

Audit and Advisory Services
401 Golden Shore, 4th Floor
Long Beach, CA 90802-4210

562-951-4430
562-951-4955 (Fax)
lmandel@calstate.edu

May 31, 2018

Dr. Tomás D. Morales, President
California State University, San Bernardino
5500 University Parkway
San Bernardino, CA 92407-2393

Dear Dr. Morales:

Subject: Continuous Auditing Initiative – Credit Card Review
California State University, San Bernardino

Audit and Advisory Services recently implemented a continuous auditing initiative in response to recommendations contained in a quality assurance review. Continuous auditing uses computer-assisted tools and techniques to analyze large volumes of data and look for anomalies and trends. These tests are preventive in nature and provide an opportunity to provide proactive feedback to campus management on possible areas of concern.

As part of our continuous auditing initiative, we are performing reviews of credit card data in 2018. The objective of these reviews is to ascertain the effectiveness of operational and administrative controls related to credit cards and to ensure compliance with relevant Trustee policy, Office of the Chancellor directives, and campus policies and procedures.

We obtained campus credit card account and transactional data, as well as employee data, at the systemwide level. In addition, we reviewed the campus procurement card program handbook. Using this information, we performed the analytical tests noted below. The review focused on calendar year (CY) 2017 transactions. A summary of the results of each test are presented for your review and consideration. Appendices with detailed information will be provided separately to the campus audit contact.

Active Credit Card Accounts for Separated Employees

We reviewed active credit card accounts as of December 31, 2017, and compared them to campus active and separated employee listings. In our review, we noted two employees with open credit card accounts who appeared to be separated. There were no transactions noted for these employees after their separation dates. Additionally, we noted two employees with active credit card accounts who did not appear in the campus active employee listing provided by systemwide human resources, but did appear in the campus website directory.

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We recommend that the campus research the noted accounts and close any accounts that are not associated with active campus employees.

Transaction Splitting

We reviewed US Bank transaction details for calendar year (CY) 2017 to identify multiple purchases made from the same vendor, on the same day, by the same cardholder, that totaled more than the cardholder's transaction limit. For any such purchases identified, we reviewed the description of the purchase in the PeopleSoft reconciliation. Based on our review, we noted nine possible instances of transaction splitting.

We recommend that the campus review the noted transactions to determine whether transaction splitting occurred and, if so, provide reminders or training on campus procurement policies to the affected cardholders and their approving officials.

Expenditures over Cardholder Limits

We reviewed individual credit card transactions against cardholders' transaction limits and compared cumulative credit card purchases during each transaction cycle to cardholders' monthly limits. In our review, we noted eight instances where individual transactions exceeded a cardholder's single purchase limit and nine instances where monthly transactions exceeded the cardholder's monthly purchase limit. This may have been done through a campus exception process, or may be an indication that system limits are not working as designed.

We recommend that the campus review the noted transactions to determine whether US Bank system limits are working appropriately.

Unallowable Expenditures

We reviewed the campus procurement card program handbook to determine the types of purchases prohibited by the campus. We then reviewed US Bank transaction details for campus procurement cards (managing account 5414) for CY 2017 to determine whether any such purchases were made. In our review, we noted 217 transactions that appeared to fall under the procurement card prohibited purchase category. More than half of the prohibited transactions were either for chemicals or food and food-related items. Although our review noted items that appeared to be prohibited based on the procurement card program handbook, we did not note any items that appeared to be personal in nature.

We also reviewed US Bank transaction details for personal liability cards (managing account 3897) for CY 2017 to determine whether personal expenditures were being charged to these cards. These cards are intended to be used for business travel or hospitality expenditures only. In our review, we noted one individual who appeared to have excessive personal expenditures on the card.

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Additionally, we reviewed US Bank transaction details for campus-paid travel cards (managing account 3087) and campus-paid gas cards. We did not note any expenditures that appeared to fall outside of the purpose of these cards.

We recommend that the campus review the noted prohibited procurement card program expenditures to determine whether true exceptions exist, and if so, provide reminders or training to the affected cardholders and their approving officials. Additionally, we recommend that the campus review the personal liability card account of the specified employee and determine whether the account should be closed due to the personal use of the card.

Credit Exposure

We reviewed CY 2017 US Bank transaction information for active cardholders as of December 31, 2017. The purpose of our review was to identify credit cards with little or no activity during the review period and to identify credit cards with transaction or monthly limits that appeared higher than necessary. In our review, we noted 20 campus-paid accounts and 11 personal liability accounts that had no transactions during CY 2017 and represented open lines of credit that may no longer be necessary. These accounts had a combined monthly credit limit of \$55,900 (campus-paid) and \$51,500 (personal liability).

Additionally, we noted 74 accounts that had been open for at least six months whose highest individual transaction and/or monthly transaction total never reached more than 25 percent of the associated credit limit. This corresponded to a total single-purchase limit of \$354,565 and monthly purchase limit of \$323,200 for campus-paid cards, and a single-purchase limit and monthly purchase limit of \$25,000 for personal liability cards.

We recommend that the campus review the noted credit card accounts to determine whether accounts should be closed for inactivity and/or whether credit limits should be decreased in order to decrease the credit exposure of the campus.

This memo is for information only; therefore, a formal response is not required. However, we recommend that campus management review the noted test results and recommendations and take necessary action if deemed appropriate.

Should you have any questions regarding the data presented here or the analyses performed, please feel free to contact Wendee Shinsato, Senior Manager of Audit Operations, at 562-951-4438 or at wshinsato@calstate.edu.

Sincerely,



Larry Mandel
Vice Chancellor and Chief Audit Officer

A.1 – Open US Bank Accounts With No Record on Active Employee File

This report shows US Bank accounts open as of December 31, 2017, for employees who were not on the December 31, 2017 active employee file provided by systemwide human resources.

Account #	Managing Account #	Separation Date	Last US Bank Transaction Date	Other Information
**4543	**5414	7/31/2017	7/25/2017	
**0868	**5414	Not found in 1/1/17 - 12/31/17 separations file.	Prior to 1/1/17	
**9946	**5414	Not found in 1/1/17 - 12/31/17 separations file.	Prior to 1/1/17	Campus web directory - Institute of Research, Assessment, and Professional Development
**0986	**5414	Not found in 1/1/17 - 12/31/17 separations file.	12/11/2017	Campus web directory - Water Resources Institute

A.2 – Potential Split Transactions

This report shows cardholders with multiple transactions to the same vendor, with the same transaction date, that totaled more than their single purchase limit.

Account #	Managing Account #	Merchant Name	Transaction Amount	Sum of Transactions	Single Purchase Limit	Transaction Date	Posting Date	Cycle Close Date
**6368	**5414	DEAN EVANS AND ASSOCIATES	995.00	1,990.00	1,000.00	4/12/2017	4/13/2017	4/17/2017
**6368	**5414	DEAN EVANS AND ASSOCIATES	995.00	1,990.00	1,000.00	4/12/2017	4/13/2017	4/17/2017
**8089	**5414	EVERYTHING2GO.COM LLC	837.00	2,790.00	1,500.00	8/3/2017	8/7/2017	8/15/2017
**8089	**5414	EVERYTHING2GO.COM LLC	837.00	2,790.00	1,500.00	8/3/2017	8/7/2017	8/15/2017
**8089	**5414	EVERYTHING2GO.COM LLC	837.00	2,790.00	1,500.00	8/3/2017	8/7/2017	8/15/2017
**8089	**5414	EVERYTHING2GO.COM LLC	279.00	2,790.00	1,500.00	8/3/2017	8/7/2017	8/15/2017
**4965	**5414	IMAGEN SOLUTIONS	1,466.06	2,932.13	2,500.00	2/16/2017	2/17/2017	3/15/2017
**4965	**5414	IMAGEN SOLUTIONS	1,466.07	2,932.13	2,500.00	2/16/2017	2/17/2017	3/15/2017
**5816	**5414	AMAZON.COM	1,049.76	3,713.96	3,000.00	5/31/2017	5/31/2017	6/15/2017
**5816	**5414	AMAZON.COM	2,664.20	3,713.96	3,000.00	5/31/2017	6/1/2017	6/15/2017
**8121	**5414	HD SUPPLY FACILITIES MAI	1,250.53	1,553.36	1,500.00	6/8/2017	6/9/2017	6/15/2017
**8121	**5414	HD SUPPLY FACILITIES MAI	302.83	1,553.36	1,500.00	6/8/2017	6/9/2017	6/15/2017
**8121	**5414	THE HOME DEPOT #0683	1,044.00	2,189.34	1,500.00	8/9/2017	8/11/2017	8/15/2017
**8121	**5414	THE HOME DEPOT #0683	1,145.34	2,189.34	1,500.00	8/9/2017	8/11/2017	8/15/2017
**8121	**5414	THOMPSON PLUMBING SUPPLY	965.95	2,279.71	1,500.00	1/6/2017	1/9/2017	1/16/2017
**8121	**5414	THOMPSON PLUMBING SUPPLY	1,313.76	2,279.71	1,500.00	1/6/2017	1/9/2017	1/16/2017
**4412	**5414	WALMART.COM	1,300.00	6,300.00	5,000.00	9/20/2017	9/21/2017	10/16/2017
**4412	**5414	WALMART.COM	5,000.00	6,300.00	5,000.00	9/20/2017	9/21/2017	10/16/2017
**3875	**5414	PUBLIC IDENTITY, INC	3,158.64	4,230.81	4,000.00	9/27/2017	9/28/2017	10/16/2017
**3875	**5414	PUBLIC IDENTITY, INC	1,072.17	4,230.81	4,000.00	9/27/2017	9/28/2017	10/16/2017

A.3 – Expenditures over Cardholder Limits

This report shows instances where single purchases exceeded a cardholder’s single purchase limit, or total monthly transactions exceeded a cardholder’s monthly transaction limit. This may have been done through a campus exception process, or may be an indication that system limits are not working as designed. For individuals with frequent overages, it may also indicate a need to review current credit limits to determine whether they need to be adjusted to meet business needs.

