

California State University, San Bernardino  
CAMPUS ACCESSIBILITY ADVISORY BOARD (CAAB)  
Minutes of the October 31, 2013 Meeting  
2:00 – 4:00 pm, University Enterprises Boardroom

Members Present: Hamid Azhand, Amy Beran, Rick Blackburn, Jimmie Brown, Leigh Connell, Kevin Doyle, Bob Gardner, Ilseop Han, Randy Hanlin, Brian Haynes, Beth Jaworski, Cynthia Linton, Cesar Portillo, Ron Profeta, Donita Remington, Al Salgado, Eva Sorrell, Tony Simpson, Sam Sudhakar, Michael Wahl

Members Absent: Ruben Gutierrez, Byanet Hermosillo, Tina Howe, Connie Jones, Hideya Koshino, Leon McNaught, Lupita Navarrette, Dennis Robertson, Cathy Ryan, Terry Schmitt

Guests Present: Cara-Marie Pham

Bob Gardner called the meeting at 2:04 pm

*Review and Approval of August 8, 2013 Meeting*

Profeta moved for the adoption of the minutes. Doyle seconded.

*Action Items List*

Gardner informed the committee that the ADA Coordinator position is going to be served by Cesar Portillo as an interim arrangement. Portillo has experience with this position at his past employments at other institutions. Jaworski expressed her concern that this is a position that needs to be filled and it should be separate from the HR Director. Gardner assured Jaworski that this is a temporary arrangement to fill the gap until the position is filled.

Jaworski provided an update on the Office of Civil Rights with regards to Executive Order 1074 (Grade Grievance Policy). Jaworski, the campus DHR Administrator, has been working on a mechanism for students to grieve a grade or any other academic issues. Jaworski stated that she plans on having a draft to the OCR in the next couple of weeks.

Sudhakar stated that the Accessible Technology Initiative Committee met this past Monday. The committee recently submitted their annual reports on the three areas; web accessibility, purchasing, and instructional material.

Portillo informed the committee that ADA training is 100% complete. Human Resources will continue to monitor new hires and make sure that they have ADA training as well.

Wahl confirmed that the installations of the new cabinets for the campus maps are completed and the maps have been installed. Cabinets were also installed in University Hall and Visual Arts. They plan to move to Chaparral Hall and the Administration Building in the next three to five weeks.

Salgado stated that the internal components of the four bollards that were installed at various locations around campus are an ongoing problem. Salgado is arranging to have the manufacturer, who is out of state, to come to CSUSB to fix the continuous problem that is causing the bollard to not work properly.

Jaworski worked with Dave Janosky to train the Sodexo staff on working with individuals that needed special accommodations. Jaworski reported that all of the training was complete.

The CAAB five-year report is going to need to be complete by the end of this current year. It is important that all members of the CAAB participate in putting this comprehensive report together. It is vital to have it inclusive of all of the areas and projects that are being worked on. Dayna Brown will put together a spreadsheet to include the items members submit and the time it is or will be completed.

The blue phone by the turnaround outside of the Commons is still not active. It was not wired properly. The drawings are done but it is not estimated to be up and running for approximately two more months. It was also requested that blue phones be installed on the back of campus. Duncan will be working with Javier Torner on this project.

Jaworski informed the committee that she has still observed a number of people use Student Union Drive as a two-way road. The one-way road is not being enforced. The issue is that Parking Services cannot give out tickets and there are not enough police officers on duty to consistently patrol this road. Chief Brown and Gardner will work together and figure out the cost to install new signage and possibly install a flashing light that will clearly mark that it is a one-way road.

Lastly, the ADA Policy needs to be updated. Dayna Brown is working on getting an updated policy to Administrative Council. It was suggested that D. Brown form a small group to review the existing policy and make changes. Jaworski offered to help D. Brown.

### Items from the Floor

Simpson gave an update on the bleachers in the Arena. Originally, it was thought that the bleachers would need to be replaced to make them ADA compliant. However, all that was needed to become compliant was to add handrails down the center of the aisles. There was brief discussion on where there might be other areas in buildings that were not ADA compliant. It was suggested that Facilities work with Procurement to identify the buildings that are leased out and make sure that they are ADA compliant as well.

Jaworski had concerns about a lift that was out of order in the Performing Arts building. Salgado confirmed that the problem has been addressed and it is now up and running properly.

Additionally, Jaworski requested that the campus have a procedure for reporting accessibility concerns anonymously. She stated that students do not report issues if they do not feel that they will be anonymous. Gardner stated that he will discuss this in Cabinet and work on getting an anonymous hotline in place for accessibility concerns as well as any other concerns on campus.

There being no further business, Gardner adjourned the meeting at 2:50 p.m.