

Administration and Finance – 2019

HR/Staff Development Center

**DEPARTMENT
ASSESSMENT PLAN**



HR/Staff Development Center

- 3rd Annual Employee Development
Day
 - September 13-14, 2018



Employee Development Day 2018

■ Assessment Purpose

- What were you hoping to better understand or learn more about? [How to increase attendance and participation for Employee Development Day \(EDD\) 2019](#)
- Assessment questions posed:
 - [Did you attend EDD2018? Yes/No. If no, select reasons If yes, how did you hear about EDD2018?](#)



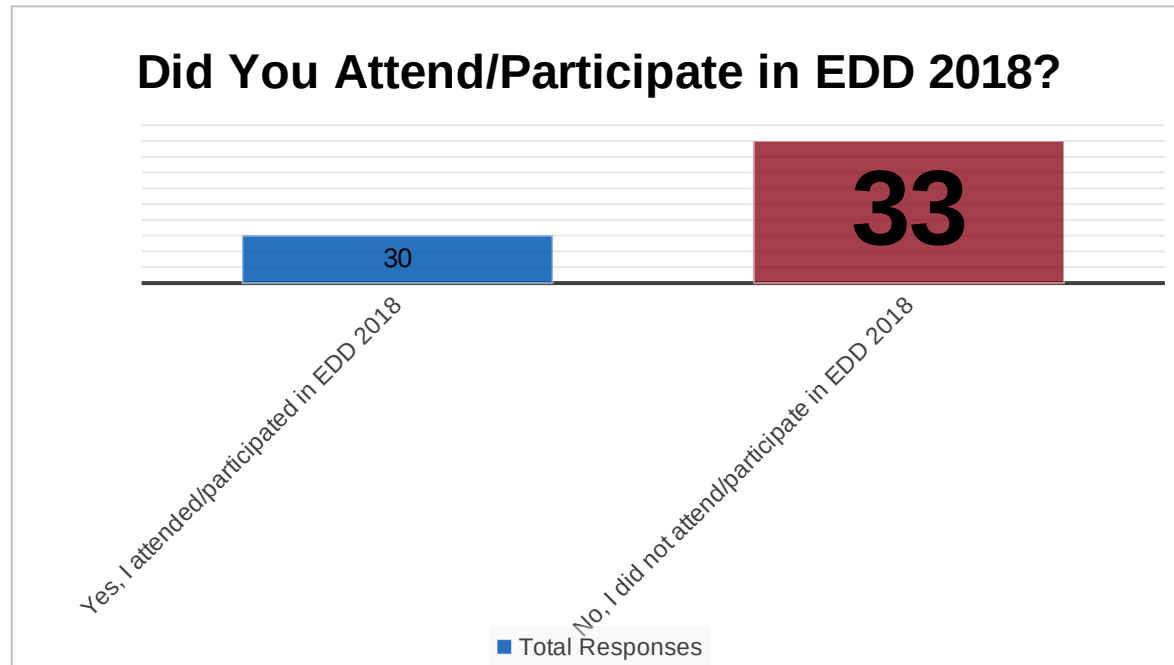
Employee Development Day 2018

- Assessment Methodology
 - How was the assessment conducted?
 - Qualtrics survey via campus listserv
 - How many people/groups were targeted?
 - All subscribers to campus listserv
 - What was the timeframe of the assessment?

Employee Development Day 2018

■ Assessment Data

- How many people/groups actually participated?