Limit Type	Account #	Managing Account #	Individual or Monthly Transaction Amount	Single or Monthly Purchase Limit	Transaction Date or Cycle Close Date
Single Purchase	**7034	**5414	7,370.00	5,000.00	2/6/2017
Single Purchase	**6771	**5414	2,097.07	1,500.00	2/18/2017
Single Purchase	**6771	**5414	2,332.88	1,500.00	3/25/2017
Single Purchase	**6771	**5414	1,767.95	1,500.00	8/28/2017
Single Purchase	**6773	**5414	1,050.00	1,000.00	3/22/2017
Single Purchase	**7461	**5414	8,806.69	5,000.00	9/16/2017
Single Purchase	**9166	**5414	1,823.95	1,000.00	1/16/2017
Single Purchase	**5703	**5414	1,277.92	1,000.00	9/28/2017
Monthly	**7034	**5414	7,445.95	5,000.00	2/15/2017
Monthly	**7461	**5414	8,806.69	5,000.00	10/16/2017
Monthly	**1095	**5414	21,697.89	15,000.00	2/15/2017
Monthly	**7737	**5414	25,015.24	25,000.00	2/15/2017
Monthly	**7737	**5414	25,121.88	25,000.00	9/15/2017
Monthly	**7737	**5414	28,050.33	25,000.00	11/15/2017
Monthly	**5816	**5414	8,252.13	8,000.00	5/15/2017
Monthly	**0873	**3087	46,414.80	35,000.00	7/24/2017
Monthly	**0873	**3087	47,808.54	35,000.00	11/24/2017

A.4 – Prohibited Procurement Card Expenditures

There were 218 transactions identified as potentially falling under the procurement card program handbook’s prohibited purchase listing. This report shows a summarized view of the categories and departments with the highest number of transactions. An Excel file with a listing of detailed transactions is provided in Appendix B.

Prohibited Item Category	Department	Number of Transactions	Total Transaction Amount
Cash Advances (Gift Cards)	Housing and Residential Life	5	8,925.00
Cell Phones and Service	ITS-Telecommunications and Network Services	12	1,396.49
Food and Food-Service-Related Items	Chemistry and Biochemistry	13	116.05
Food and Food-Service-Related Items	Housing and Residential Life	20	12,274.80
Food and Food-Service-Related Items	Student Engagement	16	9,498.27
Gifts and Decorations	Special Events and Guest Services	8	436.58
Leases and Rentals (Gas Cylinders)	Chemistry and Biochemistry	6	3,455.29
Pcard Inappropriate Items (Chemicals)	Biological Sciences	32	10,000.89
Pcard Inappropriate Items (Chemicals)	Chemistry and Biochemistry	33	11,112.57

A.5 – Personal Liability Card Unallowable Expenditures

We noted one individual, account number **4926, with 129 transactions totaling \$9,412.89 on a personal liability card that did not appear to be related to business travel or hospitality expenditures. This report shows a summary of transactions by Merchant Category Code Group. An Excel file with a detailed listing of transactions is provided in Appendix B.

MCC Group	Example MCC Codes	Example Merchants	Number of Transactions	Total Transaction Amount
Business Expenses	Cable Services, Political Organizations	DirectTV, ActBlue	32	2,300.91
Eating/Drinking	Caterers	Home Chef	2	154.80
Medical	Drug Stores and Pharmacies	CVS	5	144.91
Office Services	Commercial Photography, Continuity Subscription	Claremont Photo, SUS Therapy Directory	14	579.18
Office Supplies	Book Stores, Stationery Store/Supplies	Barnes & Noble	2	232.73
Other	Theatrical Producers, Pet Shops/Pet Foods, Tourist Attraction and Exhibit	UCLA Tickets, Opolo Vineyards	58	4,501.52
Postage	Postage Stamps	USPS	1	4.90
Vehicle Expense	Automotive Parts, Automotive Repair	Allison’s Automotive	9	1,173.27
Wholesale Trade	Discount Stores, Department Stores	Sears, Wal-Mart	6	320.67

A.6 – Credit Exposure – Seldom Used Accounts

This report shows open credit card accounts with no transactions during the 12-month period reviewed to demonstrate open lines of credit that may no longer be necessary.

Account Number	Managing Account	Managing Account Number	Single Purchase Limit	Monthly Credit Limit	Card Type	Last Transaction Date	Notes
**0079	University Police	**3889	200.00	1,000.00	Gas card	Prior to 1/1/17	
**0087	University Police	**3889	200.00	1,000.00	Gas card	Prior to 1/1/17	
**0248	University Police	**3889	200.00	1,000.00	Gas card	Prior to 1/1/17	
**0180	University Police	**3889	200.00	1,000.00	Gas card	Prior to 1/1/17	
**9925	University Police	**3889	200.00	1,000.00	Gas card	Prior to 1/1/17	
**0381	University Police	**3889	200.00	1,000.00	Gas card	Prior to 1/1/17	
**9982	University Police	**3889	200.00	1,000.00	Gas card	Prior to 1/1/17	
**3781	Athletics	**3961	500.00	500.00	Gas card	Prior to 1/1/17	Note 2
**6250	Facilities Services	**4259	1,000.00	1,000.00	Gas card	Prior to 1/1/17	Note 2
**3709	Admin & Student Rec Asr	**4309	700.00	700.00	Gas card	Prior to 1/1/17	Note 2
**5017	Admin & Student Rec Asr	**4309	700.00	700.00	Gas card	Prior to 1/1/17	Note 2
**3909	CSU-San Bernardino	**5414	1,000.00	5,000.00	P-Card	Prior to 1/1/17	
**7831	CSU-San Bernardino	**5414	5,000.00	5,000.00	P-Card	Prior to 1/1/17	
**4133	CSU-San Bernardino	**5414	1,000.00	5,000.00	P-Card	Prior to 1/1/17	
**0127	CSU-San Bernardino	**5414	5,000.00	5,000.00	P-Card	Prior to 1/1/17	
**2246	CSU-San Bernardino	**5414	5,000.00	5,000.00	P-Card	Prior to 1/1/17	
**9146	CSU-San Bernardino	**5414	2,500.00	3,000.00	P-Card	Prior to 1/1/17	
**0868	CSU-San Bernardino	**5414	1,500.00	15,000.00	P-Card	Prior to 1/1/17	Note 1
**4425	CSU-San Bernardino	**5414	2,000.00	2,000.00	P-Card	Prior to 1/1/17	
**9946	CSU-San Bernardino	**5414	500.00	1,000.00	P-Card	Prior to 1/1/17	Note 1
**1843	CSUSB Ind Trav	**3897	5,000.00	5,000.00	Personal Liability	Prior to 1/1/17	Note 2
**1085	CSUSB Ind Trav	**3897	5,000.00	5,000.00	Personal Liability	Prior to 1/1/17	Note 2

Account Number	Managing Account	Managing Account Number	Single Purchase Limit	Monthly Credit Limit	Card Type	Last Transaction Date	Notes
**4339	CSUSB Ind Trav	**3897	5,000.00	5,000.00	Personal Liability	Prior to 1/1/17	Note 2
**3477	CSUSB Ind Trav	**3897	5,000.00	5,000.00	Personal Liability	Prior to 1/1/17	Note 2
**6604	CSUSB Ind Trav	**3897	5,000.00	5,000.00	Personal Liability	Prior to 1/1/17	Note 2
**4701	CSUSB Ind Trav	**3897	1,500.00	1,500.00	Personal Liability	Prior to 1/1/17	
**5239	CSUSB Ind Trav	**3897	5,000.00	5,000.00	Personal Liability	Prior to 1/1/17	Note 2
**9840	CSUSB Ind Trav	**3897	5,000.00	5,000.00	Personal Liability	Prior to 1/1/17	Note 2
**2628	CSUSB Ind Trav	**3897	5,000.00	5,000.00	Personal Liability	Prior to 1/1/17	Note 2
**4074	CSUSB Ind Trav	**3897	5,000.00	5,000.00	Personal Liability	Prior to 1/1/17	Note 2
**3879	CSUSB Ind Trav	**3897	5,000.00	5,000.00	Personal Liability	Prior to 1/1/17	Note 2

Note 1: This individual was also noted as a separated cardholder in Table A.1.

Note 2: Where no single purchase limit was defined, monthly purchase limit was used.

A.7 – Credit Exposure – Account Usage

This report shows cards that have been open for at least six months whose highest individual transaction and monthly transaction totals have never reached more than 25 percent of the corresponding credit limit, to demonstrate credit limits that may need to be adjusted.

Account #	Managing Account #	Highest Transaction	Single Purchase Limit	% of Limit	Highest Monthly Total	Monthly Credit Limit	% of Limit
**9958	**3889	35.77	200.00	18.0%	61.85	1,000.00	6.0%
**9941	**3889	40.00	200.00	20.0%	77.85	1,000.00	8.0%
**9990	**3889	50.82	200.00	25.0%	194.98	1,000.00	19.0%
**0230	**3889	50.28	200.00	25.0%	50.28	1,000.00	5.0%
**8136	**3897	351.00	5,000.00	7.0%	360.66	5,000.00	7.0%
**2298	**3897	555.12	5,000.00	11.0%	668.92	5,000.00	13.0%
**0466	**3897	657.30	5,000.00	13.0%	657.30	5,000.00	13.0%
**3829	**3897	687.57	5,000.00	14.0%	726.76	5,000.00	15.0%
**5094	**3897	800.49	5,000.00	16.0%	957.33	5,000.00	19.0%
**3799	**3961	48.19	500.00	10.0%	48.19	500.00	10.0%
**3267	**3961	55.05	500.00	11.0%	107.00	500.00	21.0%
**0171	**4234	49.29	1,000.00	5.0%	49.29	1,000.00	5.0%
**2862	**4259	88.01	1,000.00	9.0%	156.87	1,000.00	16.0%
**4942	**4309	10.97	700.00	2.0%	10.97	700.00	2.0%
**4967	**4309	33.30	700.00	5.0%	82.64	700.00	12.0%
**4978	**4309	34.59	700.00	5.0%	60.39	700.00	9.0%
**5014	**4309	36.16	700.00	5.0%	36.16	700.00	5.0%
**2646	**4309	50.66	700.00	7.0%	163.37	700.00	23.0%
**5139	**4341	72.63	1,000.00	7.0%	230.51	1,500.00	15.0%
**2742	**4341	150.00	1,000.00	15.0%	315.89	1,500.00	21.0%
**9974	**5414	19.50	5,000.00	0.0%	37.55	10,000.00	0.0%
**7640	**5414	69.11	5,000.00	1.0%	82.40	5,000.00	2.0%

