**CLASS Meeting Minutes**

Thursday April 8, 2021

12:00-1:30pm; MS Teams

**CLASS membership**

Chairs:

Judy Sylva, Faculty Director of Assessment for Academic Affairs

Jennifer Mersman, Assessment & Research Officer, Division of Student Affairs

Pamela Moses, Organizational Change Facilitator, Institutional Research & Analytics

Administration:

Clare Weber, Deputy Provost & Vice Provost of Academic Programs

Faika Lore, WSCUC, Program Review, and Assessment Logistics Coordinator

Muriel Lopez-Wagner, Chief Data Officer; Assistant VP for Institutional Research & Analytics

Lesley Davidson-Boyd, Interim Dean and Associate VP for Undergraduate Studies

Daria Graham, Associate Vice President for Student Affairs and Dean of Students

Division of Information Technology Service:

Chris Bradney, Interim Dir. of Strategic Technology Initiatives, Enterprise & Cloud Services

Bradford Owen, Interim Director, Academic Technologies & Innovation

Bruce Hagan, Director of Technology Operations & Cloud Services

Division of Student Affairs:

Michael Wong, Assoc. Director, Operations & Development, Recreation & Wellness Center

Jasmine Bustillos, Shared Services Coordinator, San Manuel Student Union

Amanda Ferguson, Research & Assessment Coord., Dept. of Housing & Residential Educ.

Conrad Valdez, Upward Bound

Jacob Chacko, Assistant Director, Diversity & Inclusion, Santos Manuel Student Union

Ashley Watterson, Program Coordinator for First Year Experience and Orientation

Division of Academic Affairs:

Tiffany Bookman, Undergraduate Studies

Esther Lee, College of Extended & Global Education

Parastou Feizzaringhalam, Interim Associate Dean, College of Arts & Letters

Janelle Gilbert, General Education Coordinator

Monideepa Becerra, Interim Director, Teaching Resource Center

Tom Long, College of Social and Behavioral Sciences

Marita Mahoney, College of Education

David Marshall, University Honors Program

Kevin Guo, Jack H. Brown College of Business and Public Administration

Amber Olney, College of Natural Sciences

Jennifer Carhart, Health Professions Advising Center (HPAC) Coordinator, CNS

Gina Schlesselman-Tarango, Library

Tom Girshin, Writing Intensive Program Coordinator

Diane Podolske, Director for Office of Community Engagement

**Charge of the Committee on Learning Assessment for Student Success**

The Committee on Learning Assessment for Student Success (CLASS) has been established to support curricular and co-curricular units in the assessment of student learning outcomes to enhance student success. CLASS will coordinate assessment efforts of curricular and co-curricular units across the university. Members of CLASS represent their constituent curricular and co-curricular units.

**Agenda**

1. Updates from the Assessment Capability Collaborative (ACC)
   * Updates on Summer Assessment Capability Leadership Institute (ACLI) 2021
   * Updates on Assessment Capability Fellows
   * WSCUC Site Visit September 22-24, 2021
2. Self-assessment of Assessment Competency & Debrief
   * Self-assessment using rubrics in Anthology/Campus Labs
     + The results can be found in the post on the CLASS team General channel
   * Debrief for refinement, improvement, and usage
     + What did you learn about yourself?
     + What items were challenging to rate?
     + Were there any big gaps in any of the criteria?
3. Subcommittee updates (*time permitting*): Time did not permit but subcommittees were encouraged to continue to meet through the end of the semester to wrap up any activities
   * Academic Programs
   * Co-curricular Programs
   * Administrative/Operational Programs
   * Professional Development in Assessment
   * Anthology/Campus Labs Implementation Training
   * CSUSB Assessment Webpage Development
4. Announcements

**Save the dates!!**

Schedule of CLASS meetings for 2021-2022 Thursdays noon-1:30pm

September 9, 2021 *January 20, 2022 – Proposed ACLI Showcase*

November 18, 2021 February 10, 2022

April 14, 2022