ASSOCIATED STUDENTS, INC.
California State University, San Bernardino
5500 University Parkway
San Bernardino, CA 92407

BOARD OF DIRECTORS
AGENDA

December 1, 2023                             Santos Manuel Student Union North
10:30 a.m.                                    Student Chambers – 3305

Call to Order
Roll Call
Approval of Minutes
Reports: Executive Officers, BOD Reps., ASI Committees and Campus-wide Committees,
Adoption of Agenda
Open Forum (5 minutes/speaker)
Guest Speaker: Anthony Roberson, Associate Director of Operations

NEW BUSINESS:

BD 94-23Permission to use $8,000.00 from Grant and Service Programs – ASI Donations (660723 RN001 A4700) to sponsor 20 students for lodging while at the Hispanic Association of Colleges and Universities (HACU) Annual Conference in Chicago from October 27th – 31st. (Action) (Finance Committee)

BD 95-23Appointment of Autumn Hudson as a Board of Director representative to the ASI Lobby Corps. (Action) (Sauls)

BD 96-23Appointment of James Chalk as a Board of Director representative to the ASI Lobby Corps. (Action) (Sauls)

BD 97-23Appointment of Stephanie Alfonso as a student-at-large representative to the ASI Lobby Corps. (Action) (Sauls)

BD 98-23Appointment of David Jung as a student-at-large representative to the ASI Lobby Corps. (Action) (Sauls)

BD 99-23Appointment of Gracie Fillet as a student-at-large representative to the ASI Lobby Corps. (Action) (Sauls)

BD 100-23Appointment of Kayla Seamons as a student-at-large representative to the ASI Lobby Corps. (Action) (Sauls)

ANNOUNCEMENTS
ADJOURNMENT
ASI Committee Appointment Application

On behalf of the Associated Students, Inc., we thank you for your interest in being a volunteer in ASI through our committees. Before proceeding, please take a moment to review our academic involvement requirements below.

Academic (GPA & Unit Load) & Conduct Requirements (Click to download)

It is important that you understand our eligibility requirements prior to applying, as failure to meet any of these can lead to a delay in your application or rejection. Eligibility may vary for each position.

All questions regarding involvement in ASI can be sent to asi-hiring@csusb.edu.

Applicant Information

Please select the area in which you are interested in applying for.
Lobby Corps (ASI)

Name
Stepfanie Alfonso

Coyote ID Email Phone

Address

Date of Birth Current Class Standing Expected Graduation Date (Month/Year)
Graduate Student 05/2025

Supplemental Questions

Question #1: Name or describe the qualities that make you a great candidate for the committee you are applying for. Include any relevant experience, previous roles, etc.
As a current CSUSB Graduate Teaching Associate and graduate student in the Communication Studies department, I am passionate about ensuring an equitable environment for all. In the research I am conducting, I am taking a scholar-activist approach and trying to implement a community media center to foster an inclusive environment that promotes and supports democracy. I have taken and am currently taking courses to help me better understand how to research policy and legislation in order to understand the environment better and have a comprehensive overview of what needs to be changed in order to open up new pathways in these areas. I value students having a fair and accessible environment; no matter the background they come from, everyone deserves an opportunity for success. As an activist, I strongly believe in fighting for students' rights to access these opportunities, which can ultimately benefit society by increasing democracy and having agency over their choices to succeed. As an instructor, I am all too familiar with seeing the struggles my students face, and I am passionate about fighting for change to ensure they all can succeed in their education. As a current graduate student, I understand and can relate to these challenges. I have watched my peers make difficult decisions because of the lack of affordability, which I want to see changed. Finally, as a union member of the UAW 4123 and a former Teamster, I believe in the power of people to enact the change they want to see through democratic participation and would love to have an opportunity to take this to a higher level to begin to push for change at a state and
nationwide level, so all can enjoy an equitable environment and open education.

**Question #2: Why are you interested in being involved with ASI and what do you hope to get out of this opportunity?**
I want to be a part of the ASI community, as it supports students and is student-led. There is no better team than those who can relate to the current struggles and navigate the current climate to support their peers through activism and advocacy. More so, by having the opportunity to work with other students and peers passionate about enacting change, I feel confident that our team could see these goals to fruition. Also, being surrounded by forward-thinking peers would aid in helping to accomplish and be successful when advocating our position on behalf of all students and future students. I believe I would be an excellent addition to the Lobby Corps team with ASI and could help us achieve the goals on behalf of our peers and future peers to help create a more equitable environment for all.

