

ASSOCIATED STUDENTS, INC.
California State University, San Bernardino

BOARD OF DIRECTORS

MINUTES

FEBRUARY 4, 2020

The meeting was called to order by the President, Adonis Galarza at 12:01 p.m.

Present: Adonis Galarza, Helen Martinez, Kristy Robles, Mark Sanchez, Yomara Donis, Marvin Macharia, Marilyn Lua, Doris Egbo, Suany Echevarria, Jonathan Lowell, Jesse Felix (Zoom), and Dr. Angela Horner.

Absent: Yingtai Xu (excused), Miao Zhang (unexcused) and Dr. Paz Oliverez.

Guests: Jeanette Hazelwood, Jennifer Vazquez, Daisy Ramos and Alfredo Barcenas.

APPROVAL OF THE MINUTES:

M/S Lowell/Echevarria: To approve the minutes of January 28th. Passed unanimously.

The minutes of January 28, 2020 were approved.

REPORTS:

College of Natural Sciences: Mr. Macharia reported that The Ad-Hoc Vacancy Committee met on January 31st to conduct interviews for two vacant positions.

Housing: Ms. Lua reported that she will be meeting with Jon Merchant today and she will be attending the Basic Needs conference.

Vice President of Finance: Ms. Robles stated that the Sustainability Committee met on January 30th from 2:00 p.m. to 3:00 p.m. and it was a success. The Sustainability Committee will meet on February 11th from 4:00 p.m. to 5:00 p.m.

Executive Vice President: Ms. Martinez reported that she attended the Coyote Cares Day planning meeting to discuss student engagement. She will be hosting the first "Cocinando con Helen" on February 5th.

President: Mr. Galarza reported that he visited the SMSU expansion construction site and attended the State of Riverside meeting. ASI and SMSU will collaborate for Coyote Fest.

Executive Director: Mr. Felix stated that his reports can be found in Microsoft Teams.

ADOPTION OF AGENDA:

M/S Donis/Egbo: To vote on adoption of agenda. Passed unanimously.

The agenda was adopted.

OLD BUSINESS:

BD 08-20 M/S Donis/Lowell: Discussion of 2018 Exempt Organization return and Annual Tax Report.

Mr. Felix stated that the errors found in the tax return were corrected.

Discussion closed.

BD 10-20 M/S Donis/Echevarria: Appointment of Chair of the ASI Resource Committee.

Ms. Donis nominated Mr. Sanchez as Chair. The nomination was accepted.

Passed unanimously.

BD 11-20 M/S Donis/Lowell: Discussion of Professional Development Funds Utilization.

Mr. Galarza explained that there are allocations for professional development in the Board members' positions. He asked for the Board's feedback regarding the utilization of funds.

Ms. Donis suggested having guest speakers like Dr. Cornel West.

Ms. Lua suggested attending conferences and having guest speakers.

Mr. Felix explained that the utilization of the funds is for the Board to decide.

Ms. Donis explained that the MBA Student Ambassadors have a process that allocates \$500.00 to each ambassador to use for any professional development such as conferences, resumes, attending job fairs and buying clothes. The process requires an application to request the funds. The funds would be divided by the amount of Board members.

Mr. Felix explained that the biggest setback may be, who's getting to go where and why they are going to those locations.

Dr. Horner explained that faculty have professional development funds. The funds are used to attend conferences.

Ms. Martinez recommended having a structured deadline and timeline in order to hold directors accountable and how the conferences help become better leaders for students.

Mr. Macharia stated that it would be great to express the use of attending conferences.

Ms. Donis suggested conducting a meeting in the first month of Spring quarter that consist of presentations from the Board and students to showcase what they have learned and experienced from attending conferences.

Mr. Macharia stated that there are many departments providing various funding for research and travel.

Mr. Felix stated that he will be working with Mr. Barcenas on the creation of a document which addresses fairness and will present the budget to the Board. Board members will be allowed to utilize the funds only if they are in good standing with the Board.

Ms. Martinez suggested adding a recommendation to seek funds from other departments.

