

# CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO

## FACULTY SENATE EXECUTIVE COMMITTEE

### **A G E N D A**

Tuesday, January 29, 2019

2:00-3:50PM

AD-145

1. Approval of EC Minutes, 1/22/19, ECM 18-08
2. Appointments (Attachments)

#### **Time Certain – 2:15PM**

3. Faculty Community Engagement Activities – Cherstin Lyon
4. President's Report
5. Provost's Report
6. Chair's Report
7. FAC Report
8. EPRC Report

#### **Time Certain – 3:30PM**

9. Approval of Faculty Senate Agenda – FSA 18-06
10. Statewide Academic Report
11. New Business

**CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO**  
FACULTY SENATE EXECUTIVE COMMITTEE

**MINUTES**

Tuesday, January 22, 2019  
2:00-3:50PM  
AD-145

**Members Present:** Karen Kolehmainen, Rong Chen, Davida Fischman, Haakon Brown, Jodie Ullman, Jill Vasillakos-Long

**Visitors:** Diane Podolske, Seval Yildirim

**1. 20 Year Anniversary – CSU Center for Community Engagement – Diane Podolske**

- The ASCSU passed a resolution recognizing 20 years of Community Engagement excellent for all CSU's and this is our 20<sup>th</sup> anniversary. They are asking that we hold an event that highlights and showcases 20 years of student success efforts in service learning and community engagement.
- We could nominate students to recognize.
- Bring former faculty members and honor their contributions to the community.
- Invite faculty who have received funding.
- Highlight achievements—programs that launched out of this center. Supports ongoing work.
- Have a poster session and circulate through the room and can later put the posters some place on campus.
- Have an engaging speaker and food.
- Could be an open house/reception combination.
- High quality faculty work has resulted from this endeavor.
- Community partners should be invited.
- The Faculty Senate could pass a resolution—Chair Kolehmainen will draft a resolution.
- Recognize those who supported faculty in their own professional growth.
- Include ASI, Staff Council on planning committee.
- The actual anniversary is in May—looking for a date around then.
- Email updates to Chair Kolehmainen and Sylvia.

**2. Approval of EC Minutes – 1/8/19, ECM-18-07**

The EC approved the Executive Committee minutes of January 18, 2019 as amended.

**3. Approval of FS Minutes – 1/15/19, FSM 18-05**

The EC approved the Faculty Senate Minutes of January 15, 2019 as amended.

- Chair Kolehmainen will contact Craig Seal regarding using the term Designated Note Takers vs. just Note Takers going forward.

**4. Appointments**

The EC made the following appointments:

- Student Grade Appeal Panel (CNS) – Chris Gentry, CAL (2018-2020)
- SOTE Instrument Review Ad-Hoc Committee – Jo Anna Grant
- Search Committee for VP and Dean of Students – Christina Hassija, CSBS

- Search Committee for Director of Financial Aid – Kim Wobick, Library

#### 5. FAM Changes: FAM's 650.5, 650.7, 651.3 – Seval Yildirim

- Associate Provost Yildirim brought a recommendation to the EC to replace the three above FAM's with the proposed document (attached) which addresses the Periodic Reviews of the Provost, Central Administrators and College Deans.
- Streamline review process and eliminates committee work.
- All these policies have been signed except FAM 650.7.
- The reviews would be housed in Qualtrics.
- Everyone can go online and submit their comments.
- Would like to see a table of changes.
- Highlight any hot buttons:
  - Committee has been eliminated – no body to summarize and/or analyze
  - Needs to be a report
  - 360 review process would need to be thoroughly explained
  - Need to avoid naming specific products because they change over time
  - Anonymity would be an issue.
  - The system would collate the comments and submit a report.
  - Analysis would be up to Provost and/or President
  - Committee could develop survey and questions.
  - Need to know what you are evaluated on.
  - There are a different set of questions for each individual/group.
- EC will refer this to FAC.
- What problem are we attempting to solve?
- Devise a table with 3 columns: current policy, change, why changing/problems.
- We need to find out where FAM 650.7 currently stands—has not been signed.

