



**California State University, San Bernardino  
Santos Manuel Student Union Board of Directors  
Executive Committee Meeting  
Monday, June 28, 2021  
Minutes**

- Members Present:** Jesse Felix, Racheal Lapite, Nathaly Ramos, Julia Ruiz
- Members Absent:** None
- Staff Present:** Vilayat Del Rossi, Lio Gamino, Sean Kinnally, Sonia Martinez, Andrea Okoh, Jennifer Puccinelli
- Guests Present:** Elmer Gutierrez
- Call to Order:** The meeting was called to order at 4:02 p.m.
- Roll Call:** A verbal roll call of attendees was conducted.

**Approval of SMSU Board of Directors Executive Committee Minutes from June 28, 2021**

M/S Felix/Lapite to approve the SMSU Board of Directors Executive Committee Minutes from June 28, 2021.  
Motion passed.

**Open Forum:** None

**Adoption of Agenda:**

M/S Ramos/Lapite to adopt the agenda.  
Motion passed.

Unfinished Business:

**EC 7/22 Appointment of Jesse Felix, Rosemarie Gilbert, Racheal Lapite, Nathaly Ramos, Julia Ruiz, a RW Student at Large to be appointed by the Chair of the RW Committee, and an SMSU Student at Large to be appointed by the BOD Chair, and a PDC Student-at-large to be appointed by the SMSU and RW Committee Chairs to the Policies and Procedures Committee (Action)**

M/S Lapite/Felix to open Appointment of Jesse Felix, Rosemarie Gilbert, Racheal Lapite, Nathaly Ramos, Julia Ruiz, a RW Student at Large to be appointed by the Chair of the RW Committee, and an SMSU Student at Large to be appointed by the BOD Chair, and a PDC Student-at-large to be appointed by the SMSU and RW Committee Chairs to the Policies and Procedures Committee

Mr. Felix shared that when the committee last met there was a need to establish the Policies & Procedures Committee. The policies working group committee met and have a plan to review all policies. The reviewed policies will be forwarded to the Policies and Procedures Committee for review and approval. Mr. Felix stated that he will be working with AORMA legal counsel for vetting.

Mr. Felix asked if other board members had been contacted to see if they would like to join the committee. The consensus was that they had not. Mr. Felix suggested that we table this item to allow time to contact other students for interest.

M/S Felix/Lapite to table EC 7/22.  
Motion passed.

New Business:

**EC 8/22      Approval of Wellness Center Name (Action)**

M/S Felix/Lapite to open Approval of Wellness Center Name

Ms. Martinez reviewed the Wellness Center Name proposal and shared two possible names: Student Health & Wellness Lounge (HWL) and Be Well Yotes Center. She shared that the goal of the suggested names included highlighting the student focus. She also shared resources from NIRSA regarding the definition of well-being.

Discussion ensued on other name options.

M/S Ramos/Felix to amend 8/22 to read Approval of Student Paws Sanctuary as the name of the Wellness Center contingent upon approval from the Recreational and Wellness Committee.  
Motion passed.

M/S Ramos/Felix to approve Student Paws Sanctuary as the Wellness Center name contingent upon approval from the Recreational and Wellness Committee.  
Motion failed.

**EC 9/22      Approval of RW Membership, Facility Rental, and Staffing Rate Sheet (Action)**

M/S Felix/Lapite to open Approval of RW Membership, Facility Rental, and Staffing Rate Sheet  
Mr. Kinnally reviewed the proposal and shared that it has been approved by the Recreation and Wellness Committee. The proposal includes updating rates to reflect the quarter to semester

conversion. If approved, this would impact the President's promotion by raising the rate. Mr. Felix stated that it is his hope that Recreation and Wellness will continue to honor the \$5 daily rate as it was already approved by cabinet. Discussion ensued.

M/S Lapite/Felix to amend 09/22 to read Approval of RW Membership, Facility Rental, and Staffing Rate Sheet with the following changes: the facility non-enrolled student membership rate will be stated as the prevailing Category II rate in effect, and Recreation and Wellness will continue to honor the President's promotion rate at \$5 daily.

Motion passes.

M/S Lapite/Ramos to approve the RW Membership, Facility Rental, and Staffing Rate Sheet with the following changes: facility non-enrolled student membership to be stated as the prevailing Cat II rate in effect, and honoring the president's promotion to stay with the amount of \$5 already approved by the cabinet.

Rising Count: 4 – 0 – 0

Motion passed.

**EC 10/22 Approval of SMSU Rate Sheet (Action)**

M/S Felix/Lapite to open Approval of SMSU Rate Sheet

Mr. Gamino reviewed the suggested changes to the SMSU rate sheet. He shared that the changes reflect inflation and the minimum wage increase. Mr. Gamino, in part, developed the rates after bench-marking other local universities and event spaces.

Rising Count: 4 – 0 – 0

Motion passed.

M/S Felix/Lapite to table items EC 11/22, EC 12/22, EC 13/22, and EC 15/22.

Motion passed.

**EC 11/22 Permission to use funds to purchase Bathroom Partitions (Action)**

Item tabled.

**EC 12/22 Approval of API Coordinator Position Description (Action)**

Item tabled.

**EC 13/22 Approval of LatinX Coordinator Position Description (Action)**

Item tabled.

**EC 14/22 Approval of RW Short Term Staffing Plan – CLOSED SESSION (Action)**

M/S Felix/Lapite to open Approval of RW Short Term Staffing Plan.

M/S Felix/Lapite to enter Closed Session.

Motion passed.

Rising Count: 3 – 0 – 1  
Motion passed.

M/S Felix/Lapite to exit Closed Session.  
Motion passed.

**EC 15/22 SMSU and RW Building Hours (Discussion)**  
Item tabled.

**Announcements:** Mr. Felix thanked the Executive Board for their leadership and invited the committee to the pancake breakfast on July 29<sup>th</sup> at 7:30 a.m. in the SMSU Lobby.

**Adjournment:** The meeting was adjourned at 5:42 p.m.

**Minutes approved by:**

*Racheal Lapite*  
Racheal Lapite (Aug 1, 2021 15:58 PDT)

Racheal Lapite, Secretary, SMSU Board of Directors

Aug 1, 2021

Date