**Supplemental Documents**

- **Class Schedule (term applying for)**
  Screenshot (951).png

- **Resume (Optional)**
  CV_SEA_2023.docx

- **Cover Letter (Optional)**
  Cover Letter_SEA.docx

- **Letter of Recommendation (Optional)**

**Academic Consent Authorization**

ASI believes that the academic responsibility of a student should always remain a priority. Students who do not meet the academic requirements will be removed from the application pool. You can refer to ASI's Grade Policy for more information.

Please acknowledge one of the following
I certify that I meet the GPA requirement for the position I am applying for, and consent for ASI to check my academic eligibility.

**Student Conduct Consent Authorization**

ASI wants to ensure that student employees have and maintain a conduct record free from campus violations or disciplinary actions. Students who have a disciplinary record with the Office of Student Conduct will be removed from the application pool.

Please acknowledge one of the following
I certify that I meet the student conduct requirements mentioned above and consent for ASI to review my conduct record if needed.

**Almost done! Your feedback is valuable to us in all of our processes. Tell us how you heard about the position you are applying for! (Select all that apply)**

Email
Dear ASI Committee,

CSUSB is where I experienced firsthand how transformative educational advocacy can be, especially from a first-generation Latina female background. Through the support and unity of fellow peers and my students, I found purpose and hope in realizing the future of education, which is built upon equity and accessibility. Through the Lobby Corps program, I believe I can help others to have the opportunity to realize they, too, could achieve their goals and be the difference they want to see in education.

Professionally, I have been fortunate to work currently as a Graduate Teaching Associate for the Communication Studies department and formerly as an Instructional Student Assistant (ISA) for the Department of History at CSUSB. In these positions, I have been able to connect with students and understand their personal and lived experiences. These positions allow me to have essential knowledge of navigating the educational environment and the challenges students face within education.

In addition to my professional educational experience, I was accepted as a Coyote Research Ambassador with the Office of Student Research (OSR) at CSUSB. Through this program, I have participated in outreach for the OSR to encourage students to become involved in the research community and take on research projects of their own so that more diverse perspectives and voices can be included in research studies. More so, I had the opportunity to individually mentor students who came to my office hours to discuss how to get involved in research and what the research process looks like as an undergraduate student. Furthermore, I have served as the Undergraduate Delegate for The Graduate Student Society (TGSS) at CSUSB. In this position, I served as a primary point of contact for undergraduate students to get involved in research. Through this position, I was able to foster relationships with graduate and undergraduate students alike to encourage engagement in the research community further. Ultimately, I had the opportunity to be a part of the change in encouraging students to be more involved on campus and have their voices heard by the academic community.

As a current graduate student with CSUSB, I am trying to continue advocating for students' rights to a healthier education system, as I have watched my peers make tough decisions. One initiative is advocating for my peers who have had to choose between professional development and financial stability because of policies in place that restrict them from engaging in both. In working with diverse students, I have had an opportunity to see the difficulties students face and wish to advocate for expanding opportunities and stabilities, as diverse student’s voices and perspectives are crucial to transcending barriers.

The most significant contribution from these positions and experiences was the reinforcement of my desire to pursue an opportunity to make a difference in higher education and work with passionate students. Moreover, I believe that having the opportunity to work with CSUSB students in the Lobby Corps program would aid in finding a support network to enact change on a wider level. Additionally, I could engage in student outreach to strengthen our democratic support of the changes our peers want to see in academia. Finally, it would provide a valuable learning experience of working with the Cal State community, which is where I hope to teach and continue to make a difference for students. I have attached my CV to provide additional qualifications, and I would be happy to answer any further questions. Thank you for your time and consideration.

Sincerely,

Stepfanie Alfonso
**Stepfanie E. Alfonso**

## EDUCATION

**MA**  *Communication Studies*  
California State University, San Bernardino  
San Bernardino, California  
Expected May 2025

**BA**  *Communication Studies*  
Media Studies  
Minor in Anthropology  
California State University, San Bernardino  
San Bernardino, California  
May 2022

**BA**  *Communication Studies*  
Relational and Organizational  
California State University, San Bernardino  
San Bernardino, California  
May 2022

**AA**  *Communication Studies*  
Chaffey College  
Rancho Cucamonga, California  
May 2019

## CONFERENCE PANEL PARTICIPATION

**Presenter**  
Taste of Research  
Hosted by the Office of Student Research  
California State University, San Bernardino (Palm Desert Campus)  
Palm Desert, California  
December 1, 2021