Associate Provost Yildirim also wanted some input regarding creating a Spousal Hiring Policy:

- We currently have 3-4 spousal hire demands which we think will result in lost hires.
- Staff, adjunct faculty hires might be easier to do something for.
- We may need to add an extra line – Provost is willing to do so. Adding extra lines could eventually present a problem.
- FAC would be willing to take on this project and work with AP Yildirim
- AP Yildirim will do some research with other CSU campus and work with the FAC.

#### 6. Electronic Voting – Haakon Brown

- This will be an item on the next Faculty Senate Meeting agenda.

#### 7. President's Report – No report.

#### 8. Provost's Report – No report

#### 9. Chair's Report – No report

#### 10. FAC Report

- FAC – IDS RPT Guidelines
- Would like to renumber: 652.1 – Evaluation of Tenure-Line Faculty, etc.
- We should place this back on Faculty Senate agenda.
- If you have a separate policy for lecturers and tenure-line faculty, you will need to change in

two documents.

- We plan to reduce the number of FAMs to under 100.
- The EC approved the FAC request to renumber the Faculty Evaluation FAMs.

**11. EPRC Report**

- It was requested that an item be added to include a diversity and inclusion statement in the syllabus.
- EPRC would send out options to Senate by email prior to next FS Meeting.
- Include a link to several sample statements.
- Would be part of Item 2 which would make it a requirement.

Meeting adjourned.

## **College of Social & Behavioral Sciences Committees**

Student Grade Appeal Panel – 1 position (2018-2020, tenured, tenure-track) **Christine Famega**

Dear Members of the Executive Committee, Faculty Senate:

I am requesting consideration to continue my service on the **College of Social and Behavioral Sciences Student Grade Appeal Panel**. I have enjoyed my current term on this committee and would like to continue to serve the college in this capacity as I believe that this is an important role. The grade appeal panel works to ensure both the right and responsibility of faculty and staff to assess student performance, and the right of students to be assessed in a manner that is fair, just and reasonable.

Thank you for your consideration,

Christine Famega

Christine Famega, PhD

**CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO**  
FACULTY SENATE MEETING, 53RD SENATE

**A G E N D A**

**SESSION 06 – Tuesday, February 5, 2019, 2:00 pm – 3:50 pm, Pine Room**

- 1. APPROVAL OF THE MINUTES**
  - 1.1 Minutes for January 15, 2019 (FSM 18-05)**
- 2. APPROVAL OF THE AGENDA**
- 3. CHAIR’S REPORT**
- 4. PRESIDENT’S REPORT**
- 5. PROVOST’S REPORT**

**Time Certain – 2:30PM**

- 6. WASC Presentation – Associate Provost, Clare Weber**
- 7. INFORMATION ITEMS**
  - 6.1 Q2S Curriculum Items**
  - 6.2 Q2S Programs Requiring Action in CIM – Grace King**
  - 6.3 Q2S Semester Programs being Discontinued**
  - 6.4 Electronic Voting – Haakon Brown**
  - 6.5 Minutes of EC Meeting – 1/22/19, ECM 18-07(attachment)**
  - 6.6 Minutes of EC Meeting – 1/29/19, ECM 18-08 (attachment)**
- 8. OLD BUSINESS**
  - 8.1 Proposed Change to Graduate Admissions Policy, FAM 841.3 (second reading)**
  - 8.2 Tenets of Shared Governance in CSU (attachment)**

**Time Certain – 3:00PM**

- 9. NEW BUSINESS**
  - 9.1 FAM 820.5 Student Evaluation of Summer Session and Degree Applicable Extended Education Courses (first reading)**
  - 9.2 FAM 872.2 Policy on Course Material (second reading)**
  - 9.3 FAM 820.9 Course Syllabus Policy and Guidelines (second reading)**
- 10. COMMITTEE REPORTS**
  - 10.1 EPRC**
  - 10.2 FAC**
  - 10.3 Q2S**
- 11. STATEWIDE ACADEMIC SENATOR’S REPORT.**
- 12. SENATORS’ REPORTS/INCLUDING ASI PRESIDENT’S REPORT.**

**13. DIVISION REPORTS**

**13.1** Vice President for Information Technology Services

**13.2** Vice President for University Advancement

**13.3** Academic Affairs/Deans' Reports

**13.4** Vice President for Administration and Finance

**13.5** Vice President for Student Affairs