

# FACULTY SENATE

C A L   S T A T E ,  
S A N   B E R N A R D I N O

2 0 1 3 - 2 0 1 4

## COMMITTEE BOOK



September 2013

# TABLE OF CONTENTS

<b>TABLE OF CONTENTS</b> .....	<b>2</b>
<b>MEMBERSHIP AND CALENDAR</b> .....	<b>4</b>
<b>ROSTER OF THE 48th FACULTY SENATE</b> .....	<b>5</b>
<b>SENATE MEETINGS</b> .....	<b>6</b>
<b>STANDING COMMITTEES</b> .....	<b>7</b>
CURRICULUM COMMITTEE.....	8
EDUCATIONAL POLICY AND RESOURCES COMMITTEE .....	9
ELECTIONS COMMITTEE – 2013-2014.....	10
EXECUTIVE COMMITTEE – 2013-2014 .....	11
FACULTY AFFAIRS COMMITTEE.....	12
GENERAL EDUCATION COMMITTEE.....	13
LIBRARY COMMITTEE .....	14
<b>AD HOC AND SPECIAL COMMITTEES</b> .....	<b>15</b>
ACADEMIC PROGRAM REVIEW/SELF-STUDY REVIEW COMMITTEE.....	16
ANCILLARY UNIT REVIEW SUB-COMMITTEE .....	17
AWARD COMMITTEE .....	18
COMMERCIALIZATION/COPYRIGHT / FAIR USE COMMITTEE.....	19
DISTRIBUTED LEARNING COMMITTEE .....	20
EVALUATION COMMITTEE (University) .....	21
FACULTY PROFESSIONAL DEVELOPMENT COORDINATING COMMITTEE .....	22
FACULTY SENATE CONSTITUTION AND BYLAWS COMMITTEE--NOT ACTIVE 2013-2014 AY .....	23
GRADUATE COUNCIL .....	24
HONORARY DEGREE COMMITTEE – 2013-2014 .....	25
HONORS COMMITTEE .....	26
INSTITUTIONAL REVIEW BOARD .....	27
INSTRUCTIONAL QUALITY COMMITTEE.....	28
REVIEW OF CENTRAL ADMINISTRATORS – 2013-2014 .....	29
SOTE ONLINE AD-HOC COMMITTEE .....	31
STUDENT GRADE APPEAL PANEL .....	32
TEACHING ACADEMY .....	33
<b>OTHER COMMITTEES AND REPRESENTATIVES</b> .....	<b>34</b>
ACADEMIC AFFAIRS COUNCIL.....	35
ACADEMIC COUNCIL ON INTERNATIONAL PROGRAMS .....	36
ADMINISTRATIVE COUNCIL .....	37
Alcohol, Tobacco, & Other Related Drugs Advisory Committee .....	38
ASSOCIATED STUDENTS INC. BOARD OF DIRECTORS .....	39
ATHLETICS ADVISORY .....	40
CALENDAR COMMITTEE.....	41
CAMPUS ACCESSIBILITY ADVISORY BOARD .....	42
CAMPUS FEE ADVISORY .....	43
CHILDREN'S CENTER ADVISORY COMMITTEE .....	44
DIVERSITY COMMITTEE (UNIVERSITY).....	45
ENERGY CONSERVATION COMMITTEE .....	46
FACILITIES PLANNING COMMITTEE.....	47
INSTRUCTIONALLY RELATED PROGRAMS BOARD .....	48
INTELLECTUAL LIFE AND VISITING SCHOLAR COMMITTEE .....	49
INTERNATIONAL STUDENT SERVICES ADVISORY COMMITTEE.....	50
PALM DESERT CAMPUS PLANNING & OPERATIONS COUNCIL.....	52
PHILANTHROPIC FOUNDATION BOARD OF DIRECTORS .....	53
RECREATION COMMITTEE .....	54
SCHOLARSHIP COMMITTEE (UNIVERSITY).....	55
STUDENT AID COMMITTEE .....	56

STUDENT HEALTH ADVISORY COMMITTEE.....	57
STUDENT RESEARCH COMPETITION - GRADUATE .....	58
STUDENT RESEARCH COMPETITION - UNDERGRADUATE.....	59
SANTOS MANUEL STUDENT UNION BOARD OF DIRECTORS.....	60
(UNIVERSITY) BUDGET COUNCIL.....	61
UNIVERSITY ENTERPRISES CORPORATION BOARD OF DIRECTORS .....	62
<b>COLLEGE AND DEPARTMENT COMMITTEES.....</b>	<b>63</b>
DEPARTMENT EVALUATION COMMITTEES – 2013-2014 AY .....	64
COLLEGE EVALUATION COMMITTEES .....	66
PROFESSIONAL AWARDS COMMITTEE .....	69



## **ROSTER OF THE 48th FACULTY SENATE**

Last Name	First Name	Department	Term	E-mail
Brantley	Diane	LLC	2012-14	<a href="mailto:dbrantle@csusb.edu">dbrantle@csusb.edu</a>
Brown	Haakon	Marketing	2012-14	<a href="mailto:hbrown@csusb.edu">hbrown@csusb.edu</a>
Clapper	John	Psychology	2013-15	<a href="mailto:jclappe@csusb.edu">jclappe@csusb.edu</a>
Costa	Pablo	Kinesiology	2013-15	<a href="mailto:pcosta@csusb.edu">pcosta@csusb.edu</a>
Cupp	Robert	Psychology	2013-14	<a href="mailto:rcupp@csusb.edu">rcupp@csusb.edu</a>
Daniels	Susan	EPC	2013-15	<a href="mailto:sdaniels@csusb.edu">sdaniels@csusb.edu</a>
Diaz-Rico	Lynne	Language, Literacy, & Culture	2013-15	<a href="mailto:diazrico@csusb.edu">diazrico@csusb.edu</a>
Fischman	Davida	Mathematics	2012-14	<a href="mailto:fischman@csusb.edu">fischman@csusb.edu</a>
Fudge	Marc	Public Administration	2013-15	<a href="mailto:mfudge@csusb.edu">mfudge@csusb.edu</a>
Groen	Mark	Leadership & Curriculum	2012-14	<a href="mailto:mgroen@csusb.edu">mgroen@csusb.edu</a>
Karant	Yasha	Computer Science & Engineering	2012-14	<a href="mailto:ykarant@csusb.edu">ykarant@csusb.edu</a>
Kirwan	Paul	Management	2013-15	<a href="mailto:pkirwan@csusb.edu">pkirwan@csusb.edu</a>
Kohout	Michael	Geography & Environmental Studies	2012-14	<a href="mailto:mkohout@csusb.edu">mkohout@csusb.edu</a>
Kolehmainen	Karen	Physics	2012-14	<a href="mailto:karen@csusb.edu">karen@csusb.edu</a>
Kottke	Janet	Psychology	2013-15	<a href="mailto:jkottke@csusb.edu">jkottke@csusb.edu</a>
Kremling	Janine	Criminal Justice	2013-15	<a href="mailto:jkremlin@csusb.edu">jkremlin@csusb.edu</a>
Lloset	Giovanna	Mathematics	2012-14	<a href="mailto:glloset@csusb.edu">glloset@csusb.edu</a>
Lo	Min-Lin	Mathematics	2013-15	<a href="mailto:mlo@csusb.edu">mlo@csusb.edu</a>
Luck	Chad	English	2013-15	<a href="mailto:cluck@csusb.edu">cluck@csusb.edu</a>
Mango	Oraib	World Languages & Literature	2013-15	<a href="mailto:omango@csusb.edu">omango@csusb.edu</a>
Moffett	Aaron	Kinesiology	2013-15	<a href="mailto:amoffett@csusb.edu">amoffett@csusb.edu</a>
VACANT			2012-14	
Naticchia	Chris	Philosophy	2012-14	<a href="mailto:cnaticch@csusb.edu">cnaticch@csusb.edu</a>
Owen	Bradford	Communication Studies	2012-14	<a href="mailto:bowen@csusb.edu">bowen@csusb.edu</a>
Pelletier	Kathie	Management	2012-14	<a href="mailto:kpelleti@csusb.edu">kpelleti@csusb.edu</a>
Provanzano	Tom	Theatre Arts	2012-14	<a href="mailto:tompro@csusb.edu">tompro@csusb.edu</a>
Rizzo	Terry	Kinesiology	2012-14	<a href="mailto:trizzo@csusb.edu">trizzo@csusb.edu</a>
Ruml	Ted	English	2013-15	<a href="mailto:truml@csusb.edu">truml@csusb.edu</a>
Skillman	John	Biology	2013-15	<a href="mailto:skillman@csusb.edu">skillman@csusb.edu</a>
Smith	Johnathan	Library	2013-15	<a href="mailto:jsmith@csusb.edu">jsmith@csusb.edu</a>
Steffel	Beth	Art/ Statewide	2012-15	<a href="mailto:bsteffel@csusb.edu">bsteffel@csusb.edu</a>
Sylva	Judy	EPC	2013-15	<a href="mailto:jsylva@csusb.edu">jsylva@csusb.edu</a>
Tan	Jeff	Counseling Center	2012-14	<a href="mailto:jtan@csusb.edu">jtan@csusb.edu</a>
Ullman	Jodie	Psychology/ Statewide	2012-14/ 2011-14	<a href="mailto:jullman@csusb.edu">jullman@csusb.edu</a>
Verdi	Mick	EPC	2012-14	<a href="mailto:mverdi@csusb.edu">mverdi@csusb.edu</a>
Wilcox-Herzog	Amanda	Psychology	2013-15	<a href="mailto:awilcox@csusb.edu">awilcox@csusb.edu</a>
Bodman	Andrew	Provost/ Vice President Academic Affairs	Non-voting	<a href="mailto:abodman@csusb.edu">abodman@csusb.edu</a>
Morales	Tomás	President	Non-voting	<a href="mailto:tmorales@csusb.edu">tmorales@csusb.edu</a>
Ochoa	Tony	ASI President	2013-14	<a href="mailto:asi-pres@csusb.edu">asi-pres@csusb.edu</a>

