

California State University, San Bernardino
CAMPUS ACCESSIBILITY ADVISORY BOARD (CAAB)
Minutes of the August 27, 2015
2:00- 4:00 pm, UEC Boardroom

Members Present: Hamid Azhand, Amy Beran, Bunny Brown, Marci Daniels, Michael Delo, Doug Freer, Beth Jaworski, Ilseop Han, Brian Haynes, David Keetle, Cesar Portillo, Michael Sylvester, Jill Vassilakos- Long, Michael Wahl, Jessica Luck, Brandy Montoya

Members Absent: Leigh Connell, Randy Hanlin, Tina Howe, Leon McNaught, Jon Mohoroski, Donita Remington, Deirdre Thomas

Guests Present: Gerard Au, Rick Blackburn, Dayna Brown, Al Salgado

Freer called the meeting at 2:04 pm.

Review and Approval of May 14, 2015 Meeting

Freer approved the meeting minutes by consent.

Action Items List

Jaworski announced that the student academic grade grievance has been approved by the Office of Civil Rights.

Haynes informed the board that the ATI is recruiting for an ATI Coordinator, chaired by Jaworski, with a hopeful start date of October 1. This position will have some level of oversight for ATI here on campus. Haynes reported that the CSU system continues to look at shared services across the system as it relates to purchasing and is looking for a consultant to assist. The CSU is also looking to create a systemwide database to track all campuses accessible technologies.

Wahl reported that bollards will not be installed at this time, but gate arms will be installed in specific locations across campus to help reduce pedestrian and vehicle interactions. Temporary signage was placed to assist with the separation of vehicular and pedestrian traffic. These slight changes have started the cultural change of the campus as it relates to vehicular access in and around campus. Once the gate arms are installed, Student Union Drive will no longer be accessible for all traffic and will no longer be a one way street. Only state and services vehicles will have access to use Student Union Drive. Vendors will be given a code to access the gate arms, while specific campus departments will be given clickers to access Student Union Drive.

Portillo confirmed that the draft ADA Application for Accommodation procedure is being reviewed by counsel to confirm that it is compliant with any changes with ADA.

Portillo has been working on a communication that would educate people on the use of emails and ADA compliance. To make emails compliant, please add plain text messages to emails that include a pdf or picture. Please provide any feedback on the message to Alex Cassadas in Human Resources. Jaworski suggested that the new ATI Coordinator should be responsible for email ADA compliancy. With that recommendation, the announcement will not go out until the new ATI Coordinator has been identified. Freer suggested adding language to clearly state that this isn't an optional request.

Au identified 71 paths of travel phones that are currently not in compliance; three of which are in a classroom. The last noncompliant pay phone issue in University Hall has been resolved. Au will compare costs of a new phone versus the detection device to determine which route will be taken to bring the paths of travel phones into compliance.

Blackburn noted that the new Risk Director held a meeting to discuss Areas of Refuge. Blackburn confirmed that he will do additional floor marshal training to educate them on the Areas of Refuge and evacuation chairs. Jaworski asked if the emergency notification system could be narrowed down by building; Au confirmed it is possible. Vassilakos- Long suggested not only should the floor marshals being trained on the evacuation chairs, but they should also be trained on what to do if the evacuation chair is not an option. Freer noted that floor marshals should not leave anyone behind especially in the Areas of Refuge. To reinforce employee safety, employees have the option to call University Police to let them know when they are working in the office during off hours and weekends.

Wahl reminded the group that the accessibility guide's content, department policies, and procedures are out of date. Azhand agreed to have CPDC take the lead on revising the guide. Jaworski recommended having the ATI Coordinator assist with the project. Au suggested having the web team assist with converting and making the guide web site a live document. Freer will inquire to see if there is staff on campus that can take the lead on this revision.

There were no new items from the floor.

There being no further business, Freer adjourned the meeting at 3:04 pm.