

ASSOCIATED STUDENTS, INC.
California State University, San Bernardino

BOARD OF DIRECTORS

MINUTES

JANUARY 21, 2020

The meeting was called to order by the President, Adonis Galarza at 12:01 p.m.

Present: Adonis Galarza, Helen Martinez, Kristy Robles, Mark Sanchez, Yomara Donis, Miao Zhang (Late), Marvin Macharia, Marilyn Lua, Yingtai Xu, Doris Egbo, Suany Echevarria, Jonathan Lowell (Zoom), Jesse Felix, Dr. Paz Oliverez and Dr. Angela Horner.

Guests: Jeanette Hazelwood, Charlotte Iradjpanah, Patrick Dunford and Grace King.

APPROVAL OF THE MINUTES:

Mr. Lowell stated that Jeanette Hazelwood was present as a guest for the Board meeting on January 7th.

M/S Donis/ Echevarria: To approve the minutes of January 7th. Passed unanimously.

The minutes of January 7, 2020 were approved with the above corrections.

REPORTS:

Housing: Ms. Lua reported that she attended the Housing Occupancy Task Force meeting on January 8th. She met with the ASI Vacancy Committee on January 16th to review applications for BoD representatives.

Palm Desert Campus: Mr. Lowell reported that he is in the process of getting more food options for students at PDC such as food trucks. The PDC food trucks will serve as food courts for PDC students.

College of Natural Sciences: Mr. Macharia reported that The Ad-Hoc Vacancy Committee reviewed the applications for the vacant positions.

Vice President of Finance: Ms. Robles stated that The Sustainability Committee will meet on January 30th from 2:00 p.m. to 3:00 p.m. The Shared Governance meeting will be held today at 2:00 p.m. She encouraged the Board to attend.

Executive Vice President: Ms. Martinez reported that in two weeks, Clare Weber will be collecting the Boards' input on their WSCUC Self-Study draft. She reminded the Board to join two Committees. The Committees that need student representatives include the SOTE Instrument Review Ad-Hoc Committee and the SSI Steering Committee. She attended the Campus Accessibility Board Committee meeting on November 22, 2019. She explained that she attended the Basic Needs Committee meeting on December 16, 2019 to discuss a Swipe Out Hunger Partnership and website for basic needs.

President: Mr. Galarza reported that he attended the SMSU Board meeting. He met with Michael Casadonte, Digital Transformation to discuss the update on the food application. He encouraged the

Board to contact him to have a one-on-one meeting with him. The Faculty Senate decided to endorse the ASI Census.

Executive Director: Mr. Felix reported that he and Mr. Barcenas attended the AOA Conference last week. He stated that Winter Bash was a success. A dining survey is being conducted. The Voter Engagement Expo and the DSA Road Show had a huge turnout. Attorney Night will be held on January 22nd.

ASI Representative: Dr. Oliverez reported that Shared Governance is very important since not all campuses have student representation. The Dean of Students Search was a failed search and will be relaunched and developed with a new timeline of April. The Chancellor's office awarded CSUSB the Basic Needs grant for \$559,000.00; the duration is a year and a half.

Faculty Representative: Dr. Horner reported that the College of Natural Sciences is in the process of constructing a museum to expand anatomy education.

Ms. Egbo left the meeting.

ADOPTION OF AGENDA:

M/S Felix/Donis: To move BD 07-20 to the top of the agenda. Passed

M/S Donis/Felix: To remove BD 03-20 from the agenda. Passed.

M/S Donis/Felix: To vote on adoption of agenda as amended. Passed unanimously.

The agenda was adopted as amended.

NEW BUSINESS:

BD 07-20 M/S Felix/Donis: Discussion of highlights and updates on the Quarter to Semester Conversion.

Grace King, Q2S Technical Director stated that an Open Forum for Q2S will be held on January 29th from 12:30 p.m. to 1:30 p.m. She explained that there will be two terms (five classes in 15 weeks). Classes will start at 7:30 a.m. instead of 8:00 a.m. The main concerns for students are that it would be more costly and extend their graduation time; she clarified that will not be the case.

Mr. Macharia inquired into what would happen if a student is between courses. She replied that bridge courses will be implemented.

Discussion followed by questions from the Board.

BD 04-20 M/S Felix/Zhang: Appointment of Sasha Cisneros as a student-at-large representative to the ASI Finance Committee.

Ms. Robles explained that Ms. Cisneros brings experience that will benefit the Committee.

Passed unanimously.

BD 05-20 M/S Lua/Felix: Creation of ASI Resources Committee.

Mr. Sanchez explained that the Committee is charged with bringing awareness to on-campus resources through outreach strategies. The responsibilities include issuing an annual report to the Board on its activities and following the guidelines set forth by the ASI By-laws as described in Article IV; Section 3. The Committee will focus on resources that will address food, housing, admissions, basic needs and other critical issues.

Ms. Lua asked who will sit on the Committee.

Mr. Sanchez explained the membership of the Committee: Two BoD representatives, a Student-At-Large representative, the ASI Marketing Manager, the ASI Programs Manager and an ASI Executive Officer.

Passed unanimously.

BD 07-20 M/S Felix/Donis: Discussion of 2020 Mileage Reimbursement Rates.

Mr. Felix explained that according to the ASI Bylaws, he must update the Board on any changes made to the Mileage Reimbursement Rates. The changes are 57.5 cents per mile for business miles driven, decreased from 58 cents for 2019 and 17 cents per mile driven for medical or moving purposes, decreased from 20 cents for 2019. The Finance Policy follows the State Policy; the State Policy changed, therefore, the Finance Policy has changed to the new rates.

ANNOUNCEMENTS:

Ms. Lua announced that the first Campus Dining Advisory Committee meeting will be held on January 22, 2020 from 12:00 p.m. to 1:00 p.m. in the Coyote Commons second floor.

Mr. Felix announced that the Women's Leadership Conference Committee meeting will be held today at 3:00 p.m. in the College of Education. Mr. Felix deferred his time to Ms. Iradjpanah and Ms. Hazelwood. Ms. Iradjpanah announced that the Census Bureau will be on campus on January 22nd from 4:00 p.m. to 6:00 p.m. in the Career Center. Ms. Hazelwood announced that the Voter Census will be held on March 3rd.

Ms. Zhang invited the Board to attend the Chinese New Year's event on January 31st. She explained that there are 50 free tickets for students who would like to attend.

Ms. Donis announced that the Dean's Advisory Board will be hosting a speaker, Janice Howroyd on January 30th; a VIP event will be hosted after the presentation. She encouraged the Board to attend.

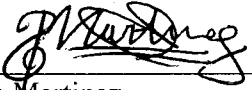
Dr. Horner announced that Q2S is doing a great job announcing the transition. However, faculty feel

left out of the conversation.

Ms. Echevarria announced that Census is hiring outside of campus.

MOTION TO ADJOURN

Meeting adjourned at 1:10 p.m.



Helen Martinez
Executive Vice President