



**California State University, San Bernardino**  
**Santos Manuel Student Union Board of Directors**  
**Thursday, September 9, 2021**  
**Minutes**

**Members Present:** Tina Exum, Jesse Felix, Paola Galvez, David Garcia, Rosemarie Gilbert, Dr. Daria Graham, Rachael Lapite, Davina Lindsey, Daisy Ramos, Dr. John Reitzel, Dr. Marc Robinson, Julia Ruiz, Alexandra Thambi

**Members Absent:** None

**Staff Present:** Francisco Alfaro, Jacob Chacko, Jasmine Curtis, Vilayat Del Rossi, Jared Fisk, Lio Gamino, Charles Gaylord, Paloma Hinojosa, Sean Kinnally, Jessica Madrigal, Trent Morgan, Maria Najera-Neri, Andi Okoh, Mario Orellana, Mark Oswood, Jenny Puccinelli, Anthony Roberson, Juan Serrato, Brianna Sotelo, Lee Stovall

**Guests Present:** Angela Agudo, Emily Alvarez-Zurita, Karan Kavaiya

**Call to Order:** The meeting was called to order at 10:02 a.m.

**Roll Call:** A verbal roll call of attendees was conducted.

**Approval of SMSU Board of Directors Minutes from May 13, 2021:**

M/S Felix/Lindsey to approve the SMSU Board of Directors Minutes from May 13, 2021.  
Motion passed.

**Reports:**

**BOD Chair:**

Ms. Ruiz shared BOD activities during the summer including joint training with ASI and participation in the I-LEAD leadership conference through ACUI. She also stated that the Executive Committee met several times during the summer and the minutes are included in the packet as well as on the website.

**Interim Executive Director:**

Mr. Felix shared that the team has been busy this summer. Projects included the Wellness Center audio-visual, updated rate sheets, painting of SMSU South, increased programming efforts at PDC, and the Facility Use Policy was updated to allow student organizations to book one free event per semester in the SMSU. In addition, COVID protocols have been implemented.

**Diversity & Inclusion:**

Dr. Chacko introduced Lee Stovall, the QTRC Coordinator. He also shared that 8 student employees were hired, a two day in person retreat was held, and the First People's Center Coordinator position has been posted.

**Operations:**

Ms. Madrigal shared that the audio/visual department is busy ensuring that all a/v needs will be met for SMSU North. IT installed upgraded anti-virus software. The first large event was hosted in the building. She also mentioned the Esports arena has a dedicated network and is located in the space that used to be the Bay

**Programs & Communications:**

Mr. Fisk shared that the RMSC hosted a welcome back to campus picnic and the OARC hosted a Union Block Party. Marketing is doing a search for new graphic designers.

**Recreation & Wellness:**

Mr. Del Rossi shared that Mike Wong left the organization and the area has restructured to fill gaps. RW is hiring for most student employee positions and applications are being accepted for the RW Committee. The Anytime Fitness contract has been completed which allows students 24-hour access to the facility.

**Committees:**

Ms. Ruiz shared that the Personnel Committee met this past Tuesday to discuss SMSU BOD Student Representative applications, the RMSC Coordinator Position Description, the updated Publicly Available Pay Schedule, the Operations Organizational Chart, and Reclassifications.

**BOD Representatives:**

Mr. Felix thanked Ms. Okoh for developing matrices for classifying positions in an equitable way also ensuring that the SMSU is in line with the state. A policy working group has been established and will be bringing proposed policy changes to the Policy & Procedures committee.

**Open Forum:**

None

**Adoption of Agenda:**

M/S Felix/Ramos to amend SMSU 09/22 to read Update of Rancho Mirage Student Center Coordinator position and to change the item from action to discussion.  
Motion passed.

M/S Ruiz/Felix to move SMSU 09/22 to be discussed after 07/22 and for all agenda items to be moved down.  
Motion passed.

M/S Felix/Ramos to adopt the amended agenda.  
Motion passed.

**NEW BUSINESS:****SMSU 01/22 Interviews and Selection of 2021-2022 Board of Directors Student Representatives (Action, Thambi)**

M/S Garcia/Felix to open Interviews and Selection of 2021-2022 Board of Directors Student Representatives

Ms. Ruiz explained the interview and voting process. Applicants and guests left the room and the group discussed each applicant and decided on an interview question. Applicants were individually brought back in the room to be interviewed.

A roll call vote was conducted and Angelica Agudo and Emily Alvarez-Zarita were appointed as Student Representatives to the 2021-2022 Board of Directors.

**SMSU 02/22 Interview and Selection of the 2021-2022 SMSU Board of Directors Vice-Chair (Action, Ruiz)**

M/S Ramos/Thambi to open Interview and Selection of the 2021-2022 SMSU Board of Directors Vice-Chair

Mr. Felix nominated Rachael Lapite. Ms. Lapite accepted the nomination.  
Ms. Thambi nominated Rosemarie Gilbert. Ms. Gilbert accepted the nomination

Ms. Ruiz explained the interview and voting process. Applicants and guests left the room and the group discussed each applicant and decided on an interview question. Applicants were individually brought back in the room to be interviewed.

A roll call vote was conducted and Rachael Lapite was elected as 2021-2022 SMSU Board of Directors Vice-Chair.

**Announcements:**

Ms. Lapite thanked everyone for electing her as Vice Chair.

Dr. Graham reminded the Board that Dr. Kendi will be here next Friday and asked everyone to attend.

Mr. Felix shared information regarding the upcoming WASC visit and how students can provide input.

**Adjournment:** The meeting was adjourned at 11:58 a.m.

**Minutes reviewed and approved by:**

*Julia J Ruiz*  
Julia J Ruiz (Sep 10, 2021 11:36 PDT)

Julia Ruiz, Chair, SMSU Board of Directors

Sep 10, 2021

Date