Account #	Managing Account #	Highest Transaction	Single Purchase Limit	% of Limit	Highest Monthly Total	Monthly Credit Limit	% of Limit
**5287	**5414	899.95	50,000.00	2.0%	899.95	50,000.00	2.0%
**5798	**5414	139.17	5,000.00	3.0%	269.65	5,200.00	5.0%
**2851	**5414	97.19	2,500.00	4.0%	130.39	5,000.00	3.0%
**6909	**5414	89.00	1,800.00	5.0%	89.00	3,000.00	3.0%
**2199	**5414	400.00	4,000.00	10.0%	400.00	4,000.00	10.0%
**7922	**5414	558.19	5,000.00	11.0%	860.78	5,000.00	17.0%
**7468	**5414	588.55	5,000.00	12.0%	1,079.95	5,000.00	22.0%
**7699	**5414	645.00	5,000.00	13.0%	1,225.00	5,000.00	25.0%
**9756	**5414	673.98	5,000.00	13.0%	859.75	5,000.00	17.0%
**9175	**5414	400.00	3,000.00	13.0%	615.55	5,000.00	12.0%
**2516	**5414	154.66	1,000.00	15.0%	154.66	3,000.00	5.0%
**8776	**5414	800.00	5,000.00	16.0%	800.00	5,000.00	16.0%
**0074	**5414	245.94	1,500.00	16.0%	260.28	3,000.00	9.0%
**9789	**5414	825.00	5,000.00	17.0%	825.00	5,000.00	17.0%
**8464	**5414	171.80	1,000.00	17.0%	380.29	3,000.00	13.0%
**7760	**5414	901.00	5,000.00	18.0%	901.00	5,000.00	18.0%
**8219	**5414	1,003.44	5,000.00	20.0%	1,003.44	5,000.00	20.0%
**0986	**5414	1,114.61	5,000.00	22.0%	1,131.51	5,000.00	23.0%
**0643	**8597	23.63	500.00	5.0%	68.17	500.00	14.0%

Alternate Table with 74 accounts:

This report shows cards that have been open for at least six months whose highest transaction and/or monthly transaction total has never reached more than 25 percent of the corresponding credit limit, to demonstrate credit limits that may need to be adjusted.

Account #	Managing Account #	Highest Transaction	Single Purchase Limit	% of Limit	Highest Monthly Total	Monthly Credit Limit	% of Limit
**7713	**0420	12,799.20	80,000.00	16.0%	NA	NA	NA
**9958	**3889	35.77	200.00	18.0%	61.85	1,000.00	6.0%
**9941	**3889	40.00	200.00	20.0%	77.85	1,000.00	8.0%
**9990	**3889	50.82	200.00	25.0%	194.98	1,000.00	19.0%
**0230	**3889	50.28	200.00	25.0%	50.28	1,000.00	5.0%
**9917	**3889	N/A	N/A	N/A	204.78	1,000.00	20.0%
**8136	**3897	351.00	5,000.00	7.0%	360.66	5,000.00	7.0%
**2298	**3897	555.12	5,000.00	11.0%	668.92	5,000.00	13.0%
**0466	**3897	657.30	5,000.00	13.0%	657.30	5,000.00	13.0%
**3829	**3897	687.57	5,000.00	14.0%	726.76	5,000.00	15.0%
**5094	**3897	800.49	5,000.00	16.0%	957.33	5,000.00	19.0%
**6330	**3897	868.00	5,000.00	17.0%	N/A	N/A	N/A
**0077	**3897	833.94	5,000.00	17.0%	N/A	N/A	N/A
**4926	**3897	1,006.00	5,000.00	20.0%	N/A	N/A	N/A
**3799	**3961	48.19	500.00	10.0%	48.19	500.00	10.0%
**3267	**3961	55.05	500.00	11.0%	107.00	500.00	21.0%
**0171	**4234	49.29	1,000.00	5.0%	49.29	1,000.00	5.0%
**2755	**4242	80.47	1,000.00	8.0%	N/A	N/A	N/A
**2870	**4242	82.71	1,000.00	8.0%	N/A	N/A	N/A
**2862	**4259	88.01	1,000.00	9.0%	156.87	1,000.00	16.0%
**3365	**4275	79.63	500.00	16.0%	NA	NA	NA
**6677	**4275	97.39	500.00	19.0%	NA	NA	NA
**3340	**4275	98.56	500.00	20.0%	NA	NA	NA
**4942	**4309	10.97	700.00	2.0%	10.97	700.00	2.0%
**4967	**4309	33.30	700.00	5.0%	82.64	700.00	12.0%
**4978	**4309	34.59	700.00	5.0%	60.39	700.00	9.0%
**5014	**4309	36.16	700.00	5.0%	36.16	700.00	5.0%

Account #	Managing Account #	Highest Transaction	Single Purchase Limit	% of Limit	Highest Monthly Total	Monthly Credit Limit	% of Limit
**2646	**4309	50.66	700.00	7.0%	163.37	700.00	23.0%
**5139	**4341	72.63	1,000.00	7.0%	230.51	1,500.00	15.0%
**2742	**4341	150.00	1,000.00	15.0%	315.89	1,500.00	21.0%
**9974	**5414	19.50	5,000.00	0.0%	37.55	10,000.00	0.0%
**7640	**5414	69.11	5,000.00	1.0%	82.40	5,000.00	2.0%
**5287	**5414	899.95	50,000.00	2.0%	899.95	50,000.00	2.0%
**5798	**5414	139.17	5,000.00	3.0%	269.65	5,200.00	5.0%
**2851	**5414	97.19	2,500.00	4.0%	130.39	5,000.00	3.0%
**6909	**5414	89.00	1,800.00	5.0%	89.00	3,000.00	3.0%
**2199	**5414	400.00	4,000.00	10.0%	400.00	4,000.00	10.0%
**7922	**5414	558.19	5,000.00	11.0%	860.78	5,000.00	17.0%
**7468	**5414	588.55	5,000.00	12.0%	1,079.95	5,000.00	22.0%
**7699	**5414	645.00	5,000.00	13.0%	1,225.00	5,000.00	25.0%
**9756	**5414	673.98	5,000.00	13.0%	859.75	5,000.00	17.0%
**9175	**5414	400.00	3,000.00	13.0%	615.55	5,000.00	12.0%
**8280	**5414	762.99	5,000.00	15.0%	N/A	N/A	N/A
**5677	**5414	774.33	5,000.00	15.0%	N/A	N/A	N/A
**2516	**5414	154.66	1,000.00	15.0%	154.66	3,000.00	5.0%
**8776	**5414	800.00	5,000.00	16.0%	800.00	5,000.00	16.0%
**0074	**5414	245.94	1,500.00	16.0%	260.28	3,000.00	9.0%
**9789	**5414	825.00	5,000.00	17.0%	825.00	5,000.00	17.0%
**8464	**5414	171.80	1,000.00	17.0%	380.29	3,000.00	13.0%
**6274	**5414	1,700.00	9,465.00	18.0%	N/A	N/A	N/A
**7760	**5414	901.00	5,000.00	18.0%	901.00	5,000.00	18.0%
**7901	**5414	1,351.21	7,000.00	19.0%	N/A	N/A	N/A
**7394	**5414	967.74	5,000.00	19.0%	N/A	N/A	N/A
**8219	**5414	1,003.44	5,000.00	20.0%	1,003.44	5,000.00	20.0%

Account #	Managing Account #	Highest Transaction	Single Purchase Limit	% of Limit	Highest Monthly Total	Monthly Credit Limit	% of Limit
**6746	**5414	2,092.51	10,000.00	21.0%	N/A	N/A	N/A
**7495	**5414	520.14	2,500.00	21.0%	N/A	N/A	N/A
**8418	**5414	549.00	2,500.00	22.0%	N/A	N/A	N/A
**0986	**5414	1,114.61	5,000.00	22.0%	1,131.51	5,000.00	23.0%
**5955	**5414	1,170.51	5,000.00	23.0%	N/A	N/A	N/A
**8922	**5414	1,155.78	5,000.00	23.0%	N/A	N/A	N/A
**0496	**5414	2,327.69	10,000.00	23.0%	N/A	N/A	N/A
**2422	**5414	2,302.35	10,000.00	23.0%	N/A	N/A	N/A
**2588	**5414	1,199.00	5,000.00	24.0%	N//A	N/A	N/A
**7291	**5414	2,434.92	10,000.00	24.0%	N/A	N/A	N/A
**0613	**5414	1,256.63	5,000.00	25.0%	N/A	N/A	N/A
**6011	**5414	N/A	N/A	N/A	630.00	3,000.00	21.0%
**5246	**5414	N/A	N/A	N/A	810.32	5,000.00	16.0%
**2137	**5414	N/A	N/A	N/A	13,371.00	100,000.00	13.0%
**2020	**5414	N/A	N/A	N/A	472.22	3,000.00	16.0%
**6027	**5414	N/A	N/A	N/A	619.93	3,000.00	21.0%
**5089	**5414	N/A	N/A	N/A	899.00	5,000.00	18.0%
**9706	**5414	N/A	N/A	N/A	0.00	20,000.00	0.0%
**4078	**5414	N/A	N/A	N/A	728.05	3,000.00	24.0%
**0643	**8597	23.63	500.00	5.0%	68.17	500.00	14.0%

