



**California State University, San Bernardino
Santos Manuel Student Union Board of Directors
Executive Committee Meeting
Monday, August 2, 2021
Minutes**

Members Present: Jesse Felix, Racheal Lapite, Nathaly Ramos

Members Absent: Julia Ruiz

Staff Present: Vilayat Del Rossi, Andrea Okoh, Jennifer Puccinelli, Anthony Roberson

Guests Present: None

Call to Order: The meeting was called to order at 4:03 p.m.

Roll Call: A verbal roll call of attendees was conducted.

Approval of SMSU Board of Directors Executive Committee Minutes from July 26, 2021

M/S Felix/Lapite to approve the SMSU Board of Directors Executive Committee Minutes from July 26, 2021.
Motion passed.

Open Forum: None

Adoption of Agenda:
M/S Lapite/Felix to adopt the agenda.
Motion passed.

Unfinished Business:

EC 11/22 Purchase of Bathroom Partitions (Discussion)
M/S Felix/Lapite to open Purchase of Bathroom Partitions

Mr. Felix shared that the bathroom partitions in the restrooms nearest ASI and the maintenance office will be replaced prior to the start of the Fall semester. Mr. Roberson shared that these

updates are needed for aesthetic and safety reasons. The total cost is approximately \$22,000 for six restrooms.

Ms. Lapite asked if the cost is reasonable. Mr. Roberson stated yes due to the fact that these are commercial grade. The cost also includes installation at prevailing wages.

Per the request of Ms. Lapite, Mr. Roberson will explore the option of including bathroom shelves.

EC 12/22 Approval of API Coordinator Position Description (Action)

M/S Felix/Lapite to open Approval of API Coordinator Position Description

Ms. Okoh shared that both API and LatinX Coordinator positions are new positions. Both descriptions are very similar aside from the specific center they oversee. Once the positions are approved, they will be posted. Mr. Felix shared that Student Affairs is being asked to contribute to the salaries of these positions due to the push from campus. Discussions on the differences between exempt and non-exempt and state and auxiliary salaries ensued.

Motion passed.

EC 13/22 Approval of LatinX Coordinator Position Description (Action)

M/S Felix/Lapite to open Approval of LatinX Coordinator Position Description

Mr. Felix shared that this description is the same as the API Coordinator Position Description, however will oversee the LatinX Center

Motion passed.

EC 15/22 SMSU and RW Building Hours (Discussion)

M/S Felix/Lapite to open SMUS and RW Building Hours

Mr. Roberson shared that Fall semester SMSU hours are slated to be 7 a.m. – 10 p.m. Monday – Thursday, 7 a.m. – 8 p.m. on Friday, and 10 a.m. – 6 p.m. Saturdays and Sundays.

Mr. Del Rossi shared that Fall semester RW hours are slated to be 6 a.m. – 8 p.m. Monday – Friday and 8 a.m. – 6 p.m. Saturdays and Sundays.

Fall semester Wellness Center hours are slated to be 7 a.m. – 7 p.m. Monday – Thursday and 7 a.m. – 5 p.m. on Fridays. These hours may be extended as needed based on usage and available staff.

Ms. Ramos stated that she thinks the hours are good but should be revisited after six weeks.

Announcements:

Adjournment: The meeting was adjourned at 5:06 p.m.

Minutes approved by:

Racheal Lapite, Secretary, SMSU Board of Directors

Date