

ASSOCIATED STUDENTS, INC.
California State University, San Bernardino

BOARD OF DIRECTORS

MINUTES

APRIL 7, 2023

The meeting was called to order by the President, Paola Galvez at 9:13 a.m.

Present: Paola Galvez, Julia Ruiz, Sarah Lopez (Zoom), Catherine Orellana, Oluwaseyi Adeoye, Kaelyn Blackwell, Ahmed Burgos (Zoom), Carson Fajardo, Kudakwashe Magwenzi, Guadalupe Romero (Zoom), Michael Rister, Kim Hunsaker and Dr. Daria Graham.

Absent: Jessie McVicker, Derek Sweem, Clarixza Gonzalez and Dr. Paz Oliverrez.

Guests: Herbert Gonzalez and Marina Stone.

APPROVAL OF THE MINUTES:

M/S Hunsaker/Rister: To amend the minutes to read, “Staff Council” instead of “Faculty Representative”. Passed unanimously.

The minutes of March 17th were approved as amended.

REPORTS:

President: President Galvez announced that Valerie Enciso and Richard Vega were removed from the ASI Board of Directors. She deferred to the following: Mr. Gonzalez gave a detailed report on behalf of legislative affairs. Ms. Stone gave a detailed report on behalf of programs.

Vice President of Finance: Ms. Orellana stated that a Finance Committee meeting were held last week.

Housing: Mr. Fajardo attended CSSA this past weekend. The Residence Halls Association (RHA) is working on having an Integrity, Mentorship, Philanthropy, Advocacy, Community and Tenacity (IMPACT) week.

Athletics: Ms. Blackwell encouraged students to attend the open forum for the Associate Director of Athletics.

College of Social & Behavioral Sciences: Ms. Romero stated that the Dean's Advisory Council meeting schedule is being adjusted and meetings will soon resume.

Executive Director: Mr. Rister stated that the Finance Committee has finalized the first reading of the ASI budget.

ASI Advisor: Dr. Graham explained the importance of using Coyote Connection to promote events on campus.

ADOPTION OF AGENDA:

The agenda was adopted.

OLD BUSINESS:

BD 18-23 M/S Rister/Burgos: Revision of the ASI Corporate Credit Card Policy. (First Reading).

Mr. Rister deferred to Mr. Gonzalez who explained that the purpose of this policy is to establish the authorizations, procedures and guidelines under which an ASI corporate credit card is utilized. He explained that some of the language was revised and briefly reviewed the changes made to the policy.

President Galvez recommended that the Board review the policy and give any feedback during the next Board meeting.

Discussion closed.

NEW BUSINESS:

BD 23-23 M/S Adeoye/Blackwell: Revision of the ASI Bylaws. (First Reading)

Ms. Adeoye deferred to Mr. Gonzalez who briefly reviewed the changes made to the bylaws.

Mr. Fajardo recommended that they revise the job description for the Director of Internal Affairs (DIA) position.

Mr. Burgos stated that ASI lacks connection to the campus communities and students. He believes it is important to have someone in the DIA position especially designed for outreach on campus.

Dr. Graham recommended that the Board reconsider not removing the DIA position from the Board of Directors. She recommended that the Board invite more guest speakers to Board meetings.

Mx. Ruiz recommended that the Board keep the DIA position on the BoD as a Special Advisor to contribute with campus outreach.

Discussion ensued.

Page 5, Article III, Section 2(B):

M/S Graham/Fajardo: To keep, "Director of Internal Affairs as a Special Advisor to the ASI Board of Directors". Passed unanimously.

President Galvez recommended that the Board review the bylaws and give any feedback during the next Board meeting.

Discussion closed.

BD 24-23 M/S Adeoye/Blackwell: Appointment of Sarah Lopez as a Board of Director representative to the ASI Finance Committee.

Ms. Orellana spoke in favor of Ms. Lopez.

A roll call vote was conducted as follows:

In Favor: Adeoye, Blackwell, Burgos, Fajardo, Galvez, Graham, Hunsaker, Magwenzi, Rister and Romero.

Opposed: None.

Abstentions: Lopez.

Passed (10/0/1).

BD 25-23 M/S Fajardo/Blackwell: Permission to waive the ASI Bidding Policy for the use of \$90,000.00 from A.S. Productions - Programs and Publicity (660901-RN001-A6200) for staging, lighting and sound for Coyote Fest (Sole Source Justification as stated in Section 4 of the ASI Bidding Policy).

Mr. Magwenzi left the meeting.

Ms. Orellana deferred to Ms. Stone who explained that the purpose of the item is to waive the ASI Bidding policy in order to obtain the contract required for staging, lighting and sound in time before Coyote Fest. Coyote Fest will take place on April 28th from 7:00 p.m. to 11:00 p.m.

Mr. Magwenzi returned to the meeting.

A roll call vote was conducted as follows:

In Favor: Adeoye, Blackwell, Burgos, Fajardo, Galvez, Graham, Hunsaker, Lopez, Rister and Romero.

Opposed: None.

Abstentions: Magwenzi.

Passed (10/0/1).

M/S Graham/Magwenzi: To move to a closed session. Passed.

BD 26-23 M/S Adeoye/Magwenzi: Approval of the recommendation for the ASI Associate Director.

Passed (9/0/0).

M/S Fajardo/Hunsakar: To leave the closed session. Passed.

ANNOUCEMENTS:

Ms. Blackwell stated that Athletics created a free response system where student athletes can anonymously speak to administration about issues. She is working with Ms. Lopez on getting a PDC fan bus for a baseball game taking place next Saturday.

Mr. Rister stated that Angela Davis will be speaking in the SMSU North on April 17th at 12:00 p.m.; the first 100 students will receive her book for free.

MOTION TO ADJOURN

Meeting adjourned at 10:53 a.m.

A handwritten signature in black ink, appearing to read 'Julia Ruiz', is written over a horizontal line. The signature is fluid and cursive.

Julia Ruiz
Executive Vice President