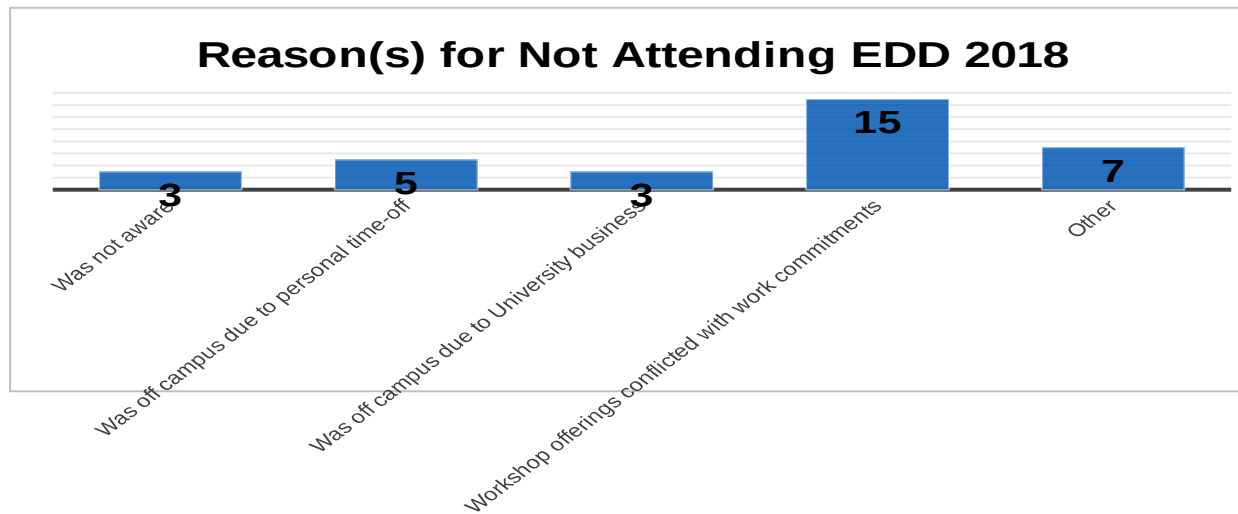


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Employee Development Day 2018

- Assessment Data: 33 Respondents



Employee Development Day 2018

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“Why did you not attend EDD 2018?”

1. Fifteen (15) selected, “workshop offerings conflicted with work commitments”
2. Seven (7) listed other reasons
3. Five (5) selected “off campus due to personal time off”
4. Three (3) selected “off campus due to University business”
5. Three (3) selected “were not aware of EDD 2018”



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Employee Development Day 2018

- Assessment Data: 33 Respondents
**“Please select why you did not attend
EDD 2018”**

Did Not Attend - (Other Reasons) 7 responses

- 1. I was not an MPP that time.**
- 2. I was newly hired (September 4, 2018) and was completing training.**
- 3. It isn't offered on the PDC campus**
- 4. I work at the PDC campus and could not get away for that length of time, due to a pressing work schedule.**
- 5. I kept office open so my employees could attend**
- 6. I stayed in the office so that others could participate.**
- 7. Too busy of a time of year for this event/not really interested in offerings.**



