



**California State University, San Bernardino  
Santos Manuel Student Union Board of Directors  
Executive Committee Meeting  
Tuesday, August 6, 2019  
Minutes**

- Members Present:** Aaron Burgess, Daniel Jimenez, Yera Nanan, Audrey Robertson, Yusra Serhan
- Members Absent:** None
- Staff Present:** Jessica Madrigal, Mario Orellana, Jenny Puccinelli, Anthony Roberson
- Guests Present:** None
- Call to Order:** The meeting was called to order at 10:04 a.m.
- Roll Call:** A verbal roll call of attendees was conducted.
- Open Forum:** None
- Adoption of Agenda:** M/S Robertson/Burgess to adopt the agenda. Motion passed.

**EC 1/20 Events Center Projector Repair/Replacement**

M/S Nanan/Robertson to approve Events Center Projector Repair/Replacement.

Jessica Madrigal and Mario Orellana introduced themselves and shared that they were there to discuss the repair/replacement of the projectors in the Events Center. Orellana explained that the projectors can either be repaired or replaced. It was found that the optical engines are burned out and the cost to repair them will be \$9,993.62. The repair comes with a 90 day warranty. The projectors haven't been routinely maintained and currently show a purple smudge on the picture due to the LCD being burnt out. The technology is very outdated.

Replacement with laser projectors comes with a 3 year warranty and would allow moving away from having to use lamps. Replacement lamps are \$1,000 for 256 hours of use and we currently spend \$8,000 a year on lamps per projector. Laser projectors should last for at least 8 years. The

same projectors will be used in the expansion. There have been complaints from students and clients regarding our current projectors. A training and maintenance program would be established for the new projectors.

The costs to replace the projectors would come from state side reserves, of which there is a balance of over \$11 million dollars. This purchase won't affect the 2019/2020 budget or the expansion budget.

M/S Nanan/Robertson to amend the motion to Events Center Projector Replacement. Motion passed.

M/S Robertson/Nanan to approve Events Center Projector Replacement for \$25,050.60 from Spinitar.

Rising Count: **5 - 0 - 0**. Motion passed.

### **EC 2/20 Board Committee Structure Revision**

M/S Robertson/Nanan to open Board Committee Structure Revision.

Burgess shared that he and the leadership team have discussed revising the committee structure in order to reduce the number of committees. There are currently nine committees. When looking at the number of committees and their tasks, some committees don't have enough work to do on a quarterly basis. Discussion included combining the Statue, Sustainability, and Commercial Services Committees with the Facilities Committee. Adding a separate Programming Committee was discussed. Disbanding the Policy Committee was discussed as well because it includes policies that could be discussed in other committees. The leadership team is in the process of mapping out changes and will be bring to the Board for discussion and approval as this would require a by-law change. Serhan stated she likes the idea however is concerned about disbanding the Policies Committee. Burgess stated that moving forward, the committee needs to set aside time to thoroughly review policies so productive discussion can take place during the meeting. Nanan asked what the Programming Committee's tasks would be. Burgess shared that this still needs to be determined. Jimenez stated that perhaps each center could have a representative on the committee.

**Announcements:** Roberson shared that he is in the process of soliciting proposals for a custodial service because the current contract is expiring. He will be meeting with Mike Wong and will bring to the Executive Committee for review of proposals and selection. Burgess shared the costs is approximately \$30,000 a month.

**Adjournment:** The meeting was adjourned at 10:59 a.m.

**Minutes approved by:**

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Yera Nana, Secretary, SMSU Board of Directors

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Date