

**ASSOCIATED STUDENTS, INC.**  
**California State University, San Bernardino**

**BOARD OF DIRECTORS**

**MINUTES**

**DECEMBER 1, 2015**

The meeting was called to order by the President, Bryce Davis at 12:13 p.m.

Present: Bryce Davis, Jorge Zatarain, Alejandro Gutierrez, Jack Abbott, Jessica Avery, Christa Bowers, Miranda Canseco, Ayah Khairallah, Kevin Klein, Shannon Stratton, Dr. Alysson Satterlund and Andre Harrington.

Absent: Cassandra Butcher and Dr. Brian Haynes (excused).

Guests: Marisol Johnson, Kamalpreet Padda, Amanda Monroy and Mark Oswood.

**APPROVAL OF THE MINUTES:**

The minutes of November 17, 2015 were approved.

**REPORTS:**

*Vice President of Finance:* Mr. Gutierrez stated that \$21,000.00 of the CAB budget was allocated this quarter. This is a total of 38% of the budget which is 5% more than planned; however, clubs and organization representatives do not always submit requisitions to use these funds. He is currently working on online IRA and CAB funding processes; IRA will begin in January or February of 2016 and CAB will begin next fall. A total of 14 CAB workshops were facilitated so far.

*Executive Vice President:* Mr. Zatarain stated that he currently has 35 student representatives (Undergraduates and Graduates) sitting on various committees across campus including the Palm Desert Campus. A more efficient system is being developed in order to ensure that information gained by student representatives during external meetings is collected and acted on by ASI representatives. The Student Advocates and himself have completed a project that collects student feedback so that ASI representatives can adequately represent the voice of the students. He thanked Ms. Monroy for all of her hard work this year and stated that the new Student Advocates have been very efficient in increasing student involvement and representation.

*College of Natural Sciences:* Mr. Klein stated that he has met with several professors, deans and students in his college to collect feedback; a report will be presented during the next meeting.

*President:* Mr. Davis stated that Mr. Gutierrez and he submitted two Greenovation proposals. He will be sitting on the Greenovation Fund Selection Committee and is excited to see other sustainability ideas. A clerical error was made on BD 91-15 and BD 92-15; both items do not need a first or second reading.

**ADOPTION OF AGENDA:**

The agenda was adopted.

**OPEN FORUM:**

Mr. Oswood updated the Board on the following four projects approved by the Leadership Challenge Course Ad Hoc Committee: storage for participants, trees with plaques honoring a veteran, wind screens with school spirit graphics and wood chips to cover the ground.

Mr. Stratton stated that two of the veterans being honored will be Mr. Areffi, the previous ASI Executive Director, and Ms. Woods, the current ASI Administrative Coordinator. Feel free to mention any additional community veterans to him via e-mail.

**NEW BUSINESS:**

**BD 89-15 M/S Canseco/Khairallah: Permission to use \$50,000.00 from Unrestricted Net Assets to replace funds that were awarded for the Bike program during the last academic year. The account to be charged will be Activities Committee – Special Events (660900-RN001-A5100-0502).**

Mr. Stratton explained that last year the Board approved \$80,000.00 as a class gift for a large scale bike program; however, the funds were not used until recently. The funds need to be replaced to allow for programming this year. Passed (8/0/1).

**BD 90-15 M/S Bowers/Abbott: Appointment of Edgar Alvarado as the Nutrition representative to the ASI-PDC Advisory Committee.**

Discussion followed.

Mr. Davis called for a division of the house. Passed (8/1/0).

**BD 91-15 M/S Canseco/Khairallah: Resolution in support of the Santos Manuel Student Union expansion.**

Ms. Monroy gave a brief background on the SMSU expansion and explained the resolution.

Discussion followed with questions from the Board. Passed (9/0/0).

**BD 92-15 M/S Canseco/Kleine: Resolution in support of establishing a university hour.**

Mr. Davis explained the main points of the resolution.

Mr. Stratton encouraged the Board to support this resolution.

Discussion followed with questions from the Board. Passed (9/0/0).

**BD 93-15 M/S Kleine/Abbott: Information on the CSSA Greenovation Fund Proposal I.**

Mr. Davis stated that Mr. Gutierrez and he submitted two Greenovation grant proposals last week and this is the first time CSUSB ASI representatives have done so. The first project, Get Into the Green Scene, focuses on the following: advocacy campaigns with four events throughout next quarter, solar umbrellas on the SMSU balcony, hand blown dryers and StepNpulls for hands-free

door opening instead of using paper towels.

Discussion followed with questions from the Board.

**BD 94-15 M/S Canseco/Kleine: Information on the CSSA Greenovation Fund Proposal II.**

Mr. Gutierrez explained his proposal titled Join the Race to Make the World a Better Place. An awareness week will be held focusing on reducing waste by tabling and having a speaker.

Discussion followed with questions from the Board.

**ANNOUNCEMENTS:**

Mr. Davis stated that the ASI mixer will be held on Friday, December 4<sup>th</sup> from 4 p.m.-8 p.m. The plans are to have dinner at Lazy Dog and see the Thoroughbred holiday lights afterwards. If anyone would like to attend, please see him.

Dr. Satterlund stated that Dr. Haynes is not present today since he is attending a state-wide Vice President of Student Affairs meeting. The CSUSB Model United Nations team won the global gold medal this past week; they were invited to share their experiences with the Board. Next week the planning for Coyote First Step will begin.

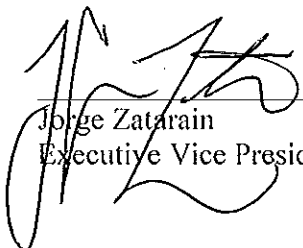
Mr. Stratton announced that today is Giving Tuesday and if anyone decides to contribute, many organizations are providing matching funds. Effective January 1<sup>st</sup>, the minimum wage will increase to \$10.00 per hour in California. ASI at this time employs 13 student assistants who are at the current minimum wage of \$9.00 per hour. The automatic increase to \$10.00 per hour will impact ASI by about \$5,460.00 fiscally. The board should consider all student assistants, officers and staff to drift up as a result of the minimum wage increase; this and other options can be discussed in January or during the next fiscal budget review. Reports on the organizational structure of the wages will be produced on drifting everyone up by \$1.00.

Ms. Padda stated that Student Advocates are actively trying to increase the student voice on campus in addition to attending various committee meetings. Since the position is new, many projects will not be implemented until next quarter.

Ms. Bowers thanked the Board for a great quarter since she is graduating.

Mr. Harrington wished the Board a happy holiday and good luck on finals.

**MOTION TO ADJOURN**

  
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Jorge Zatarain  
Executive Vice President