## **SENATE MEETINGS 2013-2014**

<b>EXECUTIVE COMMITTEE MEETINGS (Agenda-Setting Meetings)</b>	<b>FACULTY SENATE MEETINGS</b>
The EC will meet every Tuesday during the AY beginning 9/24/13.	Faculty Senate Forum/Retreat TBA.
Tuesday, October 8, 2013 2:00-4:00, AD-145	Tuesday, October 15, 2013 2:00-3:50, Pine Room
Tuesday, October 29, 2013 2:00-4:00, AD-145	Tuesday, November 5, 2013 2:00-3:50, Pine Room
Tuesday, November 19, 2013 2:00-4:00, AD-145	Tuesday, November 26, 2013 2:00-3:50, Pine Room
Tuesday, January 7, 2014 2:00-4:00, AD-145	Tuesday, January 14, 2014 2:00-3:50, Pine Room
Tuesday, February 4, 2014 2:00-4:00, AD-145	Tuesday, February 11, 2014 2:00-3:50, Pine Room
Tuesday, March 4, 2014 2:00-4:00, AD-145	Tuesday, March 11, 2014 2:00-3:50, Pine Room
Tuesday, April 1, 2014 2:00-4:00, AD-145	Tuesday, April 8, 2014 2:00-3:50, Pine Room
Tuesday, April 29, 2014 2:00-4:00, AD-145	Tuesday, May 6, 2014 2:00-3:50, Pine Room
Tuesday, May 20, 2014 2:00-4:00, AD-145	Tuesday, May 27, 2014 2:00-3:50, Pine Room
If you would like something added to an EC agenda, please submit it by the Thursday before. Thank you.	Tuesday, June 3, 2014 2:00-3:50, Pine Room (if necessary)



## STANDING COMMITTEES OF THE FACULTY SENATE

### CURRICULUM COMMITTEE

T. Provenzano, Arts & Letters/Library (Chair)	2012-2014
W. Stewart, Business & Public Administration	2013-2015
T. Long, Social & Behavioral Sciences/Student Affairs	2013-2015
J. Sylva, Education	2012-2014
D. Smith, Natural Sciences/Coaches	2012-2014
J. Zorn, Administrative Representative	Ex-officio
K. Nicholl, Administrative Representative	Ex-officio
J. Thompson, Administrative Representative	Ex-officio
Student Representative	2013-2014

1. Membership: One representative of senior rank (Associate or Full Professor or equivalent) elected from each constituent unit, one student representative, the Dean of Graduate Studies, and the Associate Provost for Academic Programs. The student representative must be an upper division or graduate student who has completed two or more quarters at the University.
2. Duties: This committee shall review all curriculum proposals, including experimental courses. It shall approve student proposals for undergraduate special majors and proposals for special masters programs. It shall review credential programs, graduate degrees and other post-baccalaureate programs and curriculum. It shall be responsible for implementing campus policy on course deletion.

Committee recommendations concerning program proposals shall be forwarded to the Faculty Senate. The committee shall act for the Senate in approving course proposals.

Curriculum proposals which the committee judges to require additional faculty, staff, equipment, facilities, or financial resources shall be referred to the Educational Policy and Resources Committee for its recommendation.

College representatives to the University Curriculum Committee shall also be members of their respective college curriculum committees.



## STANDING COMMITTEES OF THE FACULTY SENATE

### EDUCATIONAL POLICY AND RESOURCES COMMITTEE

C. Naticchia, <b>Chair</b>	2013-2014
D. Brantley, Education	2013-2015
J. Kottke, Social & Behavioral Sciences	2013-2015
D. Drost, Business & Public Administration	2012-2014
J. Rhodes, Arts & Letters/Library	2012-2014
P. Williams, Natural Sciences/Coaches	2012-2014
J. Zorn, Administrative Representative	Ex-officio
Student Representative	2013-2014

1. **Membership:** A chair elected by the Faculty Senate, one representative of senior rank elected from each constituent unit, one student representative, and the Associate Provost for Academic Programs. All representatives shall be of senior rank (Associate or Full Professor or equivalent). The chair shall serve as a member of the Executive Committee.
2. **Duties:** This committee shall evaluate, initiate and review educational policies and plans. The committee shall familiarize itself with the budget process, be informed of budget allocations at the divisional level, make budget recommendations to the President or designee. The committee shall review and recommend annually policies regarding the allocation of educational resources within the audio-visual service and computer services areas. The committee shall also act as a consultative body in matters regarding facilities planning. All recommendations shall be made to and approved by the Faculty Senate.

The committee shall participate in the development of the academic master plan; and review and develop criteria for the adoption, modification or termination of courses and programs (e.g., majors, minors, credential programs, options, tracks, concentrations, emphases, general education, continuing education, and other self-supporting programs such as institutes and centers). It shall review and initiate recommendations concerning grading standards and practices, admissions policies, academic disqualification and probation, each annual academic calendar, and non-traditional modes of instruction (e.g., credit by examination, credit for prior experience, advanced placement, media-based instruction, internships, computer-assisted instruction).

When appropriate, this committee shall meet with the Dean of Extended Education and/or with extension program coordinators to originate and review proposals for courses, programs, conferences, etc., and to initiate and review policy recommendations affecting Extended Education (e.g., extension, summer session, open university, etc.). Curriculum recommendations of the committee dealing with degree applicable items shall be sent to the Curriculum Committee. The committee shall act for the Senate in a review of all non-credit Extension courses and programs not subject to specific departmental approval, and shall review all Extended Education policies.

This committee shall consult with appropriate standing committees of the Faculty Senate when considering policy in areas affecting the duties of those committees.

## STANDING COMMITTEES OF THE FACULTY SENATE

### ELECTIONS COMMITTEE – 2013-2014

K. Kolehmainen, Natural Sciences

J. Ullman, Social & Behavioral Sciences/Student Affairs

M. Groen, Education (**Chair**)

B. Owen, Arts & Letters

L. Bartle, Library

C. Seal, Business & Public Administration

1. **Membership:** The Vice Chair of the Faculty Senate shall serve as the Chair of the Elections Committee and be the representative of his or her constituent unit. The Faculty Senate shall elect from its voting membership one representative from each remaining constituent unit.
2. **Duties:** The Elections Committee shall administer all provisions of Articles II and III of the Bylaws.

Refer to FSD 88-09.R7

## STANDING COMMITTEES OF THE FACULTY SENATE

### EXECUTIVE COMMITTEE – 2013-2014

T. Ruml, **CHAIR**, Arts & Letters/Library

M. Groen, Vice Chair, Education

K. Pelletier, Executive Secretary, Business & Public Administration

J. Kremling, At-Large, Social a& Behavioral Sciences

Y. Karant, At-Large, Natural Sciences

C. Naticchia, Chair, Educational Policy & Resources Committee

T. Rizzo, Chair, Faculty Affairs Committee

J. Ullman and B. Steffel, Statewide Academic Senators

T. Moráles, President or A. Bodman, Provost & Vice President, Academic Affairs (President's designee)

1. **Membership:** The Executive Committee shall consist of the Chair, Vice Chair, and Executive Secretary of the Faculty Senate, two other members of the Faculty Senate who shall serve at-large, and the President or designee. The President or designee shall not be a voting member. Each elected member of the Executive Committee shall be from a different Constituent Unit. The order for electing members of the Executive Committee shall be Chair, Vice Chair, Executive Secretary, and Members At-Large. In addition, the chair of the Educational Policies and Resources Committee and the chair of the Faculty Affairs Committee shall be members of the Executive Committee.
  
2. **Duties:**
  - (A) The Executive Committee shall prepare the agenda for the meetings of the Faculty Senate.
  
  - (B) The Executive Committee shall interpret the meaning and intent of all articles of the Constitution and bylaws except as specified in Article II, Section J of the bylaws.
  
  - (C) The Executive Committee shall make appropriate nominations and appointments to campus committees when necessary.
  
  - (D) Other duties of the Executive Committee shall include, but may not be limited to, acting on behalf of the Faculty Senate when the Senate is not meeting regularly, such as in the summer.

Refer to FSD 86-24.R4 & FSD 88-09.R7

## STANDING COMMITTEES OF THE FACULTY SENATE

### FACULTY AFFAIRS COMMITTEE

T. Rizzo, <b>Chair</b>	2013-2014
M. Groen, Education	2013-2015
J. Ullman, Social & Behavioral Sciences/Student Affairs (INTERIM)	2013-2015
J. Ryan, Business & Public Administration	2012-2014
M. Fong, Arts & Letters/Library	2012-2014
M. Jetter, Natural Sciences/Coaches	2012-2014
J. Hughes, Administrative Representative	Ex-officio

1. **Membership:** A chair elected by the Faculty Senate, one representative of senior rank elected from each constituent unit, and the Associate Provost for Academic Personnel. All elected representatives shall be tenured, of senior rank (Associate or Full Professor or equivalent) and members of the Faculty Bargaining Unit. The chair shall serve as a member of the Executive Committee.
2. **Duties:** This committee shall review, formulate and recommend policies governing all matters related to Faculty Affairs to include evaluation, leaves, professional development, etc.

Refer FSD 88-09.R7

## STANDING COMMITTEES OF THE FACULTY SENATE

### GENERAL EDUCATION COMMITTEE

VACANT, Education	2013-2015
T. Johnson, Arts & Letters/Library	2013-2015
J. Gilbert, Social & Behavioral Sciences/SSP, AR's	2013-2015
D. Kim, Business & Public Administration	2012-2014
T. Yu, Natural Sciences/Coaches	2012-2014
M. Clark, Administrative Representative	
Student Representative	2013-2014

1. **Membership:** One tenured member of senior rank elected from each constituent unit, one student representative, and the Dean of Undergraduate Studies.
2. **Duties:** This committee shall review all proposed changes in the general education curriculum and make recommendations to the Curriculum Committee.

It shall review all general education course proposals in terms of how well they meet the objectives and appropriate criteria for particular subject areas.

It shall begin a regular four-year cyclical review of the general education program, reviewing Category B in the first year, Category C in the second year, Category D in the third year, and all remaining Categories in the fourth year. (This process shall begin in the 1991-92 academic year.) It shall evaluate the organization, courses and criteria for each category being reviewed, and propose adjustments or changes that are deemed necessary to preserve the consistency, quality and coherence of the overall program.

It shall monitor the number of electives approved by any of the Colleges (particularly in the Elective Options and Integrative Capstone Categories) in order to discourage excessive and unwieldy course proliferation. It shall use the number of existing courses from a specific College in a particular category or section as a factor when considering additional course proposals from that College. It shall monitor existing courses to see that they are offered at least once every other year.

It shall convene the Faculty in regularly scheduled forums addressed to improvement of the general educational curriculum.

Curriculum proposals which the committee judges to require additional faculty, staff, equipment, facilities, or financial resources shall be referred to the Educational Policy and Resources Committee for its recommendation.