B.1 - Prohibited Expenditures - Procurement Card - Detailed Transaction Listing

Account #	Managing Account #	P-Card Manual Prohibited Purchase Category	MCC Description	Merchant Name	Transaction Amount	Transaction Date	Posting Date	Cycle Close Date	Department
**7527	**5414	Any Kind of Deposit	Theatrical Producers	Pantages Theatre	640.00	10/28/2017	10/30/2017	11/15/2017	Dean of Undergraduate Studies
**7527	**5414	Any Kind of Deposit	Men's and Boys' Clothing	Online Tie Order	881.56	11/13/2017	11/15/2017	11/15/2017	Dean of Undergraduate Studies
**8089	**5414	Cash Advances (Gift Cards)	Grocery Stores, Supermarkets	Ralphs #0753	50.00	8/8/2017	8/9/2017	8/15/2017	Housing and Residential Life
**4412	**5414	Cash Advances (Gift Cards)	Discount Stores	Walmart.com	375.00	7/28/2017	7/31/2017	8/15/2017	Housing and Residential Life
**4412	**5414	Cash Advances (Gift Cards)	Discount Stores	Walmart.com	1,000.00	7/29/2017	7/31/2017	8/15/2017	Housing and Residential Life
**4093	**5414	Cash Advances (Gift Cards)	Grocery Stores, Supermarkets	Staterbros107	2,500.00	3/17/2017	3/20/2017	4/17/2017	Housing and Residential Life
**4093	**5414	Cash Advances (Gift Cards)	Discount Stores	Walmart.com 8009666546	5,000.00	2/9/2017	2/10/2017	2/15/2017	Housing and Residential Life
**1095	**5414	Cell Phones and Service	Telecom Service/Credit Card Call	At&T*Premier Ebil	77.26	12/8/2017	12/11/2017	12/15/2017	ITS-Telecommunications and Network Services
**1095	**5414	Cell Phones and Service	Telecom Service/Credit Card Call	At&T*Premier Ebil	99.99	11/9/2017	11/13/2017	11/15/2017	ITS-Telecommunications and Network Services
**1095	**5414	Cell Phones and Service	Telecom Service/Credit Card Call	At&T*Bill Payment	118.38	2/7/2017	2/9/2017	2/15/2017	ITS-Telecommunications and Network Services
**1095	**5414	Cell Phones and Service	Telecom Service/Credit Card Call	At&T*Bill Payment	118.38	3/10/2017	3/13/2017	3/15/2017	ITS-Telecommunications and Network Services
**1095	**5414	Cell Phones and Service	Telecom Service/Credit Card Call	At&T*Bill Payment	118.41	1/17/2017	1/19/2017	2/15/2017	ITS-Telecommunications and Network Services
**1095	**5414	Cell Phones and Service	Telecom Service/Credit Card Call	At&T*Bill Payment	119.11	4/6/2017	4/7/2017	4/17/2017	ITS-Telecommunications and Network Services
**1095	**5414	Cell Phones and Service	Telecom Service/Credit Card Call	At&T*Bill Payment	119.14	8/10/2017	8/14/2017	8/15/2017	ITS-Telecommunications and Network Services
**1095	**5414	Cell Phones and Service	Telecom Service/Credit Card Call	At&T*Premier Ebil	119.14	9/8/2017	9/11/2017	9/15/2017	ITS-Telecommunications and Network Services
**1095	**5414	Cell Phones and Service	Telecom Service/Credit Card Call	At&T*Bill Payment	119.18	5/12/2017	5/15/2017	5/15/2017	ITS-Telecommunications and Network Services
**1095	**5414	Cell Phones and Service	Telecom Service/Credit Card Call	At&T*Bill Payment	119.18	6/6/2017	6/7/2017	6/15/2017	ITS-Telecommunications and Network Services
**1095	**5414	Cell Phones and Service	Telecom Service/Credit Card Call	At&T*Bill Payment	119.18	7/10/2017	7/11/2017	7/17/2017	ITS-Telecommunications and Network Services
**1095	**5414	Cell Phones and Service	Telecom Service/Credit Card Call	At&T*Premier Ebil	149.14	10/11/2017	10/13/2017	10/16/2017	ITS-Telecommunications and Network Services
**0853	**5414	Food and Food-Service-Related Items	Miscellaneous and Special	Party City	0.01	9/8/2017	9/11/2017	9/15/2017	Parking Administration
**5955	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Ralphs #0753	2.01	5/16/2017	5/17/2017	6/15/2017	Chemistry and Biochemistry
**2976	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Smartnfinal47310904738	2.18	12/19/2016	12/20/2016	1/16/2017	Printing Services
**5955	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Ralphs #0753	3.99	7/19/2017	7/20/2017	8/15/2017	Chemistry and Biochemistry
**5955	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Ralphs #0753	4.35	2/28/2017	3/1/2017	3/15/2017	Chemistry and Biochemistry
**5955	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Staterbros133	4.73	5/7/2017	5/8/2017	5/15/2017	Chemistry and Biochemistry
**5955	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Ralphs #0753	5.05	10/16/2017	10/17/2017	11/15/2017	Chemistry and Biochemistry
**5955	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Ralphs #0753	5.98	2/24/2017	2/27/2017	3/15/2017	Chemistry and Biochemistry
**5955	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Ralphs #0753	5.98	5/19/2017	5/22/2017	6/15/2017	Chemistry and Biochemistry
**5955	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Ralphs #0753	6.04	1/17/2017	1/18/2017	2/15/2017	Chemistry and Biochemistry
**2188	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Staterbros083	6.28	1/23/2017	1/24/2017	2/15/2017	Biological Sciences
**3298	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Ralphs #0753	6.48	11/16/2017	11/17/2017	12/15/2017	Theatre Arts
**2188	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Staterbros107	6.99	4/18/2017	4/19/2017	5/15/2017	Biological Sciences
**1466	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Ralphs #0013	7.52	11/6/2017	11/8/2017	11/15/2017	Kinesiology
**4965	**5414	Food and Food-Service-Related Items	Caterers	Csub 50013937	7.86	6/2/2017	6/5/2017	6/15/2017	Student Engagement

Account #	Managing Account #	P-Card Manual Prohibited Purchase Category	MCC Description	Merchant Name	Transaction Amount	Transaction Date	Posting Date	Cycle Close Date	Department
**5955	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Ralphs #0753	8.06	3/6/2017	3/7/2017	3/15/2017	Chemistry and Biochemistry
**3298	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Ralphs #0753	8.62	11/8/2017	11/9/2017	11/15/2017	Theatre Arts
**5955	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Ralphs #0753	9.14	11/2/2017	11/3/2017	11/15/2017	Chemistry and Biochemistry
**3398	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Smartfinal31810903185	10.28	6/28/2017	6/29/2017	7/17/2017	Veteran's Success Center
**5703	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Ralphs #0753	10.78	10/16/2017	10/17/2017	11/15/2017	Theatre Arts
**3298	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Ralphs #0753	10.79	5/31/2017	6/2/2017	6/15/2017	Theatre Arts
**2422	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Staterbros185	12.96	1/7/2017	1/9/2017	1/16/2017	Student Health Center
**8121	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Ralphs #0753	15.54	3/28/2017	3/29/2017	4/17/2017	Housing and Residential Life
**2188	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Ralphs #0753	15.67	8/23/2017	8/24/2017	9/15/2017	Biological Sciences
**7760	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Ralphs #0753	15.83	10/9/2017	10/10/2017	10/16/2017	Special Events and Guest Services
**5955	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Ralphs #0753	16.85	11/9/2017	11/10/2017	11/15/2017	Chemistry and Biochemistry
**5955	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Ralphs #0753	21.02	2/21/2017	2/22/2017	3/15/2017	Chemistry and Biochemistry
**4965	**5414	Food and Food-Service-Related Items	Caterers	CSUSB 50013937	22.68	2/28/2017	3/1/2017	3/15/2017	Student Engagement
**5955	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Ralphs #0753	22.85	10/30/2017	10/31/2017	11/15/2017	Chemistry and Biochemistry
**2188	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Staterbros083	23.05	5/15/2017	5/16/2017	6/15/2017	Biological Sciences
**2422	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Staterbros117	24.39	10/9/2017	10/10/2017	10/16/2017	Student Health Center
**4965	**5414	Food and Food-Service-Related Items	Caterers	CSUSB 50013937	24.84	5/10/2017	5/11/2017	5/15/2017	Student Engagement
**8989	**5414	Food and Food-Service-Related Items	Miscellaneous and Special	Party City	25.87	10/13/2017	10/16/2017	10/16/2017	Athletics
**4965	**5414	Food and Food-Service-Related Items	Caterers	CSUSB 50013937	32.40	3/2/2017	3/3/2017	3/15/2017	Student Engagement
**3197	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Smartfinal31810903185	35.50	3/23/2017	3/24/2017	4/17/2017	Alumni Relations and Annual Giving
**2422	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Staterbros185	37.88	3/12/2017	3/13/2017	3/15/2017	Student Health Center
**3197	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Smart And Final 10907335	38.36	7/26/2017	7/27/2017	8/15/2017	Alumni Relations and Annual Giving
**1475	**5414	Food and Food-Service-Related Items	Wholesale Durable Goods	Flags Importer Corp	44.34	11/6/2017	11/7/2017	11/15/2017	CEL Dean's Office
**4965	**5414	Food and Food-Service-Related Items	Business Services - Other	First Choice Coffee Service	46.22	10/6/2017	10/9/2017	10/16/2017	Student Engagement
**0992	**5414	Food and Food-Service-Related Items	Miscellaneous and Special	Party City 0361	48.52	8/21/2017	8/23/2017	9/15/2017	Orientation and First Year Experience
**4965	**5414	Food and Food-Service-Related Items	Caterers	CSUSB	48.60	10/11/2017	10/12/2017	10/16/2017	Student Engagement
**4093	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Ralphs #0753	50.00	1/19/2017	1/20/2017	2/15/2017	Housing and Residential Life
**4965	**5414	Food and Food-Service-Related Items	Caterers	CSUSB 50013937	53.95	3/16/2017	3/17/2017	4/17/2017	Student Engagement
**5072	**5414	Food and Food-Service-Related Items	Fast Food Restaurants	Domino's 8219	60.00	1/25/2017	1/26/2017	2/15/2017	Information and Decision Sciences
**3197	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Smartfinal33510903359	74.14	11/22/2017	11/24/2017	12/15/2017	Alumni Relations and Annual Giving
**4412	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Ralphs #0753	75.00	10/30/2017	10/31/2017	11/15/2017	Housing and Residential Life
**3398	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Food4Less #0385	96.27	9/11/2017	9/12/2017	9/15/2017	Veteran's Success Center
**7760	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Smartfinal33510903359	97.02	3/9/2017	3/10/2017	3/15/2017	Special Events and Guest Services
**0853	**5414	Food and Food-Service-Related Items	Miscellaneous and Special	Party City	115.38	9/8/2017	9/11/2017	9/15/2017	Parking Administration
**4965	**5414	Food and Food-Service-Related Items	Caterers	CSUSB	134.46	8/24/2017	8/25/2017	9/15/2017	Student Engagement
**4412	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Ralphs #0753	165.00	8/28/2017	8/29/2017	9/15/2017	Housing and Residential Life
**4412	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Ralphs #0753	165.00	11/29/2017	11/30/2017	12/15/2017	Housing and Residential Life
**4965	**5414	Food and Food-Service-Related Items	Business Services - Other	First Choice Coffee Service	191.50	1/31/2017	2/1/2017	2/15/2017	Student Engagement
**4412	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Ralphs #0753	200.00	9/6/2017	9/7/2017	9/15/2017	Housing and Residential Life
**3398	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Smartfinal33510903359	205.07	6/28/2017	6/29/2017	7/17/2017	Veteran's Success Center
**4412	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Ralphs #0753	210.00	10/23/2017	10/24/2017	11/15/2017	Housing and Residential Life
**4965	**5414	Food and Food-Service-Related Items	Caterers	CSUSB 50013937	216.00	6/14/2017	6/15/2017	6/15/2017	Student Engagement
**4965	**5414	Food and Food-Service-Related Items	Caterers	CSUSB 50013937	225.68	2/7/2017	2/8/2017	2/15/2017	Student Engagement
**4412	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Ralphs #0753	260.00	9/17/2017	9/18/2017	10/16/2017	Housing and Residential Life
**4093	**5414	Food and Food-Service-Related Items	Candy, Nuts, and Confections	Sweet City Candy	284.26	5/30/2017	6/1/2017	6/15/2017	Housing and Residential Life
**4412	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Ralphs #0753	290.00	11/21/2017	11/22/2017	12/15/2017	Housing and Residential Life
**4093	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Ralphs #0753	300.00	2/2/2017	2/3/2017	2/15/2017	Housing and Residential Life
**4412	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Staterbros043	450.00	10/23/2017	10/24/2017	11/15/2017	Housing and Residential Life

