

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE EXECUTIVE COMMITTEE

MINUTES

Tuesday, January 8, 2019
 2:00-3:50PM
 AD-145

Members Present: Karen Kolehmainen, Lasisi Ajayi, Rong Chen, Davida Fischman, Haakon Brown, Donna Garcia, Shari McMahan, Beth Steffel, Jodie Ullman, Jill Vasillakos-Long, President Morales

Visitors: Tom Provenzano, Grace King, Craig Seal, Olivia Rosas, Amy Braceros

1. Approval of EC Minutes – 11/27/18, ECM-18-06

The EC approved the Executive Committee minutes of November 27, 2018 as corrected.

2. Approval of FS Minutes – 11/13/18, FSM 18-04

The EC approved the Faculty Senate Minutes of November 13, 2018 as amended.

3. Suspension & Discontinuation of Programs – Grace Kelly & Tom Provenzano

- Grace reviewed programs which require action in CIM – discontinuation or conversion to Semester. Nothing has been done with these programs—just sitting out there.
- Some degree programs must fall under one of the following categories: Discontinuation, Suspension, Elevations from Concentrations to Degree Programs or Concentration Programs not modified in CIM due to business practice change of listing.
- Credential Programs have 2 options: Suspension (suspend through Fall 2023 via P-form) or Conversion to Semester and the P-form (must be completed by January 31, 2019)
- Grace needs to get flow chart approved before presenting to Faculty Senate. Will let Sylvia know.

4. Appointments

The EC made the following appointments:

- Honorary Degree Committee – Ahlam Muhtaseb, CAL (2019-2020)
- Graduation Initiative Task Force – Crystal Huang, CBPA
- Scholarship Committee – Melika Kordrostami, CBPA
- Faculty Professional Development Coordinating Committee – Judith Sylva, COE
- Committee for Exceptional Assigned Time (CEAT) – Marc Fudge, COE
- Search Committee for VP of Student Affairs – Judith Sylva, COE
- IT Governance Executive Committee – Yasha Karant, CNS

5. Q2S Recommendations: Catalog Rights & Summer 2020 Recommendations

These items will be on the next Faculty Senate Meeting Agenda as Information Items.

6. Nominations for Faculty Trustee Position

The deadline for applications has been extended to Monday, January 14, 2019. Beth Steffel is a candidate and Chairperson Kolehmainen/Sylvia will submit the signed nomination forms directly to: Reem Osman & Tracy Butler.

7. FAC – IDS RPT Guidelines

Ron will take another look at these—so they were tabled for further review.

- The EC had much discussion on SOTE's, numbers, number of published articles, etc.
- Need to have clear criteria and what they need to achieve.
- Suggest SOTE's count for a "percentage" of the weight given
- Numbers are very easily manipulated.
- Soften numbers on the SOTE's and soften quality of publications
- The voice of students is very important.
- A baseline for publications should be established
- SOTE's do not predict student learning or quality of learning
- Numbers make it too easy for the evaluator
- Senator Chen wants to review the "policy consistencies".
- What should the number of years to apply for tenure be? Should there be a number of years needed to work on the campus to apply? This is something we will be working on this year. Service credit issue still remains.
- FAM lists specific guidelines under Chapter 5, Personnel Evaluations for creating departmental evaluation guidelines: Research: *"Guidelines must avoid setting specific quantitative goals since each evaluation committee must evaluate both quantitative and qualitative aspects of professional activities and achievements."*
- To change this, we will have to reverse what the Senate voted (see above).

8. Priority Registration Appointment Process – Craig Seal, Olivia Rosas, Amy Braceros

- Want to get away from the term "priority"—look more at who needs to graduate first
- Former Vets, Foster Youth, Students with Disabilities, Note Takers will continue to have an earlier registration appointment.
- Those with honors and other academic recognition will still have priority within their classes. You would have an earlier registration appointment and would not see "priority registration."
- Note takers are usually within the same major
- We want to start this in Spring 2019.
- This will be placed as an agenda item on next FS Meeting.

9. Syllabus Policy Revised

- Accessibility requirement and the 1F is revised per attachment.

10. President's Report

- President Morales wished everyone Happy New Year and briefly mentioned 3rd Annual New Year's Celebration.
- We have a lunch date is set for January 29th with the President's Cabinet and the EC.

11. Provost's Report

- Update on two Dean Searches: Zoom Interviews CAL – starts next week. COE applications just closed and they will be meeting in two weeks.

12. Approval of Faculty Senate Agenda – January 15, 2019, FSA 18-05

- EC Minutes should be included as Information Items on the Faculty Senate Agenda going forward.
- EPRC would like a time certain for FAM's under New Business.

13. Statewide Senate Tenets of Shared Governance in CSU

- Put a copy on the agenda for January 15 and ask them to review and will discuss at next FS Meeting.

14. Electronic Voting

- Discuss Electronic Voting in the next FS Meeting. Will need flexibility in the bylaws to do so.
- Elections will be held earlier in the Spring this year.
- Plan to submit changes to bylaws/constitution as completed vs. presenting all changes at one time.

Meeting adjourned.