**Moderator**  
Southern California Conference for Undergraduate Research  
Hosted by The Office of Student Research  
California State University, San Bernardino  
San Bernardino, California  
November 20, 2021

**Undergraduate Research**  
Graduate Mixer  
Hosted by The Graduate Student Society  
California State University, San Bernardino  
San Bernardino, California  
March 31, 2021


**Noncompetitive Presentations**

Class Presentation, *OSR CRA Presentation for IST 2510 Big Data Analytics*, February 2, 2022, “OSR & Research”


**FELLOWSHIPS**

*Laveryn Grace Schulz Fellowship in Journalism Endowment* September 26, 2023
- Selected as one of four Laveryn Grace Schulz Fellows for the 2023-2024 academic year at California State University, San Bernardino. This fellowship encourages opportunities to enhance democracy and community engagement through promoting community journalism initiatives.

*Graduate Equity Fellowship* April 28, 2023
- Selected as the College of Arts and Letters Graduate Equity Fellow for the 2023-2024 academic year at California State University, San Bernardino. This fellowship encourages opportunities to pursue a doctorate degree and teach at the university level.

*Mellon Mays Undergraduate Fellowship* May 27, 2020 - May 21, 2022
- The Mellon Mays Undergraduate Fellowship is a program that prepares fellows for graduate school and for future research under the guidance of a mentor.
**Research Experience**

**Graduate Research Assistant**  
March 02, 2023 - May 26, 2023  
California State University, San Bernardino  
San Bernardino, California  
Head Researcher: Dr. Theo Mazumdar  
- Served as a paid research assistant in the role of a coder for a faculty member’s research project.  
- Utilized MAXQDA 2022 to code a series of tweets with four levels of codes corresponding to the codebook set by the head researcher.

**Undergraduate Research Assistant**  
January 23, 2021 - May 14, 2021  
California State University, San Bernardino  
San Bernardino, California  
Mentor: Dr. Julie Taylor  
- Enrolled in COMM 2592, Practicum in Communication Research, under the supervision of Dr. Julie Taylor.  
- Applying and implementing research methods to assist in Dr. Taylor’s research study.  
- Further my knowledge and understanding of the steps involved in the research process.

**Auditor in Qualitative Research Methods Course**  
August 22, 2020 - December 5, 2020  
California State University, San Bernardino  
San Bernardino, California  
Professor: Dr. Julie Taylor  
- Audited COMM 6003, Qualitative Research Methods in Communication Studies, taught by Dr. Julie Taylor.  
- Learned in-depth the components necessary for a research project and the methods used to carry out a research study.  
- Practiced writing a strong literature review that is rooted in paradigm, theories, methods, and interpretations used within the study.  
- Connected ontological, epistemological, and axiological assumptions to create a coherent and sound research study.

**Undergraduate Research Project**

**Undergraduate Honors Thesis**  
March 2020 - May 2022  
California State University, San Bernardino  
San Bernardino, California  
Mentor: Dr. Julie Taylor  
- Conducting a qualitative research project called “Stigma and Sex: The Implication of Stigma on Sex Worker’s Identities and the Organization,” under the guidance of Dr. Taylor.
• Utilizing Social Identity Theory and Self-Categorization Theory to understand the implications of stigma on a pimp’s identities and the organizational consequences that occur.
• Implementing discipline-specific format and methods, as well as combining knowledge from my minor to create an interdisciplinary study.

**TEACHING EXPERIENCE**

**Graduate Teaching Associate**
Department of Communication Studies  
California State University, San Bernardino  
San Bernardino, California  
July 17, 2023 - Present

• Facilitating course material for COMM 1006, Oral Communication.
• Aiding in a beginner undergraduate course averaging 26 students per semester.

**Instructional Student Assistant**
Department of History  
California State University, San Bernardino  
San Bernardino, California  
August 7, 2020 - May 27, 2021

• Facilitated course material for HIST 1460, History of the United States: Pre-Colonization to Present.
• Aided in a capstone undergraduate course averaging 90 students per semester, while continuously working with two course sections.
• Developed activities, outlines, and discussions that further the in-depth learning of the course material.
• Worked with Dr. Hawkins and Dr. Ocampo to aid in student’s success in a capstone course.
• Tailored the Blackboard course to the students, so they can easily navigate and find the material.

