

**ASSOCIATED STUDENTS, INC.**  
**California State University, San Bernardino**

**BOARD OF DIRECTORS**

**MINUTES**

**DECEMBER 7, 2021**

The meeting was called to order by the President, Daisy Ramos at 12:01 p.m.

Present: Daisy Ramos, Paola Galvez, Suany Echevarria, Alexis McGowan, Guadalupe Romero, Savreen Kaur, Nathaly Ramos, Danielle Penn, Angel Contreras, Auguste Torres, Angelique Melendrez, Alfredo Barcenas, Jessica Madrigal, Beth Steffel, Dr. Daria Graham and Dr. Paz Oliverrez.

Absent: Michael Vazquez (unexcused), Alexia Maciel (unexcused) and Carlene Luna (unexcused).

Guests: Herbert Gonzalez, Marina Stone, Jonathan Arguedas and Michael Casadonte.

(The above listed were present via Zoom)

**APPROVAL OF THE MINUTES:**

The minutes of November 23<sup>rd</sup> were approved.

**REPORTS:**

*President:* President Ramos stated that she attended the Philanthropic Foundation Board meeting last Wednesday. A generous donor contributed funds to rename the College of Education. The suggested name will be submitted for approval to the Board of Trustees.

*Executive Vice President:* Ms. Galvez stated that she has been working on graphic requests for Mental Health Week as well as the Safety Walk which will be held next semester.

*Vice President of Finance:* Ms. Echevarria stated that the last CAB workshop will be held on December 8<sup>th</sup>.

*Interim Executive Director:* Mr. Barcenas stated that ASI will be moving to the new SMSU building. He deferred to the following: Mr. Gonzalez gave a detailed report on behalf of legislative affairs. Ms. Stone gave a detailed report on behalf of programs.

*President' Representative:* Dr. Oliverrez stated that the selection for the Director of Undocumented Student Success Center is still ongoing. She commended President Ramos and Ms. Echevarria for attending the Philanthropic Foundation Board meeting.

*Staff Council:* Ms. Madrigal stated that a staff mixer was hosted.

**ADOPTION OF AGENDA:**

The agenda was adopted.

**OPEN FORUM:**

A student, Jonathan Arguedas, indicated that he obtained a parking pass for his car, however, due to a certain circumstance, he left his pass on a separate car that was sent to Arizona. When he reported the issue to Parking Services, he was surprised to learn that they required him to purchase a new parking pass. When he accidentally covered his new parking pass, he was also issued a ticket and he assumed that because his car is registered, Parking Services would send him a notification. He wanted the Board to be aware of the issue.

**OLD BUSINESS:**

**BD 99-21 M/S Barcenas/Contreras: Revision of the ASI Bylaws. (Second Reading).**

Mr. Barcenas explained that some of the language was revised. He briefly reviewed the changes made to the policy.

*Article II, Section 5, Subsection E:*

To strike: “No elected or appointed student executive officer, may hold an elected or appointed executive position” and replace with “Students may not hold an individual executive office as defined in Article IV.”

The following subsections were added:

*Article III, Section 2, Subsection A(14):*

To add: “Vice President of Palm Desert Campus.”

*Article VI, Section 2, Subsection 8(b-5):*

To add: “ASI Director of External Affairs.”

Discussion ensued.

The following subsection were removed:

*Article III, Section 2, Subsection B(1-e):*

To strike: “ASI Director of Diversity and Inclusion.”

*Article VI, Section 2, Subsection 8(b-2):*

To strike: “One (1) board member” and replace with “Two (2) board members.”

Discussion closed.

A roll call vote was conducted as follows:

In Favor: Barcenas, Contreras, Kaur, Madrigal, Melendrez, Ramos, Penn, McGowan, Romero, Graham and Oliverrez.

Opposed: None

Abstentions: Steffel and Torres.

Passed (11/0/2).

**BD 100-21 M/S Barcenas/Contreras: Revision of the ASI Elections Policy and Procedures. (Second Reading)**

Mr. Barcenas explained that the format of the policy was revised. The goal was to make this a more proactive policy. The Committee will be taking a greater part in the Elections process. He stated that the Office of Student Engagement and the Office of Student Conduct & Development will partake in the policy. The Elections Coordinator will continue to be compensated. The ASI President will now be able to designate the Elections Chair and the members, with the Board ultimately approving the student candidate.

