

**ASSOCIATED STUDENTS, INC.**  
**California State University, San Bernardino**

**BOARD OF DIRECTORS**

**MINUTES**

**MAY 9, 2022**

The meeting was called to order by the President, Daisy Ramos at 12:03 p.m.

Present: Daisy Ramos, Paola Galvez, Suany Echevarria, Guadalupe Romero, Angel Contreras, Auguste Torres, Savreen Kaur, Michael Vazquez, Nathaly Ramos, Julian Lopez, Angelique Melendrez, Alfredo Barcenas, Beth Steffel, Jessica Madrigal and Dr. Daria Graham.

Absent: Dr. Paz Oliverez.

Guests: Sarah Lopez, Mary Robles and Herbert Gonzalez.

(The above listed were present via Zoom)

**APPROVAL OF THE MINUTES:**

The minutes of April 25<sup>th</sup> were approved.

**REPORTS:**

*President:* President Ramos stated that she attended CSSA along with Ms. Galvez and Ms. Ramos.

*Executive Vice President:* Ms. Galvez stated that the Safety Walk took place on May 2<sup>nd</sup> and it was a success. The search process for the provost has begun. She reminded the Board to attend the lunch with the ASI Executive Director candidates.

*Vice President of Finance:* Ms. Echevarria stated that she participated in the “Know Your Rights” workshop in collaboration with the Undocumented Student Success Center.

*Interim Executive Director:* Mr. Barcenas stated that the Basic Needs vending machine will be installed soon. He commended ASI and the SMSU program board for their hard work on Coyote Fest. He deferred to Mr. Gonzalez who gave a detailed report on behalf of legislative affairs.

*Director of External Affairs:* Ms. Ramos attended the last CSSA meeting.

**ADOPTION OF AGENDA:**

M/S Barcenas/Contreras: To move BD 31-22 to the top of **OLD BUSINESS**. Passed.

The agenda was adopted as amended.

President Ramos passed the gavel to Ms. Galvez.

**OLD BUSINESS:**

**BD 31-22 M/S Vazquez/Ramos: Approval of the 2022-2023 ASI Budget. (Second Reading)**

President Ramos explained that the budget was increased from \$1.7 million to \$1.8 million due to increased enrollment.

Mr. Barcenas briefly explained the changes made to the budget. There was a \$75,000.00 surplus which will be used to increase salaries for all employees and BoD incentives. All employees will be paid a minimum of \$15.50 with the remaining employees receiving a 5% raise.

Ms. Echevarria inquired if student managers would also receive a raise; Mr. Barcenas replied that they would.

Discussion ensued.

Ms. Melendrez inquired if the Palm Desert Campus had its own budget. Mr. Barcenas explained that PDC also receives a budget raise for wages which includes the Vice President of PDC. The PDC budget for next year is around \$67,000.00. If the numbers change, the budget will be supplemented. They reviewed what was used this year and did not reduce the funds, however, PDC should have rollover funds from this year to use over the summer.

A roll call vote was conducted as follows:

In Favor: Contreras, Kaur, Madrigal, Melendrez, Romero, Graham, Vazquez, and Ramos.

Opposed: None.

Abstentions: Barcenas, Torres, and Steffel.

Passed (8/0/3).

Ms. Galvez returned the gavel to President Ramos.

**BD 27-22 Vazquez/Barcenas: Revision of the ASI Bylaws. (Third Reading)**

M/S: Barcenas/Graham: To make a blanket amendment to replace, “Club Allocation Budget Committee” with “Finance Committee.” Passed.

*Article IV, Section 1, Wages (b):*

M/S: Barcenas/No Second: To make a friendly amendment to strike “~~entitled to a supplemental scholarship to be indexed against the in-state fees designated and/or revised by the California State University Chancellor’s Office. The supplemental scholarship only applies to the Fall and Spring semesters of the elected executive officer’s term of office.~~” And replace with “summer on campus housing option. This option only applies to the Executive Officer’s term in office.”

A roll call vote was conducted as follows:

In Favor: Barcenas, Kaur, Madrigal, Melendrez, Romero, Vazquez, and Ramos.

Opposed: None.

Abstentions: Torres.  
Passed (7/0/1).

**NEW BUSINESS:**

**BD 34-22 M/S Barcenas/Vazquez: Revision of the ASI Financial Policy and Procedures. (First Reading)**

Mr. Barcenas deferred to Ms. Ramos who briefly reviewed the changes made to the policy.

*Section 3 Re-Budgeting Funds, Subsection 6:*

To add: “Any transfer of funds under this section shall be reported to the BoD at their first available meeting.”

*Section 13 Account Closure at the end of the Fiscal Year:*

To add: “Any transfer of funds under this section shall be reported to the BoD at their first available meeting.”

Discussion closed.

**BD 35-22 M/S Barcenas/Madrigal: Revision of the ASI Board of Directors Incentives Policy. (First Reading)**

Mr. Barcenas deferred to Ms. Ramos who briefly reviewed the changes made to the policy.

The following subsections were added:

*Section 3 Incentive Types, Subsection (a & b.):*

- A. For the purpose of this policy, board members may receive one of each of the following incentives:
  - 1. Service Incentive: CSUSB Semester Parking Permit, CSUSB Dining Dollars, or CSUSB Bookstore Credit.
  - 2. Academic Incentive: \$15.00 dining dollars per hour offered only in the fall and spring semesters for a total of eight hours per fiscal year for the purpose of allowing a board member to study or otherwise complete an academic commitment. Dining dollars can be requested in either two-hour increments (totaling \$30.00) or one four-hour increment (totaling \$60.00). Unused hours under this policy do not carry over to the following semester. Board member must complete an additional acknowledgement form (if already receiving the service incentive) to indicate the request. ASI Reserves the right to modify or discontinue this incentive at any time with or without notice and these benefits are offered contingent on budget availability, as determined by the Executive Director.

- B. The value of service incentives cannot exceed the cost of a CSUSB semester parking permit.

*Section 3 Incentive Types, Subsection (b):*

M/S Barcenas/Vazquez: To amend the dining dollars amount to \$20.00 which can be requested in either two-hour increments totaling \$40.00 or one four-hour increment totaling \$80.00.  
Passed.

Discussion closed.

**ANNOUCEMENTS:**

President Ramos wished the Board good luck on their finals.

Ms. Madrigal stated that the SMSU will be hosting the Esports Grand Opening on May 28<sup>th</sup>.

Ms. Echevarria reminded the Board that students could study at the OSE Club Hub.

Dr. Graham stated that the last Coyote Hour will be held on Thursday.

**MOTION TO ADJOURN**

Meeting adjourned at 12:54 p.m.



Paola Galvez  
Executive Vice President