

## **CLASS Meeting Agenda**

Thursday May 14, 2020

12:00-1:30pm; Zoom

### **CLASS membership**

#### Chairs:

Judy Sylva, Faculty Director of Assessment for Academic Programs, Division of Academic Affairs

Jennifer Mersman, Assessment & Research Officer, Division of Student Affairs

#### Administration:

Clare Weber, Deputy Provost & Vice Provost of Academic Programs

Faika Lore, ASC for WSCUC Reaffirmation of Accreditation

Muriel Wagner-Lopez, Chief Data Officer & Assistant Vice President for Institutional Research and Analytics

Lesley Davidson-Boyd, Interim Dean and Associate Vice President for Undergraduate Studies

Beth Jaworski, Assistant Vice President, Student Services Division of Student Affairs  
Assessment

#### Division of Student Affairs Assessment Coordinators:

Chelsea Herman, Senior Associate Athletics Director/Senior Woman Administrator

Jasmine Bustillos, Shared Services Coordinator, San Manuel Student Union

Amanda Ferguson, Research & Assessment Coordinator for Dept. of Housing & Residential Education

Conrad Valdez, Upward Bound

#### Division of Academic Affairs Assessment Coordinators:

Tiffany Bookman, Undergraduate Studies

Reneisha Wilkes, EOP

Esther Lee, College of Extended & Global Education

John Mumma, College of Arts & Letters

Janelle Gilbert, GE Coordinator

Jo Anna Grant, Teaching Resource Center

Tom Long, College of Social and Behavioral Sciences

Marita Mahoney, College of Education

David Marshall, University Honors Program

Kevin Guo, Jack H. Brown College of Business and Public Administration

Amber Olney, College of Natural Sciences

Gina Schlesselman-Tarango, Library

### **Charge of the Committee on Learning Assessment for Student Success**

The Committee on Learning Assessment for Student Success (CLASS) has been established to support curricular and co-curricular units in the assessment of student learning outcomes to enhance student success. CLASS will coordinate assessment efforts of curricular and co-curricular

units across the university. Members of CLASS represent their constituent curricular and co-curricular units.

1. Review timeline for assessing ILO relative to assessment of aligned GLO
  - a. [ILO alignment table with GLO and Core Competencies](#)
    - i. GE is a large component that is interdisciplinary. Line up with the outcomes
    - ii. Covers several of the GLO's.
      1. Dr. Gilbert: Critical Literacy ILO covers it and at the Institutional Level. The codes are to meet with WSCUC requirements
      2. Dr. Sylva: ILO Rotation
      3. Dr. Weber: Cycle of Continuous Improvement is important. Will look into it.
      4. Dr. Mersman: 1<sup>st</sup> Mapping of the ILOs
      5. Faika Lore: Explain more about the Mapping Codes of the ILOs
  - b. Draft timeline
2. Mapping Program Outcomes to ILO project - [Mapping Learning: A Toolkit of Resources](#)
  - a. Review the matrix template
    - i. Provide feedback in regard to (a) the map fields and (b) the manner of distribution to programs
      1. Separate the Program Outcomes with their Course Outcomes. Many programs have solid PLOs. Broad enough to cover Student Learning Outcomes.
      2. Dr Olney: Do all ILOS matrix need to be requested for the Program Degree?
      3. Dr. Sylva: Needs the sample number of the outcomes. Will take a look at the matrix
      4. Dr. Weber: WSCUC perspective, need to see the degrees
      5. Thomas Long: Need a good sampling from all the college coordinators.
      6. Dr. Mersman: There should a row or column that says that PLOs should not all align with ILOs.
      7. Dr. Olney.: There should be a note that say that PLOS should not align with each ILOs
      8. Thomas Long: Easier to digest and try to show it is not limited on the Academic Side. My concern is focusing more on the outcomes.
      9. Dr. Sylva: How are we discerning the mapping.
      10. Dr. Mersman: How do we allow the overfit of the model and give a hint of that? Balancing different options.
      11. Dr. Olney: Examples will help.
      12. Dr. Mumma: Agreement of both Dr. Long and Dr. Olney
      13. Dr. Guo: Saw my college use the ILOs as a guide.
      14. Jasmine: Useful to see themselves as part of the picture. ILOs became a straightforward mapping.
      15. Dr. Marshall: Honors is unique and can see it working on both tabs.
      16. Dr. Mahoney: Templates and examples help.
      17. Faika: The document helps. Also, you can limit the number of characters so you can get straight forward answers.

18. Dr Olney: Critical Literacy is the only outcome that has core competency?
19. Dr. Gilbert: The way it was grouped, GLO #3 is specific. The core competency was also added.
- ii. Determine target numbers for each unit to identify different types of academic and co-curricular programs that have identified PLO (low-hanging fruit) to sample
  1. Dr Sylva: Does someone have an estimate number? Academic Programs need to have it done by the end of the academic year.
  2. Dr. Long: Maybe half. Determining which half is the best choice.
- iii. Establish guidelines for supporting some degree of conceptual consistency in aligning Program Outcomes to ILO. Is the NILOA resource helpful?
  1. Showed it and many members agree with it
- iv. Set due date for sample programs to complete the matrix
  1. **IEEI Table is due after Memorial Day.**
  2. **Drop Dead Date is June 13.**
  3. Dr. Olney: During May 26 to June 15, 2020.
  4. Dr. Sylva: Easier to do it earlier or later
  5. Dr Olney: Earlier so we can follow up
  6. Dr. Long: Agreed.
  7. **Academic Programs: June 7 (Target Due Date).**
    - a. Dr Sylva: Will try to send out the templates by next week.
  8. Curriculum: Due Date will be discussed.
- b. Next steps
  - i. In summer, CLASS co-chairs will work on a methodology to identify evidence for assessing each ILO based on the map of sampled programs
    1. Dr. Mersman showcased a Program Model PowerPoint. Many common areas and can pull in different resources to make it happen. Also, analyze impact areas. Improvement from within. Showing the different units and provide leadership.
    2. Dr Lopez-Wagner: Can see how this model can help programs.
    3. Dr. Sylva: Contributing to something big at CSUSB. CLASS is central to the glue.
    4. Dr. Weber: Talk with the Cabinet about Assessment.
  - ii. At the beginning of Fall semester 2020, the methodology will be shared with CLASS for feedback and refinement and additional information gathering as needed
  - iii. In Fall 2020, plans will be vetted with the campus community for input and feedback to finalize a proposed ILO assessment plan

Meeting Adjourned: 1:29 PM

3. For your consideration...
  - a. Introducing the Impact Model as framework for co-curricular program assessment
  - b. Introducing the Assessment Capability Collaborative

Save the dates!!

Proposed schedule of CLASS meetings for 2020-2021 Thursdays noon-1:30pm

August 20, 2020

February 11, 2021

September 10, 2020

March 11, 2021

October 15, 2020

April 15, 2021

November 12, 2020

May 13, 2021