Clery Compliance Team Meeting Minutes

Date	November 04, 2022	Place	ZOOM Online Meeting
Time	2:00 PM – 3:00 PM		
Title	November 2022 - Clery Compliance Team Meeting		
In Attendance	Krystal Aleman Danielle Duran (minutes) Isatou Faal Daria Graham Jon Merchant Hyunkyoung Oh Inga Rodriguez Lisa Root Robert Tenczar Lynniece Warren Rose Wilson		
Agenda	I. Introductions II. Meeting Series updates III. Next CCT Meeting: March 10, 2023, at 2pm		

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Topic	Discussion	Action Items	
Clery Statistics	1. UPD can run Rims Report for Clery Stats		
Clery Security Authority Lists	1. UPD needs updated lists from departments		
Clery Training	1. All CSA's must complete training within 30 days per Lynniece Warren. Training is 15 minutes via CSU Learn.		
CSA Geography	1. If students go on overnight field trips UPD needs to know. UPD Dispatch needs to receive the list of students as well as their emergency contacts. 2. Per Faculty Affairs – most depts are probably unaware this is a requirement however Kevin Grisham will communicate to staff. 3. Risk Management has information on their website reference filed trips. 4. Lisa Root – is aware of Travel Form through Event Ticket but was unaware that UPD Dispatch should have been included.	Work with Travel to determine if they could include emergency contact information option on their form. Also, see if UPD could have a checkbox added.	
Next CCT Meeting	1. Set for March 10, 2023, at 2pm		
Other Business	1. Robert Tenczar - Strategic Communication has concern with the press reporting things inaccurately. Press and public has access to our crime logs and reports on our website. 2. Title IX Assessment – There was a system wide 2 hour session that several went to including Lynniece and Title IX office staff.		
Follow-Up	1. Nothing to discuss		