Account #	Managing Account #	P-Card Manual Prohibited Purchase Category	MCC Description	Merchant Name	Transaction Amount	Transaction Date	Posting Date	Cycle Close Date	Department
**4412	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Ralphs #0753	500.00	10/25/2017	10/26/2017	11/15/2017	Housing and Residential Life
**4093	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Staterbros172	550.00	5/31/2017	6/1/2017	6/15/2017	Housing and Residential Life
**4412	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Staterbros107	700.00	9/17/2017	9/18/2017	10/16/2017	Housing and Residential Life
**4093	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Ralphs #0753	800.00	5/30/2017	5/31/2017	6/15/2017	Housing and Residential Life
**4093	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Ralphs #0753	800.00	3/7/2017	3/8/2017	3/15/2017	Housing and Residential Life
**4965	**5414	Food and Food-Service-Related Items	Caterers	CSUSB 50013937	1,008.74	6/14/2017	6/15/2017	6/15/2017	Student Engagement
**4965	**5414	Food and Food-Service-Related Items	Caterers	CSUSB 50013937	1,066.47	6/14/2017	6/15/2017	6/15/2017	Student Engagement
**4093	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Ralphs #0753	1,130.00	3/10/2017	3/13/2017	3/15/2017	Housing and Residential Life
**4412	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Staterbros043	1,330.00	8/21/2017	8/22/2017	9/15/2017	Housing and Residential Life
**4965	**5414	Food and Food-Service-Related Items	Caterers	CSUSB 50013937	1,643.70	3/16/2017	3/17/2017	4/17/2017	Student Engagement
**4965	**5414	Food and Food-Service-Related Items	Caterers	CSUSB 50013937	2,275.17	6/2/2017	6/5/2017	6/15/2017	Student Engagement
**4965	**5414	Food and Food-Service-Related Items	Caterers	CSUSB 50013937	2,500.00	3/14/2017	3/15/2017	3/15/2017	Student Engagement
**4412	**5414	Food and Food-Service-Related Items	Grocery Stores, Supermarkets	Ralphs #0753	4,000.00	8/21/2017	8/22/2017	9/15/2017	Housing and Residential Life
**6826	**5414	Gasoline	Service Stations	Met's Valero	9.00	10/11/2017	10/13/2017	10/16/2017	Custodial Services
**6826	**5414	Gasoline	Service Stations	Exxonmobil 97637565	21.91	10/11/2017	10/13/2017	10/16/2017	Custodial Services
**5234	**5414	Gasoline	Automated Fuel Dispensers	76 - Chino Hills Oil Inc	60.36	8/31/2017	9/1/2017	9/15/2017	Grounds and Auto
**7760	**5414	Gifts and Decorations	Florists	Floral Supply Synd #12	19.82	10/25/2017	10/26/2017	11/15/2017	Special Events and Guest Services
**2349	**5414	Gifts and Decorations	Florists	Floral Supply Synd #12	25.92	5/30/2017	5/31/2017	6/15/2017	Theatre Arts
**7760	**5414	Gifts and Decorations	Florists	Floral Supply Synd #12	26.46	9/20/2017	9/21/2017	10/16/2017	Special Events and Guest Services
**7760	**5414	Gifts and Decorations	Florists	Floral Supply Synd #12	26.73	12/1/2017	12/4/2017	12/15/2017	Special Events and Guest Services
**0512	**5414	Gifts and Decorations	Discount Stores	Walmart.com 8009666546	32.37	5/17/2017	5/18/2017	6/15/2017	Services to Students with Disabilities
**7760	**5414	Gifts and Decorations	Florists	Floral Supply Synd #12	33.21	4/12/2017	4/13/2017	4/17/2017	Special Events and Guest Services
**9038	**5414	Gifts and Decorations	Grocery Stores, Supermarkets	Ralphs #0753	48.11	2/8/2017	2/9/2017	2/15/2017	International Studies and Programs
**9038	**5414	Gifts and Decorations	Grocery Stores, Supermarkets	Ralphs #0753	48.55	11/11/2017	11/13/2017	11/15/2017	International Studies and Programs
**7760	**5414	Gifts and Decorations	Wholesale Florist/Nu	Mayesh Riverside	60.00	5/1/2017	5/2/2017	5/15/2017	Special Events and Guest Services
**7760	**5414	Gifts and Decorations	Wholesale Florist/Nu	Mayesh Riverside	70.50	5/30/2017	5/31/2017	6/15/2017	Special Events and Guest Services
**5703	**5414	Gifts and Decorations	Florists	Floral Supply Synd #12	70.96	11/6/2017	11/7/2017	11/15/2017	Theatre Arts
**5703	**5414	Gifts and Decorations	Florists	Floral Supply Synd #12	77.22	10/12/2017	10/16/2017	10/16/2017	Theatre Arts
**7760	**5414	Gifts and Decorations	Florists	Floral Supply Synd #12	82.08	4/28/2017	5/1/2017	5/15/2017	Special Events and Guest Services
**5703	**5414	Gifts and Decorations	Florists	Floral Supply Synd #12	95.96	11/1/2017	11/2/2017	11/15/2017	Theatre Arts
**7760	**5414	Gifts and Decorations	Gift, Card, Novelty	Justartifac	117.78	1/4/2017	1/5/2017	1/16/2017	Special Events and Guest Services
**4965	**5414	Gifts and Decorations	Miscellaneous and Special	Starbucks Coffee	500.00	11/3/2017	11/6/2017	11/15/2017	Student Engagement
**8593	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	3.19	11/16/2017	11/16/2017	12/15/2017	Art Department
**5816	**5414	Pcard Inappropriate Items (Chemicals)	Home Supply Warehouse Stores	Lowes #02856*	10.75	8/28/2017	8/29/2017	9/15/2017	Physics
**0660	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	13.01	11/21/2017	11/21/2017	12/15/2017	Biological Sciences
**0660	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	35.91	12/17/2016	12/19/2016	1/16/2017	Biological Sciences
**0660	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	41.94	12/17/2016	12/19/2016	1/16/2017	Biological Sciences
**2274	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Medical/Dental	Tfs*Fishersci Ecom Chi	56.51	11/7/2017	11/8/2017	11/15/2017	Chemistry and Biochemistry
**0660	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	64.87	5/24/2017	5/24/2017	6/15/2017	Biological Sciences
**2274	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Medical/Dental	Tfs*Fishersci Ecom Chi	72.10	4/25/2017	4/26/2017	5/15/2017	Chemistry and Biochemistry
**7737	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	82.69	6/16/2017	6/16/2017	7/17/2017	Building Maintenance
**2274	**5414	Pcard Inappropriate Items (Chemicals)	Professional Services	Addgene Inc	85.00	6/5/2017	6/6/2017	6/15/2017	Chemistry and Biochemistry
**5955	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	98.59	9/28/2017	9/28/2017	10/16/2017	Chemistry and Biochemistry
**5955	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	103.05	10/10/2017	10/10/2017	10/16/2017	Chemistry and Biochemistry
**0660	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	107.73	11/21/2017	11/21/2017	12/15/2017	Biological Sciences
**5955	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Emd Chemicals	113.60	3/30/2017	4/3/2017	4/17/2017	Chemistry and Biochemistry
**9717	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Epoxy Technology	124.40	12/28/2016	1/16/2017	1/16/2017	Biological Sciences
**0660	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	148.37	6/1/2017	6/1/2017	6/15/2017	Biological Sciences

