

California State University, San Bernardino
CAMPUS ACCESSIBILITY ADVISORY BOARD (CAAB)
Minutes of the October 22, 2015
2:00- 4:00 pm, UEC Boardroom

Members Present: Bunny Brown, Marci Daniels, Michael Delo, Leatha Elsdon, Doug Freer, Ilseop Han, David Keetle, Jessica Luck, Veronica Morales, Cesar Portillo, Donita Remington, Sam Sudhakar, Jill Vassilakos- Long, Michael Wahl,

Members Absent: Hamid Azhand, Amy Beran, Leigh Connell, Randy Hanlin, Tina Howe, Beth Jaworski, Leon McNaught, Jon Mohoroski, Brandy Montoya, Donita Remington, Michael Sylvester, Deirdre Thomas

Guests Present: Dayna Brown, Cara Pham, Al Salgado

Brown called the meeting at 2:02 pm.

Review and Approval of August 27, 2015 Meeting

Freer approved the meeting minutes by consent with minor edits to the bollards language.

Action Items List

Daniels confirmed that there are three final candidates for the ATI Coordinator position that will be interviewed over the next two weeks. An email announcing the candidate visits will be forthcoming and will also provide information on Open Forum opportunities.

Elsdon will work with Daniels to get the dimensions on the new SSD cart to make sure it still complies with the proposed gatearm path. The third gatearm will be installed on a temporary basis until the new housing project is completed.

Portillo presented the new application for ADA accommodations and requested feedback from the board by the end of next week. The application has already been reviewed by counsel. An employee will have to request an accommodation through Human Resources; not the manager. Medical documentation may be required depending on the accommodation request.

Portillo reaffirmed the need to educate the campus community about including plain text to all emails containing PDF's and attached flyers. For those that may only send graphics, it was suggested to ask the sender to resend the emails with the appropriate captioning.

Wahl has gone through the existing Campus Accessibility Guide, confirming that policies, contact information, and department names are no longer current. The settlement document states that the campus needs a web based guide and alternate form available. It was suggested to have physical copies available on an at-request basis.

Sudhakar reported that one of the thinner courtesy phones has arrived but the mount has not. Once all pieces are in, Sudhakar will have CAAB review and approve prior to implementing the new phones and mounts across campus. The campus will implement 68 total phones by Fall 2016.

Pham confirmed that there will be additional training for floor marshals as it relates to the Areas of Refuge. The training will focus on safety practices to assist those with disabilities during times of building evacuations. It was requested to remove all of the evac chairs that are on the bottom floors of each building and use those as replacements when needed.

V. Morales requested a crosswalk from The Glen to campus. The campus is currently working on proposing adding an additional four way stop in this location to assist with the safety of pedestrians. V. Morales requested to be the student voice for this challenge. Freer stated that the campus is also working with the city of Palm Desert to put in a similar solution across Cook Street, which is six lanes across.

There were no new items from the floor.

There being no further business, Brown adjourned the meeting at 2:35 pm.