Refer FSD 88-09.R7

## STANDING COMMITTEES OF THE FACULTY SENATE

### LIBRARY COMMITTEE

S. Swartz, Education	2013-2015
Y. Kim, Natural Sciences/Coaches	2013-2015
M. Bazaz, Business & Public Administration	2012-2014
M. Perry, Arts & Letters/Library	2012-2014
J. Gilbert, Social & Behavioral Sciences/Student Affairs	2012-2014
C. Caballero, Administrative Representative	Ex-officio
Student Representative	2013-2014

1. **Membership:** One representative elected from each constituent unit, one student representative, and the University Librarian.
2. **Duties:** The committee shall review and recommend allocation of educational resources within the library.

Refer to FSD 88-09.R7

***AD HOC AND SPECIAL COMMITTEES  
OF THE  
FACULTY SENATE***



**AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE**

(Special Committee)

ACADEMIC PROGRAM REVIEW/SELF-STUDY REVIEW COMMITTEE

L. Diaz-Rico, EDU  
J. Noblet, CNS  
T, Yang, BPA  
J. Grant, CAL

Faculty representatives are appointed by the Executive Committee, Faculty Senate.

Contact person is J. Zorn, Associate Provost, Academic Programs.

**University Self-Study Review Committee:**

The University Academic Program Review Committee will consist of four senior faculty, one college dean, and one administrative representative. The four senior faculty representatives will be appointed from different colleges (exclusive of the programs currently being reviewed during that cycle) by the Executive Committee of the Faculty Senate. The college dean and administrative representative will be appointed by the VP of Academic Affairs. The committee will elect its own chair and proceed according to steps its members agree upon. Appointments to this committee will be for one review cycle. However, committee members may be reappointed. Its functions are:

1. To approve external reviewers submitted by programs.
2. To certify the integrity of the program review as carried out.
3. At its discretion, to offer additional recommendations.

***SCHEDULE OF REVIEW*** - (Based on a 5 year review.)

<b>2013-14</b>	*Computer Science and Engineering Biology Physics *Bachelor in Business Administration *Masters in Business Administration Geography & Environmental Studies History Sociology
----------------	---



**AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE**

(Special Committee)

ANCILLARY UNIT REVIEW SUB-COMMITTEE

C. Naticchia, <b>EPRC Chair</b>	2013-2014
VACANT, At-Large	2013-2014
VACANT, At-Large	2012-2014

1. **Membership:** 2 at-large tenure-track or tenured faculty to serve two-year staggered terms under the guidance of the EPRC Chair.
2. **Duties:** To review ancillary units as per section 6 of the ancillary unit policy.

Refer to FSD 87-17.R3

**AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE**  
(Special Committee)

AWARD COMMITTEE

J. Gilbert, <b>Co-Chair</b>	2013-2014
J. Delgado, <b>Co-Chair</b>	2013-2014
T. Yang, Business & Public Administration	2013-2015
<b>VACANT, Education</b>	<b>2013-2015</b>
D. Carlson, Arts & Letters/Library	2013-2015
S. Sumida, Natural Sciences	2012-2014
J. Kottke, Social & Behavioral Sciences/Student Affairs	2012-2014

1. **Membership:**

1.1 The committee shall be formed as follows:

1.1.1 Each college will elect in the spring quarter one tenured instructional faculty member who shall serve a two-year term. The terms will be staggered. A committee member may not serve more than two consecutive terms. If the Committee is missing member(s) when its duties are scheduled to begin, the EC shall appoint a temporary committee member until a new member is elected.

1.1.2 The current year's Outstanding Professor Award winner will serve as co-chair with the current year's Golden Apple Award Winner, If one or both are unable to serve, the missing co- chair(s) shall be appointed by the Executive Committee of the Faculty Senate from among previous winners of any of the awards.

1.2 The Executive Committee of the Faculty Senate shall name a replacement from the same college for any faculty member of the committee who accepts a nomination for a given award.

1.1.3 The past year's Outstanding Professor Award winner will serve on the committee following his/her year as Co-Chair.

1.1.4 The past year's Golden Apple Award winner will serve on the committee following his/her year as Co-Chair.

2. **Duties:**

2.1 To establish its timetable and procedures.

2.2 To solicit nominations for the awards by announcing the procedures and deadline for nominations.

2.3 To inform individuals of their nominations.

2.4 To review and evaluate the nominations for the awards.

2.5 To recommend to the President the nominees for the awards.

3. For a more detailed explanation see FSD 79-220.R10.

## AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

### COMMERCIALIZATION/ COPYRIGHT / FAIR USE COMMITTEE

G. Dunzweiler, Arts & Letters	2013-2015
E. Baek, Education	2013-2015
J. Clapper, Social & Behavioral Sciences/SSP,ARs	2013-2015
V. Munsif, Business & Public Administration	2012-2014
O. Robinson, Natural Sciences	2012-2014
J. Vassilakos-Long, Library	2012-2014
J. Monaghan (ex officio)	
J. Thompson (ex officio)	

The University Commercialization Committee will be composed by Associate Provost for Research, ex officio (Chair), the Executive Director of the UEC, ex officio, and three Faculty appointed by Senate Executive Committee. The faculty appointees would serve 3-year revolving appointments (one faculty member replaced each year).

Contact person is J. Thompson.

The committee will review intellectual property to determine whether the University shall commercialize the invention/creative work through a patent, copyright, and/or license agreement. The Committee may solicit advice/analysis regarding the technology from outside individuals. The inventor/creator must be present at the meeting in which their invention/creation is discussed and must be allowed to speak on their own behalf. In making its assessment, the Committee will rely on information provided by both the inventor/creator and the University. Committee deliberations will be in closed session to protect proprietary information. Similarly, committee records will be kept confidential and committee members will sign a Non-Disclosure Agreement. If the University, by either written policy or specific act, chooses not to act upon the right of intellectual property licensure or patent or similar methodology for assertion of rights, ownership passes wholly to the inventor or creator.

When necessary, the Committee shall review invention disclosures and other information to evaluate the University's contribution to the development of particular intellectual properties. In many cases the inventor/creator will reach an agreement with the University concerning ownership rights and equity interest without the need for review by the Committee. The purpose of the review will be to help the parties reach agreement within the framework of this policy. The final resolution of any disagreement concerning the application or interpretation of this policy will be governed by applicable law and collective bargaining agreements.

## **AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE**

### DISTRIBUTED LEARNING COMMITTEE

E. Gil-Gomez, Arts & Letters/Library	2013-2015
J. Son, Business & Public Administration	2013-2015
B. Newberry, Education	2012-2014
M. Chao, Natural Sciences	2012-2014
K. Grisham, Social and Behavioral Sciences	2012-2014
J. Monaghan, Director of Distributed Learning	
K. Costino, Director of Teaching Resource Center	
T. Karmanova, College of Extended Learning	

**Membership:** The Distributed Learning Committee shall include one faculty member from each College. Members shall serve two-year staggered terms. The committee shall also include, as non-voting members, the Director of the Office of Distributed Learning; the Dean (or designee) of the College of Extended Learning; the Vice-President (or designee) of Information Resources and Technology, and the Director (or designee) of the Teaching Resource Center. The committee shall select a chair at the beginning of each academic year from among the voting members of the committee.

**Duties:** This Committee will monitor policy issues that arise with regard to the University Policy on Distributed Learning and shall, as it considers appropriate, (1) refer a particular issue to one of the standing committees of the Faculty Senate for the development of policy or (2) develop a policy on a particular issue itself and then refer the proposed policy to the Executive Committee. The Distributed Learning Committee shall monitor and report on distributed learning trends and issues on the campus.

Refer to FSD 01-01.R2

## AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

(Special Committee)

### EVALUATION COMMITTEE (University)

S. Huh, Business & Public Administration	2013-2015
T. Nelson, Arts & Letters	2013-2015
X. Zhang, Library	2013-2015
D. Stine, Education	2012-2014
Z. Hasan, Natural Sciences	2012-2014
E. Nilsson, Social & Behavioral Sciences	2012-2014
VACANT, (SSP-ARII/Ten)	2012-2014

1. **Membership:** The University Evaluation Committee shall be composed of one tenured Professor elected from each College by the tenure-track faculty of the College; one tenured Librarian elected by the tenure-track librarians; and one tenured SSP, AR. Department Chairs or Associate Deans may not serve on this committee. Library Evaluators may serve on this committee but must withdraw whenever a librarian they evaluate is evaluated. Members shall serve two-year staggered terms. The Committee shall elect a Chair. A member of this committee cannot serve concurrently as a member of a Department, Library, SSP, AR or College Evaluation Committee.
2. **Duties:** This committee shall conduct performance review for faculty members at the University level in cases where recommendations from the Department, Department Chair, College and Dean are not unanimous as well as in cases involving non-retention and denial of tenure or promotion. This committee shall also serve as the higher level peer review committee for librarians and/or SSP, AR. In addition, the committee shall rank faculty in promotion cases, basing their rankings primarily on previous recommendations and rankings.

**AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE**

(Special Committee)

FACULTY PROFESSIONAL DEVELOPMENT COORDINATING COMMITTEE

B. Singleton, Library	2013-2015
E. Baek, Education	2013-2015
R. Samuelson, Social & Behavioral Sciences	2013-2015
M. Bazaz, Business & Public Administration	2012-2014
A. Sheil, Arts & Letters	2012-2014
L. Newcomb, Natural Sciences	2012-2014
R. Weiss, Director (interim), Sponsored Programs	Ex-officio
J. Thompson, Associate Provost, Research/Graduate Studies	Ex-officio
K. Costino, Director, Teaching Resource Center	Ex-officio

1. **Membership:**

Six tenure-track faculty members, one from each College/Library. These shall be appointed by the Faculty Senate Executive Committee in consultation with the appropriate Constituent Unit Election Officers. Faculty members shall serve two-year terms. Terms shall be staggered.

The following persons shall serve as ex-officio members of the committee: the Associate Provost for Academic Personnel, the Dean of Graduate Studies, and the Director of Sponsored Programs.

2. **Duties:** The Faculty Professional Development Coordinating Committee shall coordinate all faculty professional development activities which fall within the following areas: Leaves, Grants, Teaching Excellence, and College-Based Support. (See Attachment 1). Specifically, the committee shall:

1. Recommend the distribution of campus faculty professional development funds for the categories of mini-grants awards, teaching excellence activities and college miscellaneous support.
2. Recommend the distribution of Research, Scholarship and Creative Activities funds among the categories of Mini-grants, Paid-Term Leaves, and Summer Fellowships.
3. Recommend funding needs for faculty professional development.
4. Explore and recommend additional sources of funding, both on and off campus, for faculty professional development.
5. Request data from appropriate parties on all expenditures for faculty professional development purposes. Such data shall be used to submit required campus reports to the Chancellor's Office.

