of Directors
Executive Committee Meeting
Monday, June 14, 2021
Minutes**

Members Present: Jesse Felix, Racheal Lapite, Nathaly Ramos, Julia Ruiz

Members Absent: Adrian Mariscal

Staff Present: Vilayat Del Rossi, Jenny Puccinelli, Anthony Roberson

Guests Present: Dr. Daria Graham

Call to Order: The meeting was called to order at 4:00 p.m.

Roll Call: A verbal roll call of attendees was conducted.

Approval of SMSU Board of Directors Executive Committee Minutes from July 31, 2020

M/S Lapite/Felix to approve the SMSU Board of Directors Executive Committee Minutes from July 31, 2020.

Motion passed.

Open Forum: None

Adoption of Agenda:

M/S Felix/Lapite to amend the agenda to add Approval of Well Being Coordinator position description.

Motion passed.

M/S Felix/Lapite to amend the agenda to add Approval of Fitness Coordinator position description.

Motion passed.

M/S Felix/Lapite to adopt the agenda as amended.

Motion passed.

EC 1/22 Appointment of Vilayat Del Rossi, David Garcia-Tlahuel, Jesse Felix, Rosemarie Gilbert, Racheal Lapite, Adrian Mariscal, Alexandra Thambi, and RW Building Manager (to be decided) to the Facilities and Sustainability Committee (Action)

M/S Lapite/Felix to appoint Vilayat Del Rossi, David Garcia-Tlahuel, Jesse Felix, Rosemarie Gilbert, Racheal Lapite, Adrian Mariscal, Alexandra Thambi, and a RW Building Manager (to be decided) to the Facilities and Sustainability Committee

Mr. Felix asked Mr. Del Rossi if there was a name for the RW Building Manager position. Mr. Del Rossi stated not yet. Mr. Felix suggested changing the position to RW Student at Large.

M/S Felix/Lapite to revise EC 1/22 to read RW Student at Large instead of RW Building Manager (to be decided).

Motion passed.

M/S Felix/Lapite to revise EC 1/22 to add SMSU Student at Large to the committee.

Motion passed.

Mr. Felix shared that Anthony Roberson and RW Director of Operations will serve as advisors to this committee.

M/S Felix/Lapite to approve EC 1/22 as amended.

Motion passed.

EC 2/22 Appointment of Jesse Felix, Daisy Gomez, Dr. Daria Graham, Nathaly Ramos, and Alexandra Thambi to the Personnel Committee (Action)

M/S Felix/Lapite to appoint Jesse Felix, Daisy Gomez, Dr. Daria Graham, Nathaly Ramos, and Alexandra Thambi to the Personnel Committee

M/S Felix/Lapite to amend to the motion by changing Daisy's last name to Ramos.

Motion passed.

Mr. Felix shared that Andi Okoh will be serving as advisor to the Personnel Committee.

M/S Felix/Lapite to approve EC 2/22 as amended.

Motion passed.

EC 3/22 Permission to use funds to purchase carpeting for the 2nd Floor SMSU South (Action)

M/S Lapite/Felix to open Permission to use funds to purchase carpeting for the 2nd Floor SMSU South

Mr. Felix deferred to Anthony Roberson. Mr. Roberson shared that carpeting in the SMSU is currently on a 5-10-year replacement schedule. He reviewed the proposals and clarified that the

carpet to be replaced are for the 2nd floor meeting rooms and corridors. Mr. Roberson recommended that Inland Flooring be selected due to his past relationship with them. He shared that their work is impeccable, they stay within deadlines, and are also a veteran owned company.

Mr. Felix asked Mr. Roberson to speak about the Fourplex. Mr. Roberson shared the configuration of the room and stated that LVT (decorative rubber flooring) will be installed in back of the Fourplex. This durability will assist with catering spills and other items. Mr. Roberson shared flooring pattern for both the Fourplex and corridors.

Mr. Felix stated that the SMSU will be purchasing enough carpet stock to also use for the areas that currently house tenants that will be moving to SMSU North. This will ensure the carpet matches.

M/S Felix/Ramos to amend the agenda item to read Permission to use funds to purchase carpeting for the 2nd Floor SMSU South from account number 660061-PDD01-B0520 in an amount not to exceed \$67,163 payable to Inland Flooring.
Motion passed.

M/S Felix/Ramos to approve Permission to use funds to purchase carpeting for the 2nd Floor SMSU South from account number 660061-PDD01-B0520 in an amount not to exceed \$67,163 payable to Inland Flooring

Rising Count: 4 – 0 – 0.
Motion passed.

EC 4/22 Approval of Well Being Coordinator position description (Action)

M/S Felix/Lapite to approve Well Being Coordinator position description.

Mr. Felix deferred to Vilayat Del Rossi. Mr. Del Rossi spoke about the history of the Recreation and Wellness area and reviewed the position description and explained the need for this new position.

Ms. Ruiz shared that she appreciates the intentionality concerning the name. Mr. Del Rossi shared that Well Being is the new nomenclature. Ms. Lapite asked who currently teaches CPR certification. Mr. Del Rossi shared that all RW employees have that in their job description.

Motion passed.

EC 5/22 Approval of Fitness Coordinator position description (Action)

M/S Felix/Ramos to approve Fitness Coordinator position description.

Mr. Felix shared that we currently have someone in this role in a temporary position. If this motion passes, the position will be permanent.

Motion passed.

Announcements: Mr. Felix thanked those in attendance for participating in the EBoard meeting. He shared that Mike Wong has accepted a position at SFSU and a temporary staffing plan will be presented to the Personnel Committee shortly. Elizabeth Corella, past SMSU Board of Directors Chair, has been named to the CSUSB Alumni Board. He also stated that he would like to bring back former board members for an expansion tour during Homecoming and asked the group to share their thoughts.

Mr. Roberson stated that construction on the Basic Needs Center will be starting this week.

Adjournment: The meeting was adjourned at 5:00 p.m.

Minutes approved by:

Racheal Lapite
Racheal Lapite (Jun 23, 2021 14:40 PDT)

Racheal Lapite, Secretary, SMSU Board of Directors

Jun 23, 2021

Date