

**CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO**  
FACULTY SENATE EXECUTIVE COMMITTEE

**MINUTES**

Tuesday, March 12, 2019  
2:00-3:50PM  
AD-145

**Members Present:** Karen Kolehmainen, Lasisi Ajayi, Rong Chen, Donna Garcia, Davida Fischman, Haakon Brown, Jill Vasillakos-Long

**1. Approval of EC Minutes for February 12, 2019 (ECM 2019.02.12)**

- The EC Minutes for February 12, 2019 were approved by the Faculty Senate Executive Committee.

**2. Approval of EC Minutes for February 26, 2019 (ECM 2019.02.26)**

- The EC Minutes for February 26, 2019 were approved by the Faculty Senate Executive Committee.

**3. Approval of Faculty Senate Minutes for March 5, 2019 (FSM 2019.03.05)**

- The Faculty Senate Minutes for March 5, 2019 were approved as amended by the Faculty Senate Executive Committee.

**4. Appointments**

- The FS Executive Committee made the following appointments:
  - Student Grade Appeal Panel – CBPA: Monty Van Wart (2018-2020)
  - Strategic Analysis Steering Committee – CBPA: Jonathan Anderson (2018-2019)
  - Scholarship Committee – CNS: Salome Mshigeni (2018-2020)
  - Registration Appointment Task Force – At Large: John Hernandez, Library (2019-2021)

A concern was brought to the EC from Eric Chan regarding the SPAC (Space Planning Advisory Committee) committee and the lack of members attending the scheduled meetings.

- Chairperson Kolehmainen will contact the current members to ascertain reasons why not attending meetings
- Chairperson Kolehmainen will contact Eric Chan regarding scheduling meeting

**5. Select Fabric for New Conference Room Chairs**

- The EC voted for the Sedona Paradise (blue) fabric for the new conference room chairs.

**6. FAM 818.9 Missed Class Policy – Senator Fischman (attached)**

- The current policy addresses only issues of classes missed as a consequence of university-sponsored events. EPRC recommended major revisions to the policy to:
  - Include other issues such as health and religious observance
  - Simplify the policy and clarify the procedure, and
  - To provide positive rather than negative wording (“class attendance” rather than “missed class”)
- The revised FAM will be included on the FS agenda for April 9, 2019.

- 7. FAM 820.55 Summer SOTE's – Senator Fischman (attached)**
  - EPRC submitted a revised policy to:
    - Align with current practice
    - Ensure confidentiality and the faculty member's control of these SOTEs
  - When we upload FAM's to the website we should save as the FAM number going forward.
  - The revised FAM will be included on the FS agenda for April 9, 2019.
  
- 8. President's Update**
  
- 9. Provost's Update**
  
- 10. Chair's Update**
  
- 11. FAC Report**
  
- 12. EPRC Report**
  
- 13. Approval of FS Agenda for March 19, 2019 (FSA 2019.03.19)**
  - The FS Agenda for March 19, 2019 was approved as amended by the Executive Committee.

Meeting adjourned.