

California State University, San Bernardino  
CAMPUS ACCESSIBILITY ADVISORY BOARD (CAAB)  
Minutes of the February 14, 2013 Meeting  
2:00 – 4:00 pm, University Enterprises Boardroom

Members Present: Amy Beran, Rowena Casis- Woidyla, Kevin Doyle, Bob Gardner, Ilseop Han, Randy Hanlin, Beth Jaworski, Cynthia Linton, Zachary McCormick, Ron Profeta, Donita Remington, Cathy Ryan, Terry Schmitt, Tony Simpson, Don Soderbloom, Michael Wahl

Members Absent: Hamid Azhand, Jimmie Brown, Leigh Connell, Ruben Gutierrez, Byanet Hermosillo, Tina Howe, Connie Jones, Hideya Koshino, Karen Logue, Leon McNaught, Lupita Navarrete, Kristie Ogilvie, Dennis Robertson, Eva Sorrell

Guests Present: Dayna Brown, Al Salgado

Gardner called the meeting to order at 2:02 pm

Review and Approval of November 1, 2012 Meeting Minutes

Jaworski moved for the adoption of the minutes. Soderbloom seconded.

Action Items List

Gardner provided an update on CSUSB's comprehensive ADA Training that Human Resources is currently creating. Due to the vacancy of the Associate Vice Provost for Academic Personnel, there has been a slight delay in launching the new program to faculty members. However, once the Associate Vice Provost position is filled, Human Resources will continue in their efforts to provide face-to-face faculty department ADA Trainings. Human Resources is also working on a new brochure that will be available for both staff and faculty. Finally, Human Resources is updating their online ADA Training to better clarify the role of supervisors when handling ADA accommodation issues.

Gardner notified the committee that both Human Resources and Academic Personnel will be going through a department review. During this review, it will be determined what role the ADA Coordinator Position will have on campus, as well as where best to house the position. It is important to note that independence is needed in this position.

Wahl provided an update on the posting of campus maps, stating that the design and cost proposal was excessive. CPDC currently has a requisition open to purchase off-the-shelf cabinets. These cabinets will be installed in various locations on campus and will house the campus directory inside them. Wahl believes installation of these cabinets will be completed by April 1, 2013.

Jaworski stated that she is currently working with Sandra Vasquez and Milton Clark on updating the Grade Grievance Policy so it is compliant with Executive Order 1074. They are currently working on integrating the Antidiscrimination Policy into the Grade

Grievance Policy. They hope to submit a draft to the Office of Civil Rights by the end of March. If approved, they will then send the draft for final approval to the Faculty Senate. They hope to have the final new Grade Grievance Policy completed and approved by May 2013. In the interim, in the event that a student files both a discrimination grievance and grade grievance, the discrimination grievance will be evaluated first. Based on the decision of the discrimination grievance, the grade grievance will then be reviewed and decided upon.

D. Brown stated that the revised Animals on Campus Policy was approved and signed off by President Morales on February 5, 2013. The policy webpage will be updated as soon as the website technician is able to post it.

On behalf of Frost, Jaworski notified the committee that the Access Day Fair will be held on April 11<sup>th</sup> beginning at 10 am in the Santos Manuel Student Union. The guest speaker will be giving a motivational talk on how to help people with disabilities be all that they can be. The Access Day committee will be reaching out to classes to participate and attend the fair.

Jaworski noted that her or a staff representative have been meeting more regularly with members of the CPDC staff. The purpose of the meetings is to provide the SSD staff with updates on construction matters on campus that may be disruptive to the services that SSD provides.

Salgado informed the committee that the bollards are still in the process of being installed, with an estimation of completion in four to six weeks. Currently they are working on integrating the systems. Once completed, CPDC will be sending out requests to various units on their needs for clickers and other devices to have access to the bollards. Simpson suggested issuing out clickers and devices in a similar fashion to how key requests are issued. Jaworski stated that SSD will need clickers.

#### Items From The Floor

A student guest provided a few concerns that she and other students were having with campus. The first concern was the dim lighting that is currently in use on campus at night. Simpson stated that all university outdoor lighting is currently being upgraded to LED lights that will be controlled wirelessly with the ability to dim and brighten as needed. Full installation of the new lights will be completed by Summer 2013.

The second concern presented was the allotted disabled parking spaces available since the Bio Lot was demolished. Profeta informed the student that the Bio Lot was demolished because it was not compliant and had various safety hazards. Profeta also asked the student to talk with him afterward to better inform him on what areas of campus need more disabled parking spaces, as it will be taken into consideration. Profeta stated that 30-minute parking spaces, along with a valid CSUSB parking permit, can be used as disabled parking spaces. Jaworski noted that her office offers a mobility cart service with wheelchair access. At this time, the campus exceeds the number of disabled parking spaces required by law. Linton asked that Parking Services check

permits of those that park in the handicap spaces. Profeta confirmed that Parking Officers currently do check and verify that the placard belongs to the driver by confirming the name of the placard with that of the driver's identification card.

Profeta shared that San Jose State was recently audited and found in violation of providing temporary campus medical parking permits. Profeta stated that most CSU's in the system provide this service, including our campus, and that the permits are valid for no more than two weeks and are only valid on our campus. In order for a person to be qualified for a temporary medical parking permit, they must be visually verified to be in need. Gardner stated that Parking Services will continue to issue campus medical parking permits until a more defined scope of the campus's authority can be determined. Gardner asked Profeta to check on this issue.

Jaworski noted that the campus is currently going through a Sensitive Data audit, and her office was not given advance notice. D. Brown stated that the audit is predominately an IRT audit, and the auditors did not indicate the SSD office in their pre-audit briefing.

Wahl confirmed that a curb cut was put in the sidewalk behind the Coyote Bookstore.

Jaworski noted that the C-Store located in the wedge of the Pfau Library only offers barstool height tables and chairs in the eating area. She is currently in conversation with UEC and Sodexo to have those table switched out to accommodate those that are unable to use the barstool height tables and chairs. It was noted that all the current tables and chairs will be switched out.

Jaworski also noted that a concerned parent has been in contact with her regarding the assistance the parent's daughter has been receiving. Jaworski is currently trying to determine if the student needs a personal care attendant or not, but in the meantime, wanted to bring up some concerns with the committee. Jaworski would like to have Sodexo train their staff to be more sensitive to those with mobility disabilities, such as assisting one with their food tray. Also, Jaworski stated that the push-button door on the wedge of the Library has not been consistently operable. Doyle stated he checks regularly to confirm that the door is operable and working. Jaworski stated that the parent asked that all push-button doors be replaced with automatic doors. Simpson stated that all push-button doors require five pounds or less to open and are considered ADA accessible. It would cost \$8,000- \$10,000 per door to switch out to automatic doors. Simpson will check to see if the wedge door is a push-button or automatic door. If it is not an automatic door, he will look at the costs of replacing it.

There being no further business, Gardner adjourned the meeting at 2:51 pm.