The recommendations indicated above shall be made to the Provost/Vice President for Academic Affairs.

Refer to FSD 88-11.R3

**AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE**

(Ad Hoc Committee)  
(Faculty Representatives)

**FACULTY SENATE CONSTITUTION AND BYLAWS COMMITTEE--NOT ACTIVE 2013-2014 AY**

Membership: One representative from each constituent unit elected by the Faculty Senate and one member designated by the University President.

Duties: This committee shall initiate and review proposals for revision of the Constitution and Bylaws of the Faculty Senate and make appropriate recommendations to the Senate.

## AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

(Special Committee)

### GRADUATE COUNCIL

C. Jany, Arts and Letters	2013-2015
J. Rhodes, Arts and Letters	2012-2014
J. Anderson, Business & Public Administration	2013-2015
R. Qui, Business & Public Administration	2012-2014
A. Leh, Education	2013-2015
S. Nam, Education	2012-2014
J. Fryxell, Natural Sciences	2013-2015
C. Stanton, Natural Sciences	2012-2014
<b>VACANT, Social &amp; Behavioral Sciences</b>	<b>2013-2015</b>
A. Wilcox-Herzog, Social & Behavioral Sciences	2012-2014
L. Diaz-Rico, from EdD	2013-2015
J. Gutierrez, from Credential Program	2012-2014
Student Representative	2013-2014
J. Thompson, AVP Research/Graduate Studies	Ex-Officio
T. Ruml or designee	Ex-Officio

**Membership:** Two tenured or tenure-track faculty from different departments within each College will be elected to serve two-year, staggered terms on the Graduate Council. At least one of the faculty elected from each college shall be a graduate coordinator from that college. In addition, one representative from a credential program shall be elected by the College of Education, and one additional representative from each college in which a doctoral program is housed. One currently registered graduate student shall also be appointed by the Associated Students. The Dean of Graduate Studies and Associate Provost for Research will serve as ex-officio members of the committee. The Faculty Senate Chair (or designee) will also serve as an ex-officio member of this committee. This committee will be chaired by a faculty member elected by the Council. Graduate Council members are strongly encouraged to hold regular meetings with the Directors of Graduate Programs in their Colleges.

**Responsibilities:** The Graduate Council is responsible for development and review of all policies and procedures pertaining to graduate programs. It will also submit an annual report to the Faculty Senate. Council recommendations concerning these policies and procedures shall be forwarded to the Faculty Senate Executive Committee for consideration.

Refer to FSD 11-11.



## AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

(Special Committee)

### HONORARY DEGREE COMMITTEE – 2013-2014

E. Jester, Arts & Letters  
S. Huh, Business & Public Administration  
L. Hedtke, Education  
S. Sumida, Natural Sciences  
R. Samuelson, Social and Behavioral Sciences  
E. Sorrel, Library  
Provost or Designee  
University Advancement Rep.

**Preamble:** Each year, each CSU campus may submit the names of up to two candidates for honorary degrees to the Board of Trustees, which makes the final decision on these awards. Recommendations are to be submitted by the campus President after consultation “with a committee, including faculty representation, to review recommendations and to assist in the development and compilation of materials in support of nominations to be forwarded.”

#### **Procedures:**

1. Each Spring term, the Executive Committee of the Faculty Senate shall constitute an Honorary Degrees Committee for the following academic year. This committee will be composed of:
  - a. The provost or designee.
  - b. Five Faculty members, one from each college, selected by Senate Executive Committee.
  - c. A member of the library staff, selected by the Senate Executive Committee.
  - d. A representative of the University Advancement office, nominated by the President.
2. Early in Fall term, the Provost shall invite all members of the University community and the general public to submit names of possible recipients of honorary degrees. A deadline of no later than November 1 should be set for these submissions.
3. The Provost shall be responsible for assembling the Honorary Degrees Committee, and instructing the committee on its charge, as soon after the submissions deadline as feasible. Taking into account the system wide guidelines for criteria, exclusions, and procedures, the committee shall consider the names submitted and determine no more than two final nominees. In the process it may consult with faculty members or others who are specifically familiar with the accomplishments of certain candidates, or with the fields in which these candidates have made their mark, as long as complete confidentiality is maintained.

The committee is responsible for compiling material to support the candidates it has chosen. No later than December 1, the committee should forward its choices, together with the supporting material, to the President. The President may then decide whether to forward both, one, or neither of the proposed recipients to the Board of Trustees.

## AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

(Special Committee)

### HONORS COMMITTEE

E. Jester, Arts & Letters	2013-2015
R. Qiu, Business & Public Administration	2013-2015
I. Han, Natural Sciences	2013-2015
VACANT, Education	2012-2014
B. Quarton, Library	2012-2014
J. Kaufman, Social & Behavioral Sciences	2012-2014
C. Damgen, <b>Chair</b> , Honors Program Director	Ex-officio
M. Clark, Dean, Undergraduate Studies	Ex-officio
Student Representative	2013-2014

1. **Membership:** This committee shall consist of one representative from each of the Colleges; one representative from the Library; one representative from the Office of the Dean of Undergraduate Studies, one student representative; and the Director of the Honors Program. The college and library representatives shall be appointed by the Executive Committee to two-year staggered terms. The student representative shall be elected to a one year term from and by the Honors program participants.
2. **Duties:** The Honors Program Committee will serve as a Board of Directors for the Honors Program.

The Committee's first order of responsibility will be to develop and submit for curriculum review and approval through regular curricular channels and on appropriate program and course proposal forms a complete honors program. A final draft of the complete program (after department- and college-level reviews have been completed) shall be due in the Office of Academic Programs by December 4, 1989 for technical review prior to review by the General Education Committee, the Curriculum Committee, and the Senate.

Committee members will act to voice concerns of the separate academic units and to disseminate information from the Committee to the academic and administrative units. The Committee will be actively involved in program design, course planning and admissions/retention decisions. In addition, members of the Committee will be expected to act as advisors and counselors for students in the Honors Program.

The Committee will be actively involved in selecting, evaluating, and recommending the approval of courses and faculty for the honors program.

**AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE**

(Special Committee)

INSTITUTIONAL REVIEW BOARD

(Research Involving Human Subjects)

C. Vickers, At-Large	2012-2016
C. Lyon, At-Large	2003-2017
B. Phalen, At-Large	2011-2015
J. Thompson, Administrative Representative	Ex-officio
VACANT, Administrative Representative	Ex-officio
D. Garcia, Psychology	
R. McCaslin, Social Work	
J. Coleman, Community Representative	
N. Johnson, Community Representative	
M. Gillespie, Secretary	
Student Representative	
F. Fernandez, Prisoner Representative	
B. Degnan, Prisoner Representative	

1. **Membership:** The membership of the board shall consist of four persons as follows:
  - A. Three qualified tenure track faculty appointed by the Executive Committee of the Faculty Senate in consultation with the Director of Sponsored Programs. The members shall serve four-year terms. These terms are to be staggered.
  - B. One administrative representative appointed by the President.
2. **Duties:** California State University, San Bernardino and its auxiliary organization, The Foundation for The California State University, San Bernardino, will comply with the policies for protection of human subjects participating in activities supported directly by grants or contracts from the various agencies of the Federal Government, State Government, and California State Universities. In fulfillment of its assurance, this institution has established and will maintain an Institutional Review Board competent to review projects and activities that involve human subjects. The Board shall determine for each activity as planned and conducted whether subjects will be placed at risk and, if risk is involved, whether:
  1. the risks to the subject are so outweighed by the sum of the benefit to the subject and the importance of the knowledge to be gained as to warrant a decision to allow the subject to accept those risks;
  2. the rights and welfare of any such subjects will be adequately protected;
  3. legally effective informed consent will be obtained by adequate and appropriate methods. For more detailed explanation see FSD67-03.R6

## AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

(Special Committee)

### INSTRUCTIONAL QUALITY COMMITTEE

B. Quarton, Library	2013-2015
J. Jesunathadas, Education	2013-2015
T. Coleman, Natural Sciences	2013-2015
K. Collins, Business & Public Administration	2012-2014
C. Jany, Arts & Letters	2012-2014
M. Texeira, Social & Behavioral Science/Student Affairs	2012-2014
E. Yasuhara, Former Dean (Arts & Letters)	
J. Zorn, Associate Provost	Ex-officio
K. Costino, Director, Teaching Resource Center	Ex-officio
Undergraduate Studies Rep	Ex-officio
Graduate Studies Rep	Ex-officio

#### 1. **Membership**

- 1.1 Six tenured faculty members are as follows: One each from the colleges of Business and Public Administration, Education, Arts and Letters, and Natural Sciences; one from the constituent unit of Social and Behavioral Sciences; and one from the Library, appointed by the Senate Executive Committee in consultation with the respective College Dean. Terms of office shall be for two years. Terms shall be staggered.
- 1.2 A College Dean appointed by the Provost/Vice President for Academic Affairs.
- 1.3 The Associate Provost for Academic Programs.
- 1.4 Ex-officio members will include the Director of the Teaching Resource Center, and a representative each from the Office of Undergraduate and the Office of Graduate Studies.

#### 2. **Duties**

This committee shall study and provide recommendations to the Senate concerning the maintenance of instructional quality and teaching excellence at the University, especially in an environment of rapid growth.

The duties shall also include allocating available funds and encouraging activities in areas such as workshops on instructional improvement, instructional consultation services, innovation in teaching, and curriculum development.

Refer to FSD 88-12.

## **AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE**

(Ad Hoc Committee)  
(Faculty Representatives)

### REVIEW OF CENTRAL ADMINISTRATORS – 2013-2014

#### Dean Caballero (from 2010-2011)

D. Carlson – Arts & Letters  
J. Anderson – Business & Public Administration  
J. Sylva – Education  
H. Qaio – Natural Sciences  
Vacant – Social & Behavioral Sciences

#### Dean Jandt (from 2011-2012)

M Perry – Arts & Letters  
E. Reza – Business & Public Administration  
D. Sweeney – Education  
D. Chen-Maynard – Natural Sciences  
Vacant – Social & Behavioral Sciences

#### AVP Zorn (from 2011-2012)

B. Heisterkamp – Arts & Letters  
J. Ryan – Business & Public Administration  
VACANT – Education  
S. Siegel – Natural Sciences  
Vacant – Social & Behavioral Sciences

#### Dean Karmanova

M. Perry – Arts & Letters  
J. Jin – Business & Public Administration  
L. Diaz-Rico – Education  
D. Chen-Maynard – Natural Sciences  
Vacant – Social & Behavioral Sciences

#### Dean Clark

K. Ervin – Arts & Letters  
L. Hanson – Business & Public Administration  
Vacant – Education  
J. Mendoza – Natural Sciences  
Vacant – Social & Behavioral Sciences

**Membership:** Five tenured faculty members, one from each College shall be elected. Elections officers shall conduct the election of these members. Elections shall be held in a timely fashion.

