

ASSOCIATED STUDENTS, INC.
California State University, San Bernardino

BOARD OF DIRECTORS

MINUTES

APRIL 11, 2022

The meeting was called to order by the President, Daisy Ramos at 12:01 p.m.

Present: Daisy Ramos, Paola Galvez, Suany Echevarria, Guadalupe Romero, Auguste Torres, Savreen Kaur, Michael Vazquez, Nathaly Ramos, Julian Lopez, Alfredo Barcenas, Jessica Madrigal, Dr. Paz Oliverrez, Beth Steffel and Dr. Daria Graham.

Absent: Angelique Melendrez (unexcused) and Angel Contreras (excused).

Guests: Alvin Do, Jacob Diba, Deanna Brown, Abel Avila, Dawson Pearson, Charlotte Iradjpanah, Rolando Ortega, Samantha Vasquez, Marina Stone and Herbert Gonzalez.

(The above listed were present via Zoom)

APPROVAL OF THE MINUTES:

The minutes of March 28th were approved.

REPORTS:

President: President Ramos stated that she met with President Morales who informed her that PDC graduates will be given gas gift cards to attend the CSUSB commencement ceremony. The Student Trustee Luncheon on April 12th will feature Crystal Raynes. She announced that Alexis McGowan, Carlene Luna and Alexis Maciel are voluntarily resigned from the Board.

Executive Vice President: Ms. Galvez stated that two students were appointed to search committees.

Vice President of Finance: Ms. Echevarria stated that a golf tournament will be held on April 12th.

College of Social and Behavioral Sciences: Ms. Romero hosted an open forum and it was a success.

International: Ms. Kaur stated that the event she hosted with CGI was a success.

Director of External Affairs: Ms. Ramos stated she attended CSSA.

Interim Executive Director: Mr. Barcenas stated that he attended two conferences last week. He deferred to the following: Mr. Gonzalez gave a detailed report on behalf of legislative affairs. Ms. Stone gave a detailed report on behalf of programs.

President's Representative: Dr. Oliveriez stated that the Division of Student Affairs Roadshow will be held on April 21st.

ADOPTION OF AGENDA:

M/S Barcenas/No Second: To move BD 29-22 to the top of the agenda and move BD 28-22 as the second item on the agenda. Passed unanimously.

The agenda was adopted as amended.

OPEN FORUM:

Charlotte Iradjpanah stated that she received an email from the Interim Executive Director stating that amending the constitution to allow for the election of a representative for the College of Extended Learning and Global Education would not be possible. She recommended that the Board send a letter to the new members asking them to add a student representative for that College to the Board.

Ms. Steffel left the meeting.

OLD BUSINESS:

BD 20-22 M/S Barcenas/Vazquez: Revision of the ASI Howl Grant Policy. (Second Reading)

Mr. Barcenas stated that he did not receive any feedback or suggested changes to the policy.

A roll call vote was conducted as follows:

In Favor: Torres, Madrigal, Oliveriez, Graham, Kaur, Romero, Vazquez, Barcenas and Ramos.

Opposed: None.

Abstentions: None.

Passed (9/0/0).

NEW BUSINESS:

BD 29-22 M/S Barcenas/Vazquez: Permission to use sole source justification for Coyote Fest staging costs on May 6th in the amount of \$70,000.00. The account to be charged will be A.S. Productions - Programs & Publicity (660901-RN001-A6200).

Mr. Barcenas stated that the purpose of this item is to use sole source justification to bypass the ASI Bidding Policy since they do not have any bids. The funds that will be used were previously approved for the SMSU Grand Opening.

A roll call vote was conducted as follows:

In Favor: Torres, Madrigal, Oliveriez, Graham, Kaur, Romero, Vazquez, Barcenas and Ramos.

Opposed: None.

Abstentions: None.
Passed (9/0/0).

BD 28-22 M/S Barcenas/Vazquez: Presentation on the Children's Center.

Mr. Barcenas deferred to Ms. Brown.

Ms. Brown explained how ASI fees help finance the Children's Center and the programs it provides. The Children's Center serves children ages 3 to 5 years old, with 75% of the families being student parents. Priority enrollment is granted to students who are eligible for the program. The CCAMPIS award is available to students who do not qualify for state subsidies. Internships for child development majors allow students to get more involved in the field. In the classroom, students have the chance to perform observations. ASI funds are used for the building's upkeep, as well as food, teaching materials and other supplies and services. Staff salary and benefits are not covered by ASI funds. It is solely for the sake of services.