**PROFESSIONAL EXPERIENCE**

**Coyote Research Ambassador**  
Office of Student Research  
California State University, San Bernardino  
San Bernardino, California  
July 13, 2021 – May 21, 2022

• Provided peer mentorship to students regarding research and how to get involved with the research community.
• Assisted in events promoting research participation, while providing education on the opportunities and benefits of research, including funding and graduate school.
• Promoted the program and other research opportunities and competitions during presentations to students to garner more involvement with the intent of incorporating more diverse perspectives and voices into the research community.

**Peer Mentor**
Career Center  
August 22, 2019 – January 7, 2020
California State University, San Bernardino
San Bernardino, California

- Instructed students on resume creation, explained the steps and qualities of a resume structure thoroughly to assist students in securing interviews for employment.
- Guided students on services offered to aid in preparation and future professional success.
- Collaborated with other team members on projects, utilized small group communication and listening skills to maintain organizational efficiency and effectiveness.

**RELEVANT COURSEWORK**

- COMM 306: Communication Theory
- COMM 400: Communication Research Methods
- COMM 491: Ethical Aspects of Communication
- COMM 2592: Practicum in Communication Research
- COMM 3301: Media Institutions in Context
- COMM 3305: Digital Media and Society
- COMM 5952: Independent Study, The Sex Industry
- COMM 6003: Qualitative Research Methods
- HON 4100: Senior Research Workshop
- HON 4500: Senior Research Symposium
- ANTH 3600: History of Anthropological Thought
- ANTH 3601: Case Studies in Linguistic Anthropology

**EDUCATIONAL WORKSHOPS**

**MMUF Fellows in Their Careers**  
MMUF West Coast Regional Undergraduate Conference  
Claremont Colleges and University of California, Riverside  
November 6, 2020

**Graduate Admissions**  
MMUF West Coast Regional Undergraduate Conference  
Claremont Colleges and University of California, Riverside  
November 6, 2020

**Nurturing Wellness in Academia**  
MMUF West Coast Regional Undergraduate Conference  
Claremont Colleges and University of California, Riverside  
November 6, 2020

**Statement of Purpose, Part 3: An Overview**  
Heritage University 2020 Virtual Writing Retreat  
August 9, 2020

**Surviving the Graduate School Application Process**  
Heritage University 2020 Virtual Writing Retreat  
August 8, 2020

Stephanie Alfonso - 5
**Statement of Purpose, Part 2:**
*Considering and Developing Your Research Question*
Heritage University 2020 Virtual Writing Retreat  
August 8, 2020

**Statement of Purpose, Part 1: Writing the Bones**
Heritage University 2020 Virtual Writing Retreat  
August 7, 2020

**GO-MAP: OWN Your Spotlight:**
*Navigating Imposter Syndrome in Graduate School*  
Heritage University 2020 Virtual Writing Retreat  
August 7, 2020

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**PROFESSIONAL DEVELOPMENT WORKSHOPS**

**Maintaining Balance**  
SI Learning Community  
California State University, San Bernardino  
San Bernardino, California  
March 17, 2021

**Exam Preparation and Test Taking Strategies**  
SI Learning Community  
California State University, San Bernardino  
San Bernardino, California  
February 12, 2021

**Academic Life Skills and Habits of Mind**  
SI Learning Community  
California State University, San Bernardino  
San Bernardino, California  
February 11, 2021

**Creating Community Among SI Leaders**  
The West Coast SI Conference  
California State University, San Bernardino  
San Bernardino, California  
November 20, 2020

**Promoting SI Participation**  
SI Learning Community  
California State University, San Bernardino  
San Bernardino, California  
October 16, 2020

**Social and Behavioral Sciences**  
SI Learning Community  
California State University, San Bernardino  
San Bernardino, California  
September 24, 2020

**Maximizing Your Use of Google Apps**  
SI Learning Community  
California State University, San Bernardino  
San Bernardino, California  
September 11, 2020
HONORS AND AWARDS

Summa Cum Laude  May 21, 2022
- Awarded Summa Cum Laude standing based on an overall 3.97 and 4.0 CSUSB GPA.

Graduate of the University Honors Program  May 13, 2022
- Awarded University Honors by completing the program’s requirements.

Outstanding Undergraduate Student  May 13, 2022
- Nominated as the Outstanding Undergraduate Student for the College of Arts & Letters 2022.

Commencement Speaker  April 11, 2022
- Nominated to speak for College of Arts & Letters 2022 graduating class.

