

**CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO**  
**FACULTY SENATE EXECUTIVE COMMITTEE**

**MINUTES**

Tuesday, September 25, 2018  
 2:00-3:50PM  
 AD-145

**Members Present:** Karen Kolehmainen, Haakon Brown, Lasisi Ajayi, Donna Garcia, Rong Chen, Shari McMahan, Beth Steffel, President Morales

Visitors: Craig Seal, Dr. Seval Yildirim

**1. Approval of EC Minutes, 5/22/2018**

The Executive Committee approved the EC minutes from May 22, 2018.

**2. Approval of FS Minutes**

June 5, 2018 – The EC approved the FS Minutes of 6/5/18 as amended.

**3. Student Attendance – Craig Seal**

Craig advised of the Department of Education regulation that whether faculty is taking attendance or not, regardless there has to be some point before census that faculty is indicating that students are in the class. We have to respond this quarter and this is potentially affecting the student financial aid. We will/can set up something (a tool) in PeopleSoft. Suggested to call it “participation” vs. attendance. He was asking for suggestions to capture the information to meet the DOE regulation.

**4. Q2SCSC Recommendation for Parameters for the Semester Academic Calendar**

We will put as an information item on the Senate Agenda for October 9<sup>th</sup>. Holiday schedule is a little different and the summer session will be shorter.

**5. Seval Yildirim, Associate Provost, Faculty Affairs & Development**

Seval came to introduce herself to the EC (replacing Paul Vicknair). See if there is anything the EC would like to share.

**6. President’s Report**

President Morales wants his convocation report to be the report to the Senate. He also provided some “ranking information” for CSUSB which is all good news—a tribute to our faculty. Our women’s volleyball team is ranked #2 in the country!

**7. Provost’s Report**

Shari provided T-shirts, sunglasses, collegiality matters, etc. We had several retreats this summer. Shari will provide specifics on our focus areas this year at a later EC meeting.

**8. Chair’s Report**

Karen is currently experiencing computer problems. Having a New Senators Orientation next Tuesday and everyone is welcome to come. Need to elect a new faculty member to be on Shared Governance Task Force. If you are interested, you can email Karen later. If no interest, we can put out a call.

The Faculty Mentoring Program team provided 2 binders with information for the Senate. Sylvia

will keep these binders in Senate Office. Karen will ask them for a soft copy to send to the EC. It was suggested that we pass a resolution for all the work they did. Karen will create a Resolution as a New Business item on the October 9<sup>th</sup> Senate agenda.

**9. EPRC Report**

Dauida provided a list of suggested items the EPRC would like to address this year. Will be meeting every Thursday at least in the first quarter. Please email Dauida if you have things you would like the EPRC to look at this year.

**10. FAC Report**

Ron states that the FAC will be meeting weekly and would like to create a FAM format and consistent terminology for all FAMs. Ron is suggesting that we get the committee members to commit to a multi-year assignment to help ensure more substantial time and work be given to the process.

**11. Statewide Academic Report**

Beth submitted a report.

Donna gave a report on the Advance Grant (DEPTH) and the diversity workshops held last week. Suggested the workshops be available for all faculty.

The Pine Room will not be available in about a year—we will need to find another meeting room. Sylvia will calendar as a reminder next year.

President Morales advised the EC that he would like to replace Dwight Sweeney with Paul Vicknair as the FAR (Faculty Athletic Representative).

**12.** The Executive Committee will need to approve the final FS Agenda for October 9, 2018 via email.

Meeting adjourned.