

ASSOCIATED STUDENTS, INC.
California State University, San Bernardino

BOARD OF DIRECTORS

MINUTES

FEBRUARY 11, 2020

The meeting was called to order by the President, Adonis Galarza at 12:02 p.m.

Present: Adonis Galarza, Helen Martinez, Kristy Robles, Mark Sanchez, Yomara Donis, Marvin Macharia, Marilyn Lua, Yingtai Xu, Miao Zhang, Doris Egbo, Suany Echevarria and Jesse Felix (Zoom).

Absent: Jonathan Lowell (excused), Dr. Angela Horner and Dr. Paz Oliverez.

Guests: Alfredo Barcenas, Jared Brito and Brittney Camacho.

APPROVAL OF THE MINUTES:

M/S Donis/Egbo: To approve the minutes of February 4th. Passed unanimously.

The minutes of February 4, 2020 were approved.

REPORTS:

Housing: Ms. Lua reported that she met with Jon Merchant, Housing Director to discuss housing emergency procedures. She attended the California Higher Education Basic Needs Alliance (CHEBNA) conference, Women's Leadership Conference, Activities Committee meeting and SSI Steering Committee meeting. She will join the Basic Needs Committee.

College of Business & Public Administration: Ms. Donis reported that the Executive Director Search Committee for the Career Center moved forward with candidates; the plan is to have them start once the Semester system begins. She is currently working on an Open Forum for JBHC so that students are aware of the resources on campus.

College of Natural Sciences: Mr. Macharia reported that last week the Ad-Hoc Vacancy Committee met to discuss potential appointments.

College of Arts and Letters: Ms. Echevarria reported that she is in the process of interviewing the College of Arts and Letters Dean. Her Open Forum was a success.

Vice President of Finance: Ms. Robles reported that she met with the Office of Sustainability to discuss a green certificate for offices on campus. She encouraged the Board to attend a volunteer training for the Sustainability Committee being held on March 10th. ASI will start tabling for sustainability.

Executive Vice President: Ms. Martinez reported that she attended the Social Justice Summit and was inspired by what she learned. She hopes to bring those workshops to BoD members. She attended the SSI Steering Committee to discuss voting privileges as students. She encouraged the Board to join Committees.

President: Mr. Galarza reported that he and Thomas Sekayan met with the bookstore to discuss the Immediate Access program. He and Ms. Hammond will attend this weekend's CSSA conference.

Executive Director: Mr. Felix reported that a trip to the Pan African Film Festival will be held on February 15th from 9:00 a.m. to 7:00 p.m. Program Specialists have attended meetings to plan for the following: Legacy Dinner, Social Justice Summit, Sustainability Events, Soul Night, and Spring Howl. Mr. Felix stated that his reports can be found in Microsoft Teams.

ADOPTION OF AGENDA:

M/S Macharia/Donis: To move BD 17-20 to the bottom of the agenda. Passed.

The agenda was adopted as amended.

OLD BUSINESS:

BD 13-20 M/S Donis/Xu: Revision of the ASI Elections Policy and Procedures. (Second Reading)

Ms. Donis stated that no feedback was given to her regarding any changes to the policy.

M/S Donis/Lua: To make the following change:

Section E, subsection 4(e):

To strike: "Insert new violation warning." Passed.

Mr. Felix wanted everyone to be aware of the statement that prohibits individuals from running again. Individuals who were part of the Board and were not able to finish their term are no longer able to run for a position.

Ms. Donis deferred her time to Mr. Barcenas.

Mr. Barcenas explained that according to the ASI Bylaws, Article III, Section 3, subsection C, it states that, "Individuals who were previously elected or appointed to office and were unable to fulfill their duties as stated in these Bylaws are ineligible to assume office". The statement specifies that individuals who were unable to fulfill their duties such as submitting reports, providing office hours and attending meetings are unable to run for office again.

Discussion followed with questions from the Board.

M/S Donis/Lua: To make the following change:

Bottom of Elections Policy and Procedures:

To strike: "Recall procedures defined, Producers or candidate that is removed mid-election and Producers for conduct process." Passed.

Passed (7/0/0).

Ms. Egbo left the meeting.

Minutes

BD 18-20 M/S Macharia/Donis: Appointment of Angelica Agudo as the Graduate Studies representative to the ASI Board of Directors.

Mr. Macharia spoke in favor of Ms. Agudo.

Ms. Robles inquired into whether the appointee is aware of all the responsibilities regarding the position. Mr. Macharia stated that this was addressed during the interview.

Passed (6/1/0).

BD 19-20 M/S Donis/Lowell: Appointment of Nathaly Ramos as the Social and Behavioral Sciences representative to the ASI Board of Directors.

Mr. Macharia spoke in favor of Ms. Ramos. He requested that the item be tabled until next week so that Ms. Ramos can introduce herself to the Board.

M/S Macharia/Lua: To table BD 19-20 until next week. Passed (5/1/3).

BD 17-20 M/S Macharia/Lua: General responsibilities of the ASI Board of Directors per Article III, Section 8.

Mr. Macharia stated that this item is to discuss the responsibilities of our Board members.

Ms. Donis stated that basic BoD requirements are not being met. According to the ASI Bylaws, all student ASI BoD members shall participate and serve on a minimum of two (2) campus-wide committees. BoD responsibilities include attendance at each meeting, active participation and reporting to the BoD at each meeting. All ASI student BoD members shall establish and maintain a series of office hours to be no less than two (2) hours per week. Office hours are to be interpreted as time spent at the various offices occupied by ASI, or attending meetings with deans/university officials, volunteering at ASI events, or serving on campus-wide committees. All student representatives to the ASI BoD are required to attend all ASI BoD meetings. Board Members are required to submit written reports on behalf of their constituency on the 1st and 3rd Wednesday of every month. As stated in Article III section 8, Board members who fail to attend (4) regularly scheduled meetings, to meet their committee requirements, establish and attend office hours during the academic year may be removed from office. Board Members will be found in breach if they fail to meet this requirement 3 times per term, as stated in Article III section 8. Three (3) ASI BoD representatives serve on the Finance Committee. Every Board member should know their responsibilities.

Mr. Felix encouraged the Board to contact him for assistance. He recommended having a point system to encourage Board Members and hold them accountable.

Mr. Sanchez stated that teamwork is lacking and recommended bringing the Board together for a workshop.

Ms. Martinez recommended having a Board Enhancement Committee (BEC) to develop team building.

Ms. Robles explained that some Board members may not understand the changes they can implement on

Minutes

campus. She explained that when she first joined the ASI Finance Committee, she was shy and not able to voice her opinions. She inquired into what goes on during a one-on-one with Mr. Galarza.

Mr. Galarza passed the gavel to Ms. Martinez.

Mr. Galarza replied that one-on-one meetings with Board members consist of providing guidance for projects they are working on.

Ms. Lua recommended having one-on-one meetings with the VP's.

Ms. Xu left the meeting.

Discussion closed.

Ms. Martinez returned the gavel to Mr. Galarza.

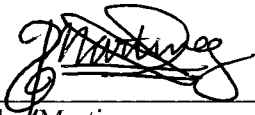
ANNOUNCEMENTS:

Ms. Martinez announced that the community garden is in need of volunteers for February 16th at 10:30 a.m.

Mr. Macharia announced that the Roller Disco will be held on February 11th in the SMSU Event Center from 7:00 p.m. to 11:00 p.m.

MOTION TO ADJOURN

Meeting adjourned at 1:43 p.m.



Helen Martinez
Executive Vice President