

**College of Arts & Letters - Council of Chairs Meeting**  
**Thursday, November 10<sup>th</sup>, 2016 - 10:00 – 11:45 AM**  
**UH 237**

**SUMMARY NOTES**

Attendees: Terry Ballman, Thomas Davis, Michelle Fuller, Sunny Hyon, Robert Knop, Matthew Poole, Tony Roy, Michael Salvador, Terry D. Smith

Approval of Summary Notes from 10.20.16

1) Announcements

- a. Chairs
- b. Dean's Office  
Martha Diazgranados: Reminded chairs to please submit departmental highlights for the commencement script by Friday, November 18, 2016.

Dean Ballman

- Please encourage your faculty to participate in the College of Social & Behavioral Sciences--CAL Chili Cook-Off (with participation from the College of Arts & Letters) on December 5<sup>th</sup>, 2016.
- Dean Ballman attended the CSU HSSA Dean's meetings on October 27-28, 2016, in CAL Poly Pomona. Much time was dedicated to discussing graduation initiatives 2025. A concern about the future of second languages (other than Spanish) was discussed. Several deans indicated that a CSU Consortium is the only way that some of these programs will be successful.
- Dean Ballman attended the Council of Colleges of Arts & Sciences meeting on November 3-5, in San Diego, CA. There was a compelling keynote speaker who mentioned that diversity and inclusivity have been proven to enhance decision making and results. Another session was about how to promote the Humanities and Social Sciences.  
Dean Ballman will be working with Jacob Poore from Coyote Radio to host more events like the LA Times which included faculty, staff and students discussing important issues surrounding the Humanities and the Arts.
- Joint meeting of the CAL Strategic Planning and Interdisciplinary Task Force was held on November 8, 2016: The draft of the strategic plan is being finalized and will be distributed to the College for review.

2) Budget – M. Fuller

- Gave a brief overview of the campus-wide budget forum open to the campus community on October 27, 2016. For more information, please visit <http://budget.csusb.edu/UBAC/index.html>.
- The College has received additional funding for part-time faculty.

3) Q2S

- Dean Ballman: CAL faculty worked diligently on proposals for semester conversion. Proposals go to the College Coordinator, Professor Jessica Luck, and then to the Q2S Coordinating and/or Steering Committees.
- Faculty workload: Faculty are concerned about the teaching load and receiving support for research and other activities. Faculty would like to have more dialogue with the administration. The Faculty Senate will discuss workload with the Provost on November 9, 2016.

4) CSU Graduation Initiative 2025

- Discussion: Dean's email to chairs about reaching out to students. We will continue to talk about that
- Continuing discussions: Updates on RoadMaps/Advising Plans; Bottlenecks (frequency of offerings; DFWI repeat courses); SuperSeniors

5) Meeting with CAL and CBPA Chairs on November 17<sup>th</sup> (invite one or two faculty, too)