

# CSUSB FOUNDATION

*Building a Culture of Philanthropy*

## BOARD OF DIRECTORS MEETING

Thursday, March 19, 2020

CSUSB-Electronic Meeting

In light of the COVID-19 pandemic, the Board of Directors of the CSUSB Philanthropic Foundation convened via email for an electronic meeting on Thursday, March 19, 2020.

### **RE: In-person Foundation Board Meeting Changed to Electronic Transmission Board Meeting**

In light of the recent directives from the Governor and the CSU regarding the Coronavirus (COVID-19), the Executive Committee has made the decision to hold the March Foundation board meeting electronically rather than have the regularly scheduled in-person board meeting.

Hence, the business of the board will be handled by electronic transmission so the directors will have the opportunity to vote on two action items submitted via e-mail.

Attached for your review is the packet with the agenda, committee reports and two items that require action:

1. Approval of the minutes from the last Board meeting of December 5, 2019 (PDF page 2)

Action: YEA\_\_\_\_\_ NAY\_\_\_\_\_ Abstain\_\_\_\_\_

2. Approval of the updated Procurement Policy (changes in red; located on PDF page 5). The Executive Committee reviewed and approved the updated Procurement Policy for the board's final approval.

Action: YEA\_\_\_\_\_ NAY\_\_\_\_\_ Abstain\_\_\_\_\_

Following your review of the minutes and the edits to the procurement policy, I ask for you to vote and reply on e-mail to Robert/Michelle and we will record your vote. Once we have the majority, we will send out an email to signal the approval of the items.

Please let me or Michelle know if you have any questions or need additional information.

For your information, attached is the link to the CSUSB website containing COVID-19 information including FAQs. <https://www.csusb.edu/covid-19>.

Best regards,

Robert J. Nava, J.D., CFRE  
Vice President, University Advancement  
Executive Director, CSUSB Philanthropic Foundation  
California State University San Bernardino