**CLASS Meeting Minutes**

Thursday November 12, 2020

12:00-1:30pm; Zoom

**CLASS membership**

Chairs:

Judy Sylva, Faculty Director of Assessment for Academic Affairs

Jennifer Mersman, Assessment & Research Officer, Division of Student Affairs

Pamela Moses, Organizational Change Facilitator, Institutional Research & Analytics

Administration:

Clare Weber, Deputy Provost & Vice Provost of Academic Programs

Faika Lore, WSCUC, Program Review, and Assessment Logistics Coordinator

Muriel Lopez-Wagner, Chief Data Officer; Assistant VP for Institutional Research & Analytics

Chris Bradney, Interim Dir. of Strategic Technology Initiatives, Enterprise & Cloud Services

Bradford Owen, Interim Director, Academic Technologies & Innovation

Lesley Davidson-Boyd, Interim Dean and Associate Vice President for Undergraduate Studies

Daria Graham, Associate Vice President for Student Affairs and Dean of Students

Division of Student Affairs:

Michael Wong, Assoc. Director, Operations & Development, Recreation & Wellness Center

Jasmine Bustillos, Shared Services Coordinator, San Manuel Student Union

Amanda Ferguson, Research & Assessment Coord., Dept. of Housing & Residential Education

Conrad Valdez, Upward Bound

Jacob Chacko, Assistant Director, Diversity & Inclusion, Santos Manuel Student Union

Ashley Watterson, Program Coordinator for First Year Experience and Orientation

Division of Academic Affairs:

Tiffany Bookman, Undergraduate Studies

Esther Lee, College of Extended & Global Education

Parastou Feizzaringhalam, Interim Associate Dean, College of Arts & Letters

Janelle Gilbert, General Education Coordinator

Monideepa Becerra, Interim Director, Teaching Resource Center

Tom Long, College of Social and Behavioral Sciences

Marita Mahoney, College of Education

David Marshall, University Honors Program

Kevin Guo, Jack H. Brown College of Business and Public Administration

Amber Olney, College of Natural Sciences

Jennifer Carhart, Health Professions Advising Center (HPAC) Coordinator, CNS

Gina Schlesselman-Tarango, Library

Tom Girshin, Writing Intensive Program Coordinator

Diane Podolske, Director for Office of Community Engagement

**Charge of the Committee on Learning Assessment for Student Success**

The Committee on Learning Assessment for Student Success (CLASS) has been established to support curricular and co-curricular units in the assessment of student learning outcomes to enhance student success. CLASS will coordinate assessment efforts of curricular and co-curricular units across the university. Members of CLASS represent their constituent curricular and co-curricular units.

**Agenda**

1. Team building activity
2. Overview of MS Teams; Assessment Updates
3. Institutional Survey: National Survey of Student Engagement (NSSE)
   * Overview presentation by Institutional Research & Analytics
   * Discussion; Q & A
4. Break-out subcommittees - Update and/or expand charge; identify meeting schedule; set 3 goals for 2021; do you have the team you need; who should be invited??? Subcommittees did not report back, follow up on updates at next CLASS meeting
   * Academic programs ILO alignment matrix
     + Parastou Feiz
     + Lesley Davidson-Boyd
     + Jennifer Carhart
     + Judy Sylva\*
     + Amber Olney
     + Marita Mahoney
     + Tom Long
     + Kevin Guo
     + Janelle Gilbert
   * Co-curricular programs
     + Daria Graham
     + David Marshall
     + Jennifer Mersman\*
     + Lesley Davidson-Boyd
     + Gina Schlesselman-Tarango
     + Jennifer Carhart\*
     + Amanda Ferguson
     + Parastou Feiz
   * Administrative/Operational programs
     + Mike Wong
     + Pamela Moses\*
     + Jennifer Mersman
     + Jennifer Carhart
     + Tom Long
     + Chris Bradney
     + Brad Owen
   * Professional Development in Assessment
     + Ashley Watterson
     + Mike Wong\*
     + Jennifer Carhart\*
     + Jasmine Bustillos
     + Janelle Gilbert
     + Moni Becerra
   * Anthology program level assessment implementation training
     + Ashley Watterson
     + Chris Bradney
     + Jasmine Bustillos
     + Amber Olney
     + Tom Long
     + Kevin Guo
     + Marita Mahoney
     + Jennifer Carhart
     + Amanda Ferguson
   * CSUSB Assessment landing webpage development
     + Muriel Lopez-Wagner
     + Jennifer Mersman
     + Chris Bradney\*
     + David Marshall
     + Brad Owen\*
     + Marita Mahoney

Save the dates!!

Schedule of CLASS meetings for 2020-2021 Thursdays noon-1:30pm

**February 11, 2021**

~~September 10, 2020~~ March 11, 2021

~~October 15, 2020~~ April 15, 2021

~~November 12, 2020~~  *May 13, 2021 (subject to cancellation)*