Ms. Romero inquired about the historical background on voter turnout. Mr. Barcenas explained that a major factor in voter turnout has to do with the structure of the policy. The highest voter turnout for ASI is about 24% of the student population.

Ms. McGowan left the meeting.

Discussion closed.

A roll call vote was conducted as follows:

In Favor: Barcenas, Contreras, Kaur, Madrigal, Melendrez, Ramos, Torres, Penn, Romero, Graham and Oliverrez.

Opposed: None

Abstentions: Steffel.

Passed (11/0/1).

**NEW BUSINESS:**

**BD 103-21 M/S Barcenas/Torres: Permission to transfer \$5,000.00 from Unallocated Reserves to A.S. Corporate Operating – Hospitality (660826-RN001-A4200) for hospitality requests for celebrations, staff team building and other catering needs.**

Mr. Barcenas explained that the purpose of this item is to cover the costs associated with hospitality requests for celebrations, staff team building and other catering needs that arise from internal special events. Funds from this account were significantly depleted last year due to operations being solely online without the need for hospitality requests.

A roll call vote was conducted as follows:

In Favor: Barcenas, Contreras, Steffel, Kaur, Madrigal, Melendrez, Ramos, Torres, Penn, Romero, Graham and Oliverez.

Opposed: None

Abstentions: None.

Passed (12/0/0).

**BD 104-21 M/S Barcenas/Penn: Permission to transfer \$3,000.00 from Unallocated Reserves to A.S. Corporate Operating – Travel (606808-RN001-A4200) to cover travel expenses for ASI staff to attend the 2022 Auxiliaries Organization Association (AOA) Conference from January 9th to 11th.**

Mr. Barcenas explained that the purpose of this item is to send the ASI Executive Director and Associate Director to the 2022 AOA Conference. The conference focuses on the development and professional connection of all auxiliary units within the California State University system.

Discussion closed.

A roll call vote was conducted as follows:

In Favor: Barcenas, Contreras, Steffel, Kaur, Madrigal, Melendrez, Ramos, Torres, Penn, Romero, Graham and Oliverez.

Opposed: None

Abstentions: None.

Passed (12/0/0).

**BD 105-21 M/S Barcenas/Contreras: Discussion of the Independent Campus Navigation for Blind and Low-Vision Individuals.**

Mr. Barcenas deferred to Mr. Casadonte.

Mr. Casadonte stated that they are working on implementing an application for students with vision impairments to make it easier for them to get around campus.

Ms. Galvez inquired whether this application has been implemented by other campuses. Mr. Casadonte stated that there was a campus who implemented this application. The set cost of the application is \$26,000.00 and the annual upkeep cost is \$3,000.00.

Discussion closed.

**BD 106-21 M/S Barcenas/Contreras: Discussion of the update on free food on campus.**

Mr. Barcenas deferred to Mr. Casadonte.

Mr. Casadonte explained that in 2019, he and the Board spoke about creating a channel for students to be notified when there is food available at events. Currently, the channel is available to students, but not advertised. He is working with Chartwells, however, they stated that the food is boxed and limited to the number of attendees.

Ms. Echevarria stated that she has attended events where there was plenty of food left over. She inquired who would facilitate this channel and keep it updated. Mr. Casadonte stated that someone from Chartwells would navigate this channel because they could estimate whether the food is edible.

Ms. Echevarria stated that there have been events where she has been scrambling to offer the leftover food to students.

Mr. Torres inquired into how students would be notified. Mr. Casadonte stated that students will receive a push notification from the MyCoyote app.

Discussion ensued.

Ms. Romero thanked Mr. Casadonte for bringing this item to the Board and encouraged him to return to provide the Board with an update.

Dr. Steffel inquired when the Board should expect an update. Mr. Casadonte stated that he should have an update by February, however, he needs to further investigate the amount of food that has been available this semester.

Discussion closed.

#### **ANNOUNCEMENTS:**

President Ramos stated that the SMSU North Grand Opening event is February 12<sup>th</sup>. She wished everyone good luck on their finals.

Mr. Barcenas stated that starting Spring, Board meetings will begin at 11:00 a.m. to 1:00 p.m. to alleviate any schedule conflicts for students who have class at one. More information will be sent out by the Executive Vice President.

#### **MOTION TO ADJOURN**

Meeting adjourned at 1:39 p.m.



Paola Galvez  
Executive Vice President