**Duties:** The review panel shall consider the performance of the Academic Affairs Central Administrator in the context of the diverse activities of the position. This shall include but may not be limited to the objectives, goals and expectations for leadership and management of the position including the supervisory relationships with subordinates. As part of the review process the panel shall assess the strengths as well as weaknesses of the performance of the Academic Affairs Central Administrator and evaluate that individual's overall effectiveness in terms of relationships with the University as a whole.

FSD 87-02.

**AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE**

(Ad Hoc Committee)  
(Faculty Representatives)

SOTE ONLINE AD-HOC COMMITTEE

Javier Tornier  
Jim Monaghan  
Kathie Pelletier  
Kim Cousins  
Laurel Lilienthal  
Luisa Hawkins  
Josephine Mendoza  
Ruth Sandlin  
Tom Moody  
Mick Verdi, Chair

The SOTE Online Ad-Hoc Committee is charged with looking at putting the SOTE online.

**AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE**

(Special Committee)  
(Faculty Representatives)

STUDENT GRADE APPEAL PANEL

M. Bazaz, Business & Public Administration	2013-2015
S. Nam, Education	2013-2015
C. Bahk, Arts & Letters	2013-2015
<b>VACANT, Natural Sciences</b>	<b>2013-2015</b>
D. Yaghoubian, Social & Behavioral Sciences	2013-2015
E. Martin, Arts & Letters	2012-2014
<b>VACANT, Education</b>	<b>2012-2014</b>
C. Freiling, Natural Sciences	2012-2014
J. Anderson, Business & Public Administration	2012-2014
C. Famega, Social & Behavioral Sciences	2012-2014

This panel is established under the Student Academic Grievance Procedures, (FSD#69-41.7), originating from the Student Services and Programs Committee. The panel is a source of persons to serve on hearing committees for student grievances concerned with evaluation by faculty.

There shall be a standing Grade Appeal Panel of twenty (20) members: ten (10) tenured faculty (two from each college), five (5) undergraduate students, and five (5) graduate students.

The ten tenured faculty members shall be selected by the Faculty Senate through its established procedures and will serve staggered two-year terms. Faculty serving on College or University RPT Committees shall not be eligible to serve on the Grade Appeal Panel.

In the event a member is unable to complete the term of office, a replacement shall be appointed to complete the unexpired term, following the original appointment procedures.

Faculty representatives are appointed by the Executive Committee of the Faculty Senate.



## AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

(Special Committee)  
(Faculty Representatives)

### TEACHING ACADEMY

M. Boland, Arts & Letters	2012-2015
K. Pelletier, Business & Public Administration	2012-2015
R. London, Education	2012-2015
D. Fischman, Natural Sciences	2012-2015
VACANT, Social and Behavioral Sciences	2012-2015
K. Gervasi, Arts & Letters	2013-2016
C. Seal, Business and Public Administration	2013-2016
VACANT, Education	2013-2016
S. Liang, Natural Sciences	2013-2016
J. Gilbert, Social and Behavioral Sciences	2013-2016
A. Sheil, Arts & Letters	2011-2014
K. Collins, Business & Public Administration	2011-2014
M. Balderrama, Education	2011-2014
B. Leatham, Natural Sciences	2011-2014
J. Kremling, Social & Behavioral Sciences	2011-2014
J. Smith, Library	2011-2014

**Membership:** There will be 16 members in the Teaching Academy at any given year. The allocated number of members per College is 3, plus one from the Library.

IQC/TRC will provide the Executive Committee of Faculty Senate with guidelines and basic criteria (i.e., outstanding accomplishments in Teaching, demonstrated or potential for leadership, and evidences of commitment to promoting teaching excellence on campus) for nominations. The nomination procedure will be as follows:

- Senate makes an open call for self-nominations and forwards nominations to Executive Committee (EC) of Faculty Senate.
- EC of Senate will select final nominations from each college and library to complete the committee (this will be adjusted later, when membership rotation is implemented)
- EC of Senate will forward final list to TRC/IQC
- TRC sends letters of acceptance. Nominees complete Membership Forms
- Provost confirms appointment of new Teaching Academy members.

**Mission:** The CSUSB Teaching Academy will support teaching and learning at all levels and in all contexts of university activity, and will serve as a focal point for the university's commitment to this end. In pursuing this goal, the Academy will enhance the intellectual climate, promote discourse among all members of the University community, and serve as an advocate for learning and teaching initiatives and innovations.

Refer to FSD 04-10



## **OTHER COMMITTEES AND REPRESENTATIVES**

### ACADEMIC AFFAIRS COUNCIL

L. Rose, Dean, Business & Public Administration  
J. Fiene, Dean, Education  
T. Ballman, Dean, Arts & Letters  
K. Fleming, Dean, Natural Sciences  
J. Nassar, Dean, Social & Behavioral Sciences  
M. Clark, Dean, Undergraduate Studies  
T. Karmanova, Dean, Extended Learning  
F. Jandt, Dean, CSUSB at Palm Desert  
C. Caballero, University Librarian  
T. Ruml, Chair, Faculty Senate  
J. Zorn, Associate Provost, Academic Programs  
J. Hughes, Associate Provost, Academic Personnel  
J. Thompson, Associate Provost, Research/Graduate Studies  
S. Sudhakar, Vice President, Information Resources & Technology  
R. Fremont, Vice President, University Advancement  
F. Rincon, Vice President, Student Affairs  
A. Bodman, Provost and Vice President, Academic Affairs  
T. Morales, President

Contact person is Provost/Vice President, Academic Affairs.

Functions: Considers and advises the President and Provost/Vice President for Academic Affairs on all academic affairs matters.

**OTHER COMMITTEES AND REPRESENTATIVES**

(Faculty Representative)

ACADEMIC COUNCIL ON INTERNATIONAL PROGRAMS

A. Wolfgang, At-Large (System Representative)

2012-2015

E. Martin (2013-2014 interim)

Appointed by the Executive Committee, Faculty Senate.

The term of office shall be three years. Incumbent member may be reappointed for one additional three-year term; they may not serve more than six consecutive years. Appointments (and reappointments) of members will be announced by February 1 of the final year of an appointment and will become effective on July 1.

Ref. FSD 69-10.R4

## **OTHER COMMITTEES AND REPRESENTATIVES**

### ADMINISTRATIVE COUNCIL

T. Morales, President  
A. Bodman, Provost/Vice President, Academic Affairs  
S. Sudhakar, Vice President, Information Resources & Technology  
R. Fremont, Vice President, University Advancement  
F. Rincon, Vice President, Student Affairs  
R. Gardner, Vice President, Administration and Finance  
J. Hughes, Associate Provost, Academic Personnel  
J. Zorn, Associate Provost, Academic Programs  
J. Thompson, Associate Provost, Research/Graduate Studies  
O. Rosas, Associate Vice President, Enrollment Services/Outreach  
D. Chester, Associate Vice President, Financial Operation/Budget  
L. Rose, Dean, Business & Public Administration  
J. Fiene, Dean, Education  
T. Ballman, Dean, Arts & Letters  
K. Fleming, Dean, Natural Sciences  
J. Nassar, Dean, Social & Behavioral Sciences  
F. Jandt, Dean, CSUSB at Palm Desert  
T. Karmanova, Dean, Extended Learning  
C. Portillo, Director, Human Resources  
P. Langford, Director, Alumni Relations & Annual Giving  
C. Pringle, Director, Media Relations & Public Information  
President, A.S.I. or designee  
T. Ruml, Chair, Faculty Senate

Contact person is Dr. T. Morales, President, CSUSB

Functions: Considers and advises the President on matters pertaining to the administration of the University.

## **OTHER COMMITTEES AND REPRESENTATIVES**

(Faculty Representative)

Alcohol, Tobacco, & Other Related Drugs Advisory Committee

VACANT, At-large 2012-2014

Policies Sub-Committee

J. Paegle, At-Large 2013-2015

Programs Sub-Committee

T. Dodd-Butera, At-Large 2013-2015

Appointed by the Executive Committee, Faculty Senate.

Contact person is Assistant to the Vice President for Student Affairs, Helga Kray.

### **Alcohol, Tobacco and Other Drugs Advisory Council**

The Alcohol, Tobacco and Other Drugs (ATOD) Advisory Council was established in 2001 to insure that campuses develop comprehensive alcohol policies and programs that are consistent with the campus mission, have a commitment to holding individuals and student organizations accountable for their behavior and a commitment to offering effective education programs which are regularly assessed. The council meets every other month during the academic year.

### **Alcohol, Tobacco and Other Drugs Advisory Council-Policies Sub-committee**

The Policies sub-committee reviews relevant campus policies and makes recommendations to the ATOD Advisory Council on an as needed basis.

### **Alcohol, Tobacco and Other Drugs Advisory Council-Programs Sub-committee**

The Programs sub-committee reviews and recommends alcohol, tobacco and other drugs education programs to the ATOD Advisory Council on an as needed basis.

**OTHER COMMITTEES AND REPRESENTATIVES**

(Faculty Representative)

ASSOCIATED STUDENTS INC. BOARD OF DIRECTORS

A. Harrington, At Large

2013-2015

Appointed by the Executive Committee, Faculty Senate.

Contact person is Vice President, Student Affairs and President of Associated Students Inc.

This Board is the governing body of the Associated Students, Inc. One faculty member serves as an ex-officio, voting member of the ASI Board.

## OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representatives)

### ATHLETICS ADVISORY

H. Brown, At-Large, Business & Public Administration	2013-2016
J. Dorocak, Business & Public Administration	2013-2016
N. Meek, Social & Behavioral Science	2012-2015
D. Chen-Maynard, Natural Sciences	2012-2015
M. Fong, Arts & Letters	2011-2014
R. Wright, Education	2011-2014
D. Sweeney, Faculty Athletics Representative*	
A. Moffett, <b>Chair</b> *	

Faculty representatives are appointed by the Executive Committee, Faculty Senate to three-year staggered terms.

