

CLASS Meeting Minutes

Thursday October 15, 2020

12:00-1:30pm; Zoom

CLASS membership

Chairs:

Judy Sylva, Faculty Director of Assessment for Academic Affairs
Jennifer Mersman, Assessment & Research Officer, Division of Student Affairs
Pamela Moses, Organizational Change Facilitator, Institutional Research & Analytics

Administration:

Clare Weber, Deputy Provost & Vice Provost of Academic Programs
Faika Lore, WSCUC, Program Review, and Assessment Logistics Coordinator
Muriel Wagner-Lopez, Chief Data Officer & Assistant Vice President for Institutional Research and Analytics
Chris Bradney, Interim Director of Strategic Technology Initiatives, Enterprise & Cloud Services
Bradford Owen, Interim Director, Academic Technologies & Innovation
Lesley Davidson-Boyd, Interim Dean and Associate Vice President for Undergraduate Studies
Daria Graham, Associate Vice President for Student Affairs and Dean of Students

Division of Student Affairs:

Michael Wong, Associate Director, Operations & Development, Recreation and Wellness Center
Jasmine Bustillos, Shared Services Coordinator, San Manuel Student Union
Amanda Ferguson, Research & Assessment Coordinator for Dept. of Housing & Residential Education
Conrad Valdez, Upward Bound
Jacob Chacko, Assistant Director, Diversity & Inclusion, Santos Manuel Student Union

Division of Academic Affairs:

Tiffany Bookman, Undergraduate Studies
Ashley Watterson, Program Coordinator for Orientation and First-year Experience
Esther Lee, College of Extended & Global Education
Parastou Feizzaringhalam, Interim Associate Dean, College of Arts & Letters
Janelle Gilbert, GE Coordinator
Monideepa Becerra, Interim Director, Teaching Resource Center
Tom Long, College of Social and Behavioral Sciences
Marita Mahoney, College of Education
David Marshall, University Honors Program
Kevin Guo, Jack H. Brown College of Business and Public Administration
Amber Olney, College of Natural Sciences
Jennifer Carhart, Health Professions Advising Center (HPAC) Coordinator, CNS
Gina Schlesselman-Tarango, Library
Tom Girshin, Writing Intensive Program Coordinator
Diane Podolske, Director for Office of Community Engagement

Charge of the Committee on Learning Assessment for Student Success

The Committee on Learning Assessment for Student Success (CLASS) has been established to support curricular and co-curricular units in the assessment of student learning outcomes to enhance student success. CLASS will coordinate assessment efforts of curricular and co-curricular units across the university. Members of CLASS represent their constituent curricular and co-curricular units.

Minutes

1. [Set up sub-committees for proposed CLASS projects](#) - Spaces will be created in the CLASS shared Google drive for each sub-committee to manage documents and information. Meetings for each subcommittee will be arranged so the committee can organize itself around its charge.
 - Academic programs ILO alignment matrix
 - Parastou Feiz
 - Lesley Davidson-Boyd
 - Jennifer Carhart
 - Judy Sylva
 - Amber Olney
 - Marita Mahoney
 - Tom Long
 - Kevin Guo
 - Janelle Gilbert
 - Co-curricular programs ILO alignment matrix
 - Daria Graham
 - David Marshall
 - Jennifer Mersman
 - Lesley Davidson-Boyd
 - Gina Schlesselman-Tarango
 - Jennifer Carhart*
 - Amanda Ferguson
 - Parastou Feiz
 - Non-academic programs ILO alignment matrix
 - Mike Wong
 - Pamela Moses
 - Jennifer Mersman
 - Jennifer Carhart
 - Tom Long
 - Professional Development in Assessment steering sub-committee
 - Ashley Watterson
 - Mike Wong*
 - Jennifer Carhart*
 - Jasmine Bustillos
 - Janelle Gilbert
 - Moni Becerra
 - Campus Labs program level assessment implementation training sub-committee

- Ashley Watterson
 - Chris Bradney
 - Jasmine Bustillos
 - Amber Olney
 - Tom Long
 - Kevin Guo
 - Marita Mahoney
 - Jennifer Carhart
 - Amanda Ferguson
 - CSUSB Assessment landing webpage development sub-committee
 - Chris Bradney*
 - David Marshall
 - Brad Owen*
 - Marita Mahoney
2. Review results of the [Fall 2020 Virtual learning Survey](#) - see the Google document, [Fall 2020 Virtual Learning Survey feedback](#) in the folder with these minutes for the brainstorming completed by the groups.
- Clare Weber and Muriel Lopez-Wagner provided an overview of the survey, survey administration methodology, and request for feedback from CLASS.
 - Discussion of next steps included following a cycle of outcomes assessment to include additional evidence as identified in the brainstorming relative to each of the outcomes identified. Additionally, the implications identified in the groups may be shared with other offices, divisions, committees, etc. who may have additional evidence and/or the authority to implement recommendations that are indicated with some urgency in responding to student concerns as articulated in the open comments.
 - The whole group discussed some of the limitations and opportunities presented by the quantitative results and response rate as well being responsive to student input via surveys and other methods.
3. Preview of proposed Division of Student Affairs Division Level Outcomes (DLO) - Jennifer Mersman reviewed the framework for the [Division of Student Affairs division level outcomes \(DLO\)](#) and let the group know that there would be a more formal ask of CLASS for feedback on the Student Affairs DLO in the near future.

Save the dates!!

Schedule of CLASS meetings for 2020-2021 Thursdays noon-1:30pm

September 10, 2020	February 11, 2021
October 15, 2020	March 11, 2021
November 12, 2020	April 15, 2021
	<i>May 13, 2021 (subject to cancellation)</i>