



California State University, San Bernardino
Santos Manuel Student Union Board of Directors
Thursday, March 10, 2022
Minutes

Members Present: Angelica Agudo, Emily Alvarez-Zurita, Tina Exum, Jesse Felix, Paola Galvez, Rosemarie Gilbert, Dr. Daria Graham, Racheal Lapite, Davina Lindsey, Daisy Ramos, Dr. John Reitzel, Dr. Marc Robinson, Julia Ruiz, Alexandra Thambi

Members Absent:

Staff Present: Kim Anacleto, Monica Baeza, **Sasha Baltazar**, Jasmine Bustillos, Jasmine Curtis, Vilayat Del Rossi, Jared Fisk, **Charles Gaylord**, **Paloma Hinojosa**, Tamara Holder, Sean Kinnally, Jessica Madrigal, Sonia Martinez, Trent Morgan, Mario Orellana, Mark Oswood, Jenny Puccinelli, Anthony Roberson, **Bri Sotelo**, **Lee Stovall**, Rich Strawter

Guests Present: Christine Grott, Dr. Paz Oliverez, Nathaly Ramos, Dr. Yumi Pak

Call to Order: The meeting was called to order at 10:01 a.m.

Roll Call: A verbal roll call of attendees was conducted.

Approval of SMSU Board of Directors Minutes from February 10, 2022:

M/S Lapite/Alvarez to open Approval of the SMSU Board of Directors Minutes from February 10, 2022.

Motion passed.

Reports:

Executive Director: Shared that Andi Okoh has moved on from the SMSU and Jenny Puccinelli is now interim Human Resources Manager. Christine Grott will begin her employment as Executive Assistant on March 16, 2022. Mr. Felix reminded everyone about the SMSU North Grand Opening on March 17, 2022 from 11am-2pm. Searches for open positions at the SMSU are moving forward.

Diversity & Inclusion: Mr. Charles Gaylord reporting; Kick-off celebration occurred last Thursday, March 3rd for Women's History Month. The Panza Monologues are being held this evening, March 10th in the SMSU Theater. Please refer to the packet for the Affinity Centers' March events celebrating Women's History month.

Operations: Mr. Roberson reports that Mario has been overseeing the a/v subcontractor for the SMSU a/v project. The "Blue Carpet" experience at Grand Opening is the goal for this a/v and lighting project. The gamers lounge/e-sports arena team visited CSU Dominguez Hills and won first place in their competition. The gamers lounge/e-sports lounge in SMSU South will be finished within the next few months. Rich Strawter has been working with the graduate success

centers in the SMSU South to have them set up with IT and other technology so they can be fully operational. Shout out to the SMSU Maintenance team for their hard work maintain all of the SMSU buildings which are the most used facilities on campus. He also thanked the Scheduling Department and their diligence with scheduling events as the SMSU North nears the grand opening. Lastly, he thanked Jessica and Monica for their hard work on the grand opening and ribbon cutting ceremony planning.

Programs & Communications: Tamara Holder Highlighted recent and upcoming events and showcased a few impressive events from the Program Board including virtual and in-person paint and sip, hot chocolate with Program Board, assistance with Snow Day. The interfaith Center hosted Rock Your Faith, and Rock Decoration. Ms. Holder shared that the Financial Literacy Center is being developed and had an open house on February 24th and the new Graduate Student Success Center is getting up and running. The GSSC is working with Graduate Studies on a grant to create a smart classroom. Other upcoming events include a Program Board event, bowling night; Interfaith Center, Multi-Faiths-One Friendship; Financial Literacy: Understanding your Financial Aid; Graduate Center Success Center: Graduate Student Mixer. The Marketing Department's Social Media team has been successful showcasing the SMSU North new building on Tik Tok and Instagram and re-directing visitors and students to the new locations of services for students. The Rancho Mirage Student Center has been busy with virtual programming. With the return of students on campus it has been noted that the student community is stronger. Pi Day and Hop are upcoming scheduled events. The Assessment Team has finalized the Departmental Assessment Plan Companion Guide which supports units in completing their assessment plan which serves as a roadmap for navigating team assessments cycles.

Recreation & Wellness: Vilayat Del Rossi reports that Management is working on scholarships, relationships with the City and assessment. Highlighted upcoming events and noted that all programs are running at pre-pandemic levels. Over 300 people attended Snow Day. Jasmine Curtis has been hired as Fitness Coordinator as a permanent employee. Working with IT to improve the Wi-Fi in the Fitness Center. Risk Management working with UPD and dispatching to improve their call response time. Well Being area has hired a student supervisor.

Open Forum: Nathaly Ramos, the Director of External Affairs for ASI shared the CSU Board of Trustees reviews university presidents every 3 years and is soliciting input. She is asking for commentary and feedback on the current president's performance and the state of affairs at CSUSB from our Board Members.

Adoption of Agenda:

M/S Ramos/Felix to adopt the agenda.
Motion passed.