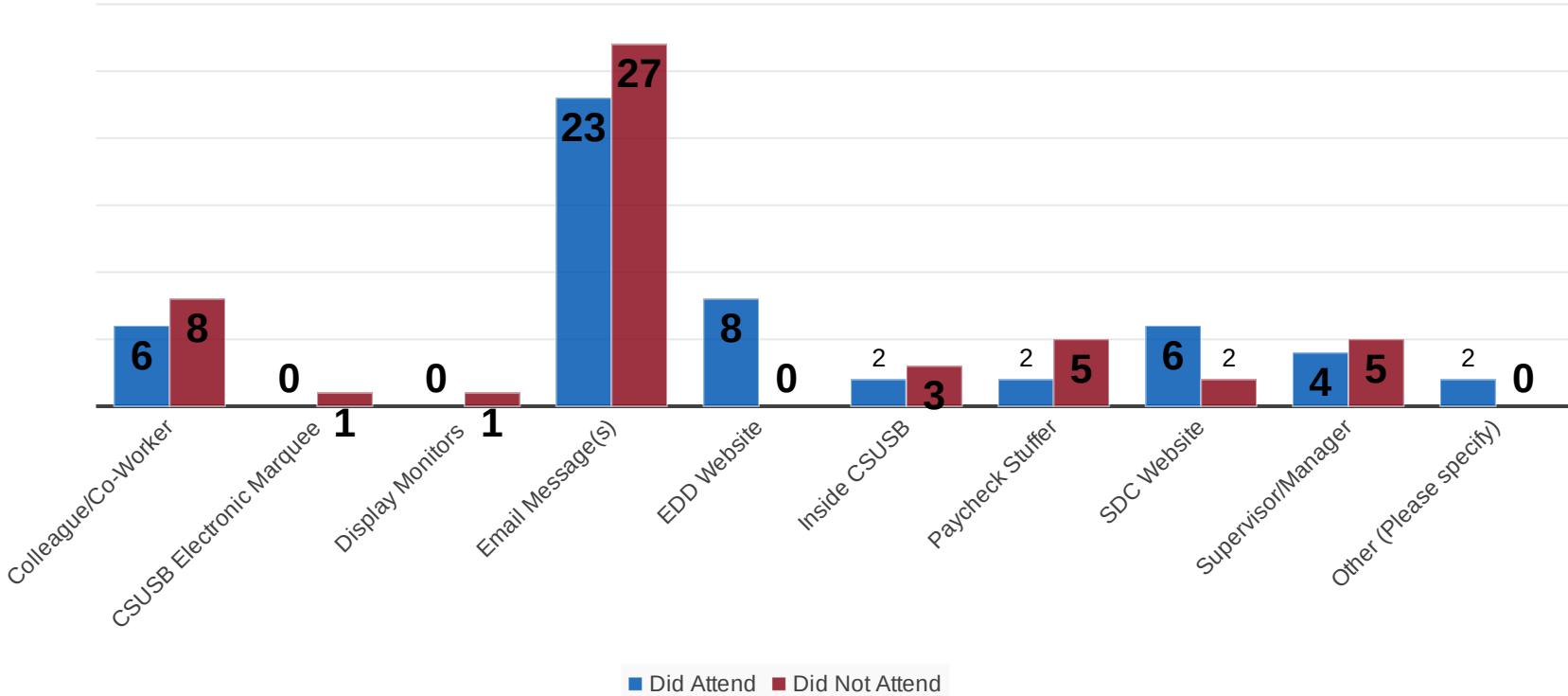
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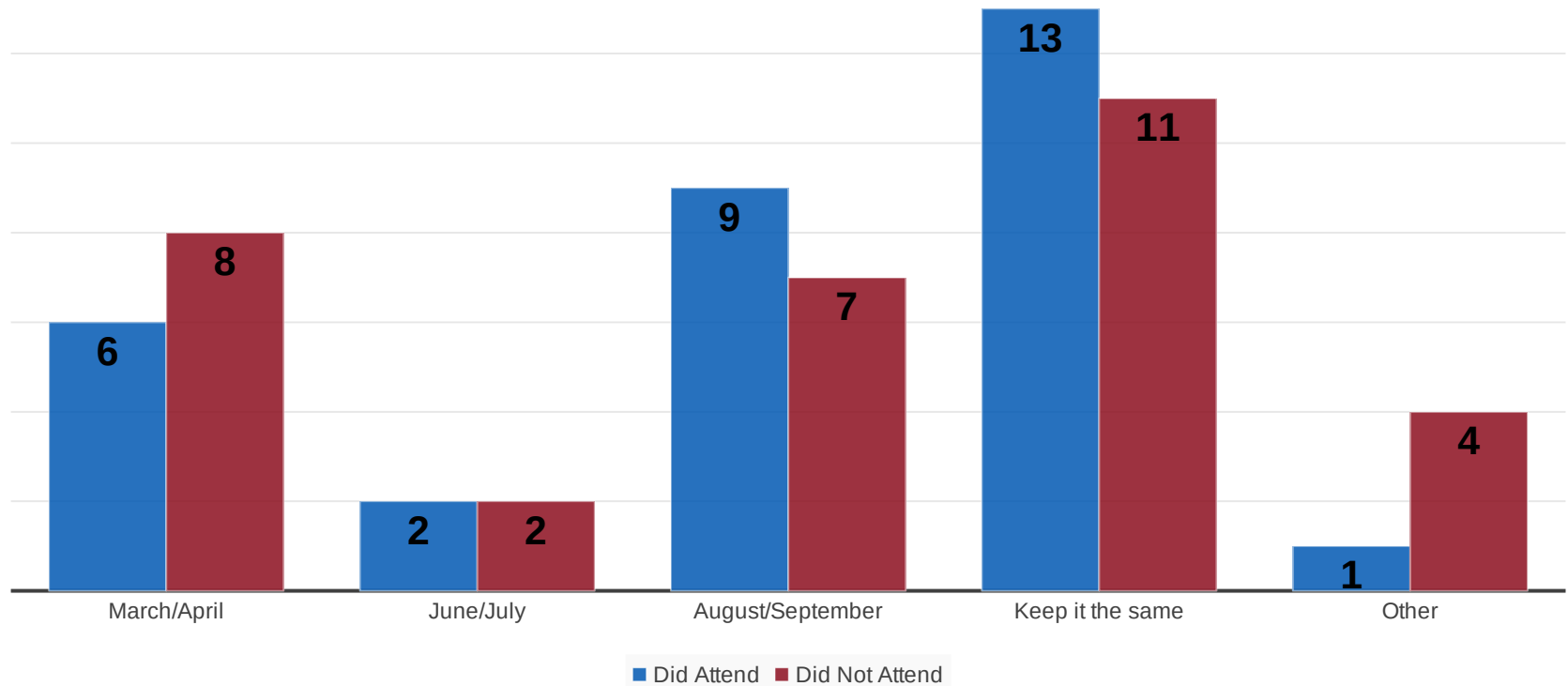
Employee Development Day 2018

How Did You Hear About EDD 2018?



Employee Development Day 2018

Ideal Time to Hold EDD 2019



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Employee Development Day 2018

- Implications for Practice
 - What actions will the department put into place or further study based on the assessment results?
 - Informed practices for Employee Development Day 2019