Sally Casanova Scholar  May 11, 2021
- Accepted into the California Pre-Doctoral Program, as one of the 76 awardees in the entire CSU system.

Best Undergraduate Oral Presentation  April 22, 2021
- Awarded at the 10th annual “Meeting of the Minds” Student Research Symposium, hosted by CSUSB.

The Honor Society of Phi Kappa Phi  April 2, 2021
- Received invitation for being in the top 10 percent of seniors.

Presidential Letter  May 2020
- The presidential letter was awarded in recognition of receiving a 4.0 for three consecutive academic terms.

Dean’s List  2019-2020
- Received for Fall 2019, Winter 2020, Spring 2020, Spring 2021, and Spring 2022.

EDUCATIONAL AFFILIATIONS

Undergraduate Delegate  September 1, 2020 - January 1, 2021
The Graduate Student Society
California State University, San Bernardino
San Bernardino, California

Member  September 9, 2019 - May 21, 2022
University Honors Program
California State University, San Bernardino
San Bernardino, California

**PROFESSIONAL AFFILIATIONS**

*Western States Communication Association*  
Student Member  
October 2020 - Present

**PROFESSIONAL SERVICE**

OSR Representative  
*36th Annual CSUSB Student Research Competition*  
California State University, San Bernardino  
San Bernardino, California  
February 11, 2022

Observer  
*10th Annual “Meeting of the Minds” Student Research Symposium*  
California State University, San Bernardino  
San Bernardino, California  
April 15, 2021

Moderator  
*HTCC Building Bridges Student Research Conference 2019*  
University of California, Irvine,  
Irvine, California  
April 6, 2019

**COMMUNITY SERVICE**

English Conversation Partners,  
Conversation Partner  
California State University, San Bernardino  
San Bernardino, California  
August 27, 2020 - May 27, 2021

Make A Difference Day - Packing Party  
Volunteer  
Community Action Partnership of San Bernardino County  
California State University, San Bernardino  
San Bernardino, California  
March 13, 2020

Eighth Annual Pioneer Breakfast  
Volunteer for Pioneer Breakfast  
California State University, San Bernardino  
San Bernardino, California  
March 13, 2020

Toy Drive  
Volunteer for Toy Drive  
Community Action Partnership of San Bernardino County  
San Bernardino, California  
December 14, 2019
**Toy Drive**  
Volunteer for Toy Drive  
Community Action Partnership of San Bernardino County  
San Bernardino, California  

**ASI Friendsgiving**  
Volunteer  
California State University, San Bernardino  
San Bernardino, California  

**Computer Skills**

**Applications:** Microsoft Office Suite, Google Workspace

**Research Platforms:** MAXQDA 2022, Mendeley, One Search, and Full Text Research Database

**Educational Platforms:** Blackboard and Canvas

**Professional Platforms:** Adobe Acrobat Pro DC, Adobe Creative Cloud, Slack
ASI Committee Appointment Application

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**Applicant Information**

Please select the area in which you are interested in applying for.
Lobby Corps (ASI)

**Name**
David Jung

**Date of Birth**

**Current Class Standing**
Graduate Student

**Expected Graduation Date (Month/Year)**
June/2024

**Supplemental Questions**

**Question #1:** Name or describe the qualities that make you a great candidate for the committee you are applying for. Include any relevant experience, previous roles, etc.
I volunteered at Riverside County Public Health for about 6 years, working for the HIV/AIDS program. Although my main work was to assist patients and help doctors and nurses, I’ve been always curious about how state funds are secured and distributed. Currently, I am pursuing my master’s degree at CSUSB and have had very fortunate funding and scholarship opportunities through the California Institute of Regenerative Medicine, a state agency. Having firsthand experience with how state funds made my education possible, I think it will be an interesting experience to explore how Lobby Corps works to advocate for fellow students.

**Question #2:** Why are you interested in being involved with ASI and what do you hope to get out of this opportunity?
I have never been very involved at a university other than focusing on my classes and research work. I think it would be a great experience to observe and learn how universities work to help students.

**Supplemental Documents**

Class Schedule (term applying for)
ASI believes that the academic responsibility of a student should always remain a priority. Students who do not meet the academic requirements will be removed from the application pool. You can refer to ASI's Grade Policy for more information.

Please acknowledge one of the following
I certify that I meet the GPA requirement for the position I am applying for, and consent for ASI to check my academic eligibility.