\*Appointed by the President.

**Membership:** Director of Athletics  
Vice President for Student Affairs  
Associate Dean for Undergraduate Studies  
Chair, Kinesiology Department  
Faculty Athletic Representative  
One faculty member from each college and one at-large.  
Two student representatives - ASI  
Assistant Athletic Director  
Director of Financial Aid

**Responsibilities of the Committee:** The committee serves in an advisory capacity to the President and the Vice President for University Advancement.

The committee's responsibilities include:

- Reviewing and recommending policies governing the intercollegiate athletics program.
- Monitoring the University's relationship with the NCAA and other athletic-related organizations
- Reviewing and commenting on athletic department budget proposals
- Reviewing and making recommendations concerning other matters brought forward by the President, the athletics administration, or members of the committee

The above information was obtained from a memo from the President dated April 10, 1989. Refer to memo from Vice President J. Rymer, 4/89. The membership information was provided by J. Zorn via email dated 12/1/99.



## **OTHER COMMITTEES AND REPRESENTATIVES**

(Faculty Representatives)

### CALENDAR COMMITTEE

D. Chen-Maynard, At Large	2012-2014
K. Kolehmainen, At Large	2013-2015

Appointed by the Executive Committee, Faculty Senate.

Contact person is Associate Provost, Academic Programs, Jenny Zorn.

The Calendar Committee establishes the university calendar of dates for the beginning and ending dates of each quarter five to seven years in advance. Other more specific dates for deadlines and procedural dates are established by the relevant committee members. The committee also deals with other relevant dates for the campus community. Usually the committee meets once per year to establish a future year's calendar and can meet at other times to deal with issues that may necessitate changes to the calendar.

**OTHER COMMITTEES AND REPRESENTATIVES**  
(Faculty Representatives)

CAMPUS ACCESSIBILITY ADVISORY BOARD

I. Han, At Large *	2013-2015
E. Sorrell, At Large (Library)*	2012-2014
J. Russell, At Large *	2013-2015
J. Brown, Director, Public Safety	
K. Cole, Director, Health Center or designee	
B. Jaworski, Director, Services to Students with Disabilities	
C. Linton, Learning Center	
C. Caballero, Library	
Plant Operations Representative	
ASI Representative	

**NOTE:** This committee meets twice quarterly.

Contact person is VP Gardner.

\*Appointed by the Executive Committee, Faculty Senate.

The CAAB will provide a process to allow for the reporting and resolution of physical or programmatic barriers. When issues arise that are beyond the scope of the membership of this board, a referral will be made to the Americans with Disabilities Act (ADA) Management Group, which consists of the Director of Human Resources, the Director of Facilities Services, the Director of Capital Planning, Design and Construction, and the Director of Services to Students with Disabilities.

## OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representative)

### CAMPUS FEE ADVISORY

T. Ruml\*\* (Chair)

2013-2014

C. Naticchia\*

2013-2014

\* Representative from Educational Policy and Resources Committee

\*\*Chair of Faculty Senate or designee.

Refer to the “Campus Fee Policy.”

The Committee will consider proposals for the establishment and adjustment of Category II or III fees and provide recommendations to the President. The President shall consult as appropriate with the ASI Board of Directors and the Faculty Senate concerning these recommendations.

In accordance with Executive Order 1034, adjusting or establishing a Category II fee normally requires a student referendum.

- For a specific Category II fee proposal, the Committee will recommend to the President and the President will determine whether a referendum is the best method of consultation or if an alternative method will better suit the campus. (State law requires a referendum for certain types of Category II fees.)
- If it is determined that a referendum is required, the Committee will follow established campus guidelines for participating in the conduct of the referendum in accordance with Executive Order 1034. The referendum shall be conducted by the campus or by the student body association.

CFAC responsibilities include other duties as required by Executive Order 1034 or as assigned by the campus.

## OTHER COMMITTEES AND REPRESENTATIVES

### CHILDREN'S CENTER ADVISORY COMMITTEE

E. Melchiorre, At Large *	2013-2015
E. Sorrel, At Large *	2012-2014
T. Jones, At Large*	2012-2014
Barb Kirby, Director/Assistant Vice President	Ex-officio
VACANT, Administrative Representative	
Student representative	2013-2014

\*Appointed by the Executive Committee, Faculty Senate.

Contact person Director of the Children's Center, Barb Kirby.

1. **Membership:** The Assistant Vice President, Educational Support Services, one administrative representative (appointed by the President), three faculty representatives (appointed by the Faculty Senate), four student/parent representatives, and one student representative (appointed by the Associated Student body).
2. **Duties:**
  - A. To advise the Assistant Vice President and the Director on operational matters, including curriculum health and safety, program needs, effective utilization of resources, and other factors to maintain the quality of the program.
  - B. To develop and periodically update a fully articulate educational philosophy for the Center.
  - C. To recommend policies on matters relating to the Center, such as enrollment priorities, health and safety, use of the Center for research or training in ways consistent with its primary service function, parent responsibilities and similar matters.
  - D. To advise on the criteria and procedures used for program evaluation.
  - E. To advise the Assistant Vice President and the Director on criteria used in staff selection.
  - F. To propose methods of student/parent and faculty input into the process of evaluating the performance of the Director and teaching staff of the center. (Note: Members of the Committee or other persons may not be involved in deliberations on personnel matters. Non-student members may participate in the interview and selection of the Director.)

## **OTHER COMMITTEES AND REPRESENTATIVES**

(Faculty Representatives)

### DIVERSITY COMMITTEE (UNIVERSITY)

T. Moore-Steward/ T. Jennings Education	2012-2014
O. Robinson, Natural Sciences/Coaches	2012-2014
VACANT, Arts & Letters/Library	2013-2015
V. Munsif, Business & Public Administration	2013-2015
J. Tan, Social and Behavioral Sciences/SSP,ARs	2013-2015

Contact person is Dean Milton Clark

Appointments are made by the Executive Committee of the Faculty Senate, one from each constituent unit.

## OTHER COMMITTEES AND REPRESENTATIVES

### ENERGY CONSERVATION COMMITTEE

A. Roman, At Large (BPA)*	2012-2015
E. Melchiorre, At Large (Geological Sciences)*	2013-2016
T. Simpson, <b>Chair</b> , Facilities Services	
C. Caballero, Library	
VACANT, Budget Planning & Administration	
H. Azhand, Facilities Planning & Policy Coordinator	
H. Kray, Student Affairs	
L. Wilke, Heating & Air Conditioning Services	
VACANT, Heating & Air Conditioning Services	
VACANT, Public Safety	
Student Representative	2013-2015

\*Appointed by the Executive Committee, Faculty Senate.

**Membership:** Faculty members shall serve three-year staggered terms.

## OTHER COMMITTEES AND REPRESENTATIVES

### FACILITIES PLANNING COMMITTEE

VP R. Gardner, Administration and Finance

T. Jennings, At-Large

2012-2014

K. Williams, At-Large

2012-2014

T. Simpson, Facilities Planning

Vacant, Student Representative

O. Owens, TNS

R. Profeta, Parking Services

Retired, M. Lootens, VACANT, CPDC

H. Azhand, Chair

K. Hunsaker

M. Wahl

F. Rincon

The committee's charge is to review and make recommendations concerning the physical development of the University. The committee's recommendations are forwarded to the Vice President's Council and then to the Administrative Council for review and final submittal to the President for approval.

The committee meets on a "Quarterly" and/or as-needed basis.

## OTHER COMMITTEES AND REPRESENTATIVES

### INSTRUCTIONALLY RELATED PROGRAMS BOARD

D. Chen-Maynard, At Large	2013-2015
R. Samuelson, At Large	2013-2015
B. Heisterkamp, At Large	2012-2014
Student Representative	
Student Representative	
Student Representative	
Student Representative	
Student Representative	
Student Representative	
Administrative Representative	
Administrative Representative	
Administrative Representative	
President of Finance, Associated Students Inc.	

Contact person is the Assistant Vice President for Student Affairs.

Faculty representatives are appointed by the Executive Committee to two-year staggered terms.

The Instructionally Related Programs Board, composed of six students, three faculty and three administrators, and co-chaired by the ASI President for Finance and Assistant Vice President for Student Affairs, is charged with the responsibility for soliciting and evaluating proposals for instructionally related activities, and with recommending to the University President those projects to be funded from the student IRS Fee revenues and the state IRA allocations. This board is established under Executive Order 740.



## **OTHER COMMITTEES AND REPRESENTATIVES**

(Faculty Representatives)

### INTELLECTUAL LIFE AND VISITING SCHOLAR COMMITTEE

M. Popescu, Arts & Letters/Library	2013-2015
T. Yang, Business and Public Administration	2013-2015
S. Franklin-Guy, Education	2012-2014
L. Newcomb, Natural Sciences	2012-2014
R. Kalra, Social and Behavioral Sciences	2012-2014

Two faculty representatives from each constituent unit appointed to two year staggered terms by the Executive Committee.

The Intellectual Life Committee evaluates and makes recommendations on proposals for funding for major University events including presentations by guest lecturers and artists. Proposals are welcomed from all Colleges in the University. The committee consists of one representative from each college, with committee terms staggered among the different colleges to ensure continuity of committee experience. The committee meets once per year, at the end of the Spring quarter, to evaluate Intellectual Life proposals and make funding recommendations to Office of Academic Programs.

## **OTHER COMMITTEES AND REPRESENTATIVES**

(Faculty Representatives)

### INTERNATIONAL STUDENT SERVICES ADVISORY COMMITTEE

E. Algan, Arts & Letters/Library	2012-2014
D. Kim, Business & Public Administration	2012-2014
E. Baek, Education	2012-2014
A. Taha, Natural Sciences	2012-2014
R. Kalra, Social & Behavioral Sciences/Student Affairs	2012-2014

All members appointed by the Executive Committee, Faculty Senate. Faculty members shall serve two-year staggered terms.

Contact person is Director of International Student Services, Rueyling Chuang and Paul Amaya.

#### **Duties:**

1. Advise in the development and implementation of programs and services for International Students.
2. Support the increased enrollment of international students, and advise on the design of outreach programs to them.
3. Review University and campus policies and procedures affecting international students, and make recommendations for change where appropriate.
4. Assist in the development and review of the annual budget proposal for support of the International Students Program, including necessary presentations to UPAC.

