

College of Arts and Letters

Council of Chairs Meeting  
Thursday, October 11, 2018  
10:00 AM – 11:50 AM  
UH 237

AGENDA

Approval of Summary Notes from the September 12 Start-of-Year meeting

1. Announcements

a. Chairs

b. Dean's Office

- \$2500 for tenure-track faculty professional development (\$1500 from CAL + \$1000 from Academic Affairs)
  - \$1500 for FERPers and full-time lecturers (\$1500 from CAL)
- Monthly report to the Provost
- Space inventory (Due Oct. 18)
- Equipment inventory
- Spring build
- Temporary faculty class visitation

2. Budget – M. Fuller

- Budget update
- Hiring independent contractor
- Hospitality
- Clarification: Adobe campus-wide license agreement
- STD 261 form

3. Assessment

TIME CERTAIN: 10:45 TC Corrigan, Dean's Fellow of Assessment

- Campus Labs

4. Interdisciplinary BA in Social Sciences, Arts and Humanities

TIME CERTAIN: 11:00-11:25 Tom Long, Professor of History and Coordinator of SSCI BA Program

5. Contents and Descriptions for Graduate Program Fact Sheets (see templates)

\*Continuing discussions: Strategic Plan

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