Account #	Managing Account #	P-Card Manual Prohibited Purchase Category	MCC Description	Merchant Name	Transaction Amount	Transaction Date	Posting Date	Cycle Close Date	Department
**2274	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Medical/Dental	Tfs*Fishersci Ecom Chi	150.32	11/3/2017	11/6/2017	11/15/2017	Chemistry and Biochemistry
**0660	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	169.54	5/24/2017	5/24/2017	6/15/2017	Biological Sciences
**0660	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	193.61	3/1/2017	3/1/2017	3/15/2017	Biological Sciences
**0660	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	193.92	5/24/2017	5/24/2017	6/15/2017	Biological Sciences
**0660	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	204.84	5/4/2017	5/4/2017	5/15/2017	Biological Sciences
**1466	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Butler Chemicals, Inc.	205.20	11/4/2017	11/6/2017	11/15/2017	Kinesiology
**2274	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Medical/Dental	Tfs*Fishersci Ecom Chi	223.64	10/21/2017	10/23/2017	11/15/2017	Chemistry and Biochemistry
**2274	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	262.50	1/6/2017	1/6/2017	1/16/2017	Chemistry and Biochemistry
**2274	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Medical/Dental	Tfs*Fishersci Ecom Chi	265.09	4/22/2017	4/24/2017	5/15/2017	Chemistry and Biochemistry
**0660	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	266.47	3/9/2017	3/9/2017	3/15/2017	Biological Sciences
**0660	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	267.76	12/28/2016	12/28/2016	1/16/2017	Biological Sciences
**5955	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	267.76	12/17/2016	12/19/2016	1/16/2017	Chemistry and Biochemistry
**5955	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	267.84	1/28/2017	1/30/2017	2/15/2017	Chemistry and Biochemistry
**5955	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	267.84	2/24/2017	2/24/2017	3/15/2017	Chemistry and Biochemistry
**5955	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	267.84	1/12/2017	1/12/2017	1/16/2017	Chemistry and Biochemistry
**0660	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	284.46	7/14/2017	7/14/2017	7/17/2017	Biological Sciences
**5955	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	284.46	6/28/2017	6/28/2017	7/17/2017	Chemistry and Biochemistry
**2274	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	285.16	6/14/2017	6/14/2017	6/15/2017	Chemistry and Biochemistry
**5955	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	285.16	3/11/2017	3/13/2017	3/15/2017	Chemistry and Biochemistry
**5955	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	285.16	4/18/2017	4/18/2017	5/15/2017	Chemistry and Biochemistry
**5955	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	285.16	5/20/2017	5/22/2017	6/15/2017	Chemistry and Biochemistry
**5955	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	285.16	6/1/2017	6/1/2017	6/15/2017	Chemistry and Biochemistry
**5955	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	287.27	7/29/2017	7/31/2017	8/15/2017	Chemistry and Biochemistry
**5955	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	287.97	8/11/2017	8/11/2017	8/15/2017	Chemistry and Biochemistry
**5955	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	287.97	8/24/2017	8/24/2017	9/15/2017	Chemistry and Biochemistry
**5955	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	289.05	9/15/2017	9/15/2017	9/15/2017	Chemistry and Biochemistry
**5955	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	289.05	9/30/2017	10/2/2017	10/16/2017	Chemistry and Biochemistry
**5955	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	289.05	10/17/2017	10/17/2017	11/15/2017	Chemistry and Biochemistry
**0660	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	290.62	8/11/2017	8/11/2017	8/15/2017	Biological Sciences
**5955	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	292.62	11/17/2017	11/17/2017	12/15/2017	Chemistry and Biochemistry
**0660	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	296.78	1/28/2017	1/30/2017	2/15/2017	Biological Sciences
**0660	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	299.94	10/10/2017	10/10/2017	10/16/2017	Biological Sciences
**9717	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Pharmco Aaper	306.87	9/18/2017	9/19/2017	10/16/2017	Biological Sciences
**8418	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	City Chemicals Llc	325.19	9/18/2017	9/19/2017	10/16/2017	Geological Sciences
**0660	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	335.70	8/11/2017	8/11/2017	8/15/2017	Biological Sciences
**0660	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	339.15	12/8/2017	12/8/2017	12/15/2017	Biological Sciences
**0660	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Medical/Dental	Tfs*Fisher Sci Chi	351.35	8/11/2017	8/14/2017	8/15/2017	Biological Sciences
**0660	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	357.92	1/24/2017	1/24/2017	2/15/2017	Biological Sciences
**0660	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	363.29	2/17/2017	2/17/2017	3/15/2017	Biological Sciences
**0660	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	380.61	6/10/2017	6/12/2017	6/15/2017	Biological Sciences
**0660	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	384.50	9/8/2017	9/8/2017	9/15/2017	Biological Sciences
**0660	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	384.50	10/6/2017	10/6/2017	10/16/2017	Biological Sciences
**0660	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	427.64	7/14/2017	7/14/2017	7/17/2017	Biological Sciences
**0660	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	428.34	4/18/2017	4/18/2017	5/15/2017	Biological Sciences
**5955	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	428.67	8/5/2017	8/7/2017	8/15/2017	Chemistry and Biochemistry
**0660	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	428.76	1/10/2017	1/10/2017	1/16/2017	Biological Sciences
**5955	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	481.54	4/19/2017	4/19/2017	5/15/2017	Chemistry and Biochemistry
**2274	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Medical/Dental	Tfs*Fishersci Ecom Chi	524.16	4/26/2017	4/27/2017	5/15/2017	Chemistry and Biochemistry

Account #	Managing Account #	P-Card Manual Prohibited Purchase Category	MCC Description	Merchant Name	Transaction Amount	Transaction Date	Posting Date	Cycle Close Date	Department
**2274	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	665.10	4/19/2017	4/19/2017	5/15/2017	Chemistry and Biochemistry
**9717	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Polysciences Inc	686.06	12/27/2016	12/28/2016	1/16/2017	Biological Sciences
**2274	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	697.50	8/1/2017	8/1/2017	8/15/2017	Chemistry and Biochemistry
**0660	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	855.24	3/25/2017	3/27/2017	4/17/2017	Biological Sciences
**0660	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	966.79	6/23/2017	6/23/2017	7/17/2017	Biological Sciences
**2274	**5414	Pcard Inappropriate Items (Chemicals)	Wholesale Chemicals	Airgas West	2,080.68	5/6/2017	5/8/2017	5/15/2017	Chemistry and Biochemistry
**4999	**5414	Leases and Rentals	Equipment Rental/Leasing	Jzpc Party Rentals, Inc	57.06	2/23/2017	2/24/2017	3/15/2017	International Studies and Programs
**2274	**5414	Leases and Rentals	Wholesale Chemicals	Airgas West	135.90	2/8/2017	2/8/2017	2/15/2017	Chemistry and Biochemistry
**7737	**5414	Leases and Rentals	Equipment Rental/Leasing	Ready Equipment Rental	296.14	8/1/2017	8/2/2017	8/15/2017	Building Maintenance
**2274	**5414	Leases and Rentals	Wholesale Chemicals	Airgas West	318.10	10/4/2017	10/4/2017	10/16/2017	Chemistry and Biochemistry
**3017	**5414	Leases and Rentals	Equipment Rental/Leasing	Raeco Rents Llc	335.66	2/20/2017	2/21/2017	3/15/2017	Risk Management
**2274	**5414	Leases and Rentals	Wholesale Chemicals	Airgas West	490.12	3/7/2017	3/7/2017	3/15/2017	Chemistry and Biochemistry
**0149	**5414	Leases and Rentals	Equipment Rental/Leasing	Raeco Rents Llc	579.79	12/12/2017	12/13/2017	12/15/2017	Environmental Health and Safety
**3197	**5414	Leases and Rentals	Equipment Rental/Leasing	H&E Equipment Services	608.61	9/7/2017	9/7/2017	9/15/2017	Alumni Relations and Annual Giving
**2274	**5414	Leases and Rentals	Wholesale Chemicals	Airgas West	684.68	10/4/2017	10/4/2017	10/16/2017	Chemistry and Biochemistry
**2274	**5414	Leases and Rentals	Praxair Distribution I	Praxair Distribution I	886.71	2/28/2017	3/1/2017	3/15/2017	Chemistry and Biochemistry
**2274	**5414	Leases and Rentals	Wholesale Chemicals	Airgas West	939.78	12/8/2017	12/8/2017	12/15/2017	Chemistry and Biochemistry
**3298	**5414	Leases and Rentals	Equipment Rental/Leasing	Steeldeck	3,716.15	4/17/2017	4/19/2017	5/15/2017	Theatre Arts
**1475	**5414	Medications	Miscellaneous and Special	Sos Survival Product	26.08	9/15/2017	9/18/2017	10/16/2017	CEL Dean's Office
**6107	**5414	Medications	Miscellaneous and Special	Sos Survival Product	43.17	7/31/2017	8/2/2017	8/15/2017	Computer Science and Engineering
**9175	**5414	Medications	Miscellaneous and Special	Sos Survival Product	43.32	4/21/2017	4/24/2017	5/15/2017	University Advancement
**9166	**5414	Medications	Miscellaneous and Special	Sos Survival Product	60.73	8/23/2017	8/25/2017	9/15/2017	Parking Administration
**1875	**5414	Medications	Miscellaneous and Special	Sos Survival Product	112.14	12/12/2017	12/14/2017	12/15/2017	Palm Desert Campus
**2274	**5414	Medications	Miscellaneous and Special	Sos Survival Product	128.32	1/11/2017	1/13/2017	1/16/2017	Chemistry and Biochemistry
**6125	**5414	Medications	Miscellaneous and Special	Red Cross Store	255.30	2/23/2017	2/27/2017	3/15/2017	Kinesiology
**0173	**5414	Store Memberships	Continuity Subscription	Amazonprime Membership	52.92	7/13/2017	7/14/2017	7/17/2017	Strategic Communication
**3017	**5414	Store Memberships	Continuity Subscription	Amazonprime Membership	52.92	5/22/2017	5/23/2017	6/15/2017	Risk Management
**6826	**5414	Travel	Parking Lots and Garages	Park N Fly - Ontario	7.00	7/23/2017	7/25/2017	8/15/2017	Custodial Services
**7737	**5414	Travel	Tolls and Bridge Fees	91 Express Lanes Rebills	30.00	2/12/2017	2/13/2017	2/15/2017	Building Maintenance
**7737	**5414	Travel	Tolls and Bridge Fees	91 Express Lanes Rebills	30.00	5/14/2017	5/15/2017	5/15/2017	Building Maintenance
**7737	**5414	Travel	Tolls and Bridge Fees	91 Express Lanes Rebills	30.00	7/16/2017	7/17/2017	7/17/2017	Building Maintenance
**7737	**5414	Travel	Tolls and Bridge Fees	91 Express Lanes Rebills	30.00	9/10/2017	9/11/2017	9/15/2017	Building Maintenance
**4412	**5414	Travel	Government Services - Other	Rvsde Cnty Parks And Open	58.00	7/25/2017	7/27/2017	8/15/2017	Housing and Residential Life
**9166	**5414	Travel	Tolls and Bridge Fees	91 Express Lanes Csc	85.00	7/6/2017	7/7/2017	7/17/2017	Parking Administration
**4965	**5414	Travel	Travel Agency (Not Air)	Airbnb	101.30	11/21/2017	11/22/2017	12/15/2017	Student Engagement
**0765	**5414	Travel	Travel Agency (Not Air)	Fase 20	437.96	4/3/2017	4/4/2017	4/17/2017	Psychology
**0765	**5414	Travel	Travel Agency (Not Air)	Fase 20	438.82	3/28/2017	4/3/2017	4/17/2017	Psychology
**4965	**5414	Travel	Travel Agency (Not Air)	Airbnb	505.83	11/13/2017	11/14/2017	11/15/2017	Student Engagement
**4412	**5414	Travel	Government Services - Other	Riverside County Parks And Open	812.00	7/21/2017	7/24/2017	8/15/2017	Housing and Residential Life

