



**California State University, San Bernardino
Santos Manuel Student Union Board of Directors
Special Meeting
Thursday, September 27, 2021
Minutes**

Members Present: Angelica Agudo, Emily Alvarez-Zurita, Jesse Felix, Paola Galvez, Rosemarie Gilbert, Dr. Daria Graham, Rachael Lapite, Davina Lindsey, Daisy Ramos, Dr. John Reitzel, Dr. Marc Robinson, Julia Ruiz, Alexandra Thambi

Members Absent: Tina Exum, David Garcia

Staff Present: Francisco Alfaro, Kim Anacleto, Monica Baeza, Jacob Chacko, Jasmine Curtis, Vilayat Del Rossi, Jared Fisk, Lio Gamino, Charles Gaylord, Paloma Hinojosa, Tamara Holder, Sean Kinnally, Jessica Madrigal, Maria Najera-Neri, Andi Okoh, Mario Orellana, Mark Oswood, Jenny Puccinelli, Anthony Roberson, Rich Strawter

Guests Present: Dr. Paz Oliverez

Call to Order: The meeting was called to order at 4:00 p.m.

Roll Call: A verbal roll call of attendees was conducted.

Open Forum:
None

Adoption of Agenda:

M/S Felix/Lapite to alter SMSU 10/22 to read Permission to use funds to purchase two-way radios for the SMSU and RW from account numbers 660876-RO001-S7140 and 660061-RO001-S6110
Motion passed.

M/S Lindsey/Ramos to adopt the agenda as amended.
Motion passed.

OLD BUSINESS:

SMSU 10/22 Permission to use funds to purchase two-way radios for the SMSU and RW from account numbers 660003-RO001-S7140 and 660061-RO001-S6110 (Action)

M/S Felix/Lindsey to open Permission to use funds to purchase two-way radios for the SMSU and RW from account numbers 660876-RO001-S7140 and 660061-RO001-S6110.

Mr. Felix shared that after returning from the pandemic the two-way radios in RW area were no longer operational. This is a life safety issue which is why this special meeting was called.

Ms. Madrigal gave an update on the state of the current two-way radios in the SMSU. This proposal is for both the SMSU and RW. Mr. Orellana explained the specific radio functionality.

Discussion ensued.

M/S Felix/Agudo to approve use funds to purchase two-way radios for the SMSU and RW from account numbers 660003-RO001-S7140 and 660061-RO001-S6110 from Two-Way Radio Gear in an amount not to exceed \$17,350.16.

Rising Count: 13 – 0 – 0
Motion passed.

NEW BUSINESS

SMSU 12/22 Approval of SMSU and Associated Students Inc. Human Resources Agreement (Action)

M/S Lindsey/Ramos to open Approval of SMSU and Associated Students Inc. Human Resources Agreement.

Mr. Felix shared that there has been a large increase in human resource workload due to the pandemic. The SMSU has been assisting ASI with their human resource functions. This agreement was developed to memorialize the practice that is currently in place and put in writing exactly what the SMSU is responsible for.

Rising Count: 13 – 0 – 0
Motion passed.

SMSU 13/22 Permission to use funds for the SMSU North Relocation from account number 660875-RO001-S6110 (Action)

M/S Felix/Lapite to open Permission to use funds for the SMSU North Relocation from account number 660875-RO001-S6110.

Mr. Roberson shared that he is requesting funds for moving expenses related to the move from SMSU South to SMSU North. ASI and OSE asked for the SMSU to coordinate their move as a part of this proposal. They will be reimbursing the SMSU for any charges incurred on their behalf. Mr. Roberson recommended selecting Burgess Moving & Storage. In the case that a staff member needs assistance with packing, they can notify human resources who will coordinate assistance.

Mr. Felix shared that the contract will be sent to legal counsel for review to ensure that the SMSU is protected in terms of liability.

M/S Lapite/Robinson to approve funds for the SMSU North Relocation from account number 660875-RO001-S6110 from Burgess Moving & Storage in an amount not to exceed \$9,989.98.

Rising Count: 13 – 0 – 0
Motion passed.

M/S Agudo/Reitzel to rescind motion SMSU 13/22.

Rising Count: 0 – 13 – 0
Motion failed.

Announcements: Mr. Felix thanked group for making time to attend this special meeting.

Adjournment: The meeting was adjourned at 5:03 p.m.

Minutes reviewed and approved by:

Julia J Ruiz

Julia J Ruiz (Oct 7, 2021 20:14 PDT)

Julia Ruiz, Chair, SMSU Board of Directors

Oct 7, 2021

Date