**OTHER COMMITTEES AND REPRESENTATIVES**

(Faculty Representatives)

ASSESSMENT WORKING PARTY (UNIVERSITY)

TBA

**OTHER COMMITTEES AND REPRESENTATIVES**

(Faculty Representative)

PALM DESERT CAMPUS PLANNING & OPERATIONS COUNCIL

K. Grisham, At Large

2013-2015

T. Long, At Large

2012-2014

**Membership:** Two at-large faculty members to be appointed by the Faculty Senate Executive Committee to serve two-year staggered terms.

**Duties:** This council works to establish and maintain regular and on-going coordination between the San Bernardino campus and the Palm Desert campus.

Contact person is F. Jandt, Dean

**OTHER COMMITTEES AND REPRESENTATIVES**

(Faculty Representatives)

PHILANTHROPIC FOUNDATION BOARD OF DIRECTORS

D. Chen-Maynard, At-Large	2013-2015
H. Brown, At-Large	2013-2015
L. Rodriguez, At-Large	2012-2014
M. Perry, At-Large	2012-2014

Contact person is Debbie Burns.

**Membership:** Faculty members shall serve two-year staggered terms. Appointed by the Executive Committee of the Faculty Senate.

The name of this corporation is the California State University San Bernardino Philanthropic Foundation. The corporation is organized and at all times hereafter will be operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of California State University, San Bernardino. The corporation and all of its functions and activities are to be operated and conducted in the promotion of its charitable purposes as specified in its Articles of Incorporation.

The corporation shall be operated as an auxiliary organization of California State University, San Bernardino ("University"), in accordance with the rules, regulations and policies of the University and the Board of Trustees of the California State University (herein referred to as the "Trustees").

## OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representative)

### RECREATION COMMITTEE

H. Shon, At Large

2012-2014

**Membership:** One at-large faculty member to be appointed by the Faculty Senate Executive Committee to serve a two-year term.

**Duties:** The purpose of the Recreation Committee shall be to advise on policy, budgets and operation of the recreational activities, facilities (especially the Student Recreation and Fitness Center) and programs of the Recreational Sports Department. .

Contact person is Rick Craig

## **OTHER COMMITTEES AND REPRESENTATIVES**

(Faculty Representatives)

### SCHOLARSHIP COMMITTEE (UNIVERSITY)

VACANT, Education	2013-2015
C. Hsieh, Social & Behavioral Sciences/Student Affairs	2013-2015
X. Liu, Business & Public Administration	2012-2014
B. Singleton, Arts & Letters/Library	2012-2014
R. Zhang, Natural Sciences	2012-2014
D. Chen-Maynard, At-Large	2012-2014
A. Buckley, At-Large	2012-2014

Appointed by the Executive Committee, Faculty Senate.

Contact person is the Director, Financial Aid.

1. Membership: The Scholarship Committee consists of the Dean of Undergraduate Studies, Director of Financial Aid, (the Director chairing the committee), one faculty member from each College and two at-large appointed by the Executive Committee of the Faculty Senate and three members of the staff. All appointments are for two-year terms.
2. Duties: The Committee requires a commitment of approximately 80 hours per year with its work concentrated in the Spring quarter during which the scholarship recipients are selected for the subsequent academic year.

**OTHER COMMITTEES AND REPRESENTATIVES**  
(Faculty Representative)

STUDENT AID COMMITTEE

D. Chen-Maynard, At Large

2013-2015

Appointed by the Executive Committee, Faculty Senate.

Contact person is the Associate Vice President, Enrollment Services, Olivia Rosas.

The committee reviews and makes decisions on students appealing loss of their financial aid primarily because they have not made satisfactory academic progress as stipulated by their financial award. The committee meets every two weeks for approximately 45 minutes, including the summer months.



## OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representative)

### STUDENT HEALTH ADVISORY COMMITTEE

VACANT, At Large

2013-2015

Contact person is the Health Services Assistant, Student Health Center, Elaine Burkholder.

**Membership:** The committee shall be composed of the following representatives.

- A faculty member identified by the Executive Committee of the Faculty Senate.
- A staff member identified by the President.
- Two undergraduate students identified by the A.S.I. President.
- One graduate student identified by the A.S.I. President.
- A representative from the Health Center staff, chosen by the staff.
- A representative from the Services to Students with Disabilities Office identified by the Director of that office.
- The Director of the Health Center (non-voting).

**Duties:** The charge to this committee will be to review programs, procedures and policies concerning the operation of the Health Center, and to make recommendations concerning their adoption and implementation to the Director.

Refer to memo from C.C. McCarron, Student Health Center dated July 15, 1991.

## **OTHER COMMITTEES AND REPRESENTATIVES**

(Faculty Representatives)

### STUDENT RESEARCH COMPETITION - GRADUATE

B. Singleton, Arts & Letters/Library	2013-2015
M. Bazaz, Business & Public Admn.	2013-2015
C. Lyon, Social & Behavioral Sci./Student Affairs	2013-2015
D. Schnorr, Education	2012-2014
B. Phalen, Natural Sciences	2012-2014

Appointed by the Executive Committee, Faculty Senate.

Contact person is J. Thompson, Dean, Graduate Studies.

The two committees selected by the Faculty Senate participate in a preliminary campus competition in which they select the students who will form the team to represent CSUSB at the state competition. Each committee judges 15 minute presentations given by the students.

Each entry consisting of an oral presentation and a written abstract is judged on the following criteria:

- Clarity of purpose
- Appropriateness of methodology
- Interpretation of results
- Value of the research or creative activity
- Ability of the presenter to articulate the research or creative activity
- Organization of the material presented
- Presenter's ability to handle questions from the jury and general audience

The "Graduate Student Research Competition" committee selects five graduate students to represent CSUSB at the state competition. The committee provides feedback in the forms of written comments and one-to-one advising to each selected student to help improve their presentation.

Each committee also selects the overall outstanding undergraduate and graduate presenters who receive a monetary award from the Office of Graduate Studies.

## **OTHER COMMITTEES AND REPRESENTATIVES**

(Faculty Representatives)

### STUDENT RESEARCH COMPETITION - UNDERGRADUATE

S. Yang, Natural Sciences	2013-2015
W. Li, Business & Public Administration	2013-2015
A. Louque, Education	2012-2014
P. Feiz, Arts & Letters/Library	2012-2014
C. Ward, Social & Behavioral Sciences/Student Affairs	2012-2014

Appointed by the Executive Committee, Faculty Senate.

Contact person is J. Thompson, Dean, Graduate Studies.

The two committees selected by the Faculty Senate participate in a preliminary campus competition in which they select the students who will form the team to represent CSUSB at the state competition. Each committee judges 15 minute presentations given by the students.

Each entry consisting of an oral presentation and a written abstract is judged on the following criteria:

- Clarity of purpose
- Appropriateness of methodology
- Interpretation of results
- Value of the research or creative activity
- Ability of the presenter to articulate the research or creative activity
- Organization of the material presented
- Presenter's ability to handle questions from the jury and general audience

The "Undergraduate Student Research Competition" committee selects five undergraduate students to represent CSUSB at the state competition. The committee provides feedback in the forms of written comments and one-to-one advising to each selected student to help improve their presentation.

Each committee also selects the overall outstanding undergraduate and graduate presenters who receive a monetary award from the Office of Graduate Studies.

## **OTHER COMMITTEES AND REPRESENTATIVES**

(Faculty Representatives)

### SANTOS MANUEL STUDENT UNION BOARD OF DIRECTORS

M. Fong, At Large (Comm. Studies)	2013-2015
J. Mendoza, At Large (Computer Science and Engineering)	2012-2014

Appointed by the Executive Committee, Faculty Senate.

Contact person is Mark Day, Director, Santos Manuel Student Union.

#### **Santos Manuel Student Union Board of Directors**

The Santos Manuel Student Union (SMSU) Board of Directors oversees the operations, programs and services of the Santos Manuel Student Union, a not-for-profit 501 (c) (3) corporation. The SMSU is one of three auxiliaries at CSUSB and is funded primarily through mandatory student fees. The board of directors meets monthly during the academic year.

## **OTHER COMMITTEES AND REPRESENTATIVES**

### **(UNIVERSITY) BUDGET COUNCIL**

S. Sudhakar, Vice President, Information Resources and Technology  
R. Gardner, Vice President, Administration and Finance (Co-Chair)  
A. Bodman, Provost/Vice President, Academic Affairs (Co-Chair)  
F. Rincon, Vice President, Student Affairs  
R. Fremont, Vice President, University Advancement  
D. Chester, Associate Vice President, Financial Operations  
T. Ballman, Dean, College of Arts and Letters  
K. Fleming, Dean, Natural Sciences  
J. Nassar, Dean, Social & Behavioral Sciences  
M. Clark, Dean, Undergraduate Studies  
T. Karmanova, Dean, Extended Learning  
F. Jandt, Dean, CSUSB at Palm Desert  
C. Caballero, University Librarian  
T. Ruml, Chair, Faculty Senate  
M. Groen, Vice Chair, Faculty Senate  
C. Naticchia, Chair, Educational Policy and Resources Committee  
T. Rizzo, Chair, Faculty Affairs Committee  
VACANT, ASI Representative  
VACANT, (rotating member)  
VACANT, (rotating member)  
VACANT, (rotating member)

## **OTHER COMMITTEES AND REPRESENTATIVES**

### UNIVERSITY ENTERPRISES CORPORATION BOARD OF DIRECTORS

J. Mendoza, At-Large	2011-2014
Y. Karant, At-Large	2013-2016

Contact Person is D. Burns

Membership: The University Enterprises Corporation (UEC)'s Board of Directors is made up of up to two (2) Faculty Directors. As the UEC Bylaws state "Faculty Directors shall be elected by the Board of Directors from person(s) recommended by the Faculty Senate and nominated by the University President. The term of office shall be for a period of three (3) years."

Duties: The Commercial Enterprises Committee shall review and oversee the corporation's commercial operations. This committee will be primarily concerned with the integrity, financial viability, and quality of service and efficiency of the commercial programs. The Committee will assure commercial enterprises are serving their identified missions in support of the University.

The Commercial Enterprises Committee shall include faculty and student board members.

An illustration of a scroll and a quill pen. The scroll is unrolled and rests on a stand. A quill pen is placed in a holder on the stand. The entire scene is framed by a decorative border with yellow and cyan colors.