B.2 - Unallowable Expenditures - Personal Liability Card - Detailed Transaction Listing

Account #	Managing Acc	Transaction Date	Posting Date	Cycle Close Date	Transaction Amount	MCC Group	MCC	Merchant Name
**4926	**3897	11/5/2017	11/7/2017	11/24/2017	-36.85	Wholesale Trade	Home Supply Warehouse Stores	The Home Depot #0687
**4926	**3897	11/8/2017	11/9/2017	11/24/2017	2.97	Other	Record Stores	Apl* Itunes.Com/Bill
**4926	**3897	1/16/2017	1/18/2017	1/23/2017	3.00	Business Expens	Government Services-Other	San Clemente Parking 1
**4926	**3897	11/26/2017	11/27/2017	12/26/2017	3.00	Business Expens	Political Organizations	Actblue*Dscs-Senatedems
**4926	**3897	10/26/2017	10/27/2017	11/24/2017	3.00	Business Expens	Political Organizations	Actblue*Dscs-Senatedems
**4926	**3897	9/26/2017	9/27/2017	10/23/2017	3.00	Business Expens	Political Organizations	Actblue*Dscs-Senatedems
**4926	**3897	8/26/2017	8/28/2017	9/25/2017	3.00	Business Expens	Political Organizations	Actblue*Dscs-Senatedems
**4926	**3897	7/28/2017	7/31/2017	8/23/2017	3.00	Business Expens	Political Organizations	Actblue*Dscs-Senatedems
**4926	**3897	6/26/2017	6/27/2017	7/24/2017	3.00	Business Expens	Political Organizations	Actblue*Dscs-Senatedems
**4926	**3897	5/26/2017	5/29/2017	6/23/2017	3.00	Business Expens	Political Organizations	Actblue*Dscs-Senatedems
**4926	**3897	4/26/2017	4/27/2017	5/23/2017	3.00	Business Expens	Political Organizations	Actblue*Dscs-Senatedems
**4926	**3897	3/26/2017	3/27/2017	4/24/2017	3.00	Business Expens	Political Organizations	Actblue*Dscs-Senatedems
**4926	**3897	3/4/2017	3/6/2017	3/23/2017	3.00	Business Expens	Political Organizations	Actblue*Dscs-Senatedems
**4926	**3897	1/26/2017	1/27/2017	2/23/2017	3.00	Business Expens	Political Organizations	Actblue*Dscs-Senatedems
**4926	**3897	12/26/2016	12/27/2016	1/23/2017	3.00	Business Expens	Political Organizations	Actblue*Dscs-Senatedems
**4926	**3897	8/11/2017	8/14/2017	8/23/2017	4.00	Business Expens	Government Services-Other	City Of Laguna Beach I
**4926	**3897	4/4/2017	4/6/2017	4/24/2017	4.90	Postage	Postage Stamps	Usps Kiosk 0515789550
**4926	**3897	8/8/2017	8/8/2017	8/23/2017	8.72	Other	Record Stores	Apl* Itunes.Com/Bill
**4926	**3897	12/12/2017	12/13/2017	12/26/2017	9.99	Other	Record Stores	Apl* Itunes.Com/Bill
**4926	**3897	9/8/2017	9/8/2017	9/25/2017	9.99	Other	Record Stores	Apl* Itunes.Com/Bill
**4926	**3897	7/8/2017	7/10/2017	7/24/2017	9.99	Other	Record Stores	Apl* Itunes.Com/Bill
**4926	**3897	6/8/2017	6/8/2017	6/23/2017	9.99	Other	Record Stores	Apl* Itunes.Com/Bill
**4926	**3897	5/12/2017	5/12/2017	5/23/2017	9.99	Other	Record Stores	Apl* Itunes.Com/Bill
**4926	**3897	4/12/2017	4/12/2017	4/24/2017	9.99	Other	Record Stores	Apl* Itunes.Com/Bill
**4926	**3897	3/12/2017	3/13/2017	3/23/2017	9.99	Other	Record Stores	Apl* Itunes.Com/Bill
**4926	**3897	2/12/2017	2/13/2017	2/23/2017	9.99	Other	Record Stores	Apl* Itunes.Com/Bill
**4926	**3897	1/12/2017	1/12/2017	1/23/2017	9.99	Other	Record Stores	Apl* Itunes.Com/Bill
**4926	**3897	8/30/2017	9/1/2017	9/25/2017	10.00	Business Expens	Charitable/Social Service	Wpy*Celebrating The Life
**4926	**3897	12/22/2017	12/26/2017	12/26/2017	10.95	Office Services	Commercial Photography	Sq *Claremont Photo
**4926	**3897	8/18/2017	8/21/2017	8/23/2017	11.34	Wholesale Trade	Wholesale Plumbing/H	Thompson Plumbing Supply
**4926	**3897	3/26/2017	3/27/2017	4/24/2017	12.38	Vehicle Expense	Automotive Parts,Accesso	Oreilly Auto #3167
**4926	**3897	5/11/2017	5/12/2017	5/23/2017	13.30	Other	Pet Shops/Pet Foods	Petco 1186 63511869
**4926	**3897	6/5/2017	6/6/2017	6/23/2017	13.67	Other	Gift, Card, Novelty	Jens Hallmark
**4926	**3897	12/30/2016	1/2/2017	1/23/2017	14.16	Other	Pet Shops/Pet Foods	Petco 1186 63511869
**4926	**3897	12/3/2017	12/5/2017	12/26/2017	14.37	Other	Bowling Alleys	873 - Brunswick Foothi
**4926	**3897	8/8/2017	8/9/2017	8/23/2017	14.91	Medical	Drug Stores & Pharmacies	Cvs/Pharmacy #09926
**4926	**3897	12/21/2017	12/22/2017	12/26/2017	15.07	Other	Floor Covering Stores	Upland Tile & Stone
**4926	**3897	5/6/2017	5/8/2017	5/23/2017	15.30	Other	Pet Shops/Pet Foods	Petco 1186 63511869
**4926	**3897	12/16/2017	12/18/2017	12/26/2017	16.00	Other	Amusement Parks,Circuses	Tolls West - Parkin
**4926	**3897	12/27/2016	12/28/2016	1/23/2017	16.00	Other	Motion Picture Theaters	Laemmle Theatres - Cla
**4926	**3897	8/23/2017	8/25/2017	9/25/2017	16.12	Other	Motion Picture Theaters	Edwards La Verne Stdm 12
**4926	**3897	1/25/2017	1/26/2017	2/23/2017	16.30	Other	Pet Shops/Pet Foods	Petco 1186 63511869
**4926	**3897	12/3/2017	12/5/2017	12/26/2017	18.86	Other	Bowling Alleys	873 - Brunswick Foothi
**4926	**3897	1/15/2017	1/16/2017	1/23/2017	19.01	Medical	Drug Stores & Pharmacies	Cvs/Pharmacy #08895

