

**ASSOCIATED STUDENTS, INC.**  
**California State University, San Bernardino**

**BOARD OF DIRECTORS**

**MINUTES**

**APRIL 28, 2023**

The meeting was called to order by the President, Paola Galvez at 9:12 a.m.

Present: Paola Galvez, Julia Ruiz, Sarah Lopez (Zoom), Catherine Orellana, Oluwaseyi Adeoye, Ahmed Burgos, Kaelyn Blackwell (late), Carson Fajardo, Kudakwashe Magwenzi (Zoom), Jessie McVicker, Derek Sweem, Michael Rister and Kim Hunsaker.

Absent: Guadalupe Romero, Clarixza Gonzalez, Dr. Daria Graham and Dr. Paz Oliverez.

Guests: Herbert Gonzalez, Siddharth Jindal, Raquel Molina, Andrew Tran (Zoom), Ranisha Bailey, Ramtin Ranjour, Blaise Morita and Michael Casadonte.

**APPROVAL OF THE MINUTES:**

The minutes of April 7<sup>th</sup> were approved.

**REPORTS:**

*President:* President Galvez attended a system-wide Title IX Committee, DEI Subcommittees, Executive Committee and UEC Finance Committee meetings. She deferred to the following: Mr. Gonzalez gave a detailed report on behalf of legislative affairs.

*Executive Vice President:* Mx. Ruiz stated that she is working on the ASI Transition Dinner.

*Housing:* Mr. Fajardo attended a Campus Dining Advisory Committee meeting. Housing is planning a Pancake Dinner Night with Yotie Eats.

*Executive Director:* Mr. Rister stated that Coyote Fest will take place today. The President's Cabinet is reviewing a policy that will be presented next Thursday.

**ADOPTION OF AGENDA:**

The agenda was adopted.

**OPEN FORUM:**

Mx. Ruiz left the meeting.

Ranisha Bailey stated that she is speaking on behalf of CSUSB Students United as part of an assignment in Social Welfare Policy Two. Her team decided to work with the community on campus and after conducting a survey, they discovered that students find it difficult to concentrate on their studies due to worries about housing, mental health services, food instability

and hygiene needs. Her team concluded that it was crucial to raise awareness on campus resources and to give opportunities for students and locals to support our campus by donating items. They would like to schedule a day on campus to share information regarding these resources and set up donation stations where individuals may make contributions. They have collected donations from a few grocery stores, community organizations and family members. They are seeking the Board's assistance in raising awareness of the services that are accessible on campus and available to students. In order to learn how they can support raising awareness of such services, CSUSB Students United would like to connect with all of the campus departments. She is certain that with the assistance of the Board, they can make a difference and aid in removing some of the obstacles that students face by assisting the Basic Needs department.

Mx. Ruiz returned to the meeting.

**GUEST SPEAKER:**

The following individuals introduced themselves: Michael Casadonte, Director of Digital Transformation; Blaise Morita, Project Coordinator of Digital Transformation and Andrew Tran, Developer of Digital Transformation. Mr. Casadonte stated that Digital Transformation oversees the campus website, the platform most of the website is built on, the MyCoyote portal, the mobile app and the chat box. They are actively working on redesigning the MyCoyote portal design and function. They plan to personalize the MyCoyote portal for each student. Mr. Tran presented a MyCoyote portal mockup.

Discussion ensued.

Discussion closed.

**OLD BUSINESS:**

**BD 18-23 M/S Adeoye/Burgos: Revision of the ASI Corporate Credit Card Policy. (Second Reading).**

Ms. Adeoye deferred to Mr. Gonzalez who briefly reviewed the changes made at the previous meeting.

A roll call vote was conducted as follows:

In Favor: Adeoye, Burgos, Fajardo, Galvez, Hunsaker, Lopez, Magwenzi, McVicker, Rister and Sweem.

Opposed: None.

Abstentions: None.

Passed (10/0/0).

**BD 23-23 M/S Adeoye/Fajardo: Revision of the ASI Bylaws. (Second Reading).**

Ms. Adeoye deferred to Mr. Gonzalez who briefly reviewed the changes made to the ASI Bylaws. He stated that Mr. Rister spoke with AJ Beechko, Legal Counsel, who advised that

Special Advisors which include Executive Officers, External Affairs and Internal Affairs are able to sit in during Closed Sessions per Robert's Rules.

*Page 2, Article I, Section 6(A):*

Mr. Gonzalez recommended that the Board remove "Must recuse themselves during BoD closed sessions (with the exception of Executive Officers)", considering the information provided by Legal Counsel.

Mr. Sweem inquired why the Executive Vice President and Vice President of Finance are unable to vote. Mr. Rister stated that more research needs to be done.

Discussion ensued.

M/S Sweem/No Second: To amend the Bylaws to add, "Executive Vice President and Vice President of Finance as voting members." Failed (1/2/7).

Mr. Fajardo recommended that they research why the two positions are unable to vote.

M/S Galvez/Sweem: To table BD 23-23 for a Third Reading until the next Board meeting. Passed (9/0/1).

#### **NEW BUSINESS:**

#### **BD 27-23 M/S McVicker/Fajardo: Confirmation of the 2023 ASI Election results.**

Mr. Burgos deferred to Mr. Jindal who commended everyone for their hard work during elections week. He announced the results of the elections.

President Galvez commended Mr. Jindal and the Elections Committee for their hard work throughout the elections process.

Discussion closed.

#### **BD 28-23 M/S Fajardo/Blackwell: Approval of the 2023-2024 ASI Budget. (First Reading)**

Mr. Rister gave a presentation on the budget for 2023-2024. The budget is based on the anticipated student enrollment projections. It is estimated there will be a decrease in student population for the following year, therefore, there will be a decrease in the budget. Each line item of the budget was presented and explained.

Discussion ensued.

President Galvez commended Mr. Rister for his hard work on the presentation.

Discussion closed.

**BD 29-23 M/S Fajardo/Adeoye: Appointment of Ramtin Ranjpour as a student-at-large representative to the ASI Finance Committee.**

Ms. Orellana spoke in favor of Mr. Ranjpour. She deferred to Mr. Ranjpour who thanked Ms. Orellana for the opportunity to join the Finance Committee.

A roll call vote was conducted as follows:

In Favor: Adeoye, Burgos, Fajardo, Galvez, Hunsaker, Lopez, Magwenzi, McVicker, Rister and Sweem.

Opposed: None.

Abstentions: None.

Passed (10/0/0).

**BD 30-23 M/S Burgos/Adeoye: Appointment of Raquel Molina as a student-at-large representative to the ASI Finance Committee.**

Ms. Orellana spoke in favor of Ms. Molina. She deferred to Ms. Molina who is excited to work with the Finance Committee.

A roll call vote was conducted as follows:

In Favor: Adeoye, Burgos, Fajardo, Galvez, Hunsaker, Lopez, Magwenzi, McVicker, Rister and Sweem.

Opposed: None.

Abstentions: None.

Passed (10/0/0).

**ANNOUCEMENTS:**

President Galvez stated that the Coyote Garden Movie Night will take place on May 3<sup>rd</sup> from 6:00 p.m. to 9:00 p.m.

**MOTION TO ADJOURN**

Meeting adjourned at 10:59 a.m.



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Julia Ruiz  
Executive Vice President