Discussion ensued.

Ms. Romero inquired whether students who are majoring in child development are prioritized for internships; Ms. Brown stated that these students are prioritized for employment as well as internships.

Ms. Echevarria stated that the Children's Center is an important service for students.

Ms. Kaur left the meeting.

Dr. Oliveriez left the meeting.

Discussion closed.

BD 25-22 M/S Madrigal/Vazquez: Permission to transfer \$22,000.00 from Unrestricted Net Assets to A.S. Corporate Operating – Equipment (619001- RN001- A4200) for the purchase of the Esports Glass Front to be located at the SMSU South contingent upon an approval of the design from ASI.

Ms. Madrigal gave a brief background on the SMSU creating an Esports program on campus. Esports is a multi-player game that is played competitively for spectators with prizes. CSUSB earned a VETI grant to purchase computers, headsets, and equipment to help develop this program. They are missing a door to secure that area for equipment. They are reaching out to ASI to become a partner and contribute to the glass door for the program.

Ms. Madrigal deferred to members of the program. Mr. Ortega, Mr. Avila, Mr. Diba, Mr. Pearson, and Ms. Vazquez all spoke about their experiences with the Esports program and how essential it is to the campus community.

Discussion ensued.

Ms. Echevarria thanked Ms. Madrigal for speaking at the meeting and inviting students from the program to talk about how important the program is to them. She is pleased to learn that students from various majors are participating in this program.

Ms. Romero inquired into the arena's location. Ms. Madrigal stated that it will be located within the San Manuel Student Union South next to the Gamers Lounge.

Mr. Vazquez inquired whether there is a way to secure the equipment right now. Ms. Madrigal explained that because the space lacks a door, they are unable to store equipment and secure it after hours.

A roll call vote was conducted as follows:

In Favor: Torres, Graham, Romero, Vazquez, Barcenas and Ramos.

Opposed: None.

Abstentions: Madrigal.

Passed (6/0/1).

BD 26-22 M/S Barcenas/Vazquez: Revision of the ASI Personnel Policy. (First Reading)

Mr. Barcenas briefly reviewed the changes made to the policy.

Section 3, Subsection 4:

To add: "Academic Benefits."

Section 3, Subsection Academic Benefits (a):

Academic Benefits: ASI is committed to supporting the academic success of its student employees. The purpose of this benefit is to provide some assistance for our student employees in completing their studies. Nonetheless, this benefit is not guaranteed for each student employee. Any paid time off under this policy is subject to the discretion of ASI and must be approved by the student employee's supervisor with two weeks' notice to ensure the shift can be covered by another student employee if necessary. ASI reserves the right to modify or discontinue this policy at any time with or without notice and these benefits are offered contingent on budget availability, as determined by the Executive Director.

- a. Paid Time Off to Study: Student employees are eligible to request an additional four hours of paid time off to study each semester so long as they are employed by ASI. The paid time off to study program is offered only in the fall and spring semesters for a total of eight hours per fiscal year for the purpose of allowing the student employee to study or otherwise complete an academic commitment. The paid time off can be used in either two-hour increments or one four-hour increment. Unused hours under this policy do not carry over to the following semester.

Discussion closed.

BD 27-22 M/S Barcenas/Vazquez: Revision of the ASI Bylaws. (First Reading)

Mr. Barcenas explained that some of the language was revised. He briefly reviewed the changes made to the policy. He recommended that the Board review the policy and give any feedback at the second reading.

Discussion closed.

BD 30-22 M/S Barcenas/Madrigal: Discussion on the Student Engagement Initiative.

Mr. Lopez gave a presentation on the Student Engagement Initiative proposal. The initiative will allow for a space to exist for students from all affinity centers and other student representatives to discuss issues, future goals and concerns. He is seeking to create an accessible and streamlined flow of communication between students within each organization and their constituents. He hopes that student leaders will be able to plan solutions to address the difficulties and concerns that have been raised.

Ms. Galvez commended Mr. Lopez for his hard work in putting this together. She recommended that this program be checked to ensure that it complies with ASI's rules and procedures.

Ms. Echevarria commended Mr. Lopez for his hard work.

Discussion closed.

ANNOUCEMENTS:

Ms. Barcenas encouraged students to vote through their student email on April 13th.

MOTION TO ADJOURN

Meeting adjourned at 1:41 p.m.

A handwritten signature in black ink, appearing to read "Paola Galvez", written over a horizontal line.

Paola Galvez
Executive Vice President