

College of Arts and Letters

Council of Chairs Meeting
Thursday, October 25, 2018
10:00 AM – 11:50 AM
UH 237

AGENDA

Approval of Summary Notes from the October 11, 2018 meeting

1. Announcements

a. Chairs

b. Dean's Office

- Monthly report to the Provost on Google Docs via CAL Chairs Team Drive (reminder)
- CSUSB E-Learning Academy (see attached)
 - Enrollment bottlenecks: Comm. 120 & HUM 350
 - DWFI online bottlenecks (avg. DWFI in online sections at least 10% higher than in f2f sections): Comm. 341, Comm. 306, SPAN 290, ENG 336 & ENG 311
- WI designation courses
- Space inventory
- Equipment inventory
- Winter & Spring schedule

2. Budget – M. Fuller

- O&E
- Budget updates

3. Assessment

TIME CERTAIN: 11:00 Jo Anna Grant, Director of TRC

- Creating departmental communities of practice (CoP)

4. “Last-Minute-Ism”

5. Continuing discussions: Strategic Plan

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