



**California State University, San Bernardino
Santos Manuel Student Union Board of Directors
Executive Committee Meeting
Monday, June 28, 2021
Minutes**

- Members Present:** Jesse Felix, Racheal Lapite, Nathaly Ramos, Julia Ruiz
- Members Absent:** Adrian Mariscal
- Staff Present:** Jasmine Bustillos, Mario Orellana, Vilayat Del Rossi, Rich Strawter
- Guests Present:** Dr. Daria Graham
- Call to Order:** The meeting was called to order at 4:04 p.m.
- Roll Call:** A verbal roll call of attendees was conducted.

Approval of SMSU Board of Directors Executive Committee Minutes from June 14, 2021

M/S Felix/Lapite to approve the SMSU Board of Directors Executive Committee Minutes from June 14, 2021.
Motion passed.

Open Forum: None

Adoption of Agenda:

M/S Felix/Lapite to adopt the agenda.
Motion passed.

EC 6/22 Permission to use funds to purchase a Wellness Center Technology/AV Package from account number 660876-S7100 (Action)

M/S Lapite/Felix to open Permission to use funds to purchase a Wellness Center Technology/AV Package from account number 660876-S7100

M/S Felix/Ramos to amend EC 6/22 to read Permission to use funds to purchase a Wellness Center Technology/AV Package from account number 660876-S7100, in an amount not to exceed \$60,699.80 payable to Golden Star Technology, an amount not to exceed \$6179.99 payable to Dell Computers, and an amount not to exceed \$1175.19 payable to Microsoft.

Rising Count: 4 – 0 – 0.

Mr. Felix provided a brief overview of the work being done to bring the “wellness center” online including the renovations, programming efforts, and branding. Mr. Del Rossi reviewed the proposal to purchase an Audio Visual and Technology Package to support the center’s programs, services, and personnel. Mr. Orellana reviewed the audio-visual needs and recommendations for the space. Mr. Felix asked about the matrix switcher and if all the rooms would be dependent on one matrix switcher. Mr. Orellana clarified that each room would have its own matrix switcher which will allow for autonomous control in each of the separate spaces. Mr. Felix recommended utilizing student art for the sound panels as a possible consideration for the future. Mr. Strawter reviewed the technology needs of the space and the computers and software programs. Ms. Lapite asked about the logistics of using a procurement card and Mr. Strawter explained the difference between using a business card and going through a purchasing order process. Mr. Del Rossi indicated that there is a 5% contingency imbedded into the proposal dollar amounts. Mr. Felix discussed providing professional opportunities for Mr. Orellana to be certified with Extron as the campus is a largely Extron campus and bringing specialists has the potential to increase cost and difficulties for the organization. Mr. Orellana shared his current certification and professional development involvement with the Executive Board.

Rising Count: 4 – 0 – 0.

Motion Passed.

EC 7/22 Appointment of Jesse Felix, Rosemarie Gilbert, Racheal Lapite, Nathaly Ramos, Julia Ruiz, a RW Student at Large to be appointed by the Chair of the RW Committee, and an SMSU Student at Large to be appointed by the BOD Chair to the Policies and Procedures Committee (Action)

M/S Felix/Lapite to appoint Jesse Felix, Rosemarie Gilbert, Racheal Lapite, Nathaly Ramos, Julia Ruiz, a RW Student at Large to be appointed by the Chair of the RW Committee, and an SMSU Student at Large to be appointed by the BOD Chair to the Policies and Procedures Committee.

Mr. Felix spoke about the composition of the committees being majority student-represented entities and pulling in staff as advisors to best serve students. Mr. Felix discussed the possibility of including a PDC student employee or student-at-large to be appointed to the committee to bring a PDC voice to the committees.

M/S Felix/Lapite to amend EC 7/22 to read Appointment of Jesse Felix, Rosemarie Gilbert, Racheal Lapite, Nathaly Ramos, Julia Ruiz, a RW Student at Large to be appointed by the Chair of the RW Committee, and an SMSU Student at Large to be appointed by the BOD Chair, and a PDC Student-at-large to be appointed by the SMSU and RW Committee Chairs to the Policies and Procedures Committee (Action).

Motion Passed.

M/S Felix/Lapite to table EC 7/22 Appointment of Jesse Felix, Rosemarie Gilbert, Racheal Lapite, Nathaly Ramos, Julia Ruiz, a RW Student at Large to be appointed by the Chair of the RW Committee, and an SMSU Student at Large to be appointed by the BOD Chair, and a PDC student-at-large to be appointed by the SMSU and RW Committee Chairs to the Policies and Procedures Committee to the next committee meeting to avoid a conflict of interest given the recommended membership and voting members.

Motion Passed.

Announcements: Mr. Felix announced the ongoing programming conversations and how the SMSU can best support the effort presented by the Office of First-Year Experience and the potential for the assessment team to support division-wide efforts in this regard. Mr. Del Rossi announced the SRWC is in the final phases of opening the center given that EHS and Risk Management have approved the proposed reopening plan for the facility.

Adjournment: The meeting was adjourned at 4:52 p.m.

Minutes approved by:

Racheal Lapite

Racheal Lapite (Jul 26, 2021 14:14 PDT)

Racheal Lapite, Secretary, SMSU Board of Directors

Jul 26, 2021

Date