

**CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO**  
FACULTY SENATE EXECUTIVE COMMITTEE

**MINUTES**

Tuesday, November 20, 2018  
2:00-3:50PM  
AD-145

**Members Present:** Karen Kolehmainen, Lasisi Ajayi, Rong Chen, Davida Fischman, Haakon Brown, Donna Garcia, Shari McMahan, Beth Steffel

**Visitors:** Grace King

• **Approval of EC Minutes, 11/6/18 ECM 18-04**

The minutes for November 6, 2018 were approved as amended.

There was discussion regarding Item 5 from the last EC Minutes regarding the FPDCC. Today, the EC agreed to the following:

- The EC agreed to have Chairperson Kolehmainen email Allen Menton and suggest that he and Cynthia Crawford discuss the FPDCC.
- The FPDCC is scheduled to meet next week and if they still want to address the EC, we will schedule them in January, 2019.

• **Approval of FS Minutes, 10/30/2018 FSM 18-03**

The minutes for October 30, 2018 were approved.

• **Appointments**

The EC made the following appointments:

- Strategic Analysis Steering Committee – Becky Sumbera, COE
- Strategic Analysis Steering Committee – Antony Field, CSBS
- Intellectual Life & Visiting Scholar Committee – Zhaojing Chen, CNS
- Faculty Professional Development Coordinating Committee – Claudia Davis, CNS

With the issue of obtaining people to serve on committees:

- Senator Chen and the FAC will review FAM's to determine the need for the current committees.
- Suggested we consider how we evaluate service on the RPT.
- This is a responsibility of the elections officers.

• **Q2S & FAM 856.3 – Grace King**

- Grace King came to request that the EC make some changes to FAM 856.3 expeditiously so the Curriculum Committee can operate within the guidelines.
- The EC agreed that Grace and Senator Fischman will meet to determine a reasonable process that adheres to the spirit of the FAM.

• **EPRC Change to FAM 820.9 Syllabus Policy and Guidelines**

This will be placed on the Faculty Senate Agenda in January as a first reading along with the other two that we did not get to. It was suggested that we add wording to ensure the syllabi is ADA compliant.

- **Discussion on Diversity/FU to Visit by Dr. Daryl Smith**

The EC agreed to have the Grant Committee work with the planning committee for the upcoming Faculty Senate/Academic Affairs Retreat to have this as a topic of discussion.

- **Determining Senate College Representation**

- Agreed we work from a baseline
- Karen will recalculate numbers using a baseline
- Suggest we make the changes in the upcoming Spring elections
- Suggest we only remove one senator at a time

- **FAC – IDS RPT Guidelines – These guidelines will be reviewed at the next EC Meeting.**

**9. FAC – FAM for Q2S**

The FAC is working on FAMS – can some be deleted.

Working on Faculty Policies and Administrative Policies.

The goal is to reduce the number of FAM policies.

Suggest we have one policy RPT for Tenure-Line Faculty and one for Lecturers.

**10. Academic Affairs/Faculty Senate Retreat**

**11. President's Report – No Report.**

**12. Provost's Report**

- Diversity and Equity Gap – should frame in a discussion at the upcoming retreat.
- Cast a wide net to address diversity is one method.
- The Provost is the one monitoring diversity and will be sharing the reports.
- Possible Retreat dates: March 14, April 11, April 12
- The Provost will get more dates, send to Sylvia and Sylvia will send out a Doodle Poll
- We are in the middle of the search for the Palm Desert Dean.
- Search Committee for Arts & Letters will meet in December.
- Search Committee for Education will meet in January.
- Deans are meeting tomorrow to discuss/review Reassign Time.
- We have several divisional searches going on.

**13. Chair's Report**

Chairperson Kolehmainen reported that she is working with Sam in IT to see about recording FS meetings via Zoom. We will need to address voting by Senators who attend by Zoom.

Meeting Adjourned.