

California State University, San Bernardino
CAMPUS ACCESSIBILITY ADVISORY BOARD (CAAB)
Minutes of the December 3, 2018
11:00 am- 12:00 pm – UEC Boardroom

Members Present: Amy Beran, Sarah Buenaventura, Cheryl Calderon, Leigh Connell, Marci Daniels, Leatha Elsdon, Doug Freer, Diego Garibay, Austin Gehrke, Jessica Luck, Richelle Marracino, Miguel Martin, Leon McNaught, Susan Mendoza, Paulchris Okpala, Jenny Sorenson, Sue Trapp, Jill Vassilakos-Long, Rosalinda Velasco, John Yaun

Members Absent: Ilseop Han, Hector Ramirez, Donita Remington, Yusra Serhan

Guests Present: Dayna Brown

Freer called the meeting at 11:02 am.

Review and Approval of June 6, 2018 Minutes

Freer approved the minutes by consent.

Executive Order 1111: Disability Support and Accommodations

Freer reintroduced Executive Order 1111: Disability Support and Accommodations and shared a list of all of the items that need to be addressed by the campus. Divisions and specific departments have been assigned to each task and have been provided their respective required completion date. The EO 1111 project tracker will continue to be on the CAAB agenda until all items have been completed. Please review the tracker and provide Brown with a status update by January 30. The board will then review remaining items in more detail during the Winter quarter meeting. All items must be addressed and resolved by June 30, 2019.

Action Items List

McNaught provided an update on the 2017/18 ATI annual report. The minimum goal for all status levels within the report is “established” or higher. Department website scans are currently underway with status updates being sent to department leads.

As one of the first phases of implementation, Blackboard Ally is being tested in eleven courses assigned to the MPA program. Blackboard Ally is an accessible content technology that will provide additional accessible options to course materials, as well as notify faculty of how accessible their course materials are. Garibay requested if specific classes could utilize the blackboard ally feature in the earlier phases of the implementation process. McNaught mentioned the next phase would include classes with identified accessible needs. McNaught will include Garibay in the student pilot group.

Daniels will convene the sub-committee for the Campus Accessibility Guide to conduct the annual review of the guide and determine how to provide a guide for the Palm Desert campus. Sorenson, Elsdon, Mendoza, Martin, Daniels, and April Wing will all work together on addressing the edits and changes to the San Bernardino and Palm Desert guides.

Issues from the floor

Garibay requested the landscape management team to clean sidewalks of debris as they are working on the campus grounds. Canes are not able to detect the debris, which becomes a hazard. Sorenson will

follow up with the landscape management department to make sure appropriate procedures are being followed.

It was also noted that the dining tables within the Santos Manuel Student Union are not cleaned frequently enough. Student Affairs will look into this matter to ensure tables are cleaned frequently throughout each day.

Freer ended the meeting at 11:38 am.