**COLLEGE  
AND  
DEPARTMENT COMMITTEES**

## COLLEGE AND DEPARTMENT COMMITTEES

### DEPARTMENT EVALUATION COMMITTEES – 2013-2014 AY

#### COLLEGE OF ARTS AND LETTERS

**Art**

K. Collins  
K. Gray  
T. McGovern

**Communication Studies**

M. Bahk  
B. Heisterkamp  
B. Owen

**English**

J. Delgado  
J. Rhodes  
C. Vickers

**World Languages**

D. Carlson  
A. Gallegos-Ruiz  
M. Fong

**Music**

K. Ervin  
R. Knopp  
J. Radomski

**Philosophy**

C. Naticchia  
T. Roy  
T. Ruml

**Theatre Arts**

A. Harrington  
T. Smith  
T. Provenzano

#### COLLEGE OF BUSINESS AND PUBLIC ADMINISTRATION

**Accounting and Finance**

J. Estes, Chair  
G. Sarwar  
T. Yang

**Info. and Decision Sciences**

C. Shayo, Chair  
F. Lin  
J. Wu

**Management**

D. Drost, Chair  
L. Hanson  
K. Pelletier

**Marketing**

E. Newman, Chair  
F. Hebein  
D. Drost

**Public Administration**

D. Baker  
H. Dyck  
A. Ni

#### COLLEGE OF EDUCATION

**Educational Leadership  
& Curriculum**

D. Brantley  
M. Groen  
A. Louque

**Educational Psychology &  
Counseling**

S. Brotherton  
T. Gehring  
R. London

**Language, Literacy  
& Culture**

G. Negin  
L. Young  
J. Wislade

**Science, Math, &  
Technology**

E. Baek, Chair  
J. Scarella  
I. Riggs



## COLLEGE OF NATURAL SCIENCES

<b>Biology</b> M. Chao, Chiar P. Orwin L. Newcomb	<b>Chemistry/ Biochemistry</b> D. Smith, Chair J. Tate J. Noblet	<b>Computer Science &amp; Engineering</b> H. Qiao K. Zemoudah T. Yu	<b>Geological Sciences</b> E. Melchiorre, Chair J. Fryxell S. Sumida	
<b>Health Science</b> K. Clark R. Phalen L. Mian	<b>Kinesiology</b> B. Haddock, Chair P. Vicknair H. Oh	<b>Mathematics</b> L. Wallace, Chair S. McMurrin D. Rinne	<b>Nursing</b> R. Carlson, Chair M. Stoner T. Dodd-Butera	<b>Physics</b> T. Usher, Chair K. Kolehmainen L. Woodney

## COLLEGE OF SOCIAL & BEHAVIORAL SCIENCE

<b>Anthropology</b> R. Barber, Chair J. Hackel K. Nadeau	<b>Criminal Justice</b> B. Levin G. Bichler C. Famega	<b>Economics</b> K. Konyar E. Nilsson T. Pierce	<b>Geography</b> M. Kohout J. Hackel K. Nadeau	<b>History</b> P. Santoni, Chair T. Pytell C. Lyon
<b>Political Science</b> M. Clark, Chair L. Gaines A. Mariam	<b>Psychology</b> D. Chavez M. Lewin A. Wilcox-Herzog	<b>Social Work</b> R. McCaslin J. Chang T. Davis	<b>Sociology</b> M. Marx, Chair E. Valdez M. Texiera	

**Membership:** A Department Evaluation Committee shall be composed of three tenured elected faculty, two of whom must be at the rank of Professor and the third shall be a Professor or an Associate Professor who is not presently being considered for promotion. Annually, the members of the department shall nominate and elect committee members from within the department or from related academic disciplines. The list of nominations shall be publicly posted in the department as they are received. If, after nominations are closed, there are two or more candidates per position from within the department, nominations will not be accepted for persons outside of the department. The call for nominations shall run for at least five working days. A member of a department evaluation committee cannot serve concurrently as a member of a College Evaluation Committee or the University Evaluation Committee, but may serve concurrently on other department evaluation committees.

**Functions:** This committee shall conduct performance reviews at the departmental level as well as periodic evaluations.

## COLLEGE AND DEPARTMENT COMMITTEES

### COLLEGE EVALUATION COMMITTEES

#### ARTS & LETTERS

R. Johnston, Art	2013-2015
E. Martin, World Languages & Literature	2013-2015
M. Doane, English	2012-2014
H. Hundley, Communication Studies	2012-2014

#### BUSINESS AND PUBLIC ADMINISTRATION

J. Dorocak, Acct. & Finance	2013-2015
B. Sirotnik, IDS	2013-2015
F. Derakhshan, Management	2012-2014
M. Van Wart, Public Admin.	2012-2014

#### EDUCATION

R. London, LLC	2013-2015
R. Ascroft, EPC	2013-2015
VACANT, SMTE	2012-2014
L. Rodriguez, Leadership & Curriculum	2012-2014

#### LIBRARY

B. Petry	2013-2015
L. Bartle	2012-2014
S. Magedanz	2012-2014

#### NATURAL SCIENCES

S. McGill, Geological Sciences	2013-2015
C. Dunn, Mathematics	2013-2015
T. Coleman,	2012-2014
L. Mink, Chemistry & BioChemistry	2012-2014

#### SOCIAL AND BEHAVIORAL SCIENCES

K. Shultz, Psychology	2013-2015
VACANT, Sociology	2013-2015
S. Zentner, Political Science	2012-2014
T. Morris, Social Work	2012-2014

#### SSP,AR

J. Vassilakos-Long, (Librarian)	2012-2014
VACANT, (SBS Rep.)	2012-2014
S. Pope, (SSP,AR) Counseling	2012-2014

#### COACH

A. Moffett, Kinesiology	2013-2015
S. Siegel, Kinesiology	2012-2014
D. Chen-Maynard, Health Sciences	2013-2015

## COLLEGE EVALUATION COMMITTEE (FSD 85-187v1.R12)

**Membership (composition):** A College Evaluation Committee shall be composed of four tenured full time senior faculty members. At least three shall hold the rank of Professor and one may be an Associate Professor who is not presently being considered for promotion. Department Chairs or Associate Deans may not serve on this committee. Members shall be elected to staggered two year terms by the faculty of the college. In the case of College committees, no more than one member may come from a single department unless there are too few departments in that college. If there are too few departments in that college, at least one member should come from each department.

**Functions:** This committee shall conduct performance review at the College level as well as periodic evaluations for tenured faculty who have not been considered for promotion during the past five years.

## LIBRARY EVALUATION COMMITTEE (FSD 85-187v2.R10)

**Membership:** The Library Evaluation Committee shall be composed of three elected tenured members, two of whom must be at the rank of Librarian and the third, Associate Librarian or Librarian. Library Evaluators may serve on this committee but must withdraw whenever a librarian they evaluate is evaluated. The committee shall elect a chair who shall hold the rank of Librarian. In the event of insufficient eligible/willing members to serve on the Library Evaluation Committee, the Library shall elect members from other academic discipline(s). Such election shall take place by assembling a panel of eligible members from among whom the necessary members shall be chosen. A member of this committee shall not serve concurrently as a member of the University Evaluation Committee.

**Functions:** This committee shall conduct performance review at the Library level as well as periodic evaluations.

## SSP,AR EVALUATION COMMITTEE (FSD 85-187v3.R10)

**Membership:** SSP,AR Evaluation Committee shall be composed of three elected tenured members, one of whom must be at the rank of SSP,AR III and two who may be SSP,AR III, II or SSP,AR I. The committee shall elect a chair who shall hold the rank of SSP,AR III or II. No committee member shall participate in deliberations concerning his/her own evaluation or the evaluation of individuals holding higher rank. During the election process, an alternate may be selected to serve in the event of disqualification of a committee member. In the event of insufficient eligible/willing members to serve on the SSP,AR Evaluation Committee, the tenured SSP,ARs shall elect members from other academic discipline(s). Such election shall take place by assembling a panel of eligible members from among whom the necessary members shall be chosen. A member of this committee shall not serve concurrently as a member of the University Evaluation Committee.

**Functions:** This committee shall conduct performance review at the departmental level as well as periodic evaluations.

COACH EVALUATION COMMITTEE (FSD 85-187v4.R10)

**Membership:** The Coach Evaluation committee shall be composed of one tenured member elected from the Department of Kinesiology and Physical Education and two other members elected from among the tenured faculty of the university.

**Functions:** This committee shall conduct periodic evaluations of head coaches and assistant coaches.

## COLLEGE AND DEPARTMENT COMMITTEES

### PROFESSIONAL AWARDS COMMITTEE

#### ARTS & LETTERS

E. Martin, WLL	2013-2015
B. Spence, Art	2013-2015
J. Russell, Music	2012-2014
C. Metts, Communication Studies	2012-2014
P. Feiz, English	2012-2014

#### BUSINESS AND PUBLIC ADMINISTRATION

M. Bazaz, Acct. & Finance	2013-2015
K. Collins, Public Admin.	2013-2015
T. Rohm, IDS	2013-2015
P. Kirwin, Management	2012-2014
J. Ryan, Marketing	2012-2014

#### EDUCATION

E. Baek, SMTE	2012-2014
VACANT, Leadership & Curriculum	2012-2014
VACANT, Language, Literacy & Culture	2012-2014
VACANT	2013-2015
VACANT, Educ. Psychology & Counseling	2013-2015

#### LIBRARY

R. Lumley	2013-2015
J. Smith	2012-2014
L. Bartle	2012-2014

#### NATURAL SCIENCES

N. Dyakevich, Mathematics	2013-2015
J. Ferrari, Biology	2013-2015
O. Robinson, Nursing	2012-2014
B. Phalen, Health Science & Human Ecology	2012-2014
T. Yu, Computer Science & Engineering	2012-2014

#### SOCIAL AND BEHAVIORAL SCIENCES

R. Keating, History	2013-2015
VACANT, Psychology	2013-2015
P. Ashegian, Economics	2012-2014
C. Famega, Criminal Justice	2012-2014
B. Xu, Geography	2012-2014

1. Each College Professional Awards Committee shall consist of five faculty members from that College; no more than one per department in colleges where there are five or more departments. If there are fewer than five departments in that College, at least one member should come from each department. The Library Professional Awards Committee shall have three members. Members of each College/Library Professional Awards Committee shall be bargaining-unit-three tenure-track faculty, **elected** by the faculty/library of the college or library under the supervision of the appropriate Constituent Unit Elections Officer. Committee members shall be elected to two-year staggered terms.

Refer to FSD 88-02.R4 (Section 6.4.1)