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Almost done! Your feedback is valuable to us in all of our processes. Tell us how you heard about the position you are applying for! (Select all that apply)
Email
Committed to investigating cancer biology by examining the complex molecular regulatory mechanisms that cause phenotypic and functional heterogeneity in cancer. Expertise includes various aspects of cancer biology, including cancer stem cells, epithelial-mesenchymal transition, and the tumor immune microenvironment. Research involved extensively investigating the effects of radiation and chemotherapy on cancer cells with the ultimate objective of improving cancer treatments. Highly skilled in bacterial transformations, lentiviral vector production, flow cytometry, and other molecular biology techniques.

**EDUCATION**

**California State University San Bernardino**
M.S Thesis Program in Biology

**University of California, Riverside**
B.S. in Biology

**RESEARCH AND TECHNICAL EXPERIENCE**

**The Unternaehrer Lab, Loma Linda University School of Medicine**
Graduate Researcher
August 2021 – Present

**Comparing the Effects of Proton and Photon Therapy on Promoting Cancer Aggressiveness in Ovarian Cancer and Glioblastoma**
- Conducted research to discern the impact of proton or photon radiation on cancer cells.
- Emphasis on identifying cancer stem cell populations, assessing epithelial-mesenchymal transition (EMT), and evaluating pro-tumor immune responses.
- Engineered lentiviral vectors, including GFP-Zeb1-3’ UTR and SORE6-GFP, through various techniques like bacterial transformation, plasmid expansion, purification, transfection, and virus harvesting. Conducted virus transduction procedures.
- Conducted RT-qPCR analyses to probe the influence of radiation on the expression of stemness, EMT-associated, and pro-tumor immunity-related genes at the mRNA level.
- Executed apoptosis assays utilizing flow cytometry to quantify the effects of proton and photon radiation on cell viability.
- Employed migration assays to quantify the migratory capabilities of irradiated cells.
- Processed conditioned medium from irradiated cells.
- Cultured various cell lines, including high-grade serous ovarian cancer, glioblastoma multiforme, and patient-derived cell lines.

**Determining the Effects of Cisplatin on Stem-Like High-Grade Serous Ovarian Cancer**
- Assisted in deriving cisplatin resistant cell-line from patient derived high grade serous ovarian cancer cells.
- Conducted migration assays to assess the differential migratory potential between cisplatin-resistant and sensitive cell lines.
- Performed apoptosis assays to confirm cisplatin resistance.
- Conducted RT-qPCR experiments to scrutinize the involvement of stemness, EMT-related, and pro-tumor immunity-associated genes in cisplatin resistance at the mRNA level.
- Successfully processed epithelial cells derived from donated human normal ovarian tissue and fallopian tube secretory epithelial cells from murine tissues.

**Bioprocessing Summer Internship Training and Education, Keck Graduate Institute**
Summer Intern
June 2022 – July 2022

- Designed and developed a comprehensive bioprocessing method for Alzheimer's stem cell therapy, encompassing upstream, downstream, and administration processes.
- Learned how bioreactors work and operated them using both fed-batch and perfusion production methods.
- Gained in-depth knowledge of laws and regulations governing the biomedical industry, including the various regulatory pathways essential for FDA approval or product clearance.
- Familiarized with clinical trial regulatory compliance requirements and the pivotal role played by Regulatory Affairs in overseeing clinical trials.

**Training in Human Pluripotent Stem Cell Culture, University of California Riverside Stem Cell Core**
California Institute for Regenerative Medicine Scholar

- Proficient in the handling and maintenance of H9 human embryonic stem cells, ensuring their undifferentiated state.
- Demonstrated expertise in the use of essential stem cell culture products, including Matrigel, ReLeSR, TeSR, and ROCK Inhibitor.
- Developed a thorough understanding of stem cell types, including totipotent, pluripotent, multipotent, and unipotent, and their roles in cell differentiation.
- Proficient in monitoring stem cell growth, morphology, and confluency and skilled in clump passaging techniques.
VOLUNTEER EXPERIENCE

Riverside County Public Health
HIV/AIDS Program and Primary Care
June 2015 – November 2021

- Took an active role in patient care, encompassing tasks such as assisting in rooming patients, taking vital signs, and coordinating transportation and fulfilling other patient needs.
- Maintained comprehensive contact sheets containing valuable patient health history information.
- Managed various administrative tasks, including ensuring the proper filing and organization of critical documents, as well as coordinating prescription management by managing communications with pharmacies.
- Actively engaged in laboratory procedures, involving labeling and the collection of plasma from HIV patients.
- Gained in-depth knowledge of HIPAA regulations and other essential medical and clinical protocols.
- Volunteered at multiple clinic locations across Riverside County, including Riverside, Perris, and Indio Clinics.
- Assisted with the COVID-19 vaccine rollout by arranging appointments and providing answers to questions.
- Accumulated a total of 2,371 volunteer hours.
- Received the Riverside County Volunteer of the Year Award in 2020.

