

**ASSOCIATED STUDENTS, INC.**  
**California State University, San Bernardino**

**BOARD OF DIRECTORS**

**MINUTES**

**FEBRUARY 28, 2022**

The meeting was called to order by the President, Daisy Ramos at 12:04 p.m.

Present: Daisy Ramos, Paola Galvez, Suany Echevarria, Carlene Luna, Danielle Penn, Nathaly Ramos, Guadalupe Romero, Auguste Torres, Angelique Melendrez, Savreen Kaur, Alexis Corine McGowan, Michael Vazquez, Julian Lopez, Alfredo Barcenas, Jessica Madrigal, Dr. Daria Graham, Dr. Paz Oliverrez and Beth Steffel.

Absent: Alexia Maciel (unexcused) and Angel Contreras (excused).

Guests: Alanis Perez, Marina Stone, Herbert Gonzalez, Destiny Shavers, Chantel Bermudez and Charlotte Iradjpanah.

(The above listed were present via Zoom)

**APPROVAL OF THE MINUTES:**

The minutes of February 15<sup>th</sup> were approved.

**REPORTS:**

*President:* President Ramos stated that a CSU Trustee will be on campus for a luncheon on March 2<sup>nd</sup>.

*Vice President of Finance:* Ms. Echevarria commended President Ramos for her hard work and advocacy.

*Director of External Affairs:* Ms. Ramos stated that CHESS is approaching quickly. She is completing legislative appointments.

*Director of Internal Affairs:* Mr. Lopez gave an update on the Post Pandemic Committee of Academic Instruction. The Committee is looking to get student feedback on academic instruction and encouraged the Board to fill out the survey.

*Interim Executive Director:* Mr. Barcenas stated that ASI and the SMSU will be collaborating with the College of Social & Behavioral Sciences to host a panel on the crisis in Ukraine. He deferred to the following: Ms. Perez gave a detailed report on behalf of programs. Mr. Gonzalez gave a detailed report on behalf of legislative affairs.

*President' Representative:* Dr. Oliverrez stated that Tea with The VP was a success. She will meet with the DEI Board to ensure they are equipped and prepared for their roles.

**ADOPTION OF AGENDA:**

The agenda was adopted.

**OPEN FORUM:**

Charlotte Iradjpanah shared her previous recommendation to have a representative for open university students. The role would have a representative from the city, however, they would not be able to vote. She stated that ASI might be able to help with the creation of this position.

Destiny Shavers, RHA Director, shared her concerns on behalf of students and residents. There are problems with the washing machines in Building 8 that have caused problems for the occupants; due to the large number of residents, she advised purchasing new washing machines. She voiced her concerns regarding poor communication with Yotie Eats.

**GUEST SPEAKER:**

Chantel Bermudez, Chair of the Board of Directors at San Francisco State University, gave a presentation on the Survivor Support Program. She shared her previous experience in student advocacy. She worked with CAPS, Title IX and student survivors after founding the first Planned Parenthood organization. The program serves as a central center for all current campus services, including off-campus services, openness about specific circumstances, on-campus student-to-student help, as well as a department for general information and transparency. In the program, the process of filing a report and information of other resources are provided to students. Each survivor in the program is given individual attention. They are not immediately sent to UPD or the Title IX Office. At SFSU, the program is offered online, however, they are seeking to work in a physical office.

Mr. Lopez commended Ms. Bermudez for her hard work.

Ms. Romero commended Ms. Bermudez for her informative presentation.

**OLD BUSINESS:**

**BD 05-22 M/S Barcenas/Vazquez: Revision of the ASI Grade Policy and Procedures. (Second Reading)**

Mr. Barcenas stated that he did not receive any feedback or suggested changes to the policy.

A roll call vote was conducted as follows:

In Favor: Barcenas, Luna, Torres, Madrigal, Melendrez, Graham, Penn, Romero, Vazquez and Ramos.

Opposed: None.

Abstentions: None.

Passed (10/0/0).

