



**California State University, San Bernardino  
Santos Manuel Student Union Board of Directors  
Executive Committee Meeting  
Wednesday, August 18, 2021  
Minutes**

**Members Present:** Jesse Felix, Racheal Lapite, Nathaly Ramos, Julia Ruiz

**Members Absent:** None

**Staff Present:** Jennifer Puccinelli, Anthony Roberson

**Guests Present:** Jackie Gardner, Dr. Daria Graham

**Call to Order:** The meeting was called to order at 2:34 p.m.

**Roll Call:** A verbal roll call of attendees was conducted.

**Approval of SMSU Board of Directors Executive Committee Minutes from August 2, 2021**

M/S Felix/Ramos to approve the SMSU Board of Directors Executive Committee Minutes from August 2, 2021.  
Motion passed.

**Open Forum:** None

**Adoption of Agenda:**

M/S Felix/Ramos to adopt the agenda.  
Motion passed.

New Business:

**EC 16/22 Approval of Facility Use Policy (Action)**

M/S Ramos/Felix to open Approval of Facility Use Policy

Ms. Ramos deferred to Anthony Roberson. Mr. Roberson shared that the policy has been updated to reflect that each student organization will get one free event per year including setup and personnel charges. Other minor changes were made to reflect new tenants, correction of

grammatical errors, and the quarter to semester change. Mr. Roberson reviewed all changes in the document.

M/S Felix/Ramos to amend Section 6, Letter G. The SMSU will waive the SMSU fees for two events, one per semester, for chartered student clubs or organizations, with a special setup, including event equipment, audio-visual and personnel. The SMSU sponsored event cannot be a co-sponsorship and must be hosted within the SMSU.

Motion passes as amended.

Mr. Felix explained that these changes didn't go to committee so that when student organizations start reserving space, this policy will be in place.

**Announcements:** Mr. Felix shared information regarding the recent SMSU break-in. Ms. Ruiz shared that she and other BOD members will be visiting the PDC campus.

**Adjournment:** The meeting was adjourned at 3:16 p.m.

**Minutes approved by:**

*Racheal Lapite*  
Racheal Lapite (Aug 24, 2021 20:17 PDT)

Racheal Lapite, Secretary, SMSU Board of Directors

Aug 24, 2021

Date