Coachella Valley Alumnae Panhellenic
Volunteer Videographer
September 2020 – Present

- Produced 4 annual scholarship award videos for the organization.
- Supported the organization by facilitating virtual meetings and programs during the pandemic.
- Contributed to the organization's recognition as the 2021 Best Program of the Year by the National Panhellenic Conference.

LEADERSHIP EXPERIENCE

The Unternaehrer Lab
Loma Linda University School of Medine
Lab Mentor
August 2021 – Present

- Taught tissue culture techniques and supervised a series of hands-on experiments to help students enhance their skills.
- Collaborated in data analysis and the application of statistical methods.
- Helped students understand scientific backgrounds and questions, fostering their knowledge and passion for research.
- Mentored 4 undergraduate students and 1 medical fellow.

Health Disparities Research Summer Program
Loma Linda University School of Medine
Research Mentor and Participant
June 2023 – August 2023

- Mentored undergraduate and high school students within the Health Disparities Research Program.
- Provided comprehensive support to students throughout the research process, from project initiation to completion.
- Guided students in experimental techniques, research methodologies, and scientific fundamentals.
- Supported the program's mission to eliminate health disparities and increase diversity in the research field.

Zawadi Project
Founder
September 2020 – Present

- Initiated a craft project aimed to empower a group of women living with HIV/AIDS in Aboko, Uganda.
- Provided training to the group of women, equipping them with valuable skills in craft making.
- Oversaw the production and marketing of the handcrafts, facilitating their sale both locally and in the United States.
- Ensured that 100% of the profits from the sale were directly allocated to support the financial needs of the women and children, including access to food and education.

AWARDS AND GRANTS

The California Institute for Regenerative Medicine Bridges to Stem Cell Research Award

- Achieved recognition and support as a recipient of the California Institute for Regenerative Medicine Bridges to Stem Cell Research Award.
- Received a $3,000 research grant to support my research expenses and $36,000 to support my educational expenses.
- Demonstrated a strong commitment to research by successfully competing for this highly competitive research funding program.

The California Institute for Regenerative Medicine Travel Grant

- Awarded a $1,000 travel grant to present at ISSCR Annual conference 2023.
**Riverside County Volunteer of the Year 2020**
- Honored as the Riverside County Volunteer of the Year in 2020 in recognition of 6 years of commitment to public service, particularly within underserved communities across the county.
- Commended by the Riverside County Board of Supervisors on April 14th, 2020, for the consistent and impactful contributions made to the community.

**UNICEF OneMinutesJr. USA Finalist**
- Recognized as a USA finalist for The One Minutes Jr. Awards, an international competition that celebrates young filmmakers from around the world.
- Created a one-minute video that meaningfully addressed social issues, showcasing a unique blend of creativity and storytelling.

**MEMBERSHIPS**
American Association for Cancer Research
International Society for Stem Cell Research

**LANGUAGES**
Korean – native
English – fluent
French – proficient

**PUBLICATIONS AND CONFERENCE PRESENTATIONS**


Yeonkyu Jung, Daniel Zecena, Tise Suzuki, Aaron Keniston, Ashley Antonissen, Ann Morcos, Antonella Bertucci, Marcelo Vazquez, Juli Unternaehrer; Abstract 199: Defining the Key Attributes of Cancer Stem Cells in High-Grade Serous Ovarian Cancer. ISSCR Annual meeting, June 2023.

Yeonkyu Jung, Aaron Keniston, Ashley Antonissen, Ann Morcos, Antonella Bertucci, Marcelo Vazquez, Juli Unternaehrer; Abstract 1089: High grade serous ovarian cancer: Detecting stemness and EMT levels in response to chemo and radiation therapy. AACR Annual meeting, April 2023; 83 (7 Supplement): 1089. https://doi.org/10.1158/1538-7445.AM2023-1089

ASI Committee Appointment Application

On behalf of the Associated Students, Inc., we thank you for your interest in being a volunteer in ASI through our committees. Before proceeding, please take a moment to review our academic involvement requirements below.