**NEW BUSINESS:**

**BD 08-22 M/S Barcenas/Penn: Approval of the ASI Telecommuting Program.**

Mr. Barcenas explained that telecommuting allows non-student employees to work from a satellite

location to complete their work. The Associated Students, Inc. (ASI) considers telecommuting to be a viable, flexible work option when both the non-student employee as defined within its personnel policies and the job are suited to such an arrangement. Telecommuting is only feasible for those whose job duties can be performed away from campus. Telecommuting agreements are voluntary and can be implemented only in instances in which a department's appropriate administrator has determined that the nature of the job duties of a particular position can be performed successfully outside the traditional office setting without impact on ASI operations. Employees who are interested in participating in the ASI Telecommuting Program will work with their manager to ensure that there is no significant disruption of programs and services to students, faculty, and staff.

Mr. Torres inquired why the program ends June 3<sup>rd</sup>. Mr. Barcenas explained that the Telecommuting Agreement would end on June 3<sup>rd</sup> due to the start of the 4/10 schedule. When an employee works a 4/10 schedule, they work four 10-hour days (Monday through Thursday) and then have Friday, Saturday and Sunday off.

Discussion ensued.

Discussion closed.

A roll call vote was conducted as follows:

In Favor: Barcenas, Luna, Madrigal, Melendrez, Graham, Penn, Romero, Vazquez and Ramos.

Opposed: Torres.

Abstentions: None.

Passed (9/1/0).

**BD 09-22 M/S Vazquez/Madrigal: Appointment of William Valenzuela as a student-at-large representative to the ASI Finance Committee.**

Ms. Echevarria spoke in favor of Mr. Valenzuela.

A roll call vote was conducted as follows:

In Favor: Barcenas, Luna, Torres, Madrigal, Melendrez, Graham, Penn, Romero, Vazquez and Ramos.

Opposed: None.

Abstentions: None.

Passed (10/0/0).

**BD 10-22 M/S Romero/Torres: Discussion of the current sanitation protocols at CSUSB.**

Ms. Romero expressed her concern with the lack of sanitization stations on campus. She added that when she attended class, she realized that there was no system in place to guarantee that students were secure. She recommended that students have access to disinfecting wipes and sanitization supplies in classrooms.

Ms. Madrigal explained that they hired more custodial employees to ensure that the SMSU is being cleaned throughout the day. Hand sanitizers and masks are offered to students at the SMSU Information desks.

Mr. Barcenas explained that the person in charge of the sanitation supplies would be Juan Macias at Facilities Planning & Management and Michael De Salvi, EHS Director. He will be reaching out to discuss these concerns.

Mr. Lopez explained that IT is currently working on implementing sanitation stations to ensure students feel safer.

Ms. Echevarria commended Ms. Romero for bringing this discussion to the Board. She stated that it is important to remind the campus community about protocols since some employees have not been wearing their masks even after being reminded.

Ms. Galvez shared her experience going to class and not having sanitization in the classroom.

Discussion closed.

**BD 11-22 M/S Barcenas/Melendrez: ASI Financial update for 2021-22.**

Mr. Barcenas gave a breakdown of the overall budget. Due to greater enrolment in the summer, there was a \$23,800.00 surplus. The 2021-22 budget was \$1,698,151.29. ASI earned \$41,326.26 in the summer of 2021, \$926,653.46 in the fall of 2021, and \$743,402.00 in the spring of 2022. ASI has spent \$1,138,581.00 with \$535,769.00 set aside for 2022. There is \$1,612,301.71 in reserves as of February 28<sup>th</sup>.

Ms. Echevarria inquired about the earnings disparity between summer and fall 2021. Mr. Barcenas stated that based on projections, student enrollment for the summer was expected to be lower. However, the number of people who enrolled was more than expected.

**ANNOUCEMENTS:**

Ms. Echevarria stated that the Undocumented Student Success Center invited the Board to their trivia night.

**MOTION TO ADJOURN**

Meeting adjourned at 1:39 p.m.



Paola Galvez  
Executive Vice President