

**CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO**  
**FACULTY SENATE EXECUTIVE COMMITTEE**

**MINUTES**

Tuesday, January 29, 2019  
 2:00-3:50PM  
 AD-145

**Members Present:** Karen Kolehmainen, Lasisi Ajayi, Rong Chen, Donna Garcia, Davida Fischman, Haakon Brown, Shari McMahan, Tomas Morales, Beth Steffel, Jill Vasillakos-Long

**Visitors:** Cherstin Lyon, Diane Podolske

**1. Approval of EC Minutes, ECM 18-08 (January 22, 2019)**

- The minutes were tabled so they could be reformatted with sections.
- Action: Chair Kolehmainen will work with Sylvia to revise the minutes.

**2. Appointments**

The EC made the following appointments:

- Student Grade Appeal Panel – Christine Famega (2018-2020)

**3. Faculty Community Engagement Activities – Cherstin Lyon**

- This is an outgrowth of the Strategic Planning process.
- We need to reduce the barriers for retention and promotion process for faculty involved with Community Engagement.
- There should be a close reading of our current document to ensure the variety of activities will be specifically supported and give people ideas and placing in particular categories.
- Goal is to raise awareness with Dean, Faculty and Chairs.
- Misconceptions that get in the way of people getting a fair evaluation:
  - Community Engagement activities should always be counted under service regardless of outcome
  - Community Engagement activities are never peer reviewed and therefore not significant
  - Community Engagement activities take away from time spent producing scholarly articles or other outcomes—not a good choice of time.
  - Often steer junior faculty away from Community Engagement until they are tenured.
  - Supporting Community Engagement also supports diversity.
- It is a matter of social justice—it includes community partners in the process of research.
- Community Engagement is involved with teaching practices both in the classroom and outside the classroom (with internships and student involved research). It involves many types of research and it also is a valuable part of performing service to the community.

**Input to ask how Senate, EC can participate, engage in the process:**

- Find out how many faculty consider themselves to be Community Engaged faculty.
- We want to get involved in the evaluation process.
- How to document and assess the impact.
- We want to do more awareness training and how to take control of the message.

- Currently working on a Community Engagement toolkit.
- Community Engagement often covers all three areas of evaluation.

**EC comments/input:**

- Students who do internships and service learning have a leg up on employment opportunities and strengthen their applications to graduate school.
- Community Engagement is listed under service vs. scholarly activities.
- When research involves the community, you can document significant outcomes that are not the typical outcomes.
- You can document (if funded through the grant) how you are working through the community.
- Evaluation committees need to understand how to weigh the different activities.
- “Service will not get you the promotion” has been verbalized by Evaluation chairs.
- We need guidelines in the department FAMs.
- FAC is willing to partner with Community Engagement.
- We need to establish some sort of rigor and demonstrate it in Community Engagement.
- Have discussions with departments to revise guidelines which currently may be discouraging faculty to participate in community engagement.
- Most community engagements that receive funding, want a program evaluation. Those evaluations if done by faculty members could be regarded as a type of publication if filed in government documents.
- A course could be taught with a service learning component, which includes community service. Therefore there is a teaching element that is very important because students gain a lot from these experiences.
- What sort of support would be available to faculty, i.e. CEAT awards.
- What counts as community engagement and do you need to have a level of expertise in that area.

**Action:**

- Cherstin will make a Community Engagement presentation to the Faculty Senate.
- RPT workshops for junior faculty could include a discussion about Community Engagement.

**4. President’s Report**

- Thank you for the lunch date and supporting it and we will plan more.
- Passed around the brochure for the Martin Luther King breakfast held on our campus and over 800 people attended.
- We are trying to be very aggressive where there are departments that may need more than one appointment.
- Challenge to keep up with the number of retirements we expect.

**5. Provost’s Report**

- What are the outcomes of what we are doing? We have spent a lot of money on creating and hosting events.
- We will be putting out a call for a Diversity and Inclusion Consultant. Please give your thoughts on what we should be looking for.

**6. Chair’s Report**

- IT will be putting media equipment in Conference Room AD-145 so will have more media capabilities.

- The meeting with Trustee McGrory has been extended to one hour thanks to Pam Langford.
- CAL Dean finalist interviews tomorrow and next week in AD-145 from 1:00 to 1:45PM.
- CampusLabs will be scheduling other sessions for Faculty.

#### **7. FAC Report**

- Working on evaluation policy for lecturers.
- We want to renumber the FAMs again—more to follow.

#### **8. EPRC Report**

- Brought a separate statement for a diversity/inclusion statement to be included in the requirements in the Syllabus policy.
- Will send wording to the senators prior to next meeting on February 5<sup>th</sup>.
- The FAM regarding the SOTE (summer SOTEs) does not reflect what is currently happening on campus. Is trying to clarify what we are doing and look at modifications of FAM—may need major revisions.
- If we want to look at online SOTES vs. paper, that is something we may want to consider.
- Currently researching how the 75% is spent by CEGE and Provost McMahan has requested this information from Dean Karmanova.

#### **9. Approval of Faculty Senate Agenda – FSA 18-06, February 5, 2019**

- The EC rearranged several items on the proposed agenda
- Tenets of Shared Governance – could start a conversation on it
- Sylvia will add a “Discussion Items” section on the agenda going forward
- A time certain should be given to Old Business Items
- Community Engagement will be on agenda for February 19
- Suggest we give presenters a time limit
- The Chair will work with Sylvia to finalize the agenda
- IDS Guidelines will be placed on the agenda
- No GE courses should be on this agenda

#### **Action:**

Chair Kolehmainen will address the issue of going off topic in her Chair’s report.

Meeting adjourned.