Ms. Egbo left the meeting.

BD 12-20 M/S Donis/Lua: Discussion of 2019-20 ASI Class Gift.

This item is to discuss the collaboration with Alumni Relations. Mr. Galarza stated that a class gift is given every year. He asked for the Board's feedback regarding an idea for this year's Class Gift.

Mr. Macharia met with Natalie Cleary, Student Support and Success Specialist to discuss the need for the Den's expansion as well as a new refrigerator.

Ms. Martinez explained that during the SMSU expansion meeting they discussed relocating the Den to the SMSU.

Ms. Robles proposed the following: The creation of a gazebo for students, and a Sustainability Fund application for students to use funds for sustainability projects.

Mr. Lowell inquired into having an additional gift for PDC.

Ms. Robles stated that a PDC class gift can be implemented.

Mr. Felix suggested meeting with Ms. Robles to work on the financial report and bring it back to the Board to view the funds they may utilize.

Ms. Echevarria suggested donating funds to the staff in order to maintain the gazebo.

NEW BUSINESS:

BD 13-20 M/S Donis/Lua: Revision of the ASI Elections Policy and Procedures. (First Reading)

Ms. Donis explained that minimal changes were implemented. Some major changes include: No campaigning, or posting, or distributing of campaign materials being done within fifty (50) feet of the San Bernardino campus ASI office and five feet (5) from the PDC ASI office, ASI BoD candidates for Palm Desert Campus must complete a petition and obtain seventy-five (75) student signatures, Candidates or their campaign teams may not use CSUSB academic based platforms to campaign. Ms.

Minutes

Donis recommended the Board to be proactive and email her any suggestions.

Mr. Barcnas explained that the number of signatures was changed due to PDC having less students to sign the petition.

Ms. Robles suggested adding specific violations to the Policy.

Ms. Donis explained that it is difficult to add violations to the Policy due to the wording and the candidates finding different alternatives. She encouraged the Board to email her any suggestions.

Dr. Horner inquired if having students' campaign during lectures is in violation of the Policy.

Mr. Barcnas explained that the Policy states that the professor is given the decision on whether to allow the student to give a speech or not. The Bylaws states that the Policy must be approved within 60 days of an Election. The deadline to approve the Policy is February 11th, if the Policy is not approved by them it will be in violation of the ASI Bylaws.

BD 14-20 M/S Felix/Lua: Appointment of Jennifer Vazquez as the Program Specialist to the ASI Activities Committee.

Mr. Felix spoke in favor of Ms. Vazquez.

Passed unanimously.

BD 15-20 M/S Donis/Lowell: Appointment of Gabriela Banuelos as a student-at-large representative to the ASI Activities Committee.

Mr. Felix explained that interviews for the position were conducted.

Passed unanimously.

Mr. Sanchez left the meeting.

BD 16-20 M/S Donis/Lua: Appointment of Alejandra Avila as a student-at-large representative to the ASI Activities Committee.

Mr. Felix explained that interviews for the position were conducted.

Passed unanimously.

ANNOUNCEMENTS:

Mr. Lowell announced that an Open Forum will be held on February 6th at PDC to engage students. He will not be attending the February 11th Board meeting due to him providing DJ services for an ASI event at PDC.

Dr. Horner announced that President Morales sent out an email stating that on March 3rd is the California Presidential Primary Elections.

Mr. Barcenas announced that the student advocates will be helping students to register to vote.

Ms. Echevarria will be tabling on February 6th from 12:00 p.m. to 1:00 p.m. in University Hall Plaza.

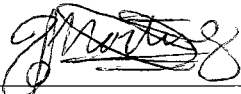
Ms. Martinez announced that February is Black History Month; she encouraged the Board to attend the events to show support.

Mr. Macharia announced that the SMSU website provided the list of events happening during the month of February.

Mr. Galarza encouraged the Board to submit their reports.

MOTION TO ADJOURN

Meeting adjourned at 1:10 p.m.



Helen Martinez
Executive Vice President