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**4926	**3897	12/23/2017	12/26/2017	12/26/2017	21.90	Other	Music Stores, Instruments	Folk Music Center
**4926	**3897	12/22/2017	12/26/2017	12/26/2017	23.68	Other	Artist's Supply And Craft Shop	Michaels Stores 2869
**4926	**3897	11/28/2017	11/29/2017	12/26/2017	25.00	Business Expens	Charitable/Social Service	Bb *Nclr
**4926	**3897	4/1/2017	4/3/2017	4/24/2017	25.74	Other	Tourist Attraction And Exhibit	Harmony Cellars
**4926	**3897	3/27/2017	3/28/2017	4/24/2017	27.18	Medical	Drug Stores & Pharmacies	Cvs/Pharmacy #08895
**4926	**3897	12/5/2017	12/6/2017	12/26/2017	29.95	Office Services	Business Services - Other	Sus*Therapy Directory
**4926	**3897	11/5/2017	11/6/2017	11/24/2017	29.95	Office Services	Business Services - Other	Sus*Therapy Directory
**4926	**3897	10/5/2017	10/6/2017	10/23/2017	29.95	Office Services	Business Services - Other	Sus*Therapy Directory
**4926	**3897	9/5/2017	9/6/2017	9/25/2017	29.95	Office Services	Business Services - Other	Sus*Therapy Directory
**4926	**3897	8/5/2017	8/7/2017	8/23/2017	29.95	Office Services	Business Services - Other	Sus*Therapy Directory
**4926	**3897	7/5/2017	7/6/2017	7/24/2017	29.95	Office Services	Business Services - Other	Sus*Therapy Directory
**4926	**3897	6/5/2017	6/6/2017	6/23/2017	29.95	Office Services	Business Services - Other	Sus*Therapy Directory
**4926	**3897	5/7/2017	5/8/2017	5/23/2017	29.95	Office Services	Business Services - Other	Sus*Therapy Directory
**4926	**3897	4/8/2017	4/10/2017	4/24/2017	29.95	Office Services	Business Services - Other	Sus*Therapy Directory
**4926	**3897	3/9/2017	3/10/2017	3/23/2017	29.95	Office Services	Business Services - Other	Sus*Therapy Directory
**4926	**3897	2/9/2017	2/10/2017	2/23/2017	29.95	Office Services	Business Services - Other	Sus*Therapy Directory
**4926	**3897	1/5/2017	1/6/2017	1/23/2017	29.95	Other	Miscellaneous And Special	Psychtoday Td
**4926	**3897	3/6/2017	3/7/2017	3/23/2017	30.00	Business Expens	Colleges,Universities	Harvard Univ Donation
**4926	**3897	6/13/2017	6/14/2017	6/23/2017	30.00	Medical	Drug Stores & Pharmacies	Kp Rx01065
**4926	**3897	9/7/2017	9/8/2017	9/25/2017	31.34	Business Expens	Charitable/Social Service	Sq *Homeboy Gift &
**4926	**3897	3/31/2017	4/3/2017	4/24/2017	34.80	Eating/Drinking	Caterers	Sq *Jeffrys Caterin
**4926	**3897	7/8/2017	7/10/2017	7/24/2017	35.00	Vehicle Expense	Automotive Repair Shops	Foothill Quicky Smog
**4926	**3897	4/6/2017	4/7/2017	4/24/2017	35.97	Wholesale Trade	Miscellaneous General Mer	Sq *The Village Pos
**4926	**3897	8/18/2017	8/21/2017	8/23/2017	36.85	Wholesale Trade	Home Supply Warehouse Stores	The Home Depot #0687
**4926	**3897	2/12/2017	2/13/2017	2/23/2017	37.78	Vehicle Expense	Automotive Parts,Accesso	Pepboys Store 730
**4926	**3897	2/12/2017	2/13/2017	2/23/2017	38.05	Other	Pet Shops/Pet Foods	Petco 1186 63511869
**4926	**3897	12/14/2017	12/15/2017	12/26/2017	39.47	Other	Floor Covering Stores	Upland Tile & Stone
**4926	**3897	8/12/2017	8/14/2017	8/23/2017	39.94	Other	Gift, Card, Novelty	Madonna Catholic Gift St
**4926	**3897	12/10/2017	12/11/2017	12/26/2017	40.00	Other	Cosmetic Stores	Sephora 82
**4926	**3897	1/25/2017	1/26/2017	2/23/2017	41.98	Other	Pet Shops/Pet Foods	Qi *Wag.Com
**4926	**3897	2/22/2017	2/23/2017	2/23/2017	42.05	Other	Pet Shops/Pet Foods	Qi *Wag.Com
**4926	**3897	12/28/2016	12/29/2016	1/23/2017	42.07	Other	Pet Shops/Pet Foods	Qi *Wag.Com
**4926	**3897	4/6/2017	4/7/2017	4/24/2017	49.49	Other	Pet Shops/Pet Foods	Qi *Wag.Com
**4926	**3897	4/2/2017	4/3/2017	4/24/2017	49.76	Other	Tourist Attraction And Exhibit	Harmony Cellars
**4926	**3897	12/11/2017	12/12/2017	12/26/2017	53.81	Medical	Drug Stores & Pharmacies	Kp Rx01065
**4926	**3897	12/23/2017	12/26/2017	12/26/2017	53.88	Other	Swimming Pools-Sale/Scvs	Jbs Pools And Ponds
**4926	**3897	6/14/2017	6/15/2017	6/23/2017	56.55	Vehicle Expense	Automotive Repair Shops	Jiffy Lube #1876
**4926	**3897	2/17/2017	2/20/2017	2/23/2017	59.01	Other	Tourist Attraction And Exhibit	Harmony Cellars
**4926	**3897	8/4/2017	8/7/2017	8/23/2017	59.33	Vehicle Expense	Automotive Repair Shops	Jiffy Lube #1876
**4926	**3897	12/22/2017	12/26/2017	12/26/2017	60.08	Other	Home Furniture/Equipment	Outdoor Elegance
**4926	**3897	10/24/2017	10/26/2017	11/24/2017	62.00	Other	Tourist Attraction And Exhibit	Harmony Cellars
**4926	**3897	4/25/2017	4/26/2017	5/23/2017	62.00	Other	Tourist Attraction And Exhibit	Harmony Cellars
**4926	**3897	8/21/2017	8/21/2017	8/23/2017	65.54	Other	Sporting Goods Stores	Dick'ssportinggoods.Com
**4926	**3897	10/29/2017	10/31/2017	11/24/2017	67.92	Other	Tourist Attraction And Exhibit	Cass Vineyards & Winer
**4926	**3897	7/1/2017	7/3/2017	7/24/2017	70.00	Other	Recreation Services	Runsignup.Com
**4926	**3897	12/9/2017	12/11/2017	12/26/2017	83.40	Other	Women's Accessory And Spe	Loft #1922

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**4926	**3897	12/20/2017	12/21/2017	12/26/2017	97.58	Other	Women's Ready-To-Wear Stores	Chico's #623
**4926	**3897	12/19/2017	12/20/2017	12/26/2017	99.00	Wholesale Trade	Department Stores	Sears Roebuck 7108
**4926	**3897	3/15/2017	3/16/2017	3/23/2017	99.99	Office Services	Continuity Subscription	Norton *Ap1220171031
**4926	**3897	8/28/2017	8/29/2017	9/25/2017	112.53	Other	Tourist Attraction And Exhibit	Opolo Vineyards
**4926	**3897	2/23/2017	2/27/2017	3/23/2017	114.85	Office Supplies	Stationery Store/Supplies	Office Depot #2332
**4926	**3897	12/10/2017	12/12/2017	12/26/2017	117.88	Office Supplies	Book Stores	Barnes & Noble #2242
**4926	**3897	1/14/2017	1/16/2017	1/23/2017	118.80	Other	Tourist Attraction And Exhibit	Harmony Cellars
**4926	**3897	12/25/2016	12/26/2016	1/23/2017	120.00	Eating/Drinking	Caterers	Home Chef
**4926	**3897	7/10/2017	7/11/2017	7/24/2017	124.00	Business Expens	Government Services-Other	State Of Calif Dmv Int Sc
**4926	**3897	5/1/2017	5/2/2017	5/23/2017	128.94	Other	Tourist Attraction And Exhibit	Opolo Vineyards
**4926	**3897	12/15/2017	12/18/2017	12/26/2017	138.79	Office Services	Commercial Photography	Sq *Claremont Photo
**4926	**3897	1/30/2017	1/31/2017	2/23/2017	141.70	Other	Tourist Attraction And Exhibit	Opolo Vineyards
**4926	**3897	2/15/2017	2/16/2017	2/23/2017	142.00	Other	Theatrical Producers	Tm *Graham Nash
**4926	**3897	2/17/2017	2/20/2017	2/23/2017	143.38	Business Expens	Cable Services	Dtv*Directv Service
**4926	**3897	1/11/2017	1/12/2017	1/23/2017	143.76	Business Expens	Cable Services	Dtv*Directv Service
**4926	**3897	5/17/2017	5/18/2017	5/23/2017	146.59	Business Expens	Cable Services	Dtv*Directv Service
**4926	**3897	12/21/2017	12/22/2017	12/26/2017	148.70	Other	Cosmetic Stores	Brighton 340059
**4926	**3897	12/21/2017	12/22/2017	12/26/2017	149.17	Business Expens	Cable Services	Dtv*Directv Service
**4926	**3897	8/17/2017	8/18/2017	8/23/2017	150.00	Business Expens	Cable Services	Dtv*Directv Service
**4926	**3897	3/12/2017	3/13/2017	3/23/2017	150.00	Business Expens	Cable Services	Dtv*Directv Service
**4926	**3897	4/10/2017	4/11/2017	4/24/2017	150.04	Business Expens	Cable Services	Dtv*Directv Service
**4926	**3897	11/20/2017	11/21/2017	11/24/2017	150.85	Business Expens	Cable Services	Dtv*Directv Service
**4926	**3897	10/30/2017	10/31/2017	11/24/2017	152.64	Other	Tourist Attraction And Exhibit	Opolo Vineyards
**4926	**3897	10/21/2017	10/23/2017	10/23/2017	155.32	Business Expens	Cable Services	Dtv*Directv Service
**4926	**3897	12/8/2017	12/11/2017	12/26/2017	162.17	Vehicle Expense	Automotive Repair Shops	Just Tires #8654
**4926	**3897	9/9/2017	9/11/2017	9/25/2017	165.94	Business Expens	Cable Services	Dtv*Directv Service
**4926	**3897	6/9/2017	6/12/2017	6/23/2017	166.26	Business Expens	Cable Services	Dtv*Directv Service
**4926	**3897	7/10/2017	7/11/2017	7/24/2017	167.26	Business Expens	Cable Services	Dtv*Directv Service
**4926	**3897	1/3/2017	1/4/2017	1/23/2017	173.00	Vehicle Expense	Automotive Parts,Accesso	Allison's Automotive
**4926	**3897	10/6/2017	10/9/2017	10/23/2017	174.36	Wholesale Trade	Discount Stores	Wal-Mart #3276
**4926	**3897	6/8/2017	6/9/2017	6/23/2017	175.30	Other	Theatrical Producers	Tm *Natalie Merchant
**4926	**3897	8/25/2017	8/28/2017	9/25/2017	180.00	Other	Theatrical Producers	Ucla Tickets La, Ca
**4926	**3897	8/17/2017	8/18/2017	8/23/2017	180.15	Other	Theatrical Producers	Tm *Tom Petty/Heartbre
**4926	**3897	12/16/2017	12/18/2017	12/26/2017	199.00	Business Expens	Charitable/Social Service	The Milton H Erickson Fd
**4926	**3897	11/30/2017	12/1/2017	12/26/2017	211.70	Other	Men And Ladies Clothing Stores	Stella Divina * Stella
**4926	**3897	9/7/2017	9/8/2017	9/25/2017	246.98	Vehicle Expense	Automotive Parts,Accesso	Allison's Automotive
**4926	**3897	10/16/2017	10/18/2017	10/23/2017	366.82	Other	Miscellaneous And Special	Light Bulbs Etc
**4926	**3897	5/9/2017	5/10/2017	5/23/2017	390.08	Vehicle Expense	Automotive Parts,Accesso	Allison's Automotive
**4926	**3897	6/2/2017	6/5/2017	6/23/2017	1006.00	Other	Theatrical Producers	Ucla Tickets La, Ca