[Academic (GPA & Unit Load) & Conduct Requirements (Click to download)]

It is important that you understand our eligibility requirements prior to applying, as failure to meet any of these can lead to a delay in your application or rejection. Eligibility may vary for each position.

All questions regarding involvement in ASI can be sent to asi-hiring@csusb.edu.

Applicant Information

Please select the area in which you are interested in applying for.
Lobby Corps (ASI)

Name
Gracie Fillet

Coyote ID

Email

Phone

Address

Date of Birth

Current Class Standing
Junior

Expected Graduation Date (Month/Year)
May 2025

Supplemental Questions

Question #1: Name or describe the qualities that make you a great candidate for the committee you are applying for. Include any relevant experience, previous roles, etc.

I have over three years of experience working in customer service and from that I have learned how to speak amongst a multitude of people from diverse backgrounds and demographics. I am also passionate about reading and writing and am currently majoring in English to further enhance my skills. I also plan on declaring a minor in Counseling and Social Change at my time at CSUSB. I have also volunteered to lead groups of people at special events, communicating with both the staff and those that we were helping.

Question #2: Why are you interested in being involved with ASI and what do you hope to get out of this opportunity?

I am interested in being involved with ASI because I have an interest in learning about advocation and legislation because it is something that I want to pursue in the future. It is something that I am passionate about and I believe volunteering with Lobby Corps would lead me in the right direction of where I would like to be. Most importantly, I want to be able to leave the day knowing that I helped others and made change, big or small, to my community.

Supplemental Documents
ASI believes that the academic responsibility of a student should always remain a priority. Students who do not meet the academic requirements will be removed from the application pool. You can refer to ASI's Grade Policy for more information.

Please acknowledge one of the following
I certify that I meet the GPA requirement for the position I am applying for, and consent for ASI to check my academic eligibility.

Student Conduct Consent Authorization

ASI wants to ensure that student employees have and maintain a conduct record free from campus violations or disciplinary actions. Students who have a disciplinary record with the Office of Student Conduct will be removed from the application pool.

Please acknowledge one of the following
I certify that I meet the student conduct requirements mentioned above and consent for ASI to review my conduct record if needed.

Almost done! Your feedback is valuable to us in all of our processes. Tell us how you heard about the position you are applying for! (Select all that apply)
Digital Display on campus (TV screens)
Gracie Fillet

EXPERIENCE

**Gold’s Gym, Rancho Cucamonga, CA – Customer Service Representative**  
NOVEMBER 2022 - APRIL 2023

- Greeting and directing members, guests, and staff as they enter and provide security and control of the front door location.
- Assist members’ requests along with inquiries of gym operatives and policies.
- Perform various administrative duties as well as others, such as clean-up at the management's requests.

**Frisco Athletic Center, Frisco, TX – Front Desk Receptionist**  
APRIL 2021 - AUGUST 2022

- Greeted guests at front desk and engaged in pleasant conversations while managing check-in process.
- Answered multi-line phone system to respond to inquiries and transfer calls to correct department and personnel.
- Maintained files and records by implementing effective filing systems that boosted efficiency and organization.

**Primrose School of Lakehill, Frisco, TX – Assistant Teacher**  
JUNE 2020 - APRIL 2021

- Worked with teachers to design lesson plans and coordinate activities for classes, consistently noting successful ideas and identifying areas for improvement.
- Kept students on-task with proactive behavior and modification and positive reinforcement strategies.
- Monitored and reported student progress and development, offering to mentor as needed.

**Walmart, Prosper, TX – Sales Associate**  
JUNE 2019 - JUNE 2020

- Enhanced product presentation and promotional material displays, working alongside retail representatives.
- Organized racks and shelves to maintain store visual appeal, engage customers, and promote specific merchandise.
- Solved customer challenges by offering relevant products and

SKILLS

- Customer Service
- Microsoft Word/Office
- Following Directions
- Positive Learning Environment
- Ongoing Assistance
- XplorRecreation Software Program
- Organization Skills
- Teamwork
- Communication Skills
- Inventory Management

CERTIFICATIONS

- First Aid/CPR Certified
EDUCATION

Collin County Community College – Associate Degree of Art
AUGUST 2020 - JULY 2022

California State University San Bernardino – Bachelor's Degree for English Literature
AUGUST 2022 - CURRENT