OLD BUSINESS

SMSU 32/22 SMSU North Update (Information)

M/S Felix/Robinson to open SMSU North Update

Mr. Felix states that work with vendors to ensure all IT needs are met is ongoing. Determining building hours to understand student needs with regard to hours and utilization rates. Before the SMSU begins charging for services, the Associate Director of Operations is paying attention to those utilization rates. It is understood there's a need for more food services in the building

during later hours. Again, the AD of Operations is working with Yotie Eats regarding this issue. Mr. Roberson interjected that that east elevator is operational. If there are concerns about the functions of the SMSU buildings, please email Mr. Roberson the concerns.

SMSU 33/22 SMSU South Update (Information)

M/S Felix/Lapite to open SMSU South Update

Mr. Jared Fisk spoke regarding the First People's Center and the Graduate Student Success Center stating that they are being developed and he has observed at least 5-6 people a day in the Centers. Staffing is being completed as the HR processes are moving forward (with attention to the details of hiring international students).

SMSU 34/22 Grand Openings Update (Information)

M/S Felix/Gilbert to open Grand Openings Update

Mr. Felix thanked Jessica and Monica for all their work on the planning of the Grand Opening. Jessica and Monica highlighted the Grand Opening and Ribbon Cutting Ceremony which will take place on March 17, 2022 from 11:00am – 12:00pm and the activities following. They explained the process of assuring the functioning of systems such as media and communications. They highlighted all the events and activities that will be taking place on that day. Mr. Felix noted that a special luncheon will take place after the ribbon cutting ceremony specifically for the tribal members of the San Manuel Tribe in attendance. Dr. Daria Graham reminded everyone to be self-aware of their well being as well as others as we are still in the middle of a pandemic and many are still dealing personally with illness and loss. With that being said, Dr. Graham asked for clarification as to how we assure it is our students benefitting from prize giveaways and access to various vendors on campus. Jessica Madrigal explained the process of special VIP ID's and raffle tickets for students only. The food trucks in particular were provided by ASI and were given specific instruction regarding student only access.

SMSU 35/22 Staffing Updates (Information)

M/S Felix/Lapite to open Staffing Updates

All updates mentioned in the Executive Director report. Updates include new hires: Christine Grott as Executive Assistant; Promotions: Jennifer Puccinelli is now the HR Manager. Jasmine Curtis is now a full time hire for Recreation and Wellness.

NEW BUSINESS

SMSU 37/22 Approval of Hospitality Policy (Action)

M/S Robinson/Galvez to approve Hospitality Policy

Mr. Felix asked the BOD to please note this is a procedural component not a policy change.

Motion passed.

SMSU 38/22 SMSU Approval of Injury and Illness Prevention Policy (Action)

M/S **Gilbert/Lapite** to approve Injury and Illness Prevention Policy

Mr. Felix explained that some edits were made to this policy that were significant. The Injury and Illness program now has volunteers and the policy is now more specific with regard to whom will have responsibility for the identification of hazards component. The Associate Director of Operations or their designee will be responsible going forward.

Motion passed.

SMSU 39/22 Approval of Grade Eligibility Policy (Action)

M/S Lapite/Ramos to open Approval of Grade Eligibility Policy

Ms. Lapite states the changes to this policy were to ensure we are in compliance with the CSU and to update language from quarters to semesters and inserting the CSU policy of a minimum of two years with a 2.5 GPA and Graduate students must maintain a GPS of 3.0.

Motion passed.

SMSU 40/22 SMSU/ASI Joint Resolution Regarding Recognition of the San Manuel Band of Mission Indians (Action)

M/S Felix/Thambi to open SMSU/ASI Joint Resolution Regarding Recognition of the San Manuel Band of Mission Indians

Ms. Ruiz wanted to ensure that the recognition of indigenous land and our commitment to indigenous tribes is at the forefront of our mission. More programming is needed to recognize the indigenous population of students on campus. Ms. Ruize spoke to organizing five different displays over the next 5 years which will be developed collaboratively with the tribe implicitly educating the community about not only the San Manuel Tribe’s contributions but all of the local tribes in the San Bernardino area. This step will assure more visibility and equity. These displays moving forward will also be incorporated into campus tours and accessible to the first-year experience of our students. Discussion ensued regarding the lasting legacy of this project.

Motion passed.

Announcements: Dr. Graham shared that on Tuesdays and Thursdays at noon a “howl” will be coming from the clock tower. The howl indicates “coyote hour” a reminder for our campus that we are in this space carved out for students to be connected and to active with faculty and other students.

Ms. Ruiz announced that applications for the SMSU Board of Directors opens next Thursday.

Ms. Galvez announced that mental health week is upcoming and marketing will be released soon for this week full of events and workshops for students.

Ms. Hinojosa announced the Women’s Resource Center is hosting the Panza Monologues tonight.

Adjournment: The meeting was adjourned at 11:26 a.m.

Minutes reviewed and approved by:

Alexandra Thambi

Alexandra Thambi, Secretary, SMSU Board of Directors

April 11, 2022

Date