

California State University, San Bernardino  
CAMPUS ACCESSIBILITY ADVISORY BOARD (CAAB)  
Minutes of the September 24, 2009, Meeting - 3:00 pm to 4:00 pm  
Foundation Board Room

Members present: Kevin Doyle (chair), Donita Remington, Jessica Rickards, Connie Jones, Lucas Cuny, Beth Jaworski, Tera Bisbee, Tricia Walde, Dennis Robertson, Eva Sorrell, and Cynthia Linton.

Members absent: Gary Sherwin, Pamela Chase, Hideya Koshino, Happy Almongela, Cesar Caballero, Elizabeth Mason, Arthur Macias, Julie Williams, Karl Hager, Tina Howe, Dale West, Hamid Azhand, Leon McNaught, Jimmie Brown, Isabel Rosa Skans, and Terry Schmitt.

Guests present: Donna Bailey, Michael Wahl, Gerry Stamm, and Ruth Smith

Doyle called the meeting to order at 3:02 p.m. Those present introduced themselves in a roundtable fashion.

Review and Approval of July 9, 2009, Meeting Minutes

The following corrections to the minutes were noted:

- Correct spelling of Donita Remington's last name;
- Change "weeks" to "years" in the first sentence of the last paragraph on page two.

There being no objections, the minutes were approved with the previously referenced corrections noted.

Review Campus Accessibility Guide and High Wind Policy

Doyle has distributed the policy to Facilities Services and Jaworski via e-mail. The policy is available in the Campus Accessibility Guide and also in accessible format on the web. Don't arbitrarily close doors. Requests for closing doors due to high winds should be made to Facilities Support Center and the policy will be followed.

DisabledGo Update

The decision was made not to commit to DisabledGo's product due to the costs involved, there being no current USA version, and the Campus Accessibility Guide is reliable.

Discuss Ongoing Campus Projects with Accessibility Impact

The Health Center project continues. The fence is still in place.

The Physical Education HVAC project is expected to be completed by the end of December 2009. Construction activity will take place in front of Jack Brown Hall. The PE restrooms will be out of service. Although not yet confirmed, it is anticipated that trenching, etc., will take place at the fountain side of the building. Facilities Services will notify the campus once information is confirmed.

Jaworski and Walde requested to walk the area.

Jaworski also requested to walk the area of the Disability Sports Festival because SSD is driving for that event.

Housing, in conjunction with CPDC, has a fire alarm project in process at Waterman Dorm.

### Campus Evacuation Signage

Wahl introduced Gerry Stamm from Biesek Design and explained the Jackson Settlement stipulates evacuation signage renovation.

Stamm distributed a list of sign types and university buildings to be included in the sign program, which is provided as a separate attachment to these minutes. Biesek Design's goal was to become familiar with the settlement, meet the standard settlement agreement and DSA requirements, and identify sign types and overall needs (existing versus needed). Regulations researched were Title 19, Title 24, Checklist 17, DSA submittal process, and State Fire Marshal (SFM) format of evacuation.

Jaworski asked why only nine (9) university buildings were included. Wahl explained the project had a late start due to the suspension of funds and we are now proceeding with buildings of immediate need.

Sign types include evacuation, directional area of refuge, tactile exit, and disabled access directional to area of refuge. All signs, except evacuation, will be reviewed by DSA. Evacuation signs will be reviewed by SFM.

Jaworski asked if people know what is meant by "area of refuge". She also stated the sign needs larger print.

Doyle stated some of this is a training issue and will be addressed by Don Soderbloom. People may not be familiar with the term "area of refuge" because the university currently has none. Plans are underway to incorporate areas of refuge in Jack Brown Hall, University Hall, Biology, and Faculty Office Building.

Wahl requested comments and suggestions to be sent directly to him.

There was discussion regarding signage language. Robertson suggested using a bi-line, with an example of "Area of Refuge – for rescue assistance". Wahl reminded members that regulatory requirements will have to be met and may restrict what can be placed on the signs.

Sign samples distributed included paper Braille way finding, wall mounted Braille, and evacuation with slide out replaceable insert.

Rickards stated it helps a visually impaired person to know the building by walking it. She suggested having one set of paper Braille way finding maps in SSD and PL.

Wahl stated there is no regulation for tactile evacuation signage.

Jaworski explained that SSD orients students for class schedule, buildings, and grounds by walking the student through the pathways. Perhaps SSD should add evacuation areas to this process.

Doyle reiterated that training and awareness is critical during an emergency and not necessarily signage.

Discussion was held regarding other possible methods of notification of evacuation areas and direction (auditory?), as well as the intent of the Jackson Settlement. Doyle stated perhaps we should inquire with CSU General Counsel.

Stamm stated the next step is 30% drawings to submit to DSA. A preliminary review meeting is pending with DSA. Wahl stated the campus will have an opportunity to review at the 30% level.

Jaworski and Doyle will meet with Soderbloom to discuss evacuation concerns.

*Discuss any Outstanding Issues Related to Students with Disabilities on Campus*

None noted.

*Review of Action List*

The Action List was provided to those present. The list was reviewed and updated. An updated list will be provided as a separate attachment to these minutes to the committee members.

*Items from the Floor*

Robertson noted the Action List has been reduced considerably and appreciates the work involved.

The next CAAB meeting is scheduled for Thursday, January 28, 2010, 3:00 p.m. to 4:00 p.m. in the Foundation Board Room.

There being no further business, Doyle adjourned the meeting at 4:08 p.m.