

California State University, San Bernardino
CAMPUS ACCESSIBILITY ADVISORY BOARD (CAAB)
Minutes of the March 6, 2014 Meeting
2:00 – 4:00 pm, University Enterprises Boardroom

Members Present: Hamid Azhand, Amy Beran, Jimmie Brown, Kevin Doyle, Angela Coate, Kevin Doyle, Bob Gardner, Randy Hanlin, Brian Haynes, Beth Jaworski, Cynthia Linton, Selina Lopez, Becky Morales- Melo, Cassandra Nafziger, Donita Remington, Eva Sorrell, Tony Simpson, Sam Sudhakar, Michael Wahl

Members Absent: Rick Blackburn, Leigh Connell, Ruben Gutierrez, Ilseop Han, Byanet Hermosillo, Tina Howe, Connie Jones, Hideya Koshino, Leon McNaught, Lupita Navarrette, Cesar Portillo, Ron Profeta, Dennis Robertson, Cathy Ryan, Terry Schmitt

Guests Present: Dayna Brown, Leon McNaught

Bob Gardner called the meeting at 2:03 pm

Review and Approval of October 31, 2013 Meeting

Remington moved for the adoption of the minutes. Sudhakar seconded.

Assistive Computing Resource Center

Leon McNaught introduced the Referral to Accessibility Mentor Program (RAMP) initiative that will be ran through the Assistive Computing Resource Center (ACRC). RAMP will be a one-stop shop for people on campus to report accessibility concerns. The accessibility concerns can be made via email, telephone, website, or in person. RAMP will track the accessibility concerns across campus and will refer customers to the appropriate department or individual in the event that ACRC is not able to resolve the concern. By having a single point of contact on campus, RAMP will be able to collect and analyze data and address recurring issues more efficiently. RAMP will be available for students, faculty, staff, visitors, and the general public using university resources. Gardner asked that all suggestions or feedback about the new RAMP initiative be forwarded to McNaught by March 13th.

Jaworski noted that anything referred to SSD needs to be designated for students only, as the office does not handle accommodations for staff, faculty, or guests. Jaworski

also stated that accessible classroom furniture requests (student issue) should still be referred to SSD before being passed on to Facilities Services, for tracking purposes.

Gardner suggested that when tracking accessibility concerns, each concern should be differentiated based on the request coming from students, faculty, staff, or guests. McNaught clarified that RAMP will triage the call and flowchart the request out to the appropriate area. Jaworski noted that ACRC and RAMP are not a 24-hour operation, so if there is an accessibility concern after normal business hours, how will the concern be addressed. This is a challenge she has asked to be addressed.

Action Items List

Jaworski is making progress with the Grievance Policy based on EO 1074. The revised policy has been forwarded to the Faculty Senate and will be reviewed during their April meeting.

Sudhakar provided an update on the ATI Initiative, stating that the steering committee meets once a month to discuss the progress in achieving accessibility across campus for 1.) web accessibility, 2.) procurement, and 3.) instructional materials. The goal of the ATI Steering Committee is to make progress in each area and push towards excellence, not perfection. Three separate groups within the steering committee provide reports for the three priority areas of the ATI Initiative. The ATI Steering Committee provides an annual report to the Chancellors Office that states the activities and improvements our campus is doing to provide more access to information resources and technologies to individuals with disabilities.

Wahl provided an update on the campus cabinet installation. At this time, only three buildings have not been completed due to departmental moves. The cabinets for the Administration Building, Chaparral Hall, and Sierra Hall are in progress with an estimated completion date of March 31st, 2014.

Azhand stated that the bollards have been installed but there are a few safety issues that are being worked on with the contractors before they become fully functional. At this time, the bollards are working but are in the down position. The safety issues have created a cost issue, which has delayed the operations of the bollards.

Gardner reminded the committee that the CAAB Five Year report is due this June. Gardner suggested that every member of the committee provide information and additional items to D. Brown for the report. D. Brown will send out the draft five year report to the group for feedback and review.

Azhand specified that the blue phone outside the Commons, that is currently non-operational, is part of the bollard safety issue. Azhand stated that they are working on that project and hope to have the blue phone operational shortly.

Gardner has talked with Chief Brown about the enforcement issue for Student Union Drive, in which vehicles are driving in both directions on a one-way street. Gardner had recently stopped a vehicle driving in the wrong direction and waited for them to turn around. Gardner stated that if University Police needs to ticket people then that is a route they will go. Gardner reminded the committee that golf carts need to follow the posted signage and are not an exemption to the rule. Gardner advised the committee to please report to dispatch if you notice violators. Chief Brown will discuss using the moveable electronic sign with Gardner as a possible alternate for enforcement. Gardner will bring this issue to Admin Council again.

D. Brown stated that Portillo is working on eliminating the ADA Management Group policy and creating a new ADA Policy for Employees. Jaworski noted that the ADA Management Group Policy can be included into the CAAB charter. The changes to the policies will happen simultaneously and will be brought to Admin Council once the revisions have been completed.

Simpson is waiting on a list from Purchasing that details the buildings on campus that are not ADA Compliant. Gardner suggested also talking to Lisa Iannolo on the UEC side to see if there are Grant Contracts for leased buildings. Simpson will follow up with Purchasing and Iannolo in order to compile the list of leased buildings that are not ADA Compliant.

Gardner raised with the Cabinet that our campus does not currently have an avenue for individuals to report concerns, including accessibility concerns, anonymously. Gardner stated that the campus needs an avenue for individuals to report feedback, complaints, issues, and/ or comments anonymously. D. Brown is working with Tera Bisbee, Ombuds Services, on creating this new concerns and feedback website. Jaworski noted that the online form and website needs to be accessible. D. Brown agreed and will make sure that finished product will be accessible.

Jaworski noted that staff and faculty receive an abundance of emails with graphics that are not accessible. The emails being sent are wonderfully done, but they do not include an alternate mode, i.e. text only, for those with accessibility issues. Gardner suggested the ATI Steering Committee look into this issue and possibly send out notification to appropriate parties. Sudhakar confirmed that he will touch base with Portillo regarding

this issue. Questions were raised from the committee on where to send violators for training and what the most effective way to improve the level of accessibility is. At this time, there are current resource constraints to appropriately solve this issue. Gardner and Sudhakar will discuss this issue further with Portillo.

Items from the Floor

There being no further business, Gardner adjourned the meeting at 2:52 p